State of New Hampshire
DEPARTMENT of NATURAL and CULTURAL RESOURCES

**NH STATE LIBRARY**
20 Park Street Concord, New Hampshire 03301

New Hampshire State Library
A Division of the New Hampshire Department of Natural and Cultural Resources

49

March 7, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

## REQUESTED ACTION

Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, State Library, to award a Conservation Number Plate (Moose Plate) Grant to City of Somersworth (VC # 177476), in the amount of $9,843 to preserve microfilm and digitize two volumes of city records for the years of 1940-1943, effective upon Governor and Executive Council approval through December 31, 2025. 100% Other Funds (Agency Income)

Funding is available in account, Conservation Plate Fund, as follows:

| | FY 2025 |
|---|---|
| 03-035-035-350010-34050000-073-509074 – Grants Non-Federal | $9,843 |

## EXPLANATION

Moose Plate Funds are intended to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly owned historic properties.

City of Somersworth will use the grant funds to preserve microfilm and digitize two volumes of city records for the years of 1940-1943. The original volumes will be conserved for future generations of historians, researchers, and anyone interested in the history of the City of Somersworth. In addition, these volumes will be digitized for online access and microfilmed as a backup to assure long-term access to these records. Microfilm copies will be stored at the State Library and the State Archives.

Earlier in Fiscal Year 2025, the City of Somersworth received a $1,500 Arts Grant and a LWCF grant in the amount of $45,000, bringing the total funding previously awarded to $46,500.

The Attorney General's Office has reviewed and approved the grant agreement as to form, substance and execution.

Respectfully submitted,

Sarah L. Stewart
Commissioner

# GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

| | | | |
|---|---|---|---|
| **1.1. State Agency Name**<br>**DNCR—NH State Library** | | **1.2. State Agency Address**<br>**20 Park St.**<br>**Concord NH 03301** | |
| **1.3. Grantee Name**<br>**City of Somersworth** | | **1.4. Grantee Address**<br>**One Government Way**<br>**Somersworth, NH 03878** | |
| **1.5 Grantee Phone #**<br>**603-692-9511** | **1.6. Account Number**<br>**34050000-073-509074** | **1.7. Completion Date**<br>**12-31-2025** | **1.8. Grant Limitation**<br>**$ 9,843.00** |
| **1.9. Grant Officer for State Agency**<br>**Charles Shipman** | | **1.10. State Agency Telephone Number**<br>**603-271-3302** | |
| If Grantee is a municipality or village district: **"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."** | | | |
| **1.11. Grantee Signature 1**<br>Robert M. Belmore | | **1.12. Name & Title of Grantee Signor 1**<br>**Robert M. Belmore, City Manager** | |
| **Grantee Signature 2** | | **Name & Title of Grantee Signor 2** | |
| **Grantee Signature 3** | | **Name & Title of Grantee Signor 3** | |
| **1.13 State Agency Signature(s)**<br>Sarah Stewart | | **1.14. Name & Title of State Agency Signor(s)**<br>Sarah L. Stewart, Commissioner DNCR | |
| **1.15. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required)**<br>**By:** Nathan W. Kenison-Marvin **Assistant Attorney General, On:** 3 / 7 / 2025 | | | |
| **1.16. Approval by Governor and Council (if applicable)**<br>**By:** **On:** / / | | | |

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

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3. AREA COVERED. Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.

4. EFFECTIVE DATE: COMPLETION OF PROJECT.

4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16), or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").

4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").

5. GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT.

5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.

5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.

5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.

5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.

5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.

6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Grantee shall comply with all statutes, laws, regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31-95-b.

7. RECORDS and ACCOUNTS.

7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.

7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these provisions

8. PERSONNEL.

8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.

8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.

8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.

9. DATA: RETENTION OF DATA: ACCESS.

9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.

9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.

9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.

9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.

9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.

10. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.

11. EVENT OF DEFAULT: REMEDIES.

11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):

11.1.1 Failure to perform the Project satisfactorily or on schedule; or

11.1.2 Failure to submit any report required hereunder; or

11.1.3 Failure to maintain, or permit access to, the records required hereunder; or

11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.

11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and

11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and

11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and

11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.

12. TERMINATION.

12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.

12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.

