



State of New Hampshire
 DEPARTMENT OF NATURAL & CULTURAL RESOURCES
 DIVISION OF PARKS & RECREATION

172 Pembroke Road Concord, New Hampshire 03301
 Phone: 603-271-3556 Fax: 603-271-3553
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 nhstateparks.org

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JS

March 4, 2025

Her Excellency, Governor Kelly A. Ayotte
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of Parks and Recreation, to enter into a **Retroactive** Special Use Permit (SUP) with Ragnar Events, LLC, Salt Lake City, UT, (the Permittee) for the 14th Annual Reach the Beach and accept payment in the amount of \$16,819, effective upon Governor and Executive Council approval for the period September 11, 2024, through September 16, 2024.

Funds will be deposited into the following account:

	<u>FY2025</u>
03-03-035-351510-37020000, <u>State Park Fund</u>	\$16,819

EXPLANATION

This request is **Retroactive** because of administrative delays in obtaining and processing supporting documentation. The Division of Parks and Recreation (Division) has changed the permit process for 2025 to prevent future delays in obtaining the supporting documentation by taking a proactive approach to renewing annual permits where feasible and anticipated. The Division issues SUPs for events that take place in State Parks. These events include but are not limited to non-profit fundraisers, triathlons, fishing tournaments, filming permits, and for-profit activities.

Ragnar Events, LLC is a for-profit group from Salt Lake City, UT, who holds an annual Reach the Beach Road race. The 204-mile race spans over two days and starts at the Lancaster Fairgrounds and ends at Hampton Beach State Park – South Beach. It utilizes and crosses multiple state park lands as listed in the attached permit. The finish line at Hampton Beach State Park – South Beach includes closing ceremonies and celebrations as well as music and food. The race includes 390 teams with 2,925 participants from all over North America. With 37.50% traveling 4 hours or more, the local economy saw a boost in lodging, car rentals, meals, and fuel purchases.

The Attorney General’s Office has reviewed and approved this contract as to form, substance, and execution.

Respectfully Submitted,

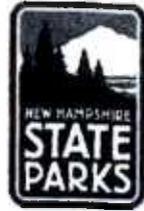
Brian J. Wilson
 Director

Concurred,

Sarah L. Stewart
 Commissioner



NH Department of Natural and Cultural Resources
Division of Parks and Recreation
 172 Pembroke Road, Concord, NH 03301
 Phone: 603/271-3556 Fax: 603/271-3553



Special Use Permit Package

Date Submitted: 3/11/2024

Permit #: DP2024-072

This permit shall be issued to:
 Ragnar Events, LLC ("Permittee")
 Attn: Amber Sadlier
 5570 W 1730S Suite 1000
 Salt Lake City, UT 84104
 (435) 630-1533
 asadlier@runragnar.com

Permit Information:
 DNCR Land: Multiple locations as listed herein ("Premises")
 Primary Location: As listed herein
 Date(s) of use: 9/11/24-9/16/24 (Event: 9/13/24 & 9/14/24)
 Hours of Use: As listed herein
 Name of Event: Reach the Beach ("Event")
 Total Participants: 314 teams (3454 participants)

Description of Events:

- The 14th Annual Reach the Beach Event is a non-stop 200-hundred-mile relay rac/e spanning over two (2) days, starting in the White Mountains and ending at the Atlantic Ocean. This Event utilizes and crosses onto the following State properties as listed herein.
- Stopping points for this Event are at the following locations: Franconia Notch State Park: Peabody Lodge Parking Area, Recreational Trail, and the Flume Gorge (water stop only, no vehicles); Bear Brook State Park: Large Pavilion, Small Pavilion, and Snowmobile Lot; and Hampton Beach State Park – South Beach.
- The fee to participate in this Event range from \$1,050 per team to \$1,980 per team and as listed herein.
- Fees collected for this Event will be used to cover expenditures of the Event as well as a profit for the Permittee.

Description of Permit Fees and Document Requirements

Note: The state reserves the right to adjust the fees for future permits based upon the current standard fee structure.

PERMIT FEES:	AMOUNT	DATE RECEIVED
Administrative Fee	\$100.00	6/25/24
Event Fee	\$28.50 per team, with 314 teams totals to \$8,949.00	
Parking Fee	\$15.00 per vehicle as listed herein	
Impact Fee (Electricity)	\$20.00	
Impact Fee	Staff hours to be billed after the Event	
Facility Fee (Pavilion Rentals)	\$7,750.00	
REQUIRED DOCUMENTS:		
Certificate Of Insurance	As listed on the policy page	9/10/24
Liquor Liability Insurance	As listed on the policy page	
Map/Site Plan(s)	As listed herein	4/8/24
REQUIRED REPORTING:		
Income-Expense & Attendance Report	To be submitted after event, due by 11/13/24	TBD

Section to be completed by Concord HQ

TOTAL FEES: ~~\$16,799.00~~ plus parking fees as listed herein
\$16,819.00

Approved by Jace Wirth, Franconia Notch General Manager Date: 9/6/24
 Approved by Kelsey Herold, Franconia Notch Group Use & Events Coordinator Date: 9/9/24
 Approved by Tara Blaney, South Regional Supervisor Date: 9/6/24
 Approved by Christina Pacuk, Bear Brook Park Manager Date: 9/6/24
 Approved by Meredith Collins, Seacoast Regional Supervisor Date: 9/6/24
 Additional review by Dee Dee Hanson, Program Specialist Date: 9/5/24

Under authority granted in NH RSA 227-H:9, the Department of Natural and Cultural Resources, Division of Parks and Recreation grants a special use permit ("Permit") for use of the park with purpose and specific conditions as indicated herein.

BRW

9/10/2024

Brian J. Wilson, Director, or Authorized Designee
 NH Division of Parks and Recreation

Date

Please see additional pages for Policy and Specific Requirement

AS 09/10/2024

Initial/Date

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements

WELCOME TO NH STATE PARKS! Thank you for choosing to hold your special event/function at a state park. We ask that you and your group help protect the state parks by adhering to the following Special Use Permit Specific Requirements and Policy ("Policy") conditions:

Permittee: Ragnar RTB, LLC. ("Permittee")

Event Names/Dates: Reach the Beach 9/12/24-9/16/24("Event")

Standard conditions and requirements for all Events:

A. Headings:

1. The headings throughout the permit and exhibits are for reference purposes only and the words contained therein shall in no way be held to explain, modify, amplify, or aid in the interpretation, construction, or meaning of the provisions of the Permit.

B. General Permit Requirements:

1. The Permittee shall not hold the Event unless a fully executed permit is issued.
2. The Permittee shall not use the Premises for any commercial purposes nor sublet or permit its use by any other person or persons, except as may be permitted herein.
3. The Permittee agrees that no trees or shrubs shall be cut, damaged, or used by the Permittee, except as may be permitted herein and with prior DNCR approval.
4. The Division reserves the right to remain in contact with the Permittee if complaints are received regarding the Permittee's use of the Premises. Further, the Division reserves the right to impose further conditions as needed.
5. The Permittee agrees that the Director, Division of Parks and Recreation, or any duly authorized agent, at any time, may examine and inspect all property located and situated on and in these Premises.
6. This permit is not transferable and the Director, Division of Parks and Recreation, may revoke this permit at any time for any reasonable cause.
7. The Division can never guarantee that the site will, at all times, have the capacity to serve the Event or that the conditions of weather will be appropriate for the Event. This is a risk that the Permittee alone must bear.
8. The Permittee shall agree that all precautions shall be taken to ensure that there will be no conflict with recreational users in the area, except as permitted herein.
9. The Permittee shall recognize the Department of Natural and Cultural Resources, Division of Parks and Recreation as host sites for the Event on all publications, promotional materials, and websites.
10. The Permittee shall adhere to all specific requirements and must follow the policy as listed herein.
11. The Permittee shall agree that if they wish to add any elements to the Events as listed herein, an addendum to the permit shall be required. The addendum will only be permitted if the State agrees to the request. Otherwise, the elements of this signed permit shall remain in force.

C. Pre-Event Requirements:

1. The Permittee shall submit a description and map of the proposed Event layout over and across the Premises.
 - i. This shall include but not be limited to the use of trails, pavilions, day-use area, parking lots, etc.
 - ii. This shall be submitted to the Concord Headquarters with the permit application.
2. The Permittee shall meet with the Regional Supervisor and/or the Onsite Contact no less than one week prior to the Event to finalize the Event layout and use of the Premises as well as any pre-event setup requirements and post event dismantle requirements.
3. The Permittee shall make necessary contacts and obtain approvals from appropriate town and state agencies including but not limited to the State Department of Transportation and local fire and police departments.
 - i. The Permittee shall comply, at its expense, with all local and state requirements for police and traffic control.

