



State of New Hampshire
 DEPARTMENT OF NATURAL & CULTURAL RESOURCES
 OFFICE OF THE COMMISSIONER

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February 5, 2025

Her Excellency, Governor Kelly A. Ayotte
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:54, authorize the Department of Natural and Cultural Resources (Department) to continue one full-time temporary 43-6010 ADMIN ASSTS-4, Position #8T3193, SOC 43, Pay Band 4, effective upon Governor and Council approval for the period March 6, 2025, through March 6, 2026. 100% Other Funds.

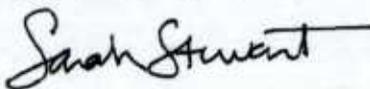
Funding is available in account, Service Parks Operations as follows:

	<u>FY2025</u>	<u>FY2026</u>
03-035-035-351510-37200000-050-500109 – Personal Svc - Temp Appoint	\$16,429	\$31,033
03-035-035-351510-37200000-060-500601 – Benefits	\$10,117	\$19,109
Total	\$26,546	\$50,142

EXPLANATION

The 43-6010 ADMIN ASSTS-4, position #8T3193, currently ends on March 6, 2025. This position is essential for effective and efficient operations of our state parks. This position directly supports our Special Use Permit Program and is the primary contact for applicants and permittees. Drafts contractual documents, monitors compliance, and reviews prior to issuance and approval of such permits. Responsible for data entry and reporting required of such park programs. For this reason, we seek to continue employment of the position.

Respectfully submitted,



(SL)

Sarah L. Stewart
 Commissioner