State of New Hampshire

POLICE STANDARDS & TRAINING COUNCIL
Arthur D. Kehas
Law Enforcement Training Facility & Campus
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Judge Sawako T. Gardner
Chairperson

John V. Scippa
Director

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March 25, 2025

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court *and*

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, I, authorize NH Police Standards and Training to transfer $308,532 between various accounting units and classes, effective upon Fiscal Committee and Governor and Council approval through June 30, 2025. 100% General Fund.

Funds are to be transferred as follows:

06-87-87-870510-72380000 Police Crisis Intervention Training

Class/Account	Description	FY2025 Current Modified Budget	Requested Action	FY2025 Revised Budget
020-500200	Current Expenses	$ 49,211		$ 49,211
021-500211	Food Institutions	$ 100,000		$ 100,000
037-500173	Technology-Hardware	$ 3,102	$ 250,000	$ 253,102
039-500180	Telecommunications	$ 500		$ 500
046-500462	Consultants	$ 20,000		$ 20,000
049-584920	Transfer to Other State Agency	$ 99,999	$ (29,000)	$ 70,999
050-500109	Personal Service-Temp/Appointe	$ 86,054		$ 86,054
060-500601	Benefits	$ 6,690		$ 6,690
066-500546	Employee Training	$ 19,850		$ 19,850
067-500557	Training of Providers	$ 1,169,264	$ (257,000)	$ 912,264
070-500704	In State Travel Reimbursement	$ 100,000		$ 100,000
102-500731	Contracts for Program Services	$ 554,088		$ 554,088
	Total Expenses	**$ 2,208,758**	**$ (36,000)**	**$ 2,172,758**
Revenue Class				
00S-000010	General Fund			
	Total Revenue	**$ 2,208,758**	**$ (36,000)**	**$ 2,172,758**

06-87-87-870510-89800000 Administration and Standards

Class/Account	Description	FY2025 Current Modified Budget	Requested Action	FY2025 Revised Budget
010-500100	Personal Services-Perm Classi	$ 721,170		$ 721,170
011-500126	Personal Services-Unclassified	$ 122,954		$ 122,954
018-500106	Overtime	$ 3,920	$ 1,532	$ 5,452
019-500105	Holiday Pay	$ 2,207	$ (1,032)	$ 1,175
020-500200	Current Expenses	$ 46,550	$ 1,000	$ 47,550
022-500255	Rents-Leases Other Than Sta	$ 4,600	$ 3,000	$ 7,600
023-500291	Heat-Electricity-Water	$ 85,937		$ 85,937
024-500277	Maint Other Than Build-Grnds	$ 107,373		$ 107,373
026-500251	Organizational Dues	$ 2,200		$ 2,200
027-582703	Transfers to OIT	$ 153,452		$ 153,452
030-500301	Equipment New/Replacement	$ 4,000		$ 4,000
038-509038	Technology-Software	$ 94,300	$ (10,000)	$ 84,300
039-500180	Telecommunications	$ 19,362	$ 3,000	$ 22,362
046-500462	Consultants	$ 88,500	$ (500)	$ 88,000
047-500240	Own Forces Maint Build-Grn	$ 500		$ 500
048-500226	Contractual Maint Build-Grn	$ 290,121	$ 38,500	$ 328,621
049-584920	Transfer to Other State Agency	$ 115,183		$ 115,183
050-500109	Personal Service-Temp/Appointe	$ 156,951		$ 156,951
060-500601	Benefits	$ 424,624		$ 424,624
062-500538	Workers Compensation	$ 8,017		$ 8,017
065-500541	Board Expenses	$ 1,000	$ (1,000)	$ -
066-500546	Employee Training	$ 2,000		$ 2,000
070-500704	In State Travel Reimbursement	$ 5,000		$ 5,000
080-500710	Out of State Travel Reimb	$ 500		$ 500
211-500757	Property and Casualty Insurance	$ 5,399		$ 5,399
	Total Expenses	**$ 2,465,820**	**$ 34,500**	**$ 2,500,320**
Revenue Class				
00S-000010	General Fund			
	Total Revenue	**$ 2,465,820**	**$ 34,500**	**$ 2,500,320**

06-87-87-871010-66390000 Law Enforcement Training							
Class/Account	**Description**	**FY2025 Current Modified Budget**		**Requested Action**		**FY2025 Revised Budget**	
010-500100	Personal Services-Perm Classi	$	1,267,315			$	1,267,315
018-500106	Overtime	$	20,787	$	5,000	$	25,787
019-500105	Holiday Pay	$	2,306			$	2,306
020-500200	Current Expenses	$	101,806	$	5,000	$	106,806
021-500211	Food Institutions	$	329,395			$	329,395
030-500311	Equipment New Replacement	$	37,882			$	37,882
039-500180	Telecommunications	$	13,962	$	1,500	$	15,462
050-500109	Personal Service-Temp/Appointe	$	555,540			$	555,540
060-500601	Benefits	$	744,675			$	744,675
066-500546	Employee Training	$	9,450			$	9,450
067-500557	Training of Providers	$	169,922	$	(10,000)	$	159,922
080-500710	Out of State Travel Reimb	$	9,000			$	9,000
102-500731	Contracts for Program Services	$	41,430			$	41,430
	Total Expenses	**$**	**3,303,470**	**$**	**1,500**	**$**	**3,304,970**
Revenue Class							
00S-000010	General Fund						
	Total Revenue	**$**	**3,303,470**	**$**	**1,500**	**$**	**3,304,970**

EXPLANATION

NH Police Standards and Training is requesting authorization to transfer funds between various accounts and class lines to pay for training equipment in furtherance of police crisis intervention training, and to pay for operational expenses through the end of the fiscal year.

10-087-72380000 100% General Funds

037-500173 Technology-Hardware – Funds are needed to purchase shoot don't shoot virtual reality training equipment in furtherance of police crisis intervention training.

049-584920 Transfer to Other State Agency – Funds are available in this line due to all other obligations related to reimbursement for police crisis intervention training have been met this fiscal year.

067-500557 Training of Providers - Funds are available in this line due to all other obligations related to reimbursement for police crisis intervention training have been met this fiscal year.

10-087-89800000 100% General Funds

018-500106 Overtime – Funds are needed for maintenance personnel due to more winter snow plowing and salting than usual.

019-500105 Holiday Pay – No further holiday pay anticipated this fiscal year.

020-500200 Current Expenses – Additional funds are needed for consumables to finish the fiscal year.

022-500255 Rents-Leases Other Than Sta – Funds are needed for multifunction printer/copier contract needs through the end of the fiscal year.

038-509038 Technology-Software – Funds are available due to lower than expected cost of records management software through the end of the fiscal year.

039-500180 Telecommunications – Funds are needed for telephone and cable service through the end of the fiscal year.

046-500462 Consultants – Funds are not need for this line as all obligations have been met for the fiscal year.

048-500226 Contractual Maint Build-Grn – Additional funds are needed for a new janitorial contract costs through the end of the fiscal year.

065-500541 Board Expenses – No funds are needed in this line through the end of the fiscal year.

10-087-66390000 100% General Funds

018-500106 Overtime – Funds are needed for the law enforcement training specialist overtime, due to weekend and evening part-time academy classes and a lack of volunteers from agencies to fill to roles of actors in recruit scenario training.

020-500200 Current Expenses - Additional funds are needed for consumables to finish the fiscal year.

039-500180 Telecommunications - Funds are needed for telephone and cable service through the end of the fiscal year.

067-500557 Training of Providers – This portion of funds will not be needed for this line after all obligations have been met for the fiscal year.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
   The transfer involves continuing programs.

2. Is this transfer required to maintain existing program level or will it increase program level?
   The transfer is required to maintain existing programs and will not increase program level.

3. Cite any requirements, which make this program necessary.
   106-L:1 Findings and Policy. – The legislature finds that the administration of criminal justice is of statewide concern; that police and corrections work are important to the health, safety, and welfare of the people of this state; that police and corrections work are of such a nature as to require education and training of a professional character; and that it is in the public interest that such education and training be made available to persons who seek to become police and corrections officers, persons who are serving as police and corrections officers in a temporary or probationary capacity, and persons already in regular service.

4. Identify the source of funds on all accounts listed on this transfer.
   Source of funds are General Funds.

5. Will there be any effect on revenue if this transfer is approved or disapproved?
   This transfer will have no effect on revenue.

6. Are funds expected to lapse if this transfer is not approved?
   Should the funds lapse, it will be to the General Fund.

7. Are personnel services involved?
   No.

I respectfully request your approval of this transfer.

Sincerely,

John V. Scippa
Director