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# New Hampshire

Department of Agriculture,  
Markets, and Food

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Shawn N. Jasper, Commissioner

5C

March 24, 2025

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

## REQUESTED ACTION

Authorize the New Hampshire State Conservation Committee (SCC) to amend the grant agreement with Ammonoosuc Conservation Trust, Franconia, NH, Vendor Code 162206, for the *Woods Farm* project in the Town of Bath, Grafton County, by extending the grant completion date from April 30, 2025 to April 30, 2026, with no change to the price limitation of \$27,000, effective upon Governor and Council approval. The original grant agreement was approved by Governor and Council on May 4, 2022 item #51 and amended May 1, 2024 item #64. No additional funds are needed.

## EXPLANATION

The Ammonoosuc Conservation Trust received a grant for the purposes of permanently protecting 253-acres, more or less, of Woods Farm in Bath, NH. The project was planned to be completed by April 30, 2025, however due to delays in contracting a qualified appraiser for the final property appraisal and the landowner recovering from health issues the project will be completed by April 30, 2026.

Respectfully submitted,



Shawn N. Jasper  
Commissioner

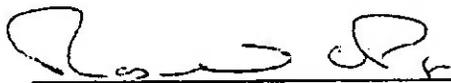
**Amendment of Contract**

The NH State Conservation Committee Department of Agriculture, Markets and Foods and Ammonoosuc Conservation Trust, hereby mutually agree to amend the contract for *Woods Farm* project originally approved by the Governor and Executive Council on May 4, 2022, Item #51, amended May 1, 2024, Item #64 as follows:

1. Amend General Provision 1.7 Completion Date from amendment completion date "4/30/2025" to "4/30/2026"; and
2. All other terms and conditions of the original contract shall remain the same in full force and effect as originally set forth; and
3. This amendment is subject to approval by the Governor and Executive Council.

IN WITNESS WHEREOF, the parties hereto have set their hands.

**Ammonoosuc Conservation Trust**



NAME:

Feb 19, 2025

Date

Executive Director  
Title

**Department of Agriculture, Markets and Foods**



Shawn Jasper, Commissioner

3/19/25

Date

**Approved as to form, substance, and execution.**



Assistant AG  
Attorney General

3/20/25

Date

# State of New Hampshire

## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that AMMONOOSUC CONSERVATION TRUST ("ACT") is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on February 18, 2000. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 337728

Certificate Number: 0007056439



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 18th day of February A.D. 2025.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State

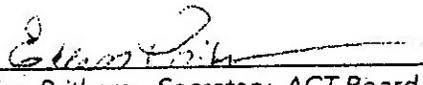


**Certificate of Authority - Resolution for Vote**  
**> Bath: Woods Farm**

I, **Ellen Pritham**, hereby certify that I am duly elected Secretary of **Ammonoosuc Conservation Trust**. I hereby certify the following is a true copy of an e\_Vote taken on **Wednesday, February 5, 2025**, and added as an addendum to the minutes of the Board of Directors meeting held on **February 3, 2025**, at which a quorum of the Trustees, were present and voting.

**VOTED:** That **Rosalind C. Page** is duly authorized to enter into contracts or agreements on behalf of **Ammonoosuc Conservation Trust** with the **State of New Hampshire** and any of its agencies or departments and further is authorized to execute any documents which may in her judgment be desirable or necessary to effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Resolution. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

DATE: 2-19-25 ATTEST:   
Ellen Pritham - Secretary, ACT Board of Trustees

# Ammonoosuc Conservation Trust Board Meeting Minutes

February 3, 2025

## In person meeting at Chris Nicodemus's guest house

Board Members Present: Chris Nicodemus - President, Anwiti Bahuguna, Ellen Pritham, E.H. Roy, Harry Robertson, Charlie Wolcott, Jeff Burt

Absent: Caleb Winder

Quorum: Yes

Others Present: Rosalind C. Page - Executive Director

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### Actions for Vote:

- **ACT Hunting Policy:** A motion was made to accept the revised Hunting Policy by E.H. and seconded by Jeff.  
Those In favor: 7 / Opposed: 0 / Abstained: 0. Motion passed.
- **Resolution for vote:**  
**Certificate of Authority: NH SCC Moose Plate Grant - Stewartstown: Amey Conservation Area & Lisbon: Lockwood Nature Habitat**  
To authorize Rosalind C. Page to enter into contracts or agreements on behalf of Ammonoosuc Conservation Trust with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any documents which may in her judgement be desirable or necessary to effect the purpose of this vote.  
A motion to authorize was made by Anwiti, seconded by Harry.  
Those in favor: 7 / Opposed: 0 / Abstained: 0. Motion passed.
- **Resolution:** To transfer \$7,789.58 overage that was incurred on the **Haverhill: Garvan / Swiftwater Farm** project from the **Conservation Action Fund (CAF)** into **General Lands** was made by E.H. and seconded by Anwiti.  
Those in favor: 7 / Opposed: 0 / Abstained: 0. Motion passed.
- **Q2 FY 24-25 reimbursements totaling \$64,937.36:**  
A motion for quarterly transfers was made by E.H. and seconded by Jeff.  
This was recommended by the Finance Committee and covers:
  - o Coös Expansion personnel costs - \$8,347.86
  - o Active Lands Projects - \$11,031.51
  - o Stewardship - \$35,266.69
  - o Trails Manager - \$10,291.30Those in favor: 7 / Opposed: 0 / Abstained: 0. Motion passed.

## Addendum to February minutes:

- **e-Vote (via email 2/4/2025)**

A motion to allocate \$30,000 from the **Conservation Action Fund (CAF)** to be used for project costs related to the **Bethlehem: Ammonoosuc Riverlands** project was made by E.H. and seconded by Chris.

Those in favor: 8 / Opposed: 0 / Abstained: 0. Motion passed.

- **e-Vote (via email on 2/5/2025)**

**Resolution for vote:**

**Certificate of Authority: NH SCC Moose Plate Grant: Bath: Woods Farm**

To authorize Rosalind C. Page to enter into contracts or agreements on behalf of Ammonoosuc Conservation Trust with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any documents which may in her judgement be desirable or necessary to effect the purpose of this vote.

A motion to authorize was made by Jeff, seconded by Ellen.

Those in favor: 8 / Opposed: 0 / Abstained: 0. Motion passed.

## Consent Vote:

A motion to accept the minutes from 1/07/25 Board meeting and reports listed below was made by E.H. and seconded by Anwiti.

- Lands Committee report
- Finance Committee report and metrics
- ED report (including Development and Outreach)

Those in favor: 7 / Opposed: 0 / Abstained: 0. Motion passed.

## Other Business:

- **George Crosby** was nominated to the **Development Committee** by Charlie, and seconded by Jeff.

Those in favor: 7 / Opposed: 0 / Abstained: 0. Motion passed.

- **Phil Roshak** was nominated to the **Finance Committee** by Anwiti, and seconded by E.H.

Those in favor: 7 / Opposed: 0 / Abstained: 0. Motion passed.

## Adjournment and BOT Social and Educational Session-Conservation Economics Part 1

Motion to adjourn by Ellen, seconded by Chris.

An educational session was presented by Chris with perspectives and case studies between the landowner, the community and the Land Trust. It was very informative and engaging for the attendees, the BOT, some members of our committees and Heidi Evans, Development Manager.

**Committee Meeting dates for February**

- Community Outreach Committee 02-18-25 @ 3:00pm
- Development Committee 02-27-25 @ 9:30am
- Executive Committee 02-24-25 @ 10:45am
- Finance Committee 02-28-25 @ 9:30am
- Lands Committee 02-24-25 @ 3:00pm

**Date of the Next Meeting:** 03-04-25 4:30 pm via Zoom

**Respectfully Submitted:** Ellen Pritham, Secretary



48

**New Hampshire**  
Department of Agriculture,  
Markets & Food

Shawn N. Jasper, Commissioner

64

April 16, 2024

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the New Hampshire State Conservation Committee (SCC) to **retroactively** amend the grant agreement with Ammonoosuc Conservation Trust, Franconia, NH, Vendor Code 162206, for the *Woods Farm* project in the Town of Bath, Grafton County, by extending the grant completion date from April 30, 2024 to April 30, 2025, effective upon Governor and Council approval. The original grant agreement was approved by Governor and Council on May 4, 2022 item #51. No additional funds are needed. 100% Other Funds

**EXPLANATION**

The Ammonoosuc Conservation Trust received a grant for the purposes of permanently protecting 253-acres, more or less, of Woods Farm in Bath, NH. This request is **retroactive** as the project was planned to be completed by April 30, 2024; however, due to delays in completing due diligence, the project will be completed by April 30, 2025. The Ammonoosuc Conservation Trust intends to complete the project within the requested grant extension period.

The SCC is confident that the grantee possesses the necessary staff and resources to effectively carry out the duties imposed by this grant.