D. General Cancellations:

1. DNCR reserves the right to delay or cancel any event in accordance with Governor and public health and safety directives.
 - i. If DNCR cancels the Event, all moneys submitted to DNCR for the Permit shall be returned to the Permittee.
 - ii. The Permittee shall agree that should the Event be canceled; the Permittee will indemnify and hold the State of New Hampshire harmless with respect to any claims against the State arising out of the cancelation.
2. If the Permittee cancels the Event outside of Governor or DNCR directive, DNCR reserves its right to retain any moneys paid for the Event.

AS 09/10/2024
Initial/Date

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements (continued)

E. Additional Permitting Requirements:

1. The Permittee shall obtain all required permits and approvals from other State and Local agencies including but not limited to permits for tents, serving liquor, fireworks, and road closures.
 - i. The Permittee shall retain copies of such licenses and permits and shall provide DNCR with copies of any and all permits immediately upon request.
2. The Permittee shall make necessary contacts and obtain approvals from the appropriate Town and State agencies including but not limited to the State Department of Transportation, Hampton Fire Department, Hampton Police Department, Hampton Board of Selectmen, and the State Liquor Commission.
 - i. The Permittee shall, at its own expense, comply with all local and state requirements for police and traffic control, including police detail for the Event.

F. Event Fees Charged by the Permittee:

1. The Permittee shall charge the following fees to participate in the Event:

Registration Type	Registration Date	Standard Team	Ultra Team
VIP	09/19/23-10/19/23	\$1,620.00	\$1,050.00
Early	10/20/23-03/29/24	\$1,740.00	\$1,110.00
Regular	03/30/24-07/12/24	\$1,860.00	\$1,170.00
Last Chance	07/13/24-08/12/24	\$1,980.00	\$1,230.00

G. Event Fees Charged by the State:

1. The Permittee shall pay the standard administrative, event fee(s), and expedite fee (if needed) as listed on the invoice found herein. Payment shall be received no later than with the signed Permit.
2. The Permittee shall pay, without demand, the Event Fee of \$28.50 per team, as listed herein.
 - i. Payment shall be received no later than 60 days after the Event.
3. The Permittee shall agree to reimburse DNCR for additional staff hours worked outside their normal schedule.
 - i. The fee is \$50 per hour per employee and will be invoiced to the Permittee no later than sixty (50) days after the Event.
 - ii. The Permittee shall reimburse the State of all overtime pay issued to employees working on the Event.
4. The Permittee shall agree to inform participants, staff, volunteers, vendors, spectators, and attendees of all day-use and parking fees to be charged by the State, as listed herein.

H. NH State Parks Vendor Booth:

1. The State reserves the right to have a vendor booth at the finish line.

I. Trash and Recycling:

1. The Permittee shall be responsible for disposal of all trash and recycling.
2. Clean up shall be considered acceptable to DNCR and complete upon inspection by DNCR.
3. Should Premises not be returned to conditions as found by the end of the day following the event, the Permittee shall pay \$200.00 penalty fee.

J. Signs, Banners, and Trail Markers:

1. All sign, banners, and trail markers installed on the Premises shall be approved by DNCR prior to installation.
2. All sign, banners, and trail markers shall be installed no earlier than the morning of the Event and shall be removed no later than the end of the Event unless otherwise listed herein.
3. All sign, banners, and trail markers must have the Permittee's name and contact information on them.
4. If signs, banners, and trail markers are not removed from the Premises by the end of the Event, the Permittee shall pay a \$200.00 penalty fee.

K. Emergency Personnel and Access:

1. The Permittee shall allow ample space, as determined by the State, for emergency vehicle access and operational traffic flow, as needed.
2. The Permittee is responsible for coordinating and paying for police, fire, ambulance, and any other emergency response details, as needed.

L. Photography:

1. The Permittee shall be allowed to take photos and film the Event for promotional purposes only.
2. The use of an unmanned aircraft (a.k.a. "drones") shall be strictly prohibited.

AS 09/10/2024
Initial/Date

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements (continued)

M. Grounds and Premises:

1. The Premises' natural features shall not be altered or disturbed in any way and all areas shall be fully restored at the expense of the Permittee no later than the Monday following the Event.
 - i. Restoration shall be deemed acceptable to DNCR upon inspection by the Park Manager.
 - ii. If the Premises are not returned to the pre-event condition as indicated, the Permittee shall pay a \$200.00 penalty fee.
2. The Permittee shall reimburse DNCR for all expenses incurred to repair damage or to restore the Premises to pre-event condition. The Permittee shall also reimburse DNCR for any and all applicable penalty fees incurred as defined herein. Payment shall be due upon receipt of invoice.

N. Alcohol:

1. The Permittee, vendors, staff, and volunteers shall be strictly prohibited from furnishing, selling and/or distributing alcoholic beverages during the Event and/or on the Premises without prior consent from State as listed herein, except Hampton Beach State Park – South Beach.

O. Third Party Vendors:

1. There shall be no third-party vendors on the Premises during the Event.

P. Post-Event Requirements:

1. The Permittee shall submit, without demand the following reports:
 - i. Detailed income and expense report that itemizes all revenue (by revenue source), including but not limited to registration fee by fee type, sponsors, and donations.
 - ii. Attendance report that identifies the total number of staff, volunteers, vendors, participants, and spectators.
 - iii. All reports must be submitted within sixty (60) days of the end of the Event.
2. The Permittee shall remit payment for all outstanding fees including but not limited to day-use fees not collected during the Event and any penalty fees if applicable. Payment shall be due, without demand, upon receipt of invoice.

Q. Post-Event Documentation:

1. The Permittee shall complete and submit to the State, an "Income-Expense and Attendance" form as listed herein, no later than sixty (60) days after the last day of the Event.

R. Additional Fees and Penalty Fees:

1. The Permittee shall reimburse DNCR for all expenses incurred to repair damage or to restore the Premises to pre-event condition as well as all applicable penalty fees incurred as defined herein.
2. The Permittee shall agree to reimburse the State for all staff hours required outside of their normal work schedule.
 - i. If applicable, this shall include hours prior to the start of the Event to prepare the Park premises as well as any hours after the Event to shut down the park for the day.
 - ii. The rate shall be \$50 per hour per staff member and payment shall be due upon receipt of invoice.
3. The Permittee also shall reimburse the Division for all applicable penalty fees incurred as defined herein, and payment for penalty fees shall be due upon receipt of invoice.

S. Additional Changes After Permit Execution:

1. Any changes to the terms and conditions of the Permit must be agreed to and approved in writing by the parties.
2. The Permittee shall agree that if they have additional events not listed in this Permit, the Event shall require a separate special use permit.

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NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Event Location Specific Requirements
Franconia Notch State Park – Paved Lot at Peabody Lodge

Event specific conditions and requirements:

T. Event Location:

1. The Permittee shall have non-exclusive use of the following Department of Natural and Cultural Resources (the "State" or "DNCR") lands ("Premises"):

- **Franconia Notch State Park – Cannon Mountain State Park ("Park")**

Contact: Jace Wirth, Acting General Manager, (603) 823-8800

Onsite Contact: Kelsey Herold, Group Use and Events Coordinator, (603) 823-8800

- i. **Dates/Hours:** 9/13/24 Transition area 10:00 AM to 5:30 PM.
- ii. The Permittee shall acknowledge that the Premises is a public space, and they shall not restrict or prohibit the availability of the Premises and recreational facilities to others during the Event.

I. Event Set-up and Break-down:

1. The Permittee shall be allowed to access the predetermined area of the Parking Lot, as determined by the State, to drop cones off no earlier than ten to twelve (10-12) hours prior to the Event on 9/12/24.
2. The Permittee shall be allowed to access the designated area, as predetermined by the State, no earlier than 9/13/24 to set up for the Event. Break-down shall be completed no later than 5:30 PM.

II. Event Description and Layout:

1. The Permittee shall set up the chute area with four (4) traffic cones and flagging tape.

III. Restrooms and Portable Toilets:

1. Permits the use of the restrooms and changing rooms during normal hours of park operations.
2. The Permittee shall provide at its expense, additional portable toilets sufficient in number for the Event.
 - a. Portable toilets shall be delivered 9/12/24 as agreed upon by the State and Permittee. Should the delivery date require changing the Permittee shall contact the Park Manager no less than forty-eight (48) hours prior to the delivery of the toilets.
 - b. Portable toilets shall be removed from the Premises no later than the end of the day on 9/16/24.
 - c. The Permittee shall meet with the Regional Supervisor and/or Onsite Contact to determine the exact location for the portable toilets no less than one (1) week prior to the Event.

