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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

NEW HAMPSHIRE HOSPITAL

Lori A. Weaver
Commissioner

Ellen M. Lapointe
Chief Executive Officer

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February 3, 2025

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, New Hampshire Hospital to amend Fiscal Committee item #FIS 23-267 approved on September 14, 2023 and G&C item #15 approved on September 20, 2023, accepting Intra-Agency transfer from the Disproportionate Share Hospital Program to improve the clinical technology infrastructure throughout the facility, by transferring $75,043 among various class lines for better utilization of funds, effective upon Fiscal Committee and Governor and Council approval through June 30, 2025. 100% Intra-Agency Funds.

05-95-94-940010-87500000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC SERVICES

Class/Obj	Class Title	Current Modified Budget	Increase / (Decrease) Amount	Revised Modified Budget
001-484947-69	Inter-Agency	$51,866,347		$51,866,347
009-405921-68	Agency Income - Provider Fees	$24,299,805		$24,299,805
	General Funds	$31,533,932		$31,533,932
	Total Revenue	**$107,700,084**	**$0**	**$107,700,084**

Class/Obj	Class Title	Current Modified Budget	Increase / (Decrease) Amount	Revised Modified Budget
010-500100	Personal Services-Perm. Classified	$34,778,641		$34,778,641
012-500128	Personal Services-Unclassified	$1,166,835		$1,166,835
018-500106	Overtime	$3,768,811		$3,768,811
019-500105	Holiday Pay	$677,512		$677,512
020-500200	Current Expense	$235,670		$235,670
022-500255	Rent - Leases other	$418,804		$418,804
026-500251	Organizational Dues	$180		$180
030-500301	Equipment	$324,665	$75,043.00	$399,708
038-509038	Technology - Software	$1,028,893		$1,028,893
047-500240	Own Forces Maint - B&G	$291,267	($49,428.00)	$241,839

048-500226	Contractual Maint - B&G	$3,424,825	($25,615.00)	$3,399,210
050-500109	Personal Service-Temp/Appointment	$1,375,978		$1,375,978
057-500531	Books, Periodicals, Subscriptions	$45,000		$45,000
059-500117	Temp Full Time	$75,920		$75,920
060-500601	Benefits	$20,266,269		$20,266,269
066-501709	Employee Training	$38,734		$38,734
070-500706	In-State Travel	$2,250		$2,250
080-500715	Out-of State Travel	$7,909		$7,909
100-500726	Prescription Drug