Respectfully submitted,



Shawn N. Jasper  
Commissioner

## Amendment of Contract

The NH State Conservation Committee Department of Agriculture, Markets and Foods and Ammonoosuc Conservation Trust, hereby mutually agree to amend the contract for Woods Farm project originally approved by the Governor and Executive Council on May 4, 2022, Item #51, as follows:

1. Amend General Provision 1.7, Completion Date, from "4/30/2024" to "4/30/2025"; and
2. All other terms and conditions of the original contract shall remain the same in full force and effect as originally set forth; and
3. This amendment is subject to approval by the Governor and Executive Council.

IN WITNESS WHEREOF, the parties hereto have set their hands.

### Ammonoosuc Conservation Trust

  
NAME: Kimberly Cartwright  
Exec. Dir.  
Title

4/15/24  
Date

### Department of Agriculture, Markets and Foods

  
Shawn Jasper, Commissioner

4/16/24  
Date

Approved as to form, substance, and execution.

  
Attorney General

4/16/2024  
Date

# State of New Hampshire

## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that AMMONOOSUC CONSERVATION TRUST ("ACT") is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on February 18, 2000. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 337728

Certificate Number: 0006568621



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 8th day of February A.D. 2024.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State



*Certificate of Authority #1 - Resolution for Vote*

I, Marilyn Booth, hereby certify that I am duly elected President of  
(Name #1)  
Ammonoosuc Conservation Trust. I hereby certify the following is a true copy of a vote taken at  
(Name of Grantee)  
a meeting of the Board of Trustees, duly called and held on April 2, 2024, at which a quorum of the Trustees,  
were present and voting.

**VOTED:** That Kimberly Cartwright, Executive Director is  
(Name #2 and Title. May list more than one person)

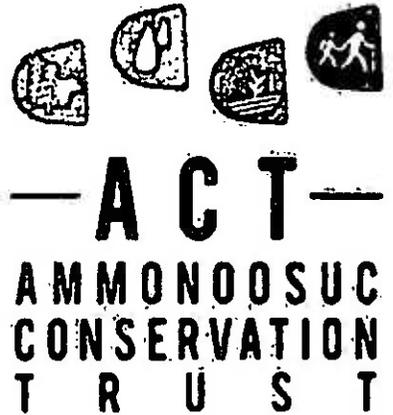
duly authorized to enter into contracts or agreements on behalf of

Ammonoosuc Conservation Trust with the State of New Hampshire and any of  
(Name of Grantee)

its agencies or departments and further is authorized to execute any documents which may in his/her  
judgment be desirable or necessary to effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of  
the date of the contract to which this certificate is attached. This authority remains valid for thirty (30)  
days from the date of this Resolution. I further certify that it is understood that the State of New  
Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the  
position(s) indicated and that they have full authority to bind the corporation. To the extent that there are  
any limits on the authority of any listed individual to bind the corporation in contracts with the State of  
New Hampshire, all such limitations are expressly stated herein.

DATE: 4/5/2024 ATTEST: Marilyn Booth, President  
(Name #1 & Title)



## RESOLUTION

To amend the contract with the NH State Conservation Committee Department of Agriculture, Markets and Foods and Ammonoosuc Conservation Trust, for the **Bath: Woods Farm** project originally approved by the Governor and Executive Council on May 4, 2022, Item #51, as follows:

1. Amend General Provision 1.7, Completion Date, from "4/30/2024" to "4/30/2025"

**April 2<sup>nd</sup>, 2024**

**RESOLVED:** That the board of Trustees of Ammonoosuc Conservation Trust hereby authorizes the President, Vice President, Secretary, or Treasurer to enter into a contract with the New Hampshire State Conservation Committee, Department of Agriculture, Markets and Foods, and to accept the above-stated amendment. It is

**FURTHER RESOLVED:** That the President, Vice President, Secretary, or Treasurer authorizes the Executive Director, Kimberly Cartwright, to execute any documents which may be necessary for this contract. Thus be it