IV. Food and Beverage:

1. The Permittee shall be allowed to have complimentary food and beverage at this location.

V. Parking:

1. Parking at this location shall be within the Peabody Lodge Parking Lot only.

VI. Trash and Recycling:

1. The Permittee shall provide, at its expense, trash and recycling receptacles.
2. All trash and recycling shall be removed prior to departure from this location.
 - a. The Permittee shall pay a \$200.00 Penalty Fee for any garbage that is left behind.

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NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Event Location Specific Requirements
Franconia Notch State Park – Flume Gorge

T. Event Location (continued):

- **Franconia Notch State Park – Flume Gorge State Park ("Park")**

Contact: Jace Wirth, General Manager, (603) 823-8800

Onsite Contact: Kelsey Herold, Group Use and Events Coordinator, (603) 823-8800

Onsite Contact: Amy Swift, Park Manager (603) 745-8391

- i. **Dates/Hours:** 9/13/24 pass-through area 10:15 PM to 7:00 PM

- ii. The Permittee shall acknowledge that the Premises is a public space, and they shall not restrict or prohibit the availability of the Premises and recreational facilities to others during the Event.

- I. **Event Set-up and Break-down:**

- 1. The Permittee shall be allowed to have a water stop at the area connecting the Franconia Recreational Trail and the Parking Lot.

- a. The area for the water stop shall be no larger than 10' x 10' and shall be located where the trail comes into the Parking Lot.

- 2. The Permittee shall be allowed access to the designated area, as determined by the State, no earlier than 10:15 AM to set-up the table for the water stop. Break-down shall be completed no later than 7:00 PM on 9/13/24.

- II. **Event Description and Layout:**

- 1. The Permittee shall have one (1) table with water jugs, directional signs and volunteers holding runners at entrance and exit points.

- III. **Restrooms and Portable Toilets:**

- 1. There shall be no portable toilets installed at this location.

- 2. Park restrooms shall not be available during the Event.

- IV. **Food and Beverage:**

- 1. The Permittee shall be allowed to have a water station at this location.

- 2. Additional aid stations shall be strictly prohibited.

- V. **Parking:**

- 1. Parking shall only be allowed for the Event staff operating the aid station.

- 2. There shall be no additional vehicular traffic other than staff at this location.

- VI. **Trash and Recycling:**

- 1. The Permittee shall provide, at its expense, trash and recycling receptacles.

- 2. All trash and recycling shall be removed prior to departure from this location.

- a. The Permittee shall pay a \$200.00 penalty fee for any garbage that is left behind.

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09/10/2024

Initial/Date

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Event Location Specific Requirements
Bear Brook State Park

T. Event Location (continued):

• **Bear Brook State Park ("Park")**

Contact: Tara Blaney, Regional Supervisor, (603) 485-1031

Onsite Contact: Christina Pacuk, Park Manager (603) 485-9869

i. Dates/Hours: 9/13/24-9/14/24 Transition area 12:00 AM to 12:30 PM

ii. The Permittee shall acknowledge that the Premises is a public space, and they shall not restrict or prohibit the availability of the Premises and recreational facilities to others during the Event.

I. Event Set-up and Break-down:

1. The Permittee shall be allowed to access the predetermined area of the parking lot, as determined by the State, to drop cones off no earlier than 12:00 AM on 9/14/24.

2. The Permittee shall be allowed to access to the predetermined area of the Parking Lot, as determined by the State, no earlier than ten to twelve (10-12) hours on 9/13/24 to set-up for the Event. Break-down shall be completed no later than 12:30 PM on 9/14/24.

3. The Permittee shall set up directional signs on the roadside and within the park.

4. The Permittee shall have a chute, tents, tables, a medic, and volunteers during the Event.

II. Event Description and Layout:

2. The Permittee have one (1) table with water jugs, directional signs and volunteers holding runners at entrance and exit points.

III. Snowmobile Parking Lot:

1. Permits use of the Snowmobile Parking Lot at the location of the Tent City.

a. The Tent City sign shall be located at the entrance to the Snowmobile Parking Lot.

i) The Permittee shall begin setup for the tent only, for Tent City no earlier than 2:00 PM, 9/11/24. **CAMPING IS PROHIBITED IN THIS AREA. Tents shall be used as a brief resting area only.**

ii) The Permittee shall install a tent no larger than 60' x 150'.

iii) The tents shall be dismantled no later than the end of the day on 9/15/24.

iv) The Permittee shall install temporary signage for Tent City to ensure runners and drivers know where the Tent City is.

b. The Permittee shall be allowed to install a temporary light tower at the entrance to the Snowmobile Lot.

c. The State shall agree to clear the access road to exit the Snowmobile Parking Lot.

d. The Permittee shall be allowed to install a station for water in the Snowmobile Parking Lot.

e. The Parking for the Event shall be located in the Snowmobile Parking Lot.

f. The Permittee shall be responsible for notifying runners and participants that private tents are not permitted. Further, participants shall not be permitted to sleep without tents outside of the designated "sleeping area" as outlined herein. The Division reserves the right to charge a \$200 penalty fee should tents and/or participants sleep outside of the designated areas.

IV. Day-use Pavilion (small pavilion):

1. Permits use of the Day-use Pavilion located at the beach area for the breakfast offered by the Allenstown Fire Department.

a. The Permittee shall agree to pay the standard fee of \$400.00 for use of the pavilion.

b. The Fire Department shall access the Pavilion no earlier than 8:00am on 9/14/24.

c. The Permittee shall be allowed access to the water faucet at the Pavilion and shall agree to pay the standard fee of \$20.00 per day for use of the water.

d. The Permittee shall agree that no food from the breakfast will be dumped on Park Grounds.

e. The Permittee shall agree that no features such as picnic tables, boulders, etc., shall be moved at any time during the Event.

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Event Location Specific Requirements
Bear Brook State Park (continued)

V. Group use Pavilion (large pavilion):

1. Permits use of the Group-use Pavilion located on the opposite side of the street from the Day-use pavilion as a location to register for the short race that starts at Bear Brook State Park and ends at Hampton Beach State Park.
 - a. The Permittee shall be allowed to use the power outlets at the pavilion.
2. The Permittee shall agree to pay the standard fee of \$1,600.00 for use of the Pavilion.
3. The Permittee shall be allowed to install an inflatable arch to be used for the start of the short race.
 - a. The arch shall be installed no earlier than 12:00AM 9/14/24 and removed no later than 12:30PM on 9/14/24.

VI. Restrooms and Portable Toilets:

1. The Permittee shall have access to the restrooms at the day-use pavilion during the Event for use only by the fire department staff.
2. The Permittee shall provide, at its expense, portable toilets sufficient in number for the Event.
 - a. The Permittee shall contact the Park Manager no less than 48 hours prior to the delivery of the toilets.
 - b. Portable toilets shall be removed from the Premises no later than the end of the day on 9/16/24.
 - i) If the portable toilets are not removed as listed herein, the Permittee shall pay a \$200.00 penalty fee for each occurrence.
 - c. The Permittee shall meet with the Regional Supervisor and/or the Onsite Contact to determine the exact location for the portable toilets no less than one week prior the Event.

VII. Food and Beverage:

1. The Permittee shall be allowed to have complimentary food and beverage at this location.

VIII. Light Towers:

1. The Permittee shall install, at its expense, up to three (3) temporary light towers.
 - a. Light towers shall be installed no earlier than 9/11/24 and removed no later than 9/16/24.
 - b. If the light towers are not removed as listed herein, the Permittee shall pay a \$200.00 penalty fee.

IX. Electricity and Portable Generator:

1. The Permittee shall be allowed to use the outlets in the pavilions as an electrical source.
 - a. Outlets in the small pavilion shall be used exclusively by the fire department.
2. The Permittee shall be allowed, at its expense, to install a portable generator in the designated area near the toll booth.

X. Parking:

1. The Permittee shall agree to divert all overflow parking to the Snowmobile Parking lot.
2. Overnight parking is ONLY permitted from 6:00PM 9/13/24 through 12:30PM 9/14/24 and must be located in the Snowmobile Parking Lot.

XI. Trash and Recycling:

1. The Permittee shall install, at its expense, a temporary garbage dumpster and recycling containers in the Day-use Parking Lot.
2. Additional recycling containers shall be delivered no earlier than 9/13/24 and removed no later than the end of the day 9/16/24.
3. The dumpster and recycling containers shall be delivered no earlier than on 9/13/24 and removed no later than the end of the day 9/16/24.
4. All garbage in all locations of the Park shall be cleaned prior to the departure from this location.
5. The dumping of food in any location other than the garbage dumpster is strictly prohibited.