12.3. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.

12.4. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.

13. CONFLICT OF INTEREST. No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

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approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.

15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.

16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

17. INSURANCE.

17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:

17.1.1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and

17.1.2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than $1,000,000 per occurrence and $2,000,000 aggregate for bodily injury or death any one incident, and $500,000 for property damage in any one incident; and

17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.

18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.

19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.

20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.

21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intend of the parties hereto.

22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.

24. SPECIAL PROVISIONS. The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

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## New Hampshire State Library Moose Plate Grant

**Grantee: City of Somersworth**
**Grant Period: 2024-25**

### Exhibit A
### Special Provisions

There are no additional or special provisions.

### Exhibit B
### Scope of Work

OBLIGATION OF THE GRANTEE: The Grantee agrees to abide by the limitations, conditions, and procedures outlined herein and to perform grant activities as outlined in its grant application and project budget. **Specifically, the grantee will preserve, microfilm and digitize 2 volumes of town vital records for the years 1940-1943.** If appropriated funds for this grant program are reduced or terminated (including a reduction by the NH Conservation License Plate Advisory Committee), all payments under this grant may cease. That determination rests within the sole discretion of the Commissioner of Natural and Cultural Resources.

ACKNOWLEDGEMENT: Funding credit must appear in all programs, publicity, and promotional materials. The following wording is suggested.

"This preservation project has been made possible through funds received from the sale of the New Hampshire Moose Conservation License Plate and administered by the New Hampshire State Library, a division of the New Hampshire Department of Natural and Cultural Resources."

FINAL GRANT REPORTS: The Grantee agrees to submit final narrative and financial reports on a form provided by the State Library by December 31, 2025. Failure to submit final reports will render the Grantee ineligible for future Conservation License Plate Grant funding within the NH Department of Natural and Cultural Resources.

### Exhibit C
### Payment Terms

GRANT AMOUNT: Total granted amount shall not exceed **$9,843.**
PAYMENT: Payment will be made upon the acceptance of this grant agreement in the amount of ninety percent (90%) and in the amount of ten percent (10%) upon the acceptance of final grant reports and approval by the Governor and Executive Council.

Grantee Initials: BB

Date: 02-26-2025

## Municipality Certification of Authority

**I,** Kristen LaPanne (*Name*), **hereby certify/attest** that I am duly elected Clerk/Secretary of City of Somersworth (*Name of Municipality*), New Hampshire. I hereby certify the following is a true copy of the resolution adopted during a meeting of the Municipality Officers, duly called and held on Decemer 9, 20 24, at which a quorum of the Municipality Officers were present and voting.

> **RESOLVED:** That Robert M. Belmore, City Manager (*Name and Title of Official Signing the Agreement*) is duly authorized to enter into contracts or agreements on behalf of City of Somersworth (*Name of Municipality*) with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources, and is further authorized to execute any documents on behalf of this Municipality which may be in his/her judgement desirable or necessary to effect the purpose of this resolution.

**I hereby certify** that the foregoing resolution has not been amended or repealed and remains in full force and effect as of December 9, 20 24. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Municipality. This authority **remains valid for thirty (30) days** from the date of this certificate.

**DATED:** February 26, 2025

**ATTEST:** K LaPanne, City Clerk
(*Secretary/Clerk Signature Completing this Certificate*)

# City of Somersworth – Resolution

Resolution No: **22-25**

**TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE NEW HAMPSHIRE STATE LIBRARY AND TO ACCEPT A MOOSE PLATE GRANT AWARD FOR VITAL RECORD PRESERVATION**

December 9, 2024

WHEREAS, the City of Somersworth values its history and understands the importance of preserving and maintaining the City's records; and

WHEREAS, the City of Somersworth applied for a Moose Plate Grant through the New Hampshire State Library to preserve and protect the City's historical vital records; and

WHEREAS, the City of Somersworth has received notification of a Moose Plate Grant award in the amount of $9,843 (Nine Thousand Eight Hundred Forty-Three dollars), to conduct preservation treatment, microfilm, and digitally scan two (2) volumes of Marriage, and Death records for the years 1940-1943;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the Grant's acceptance and execution, and take any and all other such actions relative to this grant project's completion determined to be in the best interest of the City.