**ADOPTED,** this 2<sup>nd</sup> day of April, 2024

## Ammonoosuc Conservation Trust

BY:  Secretary

ATTEST:  Trustee





AMMOCON-01

LELLET

# CERTIFICATE OF LIABILITY INSURANCE

DATE (mm/dd/yyyy)  
2/28/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Alliant Insurance Services, Inc. 4530 Watney Rd Ste 200 Chantilly, VA 20151-2285	<b>CONTACT NAME:</b> Kyle Murphy <b>PHONE (A/C No. Ext):</b> (703) 547-6288 <b>FAX (A/C. No):</b>
	<b>EMAIL ADDRESS:</b> Kyle.Murphy@alliant.com
<b>INSURED</b> Ammonoosuc Conservation Trust PO Box 191 297 Main St, Unit 1 Franconia, NH 03580	<b>INSURER(S) AFFORDING COVERAGE</b>
	<b>INSURER A:</b> Federal Insurance Company <b>NAIC #</b> 20281
	<b>INSURER B:</b>
	<b>INSURER C:</b>
	<b>INSURER D:</b>
	<b>INSURER E:</b>

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN; THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	POLICY NUMBER	POLICY EFF (mm/dd/yyyy)	POLICY EXP (mm/dd/yyyy)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROTECT <input type="checkbox"/> LOC OTHER:		35816138	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		35816138	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (EA ACCIDENT) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per person) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		79833171	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ Aggregate \$ 1,000,000
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	71742167	7/1/2023	7/1/2024	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Grant: NH State Conservation Committee Moose Plate Grant - Moulton

<b>CERTIFICATE HOLDER</b>  New Hampshire State Conservation Committee Attn: Dea Brickner-Wood PO Box 2042 Concord, NH 03302	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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New Hampshire  
Department of Agriculture,  
Markets & Food

Shawn N. Jasper, Commissioner

March 18, 2022

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire State Conservation Committee (SCC) to enter into a grant with Ammonoosuc Conservation Trust, Franconia, NH Vendor Code 162206, in the amount of \$27,000 for the *Woods Farm* project in the Town of Bath, Grafton County, effective upon Governor and Council approval through April 30, 2024. 100% Other Funds

Funding is available in account, Soil Conservation, in Fiscal Year 2022 and 2023 and is anticipated to be available in Fiscal Year 2024, upon the continued appropriation of funds in the future operating budget as follows with the authority to adjust encumbrances in each of the State fiscal years through the Budget Office if needed and justified.

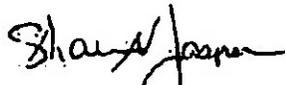
**02-18-18-184500-28600000 SOIL CONSERVATION**

<u>CLASS-ACCOUNT</u>	<u>DESCRIPTION</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>TOTAL</u>
073-500581	Grants - State	\$10,000	\$16,500	\$500	\$27,000

EXPLANATION

The State Conservation Committee (SCC) in fulfillment of its responsibilities under the Conservation Number Plate grant program, RSA 261:97-c III (a), wishes to provide grant funds to Ammonoosuc Conservation Trust to perform certain tasks as enumerated in Exhibit B for the purposes of permanently protecting 253-acres, more or less, of Woods Farm in Bath, NH. The SCC is confident that the grantee possesses the necessary staff and resources to effectively carry out the duties imposed by this grant.

Respectfully submitted,



Shawn N. Jasper  
Commissioner

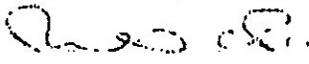
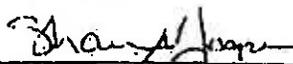
Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

**AGREEMENT**

The State of New Hampshire and the Contractor hereby mutually agree as follows:

**GENERAL PROVISIONS**

**I. IDENTIFICATION.**

1.1 State Agency Name State Conservation Committee		1.2 State Agency Address P.O. Box 2042 Concord, NH 03302	
1.3 Contractor Name Ammonoosuc Conservation Trust Vendor Code: 162206		1.4 Contractor Address PO Box 191 Franconia, NH 03580	
1.5 Contractor Phone Number (603) 823-7777	1.6 Account Number 2680-073	1.7 Completion Date 4/30/2024	1.8 Price Limitation \$27,000.00
1.9 Contracting Officer for State Agency Deirdre Brickner-Wood, SCC Grant Administrator		1.10 State Agency Telephone Number 603-271-3551	
1.11 Contractor Signature  Date: 3-11-22		1.12 Name and Title of Contractor Signatory Rosalind Page Executive Director	
1.13 State Agency Signature  Date: 3/05/22		1.14 Name and Title of State Agency Signatory Shawn N. Jasper Commissioner	
1.15 Approval by the N.H. Department of Administration, Division of Personnel (If applicable) By: _____ Director, On: _____			
1.16 Approval by the Attorney General (Form, Substance and Execution) (If applicable) By: <u>Isi Steier M. Messer</u> On: <u>March 31, 2022</u>			
1.17 Approval by the Governor and Executive Council (If applicable) G&C Item number: _____ G&C Meeting Date: _____			

**2. SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred on Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete

compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts, otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontracting or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials J.R.C.  
Date 8-11-22

## 8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

## 9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of my Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and

submit to the State a Transition Plan for services under the Agreement.