AS
Initial/Date

09/10/2024

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Event Location Specific Requirements
Hampton Beach State Park – South Beach

T. Event Location (continued)

• **Hampton Beach State Park – South Beach ("Park")**

Contact: Meredith Collins Regional Supervisor, (603) 227-8715

Onsite Contact: Lucille Marino, Park Manager (603) 926-8990

i. Dates/Hours:

9/12/24- 9/13/24 to set up tents and drop off portable toilets and dumpsters: 8:00 AM to 8:00 PM

9/13/24 The Hampton Rotary shall access the Park to begin set-up

9/13/24 Friday Finish area: 7:00 AM to 10:00 PM

9/14/24– 9/16/24 with clean up: 8:00 AM to 8:00 PM

- ii. The Permittee shall acknowledge that the Premises is a public space, and they shall not restrict or prohibit the availability of the Premises and recreational facilities to others during the Event.

I. Set-up and Break-down:

1. The Permittee shall be allowed to access the predetermined area of the parking lot, as determined by the State, no earlier than 7:00AM 9/14/24 to set-up for the Event.
2. Break-down shall be completed no later than 10:00PM.

II. Event Layout:

1. The layout of the Event shall be as identified in Exhibit A.

III. Event Supply Storage:

1. The Permittee shall be allowed to have items delivered no sooner than the Monday prior to the Event.
 - a. The Permittee shall contact the Park Manager to determine the best location to store the items.
 - b. The Permittee shall be responsible for the movement of all items needing to be stored prior to the Event.

IV. Pavilion:

1. The Permittee shall be allowed to use the pavilion at the park for the Event.
 - a. The Permittee shall agree to pay the standard fee of \$1,250.00 of use of pavilion.

V. Tents:

1. The Permittee shall, at its expense, be allowed to install the following tents:
 - a. Up to one (1) 20' x 40' tent to be used for food preparation.
 - b. The Permittee shall, at its expense, be allowed to install one (1) 40' x 40' tent to the west of the pavilions to be used for merchandise sales.
 - c. The Permittee shall, at its expense, be allowed to install one (1) 60' x 120' tent to be used as the "Beer Tent" located south of the pavilion.
 - i) The Permittee shall be responsible for all required permits, as well as Town approval, for any alcohol beverages at this Event.
 - ii) The Permittee shall hire police detail and provide host liquor liability insurance.
2. No tent stakes shall be driven into concrete or pavement.
3. All tents 400 square feet and larger that are erected on the Premises must receive State Fire Marshal and city/town approval.
4. The Permittee shall obtain all required approvals and shall accept all liability with regards to use of the tents, including but not limited to installation, use, and removal.

VI. Dunes:

1. The Permittee shall agree that no event equipment or temporary structures shall be set up in the dunes.

AS 09/10/2024

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Event Location Specific Requirements
Hampton Beach State Park – South Beach (continued)

VII. Showers:

1. The Permittee shall have access to the outdoor shower at the Park during normal operating hours.
2. The indoor showers shall not be available during the Event.

VIII. Music and Amplified Sound:

1. The Permittee shall, at its expense, provide a DJ to provide entertainment on 9/14/24 from 9:00 AM to 8:00 PM.
 - a. All DJ equipment shall be dismantled no later than 10:00 PM to comply with the campground quiet hours.
2. Music and amplified sound shall be kept at a reasonable volume to ensure no disturbance with other park guests, RV Park guests, and neighbors.
3. All amplified sound, including but not limited to music speakers, shall be pointed away from the RV Park.

IX. Food and Beverage:

1. The Permittee shall be allowed to offer complimentary food at the Event.
2. The Permittee shall be allowed to have a Beer Tent at Hampton Beach – South Beach.
 - a. The Permittee shall be required to obtain permitting as listed herein.

X. Alcohol:

1. The Permittee shall be allowed to serve alcohol during the Event.
2. The Permittee shall provide proof of valid Host Liquor Liability Insurance that lists the State as certificate holder and additional insured.
3. The Permittee shall contact the NH Liquor Commission ("Commission") to obtain all permits required by the Commission.
4. The Permittee shall ensure that all State of New Hampshire Liquor Commission laws and regulations are adhered to during the Event.
5. The Permittee shall provide, at its expense, police detail to monitor the Beer Tent during the Event.

XI. Restrooms and Portable Toilets:

1. The Permittee shall have access to the restrooms during normal operating hours.
2. The Permittee shall provide, at its expense, portable toilets sufficient in number for the Event.
 - a. The Permittee shall contact the Park Manager no less than 48 hours prior to the delivery of the toilets.
 - b. Portable toilets shall be removed from the premises no later than the end of the day on 9/16/24.
 - i) If the portable toilets are not removed as listed herein, the Permittee shall pay a \$200.00 penalty fee for each occurrence.
 - c. The Permittee shall meet with the Regional Supervisor and/or the Onsite Contact to determine the exact location for the portable toilets no less than one week prior to the Event.

XII. Parking:

1. The Permittee shall be allowed to have participants leave their cars overnight Thursday and Friday provided they are adequately identified as being with Reach the Beach Relay.
2. The Permittee shall coordinate with the Park Manager no less than one (1) week prior to arrival to confirm location for parking.
3. Participants who choose to park their vehicles at Hampton Beach State Park – South Beach must have their vehicles parked in the designated area of the parking lot prior to 8:00 PM either night. Vehicles not identified as being with Reach the Beach Relay may be towed at the owners' expense.
 - a. The Permittee shall reimburse the State for the vehicles that stay overnight. The fee shall be \$15.00 per vehicle per day.
 - b. The State shall provide a rear-view mirror tag to all participants wishing to leave their vehicles overnight.

AS 09/10/2024

Initial/Date

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Event Location Specific Requirements
Hampton Beach State Park – South Beach (continued)

XII. Parking (continued):

- c. Participants shall display the mirror tag on the rear-view mirror to avoid being ticketed/and or towed.
4. The State shall provide a designated area for drop-off/pick-up only with no charge on entrance into this area.
 - a. The Permittee shall, at its expense, provide the staff needed to manage the drop-off/pick-up area during the duration of the Event at Hampton beach State Park – South Beach.
 - b. People utilizing the drop-off/pick-up area shall have access for a maximum time of ten (10) minutes and must always remain with their vehicles.
 - c. The Permittee shall be responsible for enforcing the ten (10) minute time limit.
 - i) Should the time limit not be enforced, the Permittee shall pay a \$200.00 Penalty Fee.

XIII. Parking Fees Charged by the State:

1. The Permittee shall agree that vehicles entering the Park that are driven by Event Participants, employees, vendors, or sponsors shall be subject to the standard day-use fee of \$15.00 per vehicle per day.
 - a. The State shall bill the Permittee for all Event Participants, employees, vendors, or sponsors who will be in the Park, including but not limited to vehicles left over night and as listed herein..
2. The Permittee shall agree that spectators shall use general parking and pay the standard parking fee of \$15.00 per vehicle upon entrance into the Park.
3. Parking in state-owned leased spaces is strictly prohibited.

XIV. Trash and Recycling:

1. The Permittee shall, at its expense, provide a maximum of two (2) additional dumpsters at the "finish line" as well as adequate recycling bins at Hampton Beach State Park – South Beach.
2. The Permittee shall have permission to temporarily install recycling containers.
 - a. Containers shall be installed in a location as predetermined by the Park Manager.
3. Dumpsters and recycling containers shall be delivered no earlier 8:00 AM 9/12/24 and removed no later than the end of the day 9/16/24.
4. All garbage in all locations of the Park shall be cleaned prior to departure from this location.
5. Dumping of food in any location other than the garbage dumpster is strictly prohibited.

XV. Additional State Staff:

1. The State shall provide additional staff at Hampton Beach State Park on 9/14/24, as needed.
 - a. The Permittee shall agree to pay the standard fee of \$50.00 per hour per staff for hours worked outside of their normal work schedule.
 - b. Payment for additional staff hours shall be remitted immediately upon receipt of invoice.

XVI. Pets:

1. The Permittee shall agree to note on all publications, emails, and website that pets are not permitted at Hampton Beach State Park.

