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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF INFORMATION TECHNOLOGY  
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Denis Goulet  
Commissioner

March 27, 2025

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Pursuant to RSA 9:16-a, I, authorize the Department of Information Technology (DoIT) on behalf of the Department of Transportation (DOT) to transfer funds in the amount of \$350,000 in State Fiscal Year 2025 (SFY 25) effective upon Fiscal Committee and Governor and Council approvals through June 30, 2025. 100% Transfer from Other Agencies.

In SFY 25, funds are to be transferred in 01-03-03-030010-76960000, IT for Transportation as follows:

Class-Account	Description	Current Budget SFY 25	Requested Action	Revised Budget SFY 25
<b>Income</b>				
001-482796-69	Transfer From Other Agencies	\$5,217,534	\$0	\$5,217,534
	<b>Total Revenue</b>	<b>\$5,217,534</b>	<b>\$0</b>	<b>\$5,217,534</b>
<b>Expenditures</b>				
020-500223	Current Expenses	\$11,492	\$0	\$11,492
025-509025	State Owned Equipment Usage	\$7,000	\$0	\$7,000
030-500321	Equipment New and Replacement	\$1,000	(\$1,000)	\$0
037-500167	Technology-Hardware	\$2,006,269	(\$112,000)	\$1,894,269
038-500177	Technology-Software	\$2,456,553	(\$206,000)	\$2,250,553
039-500180	Telecommunications	\$291,822	\$0	\$291,822
046-500465	Consultants	\$402,652	\$350,000	\$752,652
066-500545	Employee Training	\$40,746	(\$31,000)	\$9,746
	<b>Totals</b>	<b>\$5,217,534</b>	<b>\$0</b>	<b>\$5,217,534</b>

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### EXPLANATION

In anticipation of the passage of Senate Bill 153-FN, which will require the Department of Transportation (DOT) to provide an expedited driveway permit for major entrances for parcels of land for residential use of 20 units or greater, DoIT on behalf of DOT is requesting a transfer of \$350,000 for acquiring professional services. In preparation of the implementation date, the professional services are required to make the necessary changes to the DOT permit system. The DOT permit system utilizes the State Enterprise solution: Salesforce. DOT will have 90 days from when the Governor signs the bill to implement the required changes.

The following appropriation adjustments are being requested:

Class 030- Equipment New/Replacement – Appropriation is available to transfer due to replacement chairs no longer needing to be purchased because of unfunded positions.

Class 037-Technology Hardware – Appropriation is available to transfer due to the ARPA eNHance project covering replacement network equipment.

Class 038-Technology Software – Appropriations available to transfer due to software license increases not required due to staffing level and most field staff accounts delayed aligning with new WOFI timecard module.

Class 046-Consultants – Additional appropriation is needed to purchase professional services to make the required changes to the DOT Permit system to meet anticipated implementation deadline.

Class 066-Employee Training – Appropriation is available to transfer due to reduced staff training needs because of unfunded positions.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985.

**Justification:**

- 1) **Does the transfer involve continuing programs or one-time projects?**  
One-time project
  
- 2) **Is this transfer required to maintain existing program level, or will it increase the program level?**  
Maintain existing program level

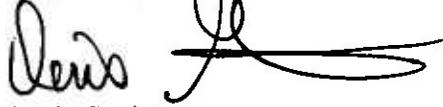
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- 3) **Cite any requirements which make this program mandatory.**  
SB-153-FN pending passage
- 4) **Identify the source of the funds on all accounts listed on this transfer.**  
100% Other Funds
- 5) **Will there be any effect on revenue if this transfer is approved or disapproved?**  
No
- 6) **Are funds expected to lapse if this transfer is not approved?**  
No
- 7) **Are personnel services involved?**  
No

In the event Other Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Denis Goulet  
DoIT Commissioner



William J. Cass, P.E.  
DOT Commissioner

DG/mdw