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State of New Hampshire

ADULT PAROLE BOARD

Kelly A. Ayotte
Governor

NH State Prison
P.O. Box 14
Concord, NH 03302
(603) 271-2569 Fax (603) 271-6179

Roger Phillips
Chairperson

Ronald R. Bessette
Vice Chairperson

February 6, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with the provisions of RSA 94:3 (Yearly Service Increases), I respectfully request approval of an annual salary step increase of $5,864 for Roger B. Phillips, Esq., Chairperson of the Adult Parole Board, from GG Step 5 (Salary $112,488.00) to grade GG Step 6 (Salary $118,352.00) effective April 25,2025, upon Governor and Council approval.

EXPLANATION

Roger B. Phillips was appointed Chairperson of the Adult Parole Board on April 25, 2022. His GG Step 5 approval was effective April 25, 2024. The Chairperson is responsible for the effective and efficient administration of the parole office, training of board members and presiding in parole and revocation matters. As head of the quasi-judicial agency, the chairperson regularly interacts with the Commissioner of Corrections, the Attorney General's office, the Judiciary, other state parole agencies, and the parole office staff. Chairperson Phillips also testifies at Legislative hearings.

I, on behalf of the entire Adult Parole Board and office staff, request that the Governor and Council approve this request.

Respectfully submitted,

Ronald R. Bessette