- The remainder of this page intentionally left blank -

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Policy

1. The Permittee, including all persons/groups associated under the Special Use Permit (Permit), shall comply with all rules, regulations, and reasonable requests made by the Department of Natural and Cultural Resources (DNCR), the Division of Parks and Recreation (DPR), the park manager and authorized Division staff.
2. An application for a Permit must be received by Concord Headquarters at least 30 days prior to the start date of the event or the Permittee shall incur an expedite fee of an additional \$100. Permit applications received by the Concord Headquarters seven (7) or less days prior to the event date shall be denied.
3. An application for a Permit shall be accompanied by the \$100 non-refundable administrative fee and any applicable expedite fee, made payable to Treasurer, State of NH. Applications will not be processed or approved without payment unless alternate arrangements are made through Concord Headquarters.
4. The Permittee shall pay all other applicable fees, including event fees, facility rental fees, admission and parking fees, and penalty fees in the manner contracted in the Permit, and shall comply with all conditions identified on the Permit.
5. The Permittee shall carry and maintain in force general liability insurance coverage in the following amounts: a) One Million Dollars (\$1,000,000) per occurrence; b) Two Million Dollars (\$2,000,000) in the aggregate; and c) One Hundred Thousand Dollars (\$100,000) for damage to rented premises. The Permittee shall be responsible for all costs under a deductible.

The State may require coverage which exceeds the amounts listed herein should the risks associated with the event or activity, so warrant so as to reasonably protect the State. Such additional insurance coverage shall be reflected in the "Specific Requirements" sections of the Permit.

The Permittee shall identify the State as the Certificate Holder and additional insured and shall furnish a Certificate of Insurance with the permit application. Applications shall not be processed or approved without required proof of insurance. The Certificate Holder shall be listed as follows: State of New Hampshire, Department of Natural and Cultural Resources, Division of Parks and Recreation, 172 Pembroke Road, Concord NH 03301.

6. The Permittee shall indemnify and hold harmless the State, its officers and employees, with respect to liability for bodily injury or property damage caused in whole, or in part, by the Permittee's acts or omissions, or the acts or omissions of those within the Permittee's party, or the acts or omissions of those acting on the Permittee's behalf, to the extent RSA 99-D:1 and 2 do not apply.

Nothing herein contained shall be deemed to constitute a waiver of sovereign immunity of the State, which immunity is hereby reserved to the State.

7. The use and/or activities conducted by the Permittee shall be limited to the approved use and/or activities identified in the Permit. There shall be no soliciting except as may be permitted.
8. Only the buildings, facilities, specified areas, or resources of the DNCR lands identified in the Permit shall be used for the approved use or activity, and only during the dates and hours so authorized by the Permit. The Permit is not transferrable.
9. The Permittee shall display a copy of the Permit upon request by the park manager or staff on the day of the event.
10. The use or activity, while engaged or executed, shall not unreasonably cause, or contribute to the degradation of the visitor experience, as determined by the authorized DNCR personnel.
11. The use or activity, while engaged or executed, shall not cause environmental or property damage of DNCR lands, facilities, and resources, as determined by the authorized DNCR personnel.
12. All signing, posting, decorating and set-up shall be appropriate for a family-friendly park and forest environment, subject to the approval of the park manager or authorized personnel.
13. Parking for the event is in designated areas only. Park staff will inform the Permittee of the designated parking areas.
14. The DNCR has a carry-in/carry-out trash policy. All buildings, facilities, specified areas, or resources used for the approved use or activity shall be restored by the Permittee to the same condition in which it was initially found, including removal of all signs, postings, decorations, equipment and structures, and trash and repairs and/or restoration of State property.
15. Supervision of the use or activity shall be the responsibility of the Permittee.
16. All future permit issuances to the Permittee are contingent upon satisfactory performance of conditions under the Permit.
17. Breach of the Policy or any state park policies will result in the termination of the event at any time before or during the event, without refund of any or all fees.
18. DNCR reserves the right to suspend or cancel the event or change the event route should the need to ensure public safety or protect facilities or natural resources arise, such as but not limited to weather conditions, major accidents, or trail conditions.

I, the Permittee, agree to abide by the Policy and the specific conditions and requirements herein identified.

Amber Sadlier

Permittee, duly authorized

Date

Amber Sadlier

Printed Name

Please review, sign, and return with all required fees and documents to:

NH Division of Parks and Recreation, Attn: SUP Office
172 Pembroke Road, Concord, NH 03301

JCALJP-04031801-031618

AS

09/10/2024

12 of 15

Reach the Beach

Initial/Date



New Hampshire State Parks
172 Pembroke Road
Concord, NH 03301

INVOICE

DATE:
INVOICE #

August 14, 2024
 DP2024-72

Bill To:

Amber Sadlier
 Ragnar RTB LLC
 5570 W 1730S Suite 1000
 Salt Lake City, UT 84104
 435-630-1533
asadlier@runragnar.com

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
SUP Administrative fee	1	\$ 100.00	\$ 100.00
Event fee: \$28.50 per team	314	\$ 28.50	\$ 8,949.00
Impact Fee:			
Electricity - Bear Brook State Park	1	\$ 20.00	\$ 20.00
Additional Staff Hours*	TBD	\$ 50.00	TBD
Facility Use Fee:			
Pavilion Rental - Bear Brook State Park day-use	2	\$ 400.00	\$ 800.00
Pavilion Rental - Bear Brook State Park group-use	2	\$ 1,600.00	\$ 3,200.00
Pavilion Rental - Hampton Beach South	3	\$ 1,250.00	\$ 3,750.00
*NOTE: Fees for additional staff hours shall be billed to permittee once event is over.			
6/25/24 Admin Fee payment received via cc	1	\$ (100.00)	\$ (100.00)
TOTAL			\$ 16,719.00

Make all checks payable to **Treasurer, State of New Hampshire**

If you have any questions concerning this invoice, contact the Special Use Permit office,
 603-271-3556, dncr.stateparkpermits@dncr.nh.gov

THANK YOU FOR YOUR BUSINESS!

AS
 Initial/Date

09/10/2024

Ragnar Events LLC

5570 W 1730S Suite 1000

Reach the Beach

DP2024-074

Income & Expense Statement

Gross Income	
1	
2	
3	
4	
5	
6	
7	
8	
Total Gross Income	\$0.00
Expenses	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
Total Expenses	\$0.00
Net Income	\$0.00
DONATIONS by vendor to organizations	
1	
2	
3	
Total Donations	\$0.00
PROFIT/(LOSS)	\$0.00

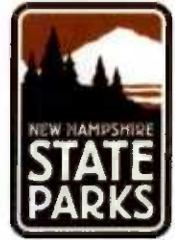
Attendance
 Staff/Volunteers/Vendors
 Participants
 Spectators
Total Attendance

Total # of people



State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
DIVISION OF PARKS & RECREATION

172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-3556 Fax: 603-271-3553
TDD Access: Relay NH 1-800-735-2964
nhstateparks.org



August 16, 2024

NH State Liquor Commission
50 Storrs Street
Concord NH 03301

To Whom It May Concern:

Attached please find a copy of page one of a Special Use Permit issued by NH State Parks to Ragnar Events, LLC. This permit is for the 2024 Reach the Beach Race which includes the finish line celebrations located at Hampton Beach State Park – South Beach on September 14, 20234

Please accept this letter as proof of permission for the Hampton Rotary Club to serve alcohol at the finish line celebrations located at Hampton Beach State Park – South Beach on September 14, 2024