| Authorization | |
|---|---|
| *Sponsored by:*<br>Mayor Matt Gerding<br>*Councilors:*<br>Nancie Cameron<br>David A. Witham<br>Crystal Paradis-Catanzaro | *Approved:*<br>City Attorney |

I hereby certify the foregoing to be
**A TRUE COPY**
ATTEST: _____
City Clerk, Somersworth, NH

# City of Somersworth – Resolution 22-25

| History | | | |
|---|---|---|---|
| First Read Date: | 12/09/2024 | Tabled: | |
| Public Hearing: | | Removed From Table: | |
| Second Read: | 12/09/2024 | | |

**Discussion**

*12/09/2024*

***Councilor Witham made a motion to suspend Council Rules to allow for a second reading. The motion was seconded by Councilor Barry and passed 8-0 by voice vote.***

***Clerk LaPanne performed a first and second reading of Resolution 22-25.***

***Councilor Goodwin made a motion adopt Resolution 22-25 as submitted. The motion was seconded by Councilor Paradis-Catanzaro.***

***The motion passed 8-0 by roll call vote.***

| Voting Record | | YES | NO |
|---|---|---|---|
| Ward 1 Councilor | Pepin | X | |
| Ward 2 Councilor | Vincent | EXCUSED | |
| Ward 3 Councilor | Gibson | X | |
| Ward 4 Councilor | Paradis-Catanzaro | X | |
| Ward 5 Councilor | Michaud | X | |
| At Large Councilor | Witham | X | |
| At Large Councilor | Goodwin | X | |
| At Large Councilor | Cameron | X | |
| At Large Councilor | Barry | X | |
| | TOTAL VOTES: | 8 | 0 |
| On 12/09/2024 | Resolution 22-25 | PASSED | FAILED |

I hereby certify the foregoing to be
**A TRUE COPY**
ATTEST: K LaPanne
City Clerk, Somersworth, NH

Primex³
NH Public Risk Management Exchange

# CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

| *Participating Member:* | *Member Number:* | *Company Affording Coverage:* |
|---|---|---|
| City of Somersworth<br>One Government Way<br>Somersworth, NH 03878 | 293 | NH Public Risk Management Exchange - Primex³<br>PO Box 23<br>Hooksett, NH 03106-9716 |

| *Type of Coverage* | *Effective Date (mm/dd/yyyy)* | *Expiration Date (mm/dd/yyyy)* | *Limits* - NH Statutory Limits May Apply, If Not | |
|---|---|---|---|---|
| X **General Liability (Occurrence Form)**<br>**Professional Liability (describe)**<br>☐ Claims Made ☐ Occurrence | 7/1/2024 | 7/1/2025 | Each Occurrence | $ 2,000,000 |
| | | | General Aggregate | $ 10,000,000 |
| | | | Fire Damage (Any one fire) | |
| | | | Med Exp (Any one person) | |
| X **Automobile Liability**<br>Deductible Comp and Coll: $1,000<br>☐ Any auto | 7/1/2024 | 7/1/2025 | Combined Single Limit (Each Accident) | $2,000,000 |
| | | | Aggregate | $10,000,000 |
| X **Workers' Compensation & Employers' Liability** | 7/1/2024 | 7/1/2025 | X Statutory | |
| | | | Each Accident | $2,000,000 |
| | | | Disease -- Each Employee | $2,000,000 |
| | | | Disease -- Policy Limit | |
| X **Property (Special Risk includes Fire and Theft)** | 7/1/2024 | 7/1/2025 | Blanket Limit, Replacement Cost (unless otherwise stated) | Deductible: $1,000 |

**Description:** Proof of Primex Member coverage only.

| CERTIFICATE HOLDER: | ☐ Additional Covered Party | ☐ Loss Payee | Primex³ – NH Public Risk Management Exchange |
|---|---|---|---|
| | | | By: Mary Beth Purcell |
| NH Department of Natural and Cultural Resources<br>172 Pembroke Road<br>Concord, NH 03301 | | | Date: 12/11/2024 mpurcell@nhprimex.org<br>Please direct inquires to:<br>**Primex³ Claims/Coverage Services**<br>**603-225-2841 phone**<br>**603-228-3833 fax** |