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State of New Hampshire

DEPARTMENT OF SAFETY
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ASSISTANT COMMISSIONER

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March 26, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Administrative Rule 316.13 (a) (5), the Department of Safety, Division of State Police, requests authorization to pay overtime in the amount of $500,000.00 for permanent personnel via a transfer from class 10 appropriations for positions that are vacant due to illness, extended leaves of absence, or pending recruitment at Enforcement. The $500,000.00 represents the estimate of additional funds needed for the remainder of SFY 2025. Effective upon Governor and Council approval through June 30, 2025. Funding Source: 82% General Funds, 18% Highway Funds

EXPLANATION

The Department of Safety, Division of State Police, Enforcement, requests an overtime transfer for actual expenditures not to exceed $500,000.00. The requested overtime expenditures from Class 10, Personnel Services accounts, represent payments made to permanent personnel for overtime hours worked while conducting patrols, covering calls for service, covering accidents, and investigating criminal activity during critical vacancies due to sickness, extended leaves of absence, or pending recruitments. The average recruitment-to-hire time has been roughly three to four months, not including training prior to assuming any full-time shifts. In the Division of State Police, Enforcement's total vacancies were 15 positions at any given time during SFY 2025. In SFY 2025, the Division has had at least twelve (12) Division members out on Military leave at different times, as well as ten (10) Division members on FMLA leave due to injury or illness and two (2) Division member on Workers Compensation leave due to an injury.

The Department of Safety, Division of State Police, Enforcement, spent $687,746.06 in SFY 2023 and $809,743.20 in SFY 2024 in overtime expenses. In SFY 2025, to date, the Division has spent $556,230.11. The original SFY 2025 budget is $587,999.00, however due to illnesses, leave of absences, military leave, and position vacancies and pending recruitment, the Division is projecting an additional need of $500,000.00 to cover the remainder of the fiscal year.

This request is made in accordance with applicable law. The A-29 form is attached to support this request.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

Form A-29

Expenditure Request-Overtime Permanent Personnel Services

Department: Safety

Date: March 21, 2025

Division of Expenditure Request:
Enforcement

Estimated Overtime				
# Positions	Regular Time		Time & One-Half	
16	$	500,000	$	-

	Number
Estimated Vacant Positions:	16

Title & Labor Grade		Number		Legislative Appropriation
33-1012 SUPS OF POLICE-P3	LG 26	6	$	211,967.00
33-1012 SUPS OF POLICE-P4	LG 29	2	$	67,356.00
33-3050 POLICE OFFICERS-P4	LG 21	10	$	349,487.00
		Total:	$	618,810.00

Reasons for Vacant Positions: Pending Recruitment and Leaves of Absence

Request Permission to transfer appropriations as follows:

From:	To:		Amount
02-23-23-234015-40100000-010-500100	02-23-23-234015-40100000-016-500106	$	500,000.00

Certification:
Expenditure of Permanent Personnel Service appropriations will be limited solely to positions vacant due to sick leave, extended leave of absence or pending recruitment. If this request is approved, total expenditures will not exceed the legislative appropriation.

Signature of Agency Head

Expenditure Authorization

Approval Requires:

Governor and Council _____

Business Supervisor

Director of Personnel

Comptroller