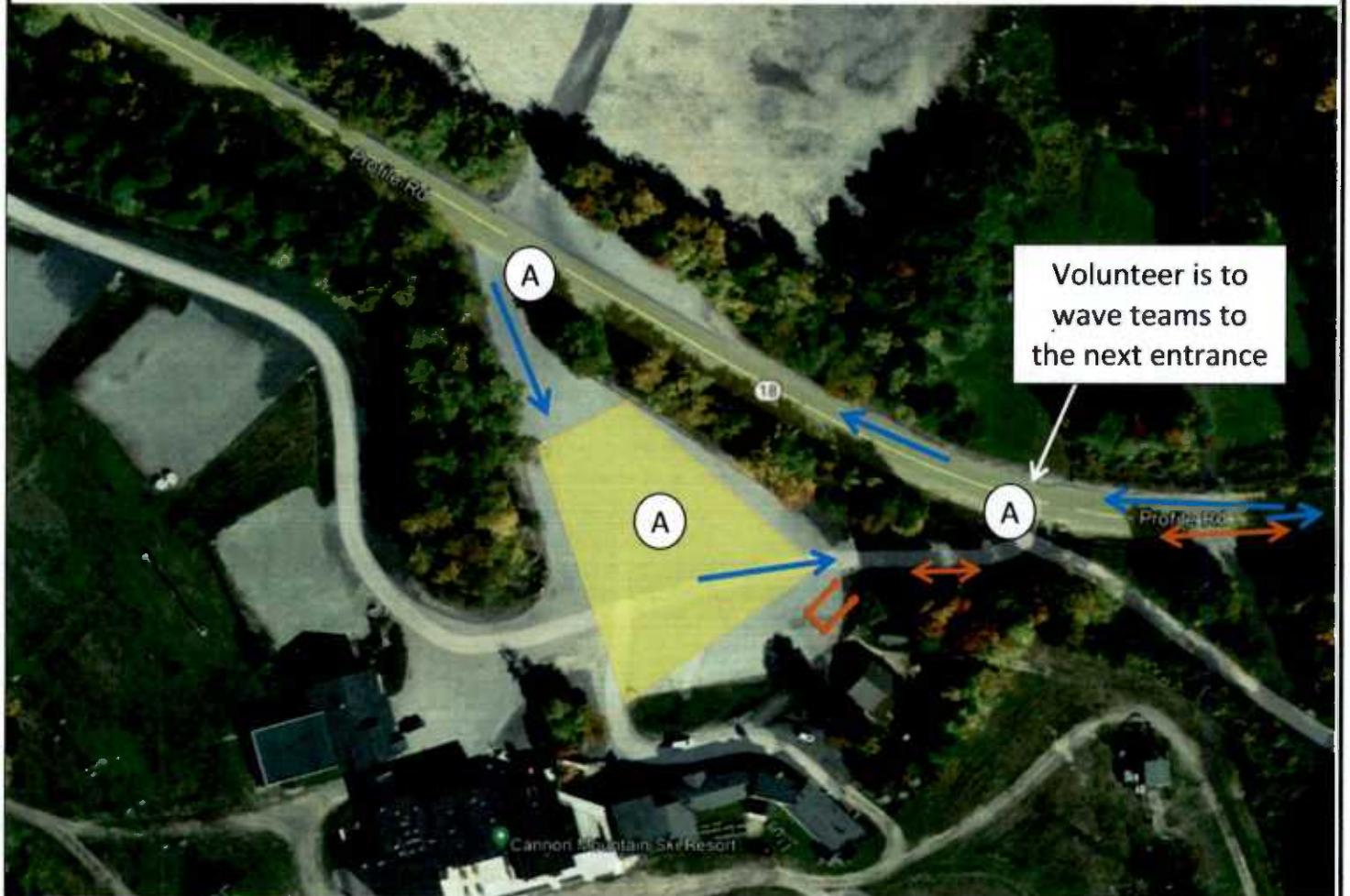
Sincerely,

A handwritten signature in black ink, appearing to read "BJW".

Brian J. Wilson
Director

BJW/dh

Exchange 10 Location		Venue Contact		Nighttime Hours	
Cannon Mountain Ski Resort 2650 Profile Rd, Franconia, NH 03580		TEXT ONLY: 661-RAGNAR-1 (661-724-6271)		8:00 pm - 6:30 am	
Runner Times		Parking		Leg Distances	
First Runner Allowed	TBD	Parking Capacity		Incoming leg distance	8.1
Last Runner Allowed	TBD	Parking Need	77	Outgoing leg distance	4.6
EXCHANGE DETAIL:					
	Runner Path		Volunteer		Parking
	Van Path		Toilets		Chute



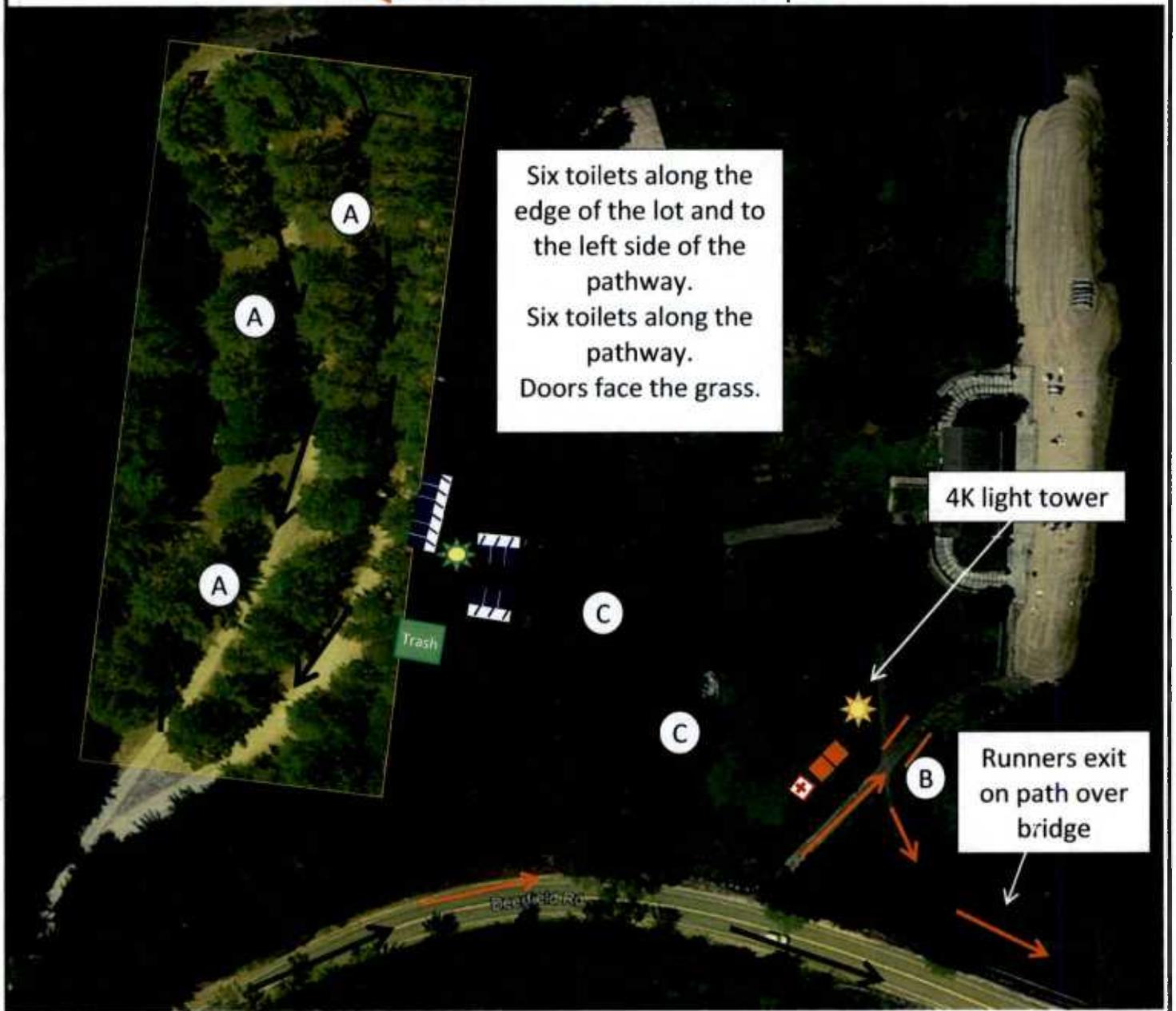
SAFETY/PROPERTY CONCERNS	Respect locals by keeping noise to a minimum during nighttime hours and keeping event spaces tidy during the race.
CHUTE PLACEMENT	South of the exit as depicted.
PARKING INSTRUCTIONS	Should be plenty of parking in the area indicated.
TOILETS	North of the exit facing away from the parking area.