## 10. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

## 12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontract and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

#### 14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

#### 15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("Workers' Compensation").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain and require any subcontractor or assignee to acquire and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing, by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule of policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

**Exhibit A  
Special Provisions**

There are no modifications, deletions or additions to the General Provision of this form.

**Exhibit B  
Scope of Services**

The Anonymous Conservation Trust shall perform the following tasks as described below and detailed in the proposal titled in *Woods Farm* the Town of Bath, Grafton County, NH, dated September 10, 2021:

- Task 1: Preparation for the protection of the 253-acres, more or less, Woods Farm, Town of Bath, NH.
- i. Complete due diligence, including natural resource assessment and survey; Provide documents and verification of SCC Grant funded transaction costs;
  - ii. Verification that all necessary project funds have been secured.
  - iii. Documentation of conservation easement purchase price, through provision of the property Purchase and Sale Agreement and/or Letter of Intent for Sale.

Task 2: Complete due diligence and permanently protect through the purchase of a conservation easement the 253-acres, more or less, Woods Farm, located in the Town of Bath, NH.

- a. Provide the following for the 253-acre, more or less, property:
  - i. Complete due diligence, including baseline documentation report, legal, staff and associated administrative costs. Provide documents and verification of SCC Grant-funded transaction costs.
  - ii. Recorded Conservation Easement deed.
  - iii. Property Settlement Statement.
  - iv. Executive summary of property appraisal.
  - v. Executive summary and signatory acknowledgement of the Baseline Documentation Report.
  - vi. Verification of the Stewardship Endowment financial commitment for the conservation easement property. Provide a copy of the Stewardship Policy.
- b. Implement outreach and public awareness program, provide documentation of relevant publications. All outreach materials produced for public distribution shall include the NH State Conservation Committee Moose Plate logo and acknowledgment the project was funded by the NH State Conservation Committee Conservation Moose Plate Grant Program.
- c. Provide at least one project photograph (JPG) for NH State Conservation Committee use.
- d. Install and display, as appropriate to the project, the NH State Conservation Committee Moose Plate sign, provided by the NH State Conservation Committee. Provide a dated photograph of displayed sign.
- e. Submit final report in the NH State Conservation Committee format provided. The final report and all attachments as instructed by the SCC.

**Subcontract Provision**

The Grantee may subcontract the services described in the Tasks to entities that are qualified and appropriately licensed to conduct such activities.

**Exhibit C  
Contract Price and Method of Payment**

All services shall be performed to the satisfaction of the NH State Conservation Committee (SCC) before payment is made. All payments shall be made upon receipt and approval of stated outputs and completion of the project.

Payment shall be made in accordance with the following schedule based upon completion of specific tasks described in Exhibit B:

Upon Completion and SCC approval of Task 1	\$10,000.00
Upon Completion and SCC approval of Task 2	\$17,000.00
Total	\$27,000.00

Page 5 of 5

Contractor Initials SCC  
Date 9-15-21

State of New Hampshire  
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that AMMONOOSUC CONSERVATION TRUST ("ACT") is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on February 18, 2000. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned

Business ID: 337728

Certificate Number: 0005692149



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 7th day of March A.D. 2022.

A handwritten signature in cursive script, appearing to read "Wm Gardner".

William M. Gardner  
Secretary of State



## CERTIFICATE of AUTHORITY

— A C T —  
AMMONOOSUC  
CONSERVATION  
T R U S T

I, Marilyn Booth, President of the Ammonoosuc Conservation Trust,  
do hereby certify that:

1. I am the duly elected President;
2. At the meeting held on March 03, 2022 the Ammonoosuc Conservation Trust voted to accept New Hampshire State Conservation Committee funds and to enter into a contract with the NH State Conservation Committee, Department of Agriculture, Markets and Foods;
3. The Ammonoosuc Conservation Trust further authorized the Executive Director to execute any documents which may be necessary for this contract;
4. This authorization has not been revoked, annulled, or amended in any manner whatsoever, and remains in full force and effect as of the date hereof; and
5. The following person has been appointed to and now occupies the office indicated in (3) above:

- Rosalind Page, Executive Director

IN WITNESS WHEREOF, I have hereunto set my hand as the President of the Ammonoosuc  
Conservation Trust

on this date 3/11/22

Marilyn Booth  
Marilyn Booth

President  
Title



**— A C T —**  
**AMMONOOSUC**  
**CONSERVATION**  
**T R U S T**

**RESOLUTION**

To accept a New Hampshire State Conservation Committee Moose Plate grant for \$27,000. This grant is to pay for project costs associated with the Bath: Woods Farm project.