Exchange 24 Location		Venue Contact		Nighttime Hours	
Bear Brook State Park Small Pavilion, 399 Deerfield Rd,		TEXT ONLY: 661-RAGNAR-1 (661-724-6271)		8:00 pm - 6:30 am	
Runner Times		Parking		Leg Distances	
First Runner Allowed	TBD	Parking Capacity	0	Incoming leg distance	4.5
Last Runner Allowed	TBD	Parking Need	48	Outgoing leg distance	5.2
Amenities Open		SEE PAGE 1 FOR LAYOUT OVERVIEW			
EXCHANGE NOTES					
CHUTE PLACEMENT	Inside the park along the walking path as indicated.				
PARKING INSTRUCTIONS	Start a smooth flow of traffic early.				
TRAFFIC CONCERNS	No runner/van crossing.				
TOILETS AND DUMPSTERS	Dumpsters south of the toilets, toilets facing the grass as indicated in site plan.				
OTHER DETAIL NOTES	Be mindful and respectful of locals by keeping noise to a minimum during nighttime hours.				
VOLUNTEER DUTIES					
A	Parking: Manage parking flow, when slow, manage toilets & clean up exchange. Use orange flags and batons to direct support vehicles.				3
B	Runner Crossing: Allow runners to cross the road to run against traffic. Do not stop vehicles, hold runners until safe to cross.				1
C	Floating Volunteer: Keep water coolers full, toilet paper stocked, clean up and act as a floating volunteer when needed.				1
D	Operational Volunteer: Assist with check in, bag pickup, flag check out and other duties outlined by HQ manager				3
					8

Exchange 24 Location		Venue Contact		Nighttime Hours	
Bear Brook State Park Large Pavilion, 399 Deerfield Rd, Allenstown NH 03275		TEXT ONLY: 661-RAGNAR-1 (661-724-6271)		8:00 pm - 6:30 am	
Runner Times		Parking		Leg Distances	
First Runner Allowed	TBD	Parking Capacity		Incoming leg distance	4.5
Last Runner Allowed	TBD	Parking Need	48	Outgoing leg distance	5.2
Amenities Open		SEE PAGE 2 FOR VOLUNTEER DUTIES AND EXCHANGE NOTES			

EXCHANGE DETAIL

- ← Runner Path
- ← Van Path
- Ⓐ Volunteer
- ☒ Toilets
- ☐ Chute
- ☐ Parking
- ☒ Trash
- ☐ Cones and Tape
- ☐ 10x10 Tent
- ☒ Medic Tent



Exchange 24 Location		Venue Contact		Nighttime Hours	
Bear Brook State Park Large Pavilion, 399 Deerfield Rd,		TEXT ONLY: 661-RAGNAR-1 (661-724-6271)		8:00 pm - 6:30 am	
Runner Times		Parking		Leg Distances	
First Runner Allowed	TBD	Parking Capacity	0	Incoming leg distance	4.5
Last Runner Allowed	TBD	Parking Need	48	Outgoing leg distance	5.2
Amenities Open		SEE PAGE 1 FOR LAYOUT OVERVIEW			
EXCHANGE NOTES					
CHUTE PLACEMENT	Inside the park along the walking path as indicated.				
PARKING INSTRUCTIONS	Start a smooth flow of traffic early.				
TRAFFIC CONCERNS	No runner/van crossing.				
TOILETS AND DUMPSTERS	Dumpsters south of the toilets, toilets facing the grass as indicated in site plan.				
OTHER DETAIL NOTES	Be mindful and respectful of locals by keeping noise to a minimum during nighttime hours.				
VOLUNTEER DUTIES					
A	Parking: Manage parking, when slow, manage toilets & clean up exchange. Use batons to direct support vehicles into the lot.				3
B	Chute: Manage chute, cross team off teams. If traffic gets crazy or help is needed elsewhere, one volunteer should go assist. This position is not priority and should be staffed last.				1
C	Floating Volunteer: Keep water coolers full, toilet paper stocked, clean up and act as a floating volunteer when needed.				2
					6

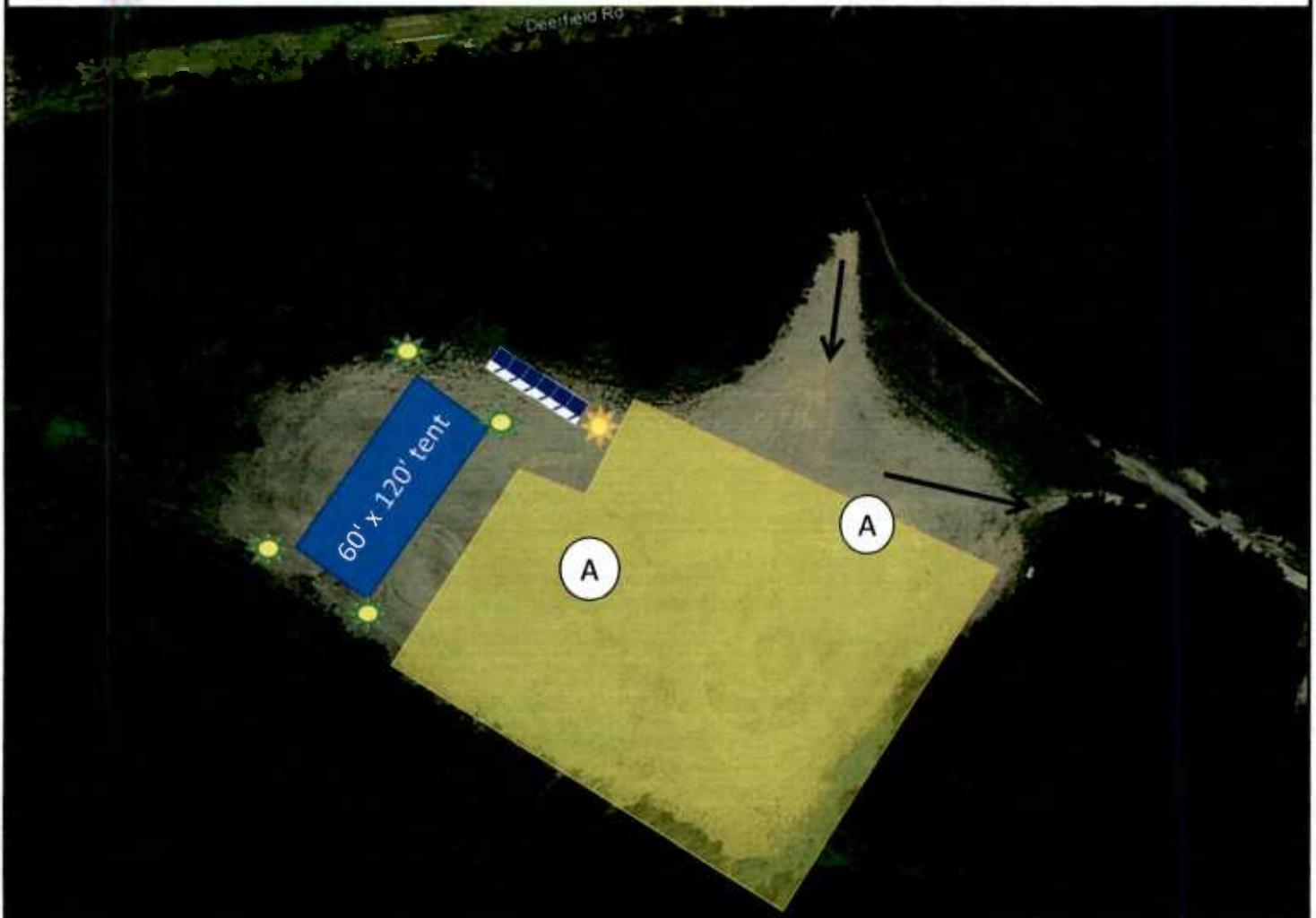
Tent City Location	Venue Contact	Nighttime Hours
Bear Brook Snowmobile Lot 451 Deerfield Road, Allenstown NH 03275	TEXT ONLY: 661-RAGNAR-1 (661-724-6271)	8:00 pm - 6:30 am

Runner Times		Parking		Leg Distances	
First Runner Allowed	TBD	Parking Capacity	200+	Incoming leg distance	NA
Last Runner Allowed	TBD	Parking Need	TBD	Outgoing leg distance	NA

SEE PAGE 2 FOR VOLUNTEER DUTIES AND EXCHANGE NOTES

EXCHANGE DETAIL

- KEY:
- Ⓐ Volunteer
 - Parking
 - ☀ Mini light tower
 - 🚽 Toilets
 - ➔ Van path
 - ☀ Construction light

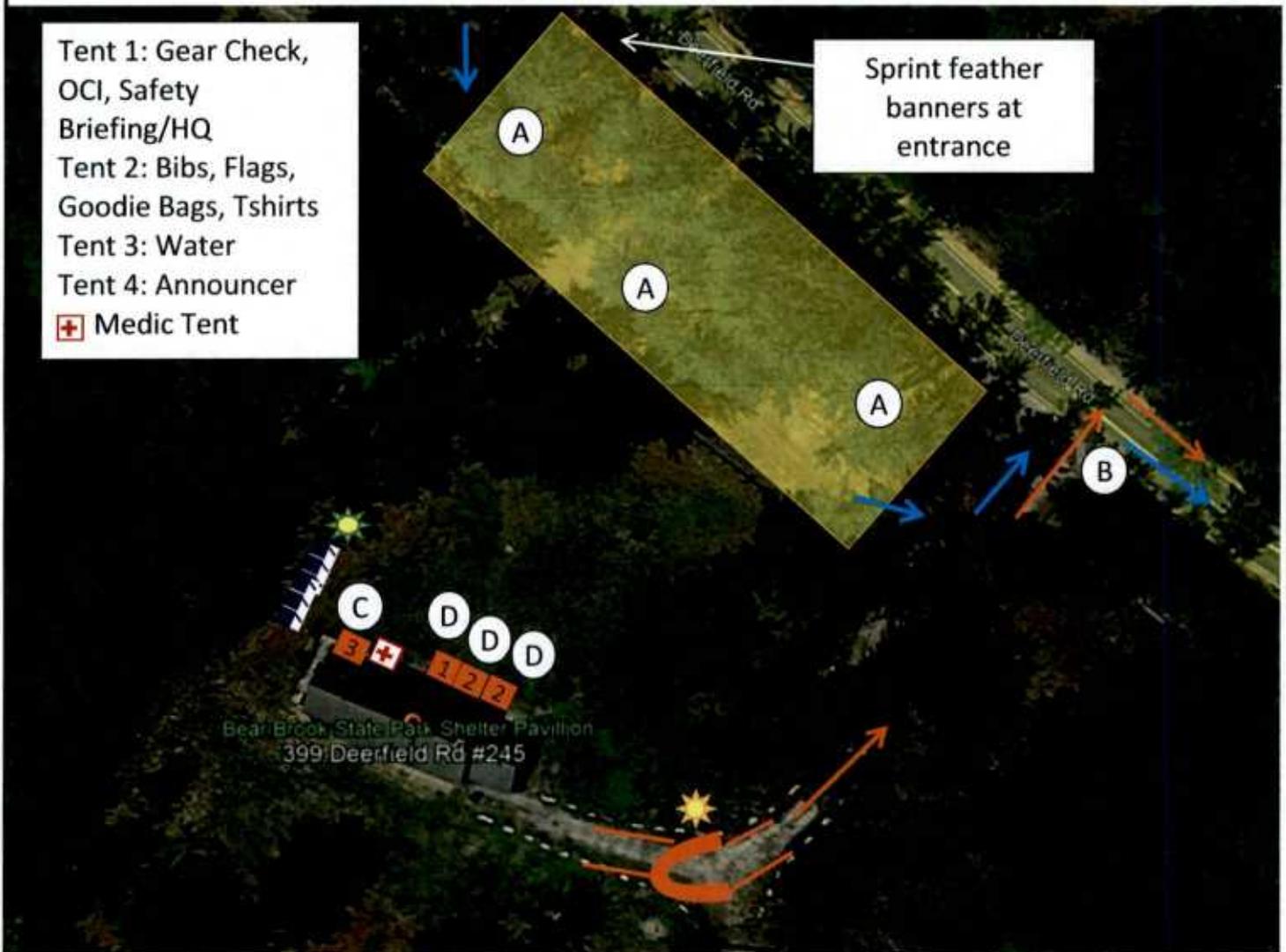


PARKING INSTRUCTIONS	Park in the highlighted area. Set cones and tape to keep teams from parking too close to the tent.
TOILETS	Behind the cones and tape, next to the tent as depicted.

Sprint Start Location		Venue Contact		Nighttime Hours	
Bear Brook State Park Small Pavilion, 399 Deerfield Rd, Allenstown NH 03275		TEXT ONLY: 661-RAGNAR-1 (661-724-6271)		8:00 pm - 6:30 am	
Runner Times		Parking		Leg Distances	
First Runner Allowed	TBD	Parking Capacity		Incoming leg distance	4.5
Last Runner Allowed	TBD	Parking Need	48	Outgoing leg distance	5.2
Amenities Open		SEE PAGE 2 FOR VOLUNTEER DUTIES AND EXCHANGE NOTES			

EXCHANGE DETAIL

- Runner Path
- Van Path
- Chute
- Volunteer
- Toilets
- Water
- Parking
- Power
- Mini light tower
- 10x10 Tent
- Medic Tent
- Construction light



Tent 1: Gear Check, OCI, Safety Briefing/HQ
 Tent 2: Bibs, Flags, Goodie Bags, Tshirts
 Tent 3: Water
 Tent 4: Announcer
 Medic Tent

Finish Line Location		Hampton Beach State Park		Contact:	TEXT ONLY: 661-RAGNAR-1 (661-724-6271)	Night Time Hours
Max Parking Space		Volunteer Shift Time			Peak Time	6:00 PM
Peak Parking Needs		Shift	Start	End	Parking Need	32
Peak Time		Shift 1	TBD	TBD	Available Parking	100
Open	TBD	Shift 2	TBD	TBD		
Close	TBD	Shift 3	TBD	TBD		

EXCHANGE OVERVIEW:



Key

- Runner path
- Volunteer
- Toilets
- 4K Light Tower
- Chute
- Arch
- Ragnar tent
- Medic
- Dumpster
- Ragnar semi
- Gear semi
- Sponsor tent
- Barricade fence
- 8' round table
- Beer trailer

TENTS

- R: Recovery Zone
- M: Medals
- A: Announcers
- F: Caterer (20x20)
- C: Coffee
- V: Volunteer Check-in

EXCHANGE NOTES

CHUTE PLACEMENT	Place chute on cement walkway, leaving ~4' for pedestrian access to the beach
PARKING INSTRUCTIONS	Parking is in the lots. Enough for ~400 teams.
TRAFFIC CONCERNS	Need to bring vans into the lot quickly. If the park is charging, RTB vehicles with van decal can skip the guard shack. Have volunteers help the park people identify paying customers from RTB vehicles.
PORT-A-POTTIE PLACEMENT	Per layout above. There are many more stalls and urinals in the bath house.
PRIVATE PROPERTY CONCERNS	The RV campground at the far end is sensitive to noise and we must be quiet by 10pm.

VOLUNTEER DUTIES:

A	Parking: Manage parking flow, when slow, manage toilets & clean up exchange. Use orange flags and batons to direct support vehicles into appropriate lots. Fill East lot first.
B	Chute: Manage chute, cross team off team list. If traffic gets crazy or help is needed elsewhere, one volunteer should go assist.
C	Other volunteer duties: Empty trash and recycling stations into respective dumpsters, sweep for trash, keep the non-alcoholic

(Limited partnership, Limited liability professional partnership or LLC)

Certificate of Authority # 3

Limited Partnership or LLC Certification of Authority

I, Philip LaHaye, hereby certify that I am the sole Partner, Member or
(Name)

Manager and the sole officer of Ragnar Events a limited liability partnership
(Name of Partnership or LLC)

under RSA 304-B, a limited liability professional partnership under RSA 304-D, or a limited liability company under RSA 304-C.

I certify that I am authorized to bind the partnership or LLC. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the partnership or LLC. This authorization was in force the date the contract was signed and shall remain valid for thirty (30) days from the date of this Corporate Resolution.

DATED: September 10, 2024

ATTEST: Philip LaHaye, General Manager
(Name & Title)

CERTIFICATE OF INSURANCE	PRINT DATE: 9/10/2024
	CERTIFICATE NUMBER: 202409101082364

AGENCY:	
Edgewood Partners Insurance Center 5909 Peachtree Dunwoody Road, Suite 800 Atlanta, GA 30328 678-324-3300 (Phone), 678-324-3303 (Fax)	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:	INSURERS AFFORDING COVERAGE:
USA Track & Field, Inc. Ragnar Events, LLC 130 East Washington Street, Suite 800 Indianapolis IN 46204.	INSURER A: Accredited Surety and Casualty Company, Inc. NAIC# 26379 INSURER B: Allied World National Assurance Company NAIC# 19489

EVENT INFORMATION:
Ragnar Road Reach The Beach (9/12/2024 - 9/14/2024)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	1-TRE-IN-17-01338542-01	11/1/2023 12:01 AM	11/1/2024 12:01 AM	GENERAL AGGREGATE (Per Event) \$4,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability				EACH OCCURRENCE \$2,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$2,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$2,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000
A	UMBRELLA/EXCESS LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	1-TRE-IN-17-01338543-01	11/1/2023 12:01 AM	11/1/2024 12:01 AM	EACH OCCURRENCE \$3,000,000
					AGGREGATE \$3,000,000
B	OTHER				
	<input checked="" type="checkbox"/> EXCESS LIABILITY	0313-1301	11/1/2023 12:01 AM	11/1/2024 12:01 AM	EACH OCCURRENCE \$7,000,000
					AGGREGATE \$7,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

The certificate holder is an additional insured per the following endorsement: Blanket Additional Insured (RSCG 03 03)

The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 20 01)

The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).

Excess policy follows form of underlying General Liability.

CERTIFICATE HOLDER:	NOTICE OF CANCELLATION:
State of New Hampshire - DNCR Division of Parks and Recreation 172 Pembroke Road Concord NH 03301	Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
	AUTHORIZED REPRESENTATIVE:
	