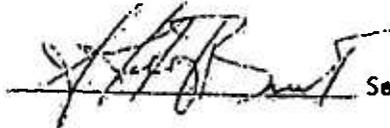
**March 3<sup>rd</sup>, 2022**

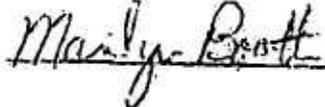
**RESOLVED:** That the board of Trustees of Ammonoosuc Conservation Trust hereby authorizes the President, Vice President, Secretary, or Treasurer to enter into a contract with the New Hampshire State Conservation Committee, Department of Agriculture, Markets and Foods, and to accept funds in the amount of \$27,000. It is

**FURTHER RESOLVED:** That the President, Vice President, Secretary, or Treasurer authorizes the Executive Director to execute any documents which may be necessary for this contract. Thus be it

**ADOPTED,** this 3<sup>rd</sup> Day of March, 2022

**Ammonoosuc Conservation Trust**

BY:  Secretary

ATTEST:  Trustee



AMMOCON-01

ELEWIS

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/9/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 00366861  
Charity Alliant Ins Svc Inc.  
4530 Wabney Rd Ste 200  
Charlottesville, VA 20151-2205

CONTACT: Elyse Lewis  
PHONE: (703) 397-0877  
EMAIL: elyse.lewis@alliant.com

INSURED  
Ammonoosuc Conservation Trust  
PO Box 191  
287 Main St, Unit 1  
Franconia, NH 03680

INSURER(S) PROVIDING COVERAGE  
FEDERAL Insurance Company  
POLICY NUMBER: 20281

### COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED, OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CLASS	TYPE OF INSURANCE	ADD. CODE	FORM	POLICY NUMBER	POLICY EXP (MM/DD/YYYY)	POLICY REOP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> DANCING <input checked="" type="checkbox"/> OCCUP <input type="checkbox"/> OTHER OCCASIONAL <input checked="" type="checkbox"/> PRODUCTS <input type="checkbox"/> CONTRACTORS <input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> AUTOMOBILE <input checked="" type="checkbox"/> AUTOMOBILE <input type="checkbox"/> AUTOMOBILE			05816136	7/1/2021	7/1/2022	EACH OCCURRENCE UNLIMITED PRELIMINARY 10,000 PERSONAL & AUTO LIABILITY 1,000,000 GENERAL AGENTS 2,000,000 RECEIPTS - COMPANY ACC Included
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> LIABILITY <input checked="" type="checkbox"/> AUTOMOBILE <input type="checkbox"/> AUTOMOBILE <input type="checkbox"/> AUTOMOBILE			05816136	7/1/2021	7/1/2022	AUTOMOBILE LIABILITY 1,000,000 PERSONAL & AUTO LIABILITY 1,000,000 GENERAL AGENTS 2,000,000
A	<input checked="" type="checkbox"/> FIDELITY & BOND <input type="checkbox"/> EXCESS FIDELITY & BOND <input type="checkbox"/> FIDELITY & BOND <input type="checkbox"/> FIDELITY & BOND			7883-31-71	7/1/2021	7/1/2022	EACH OCCURRENCE 1,000,000 AGGREGATE 1,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS LIABILITY <input type="checkbox"/> ANY PROPERTY DAMAGE <input type="checkbox"/> ANY PROPERTY DAMAGE <input type="checkbox"/> ANY PROPERTY DAMAGE <input type="checkbox"/> ANY PROPERTY DAMAGE			(22) 7174-21-67	7/1/2021	7/1/2022	PER STATUTE 100,000 PER OCCURRENCE 100,000 PER OCCURRENCE - EMPLOYERS LIABILITY 500,000

DESCRIPTION OF OPERATIONS / LOCAL TRUCKS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Grant: NH State Conservation Committee - Loose Plate Grant

### CERTIFICATE HOLDER

New Hampshire State Conservation Committee  
PO Box 2042  
Concord, NH 03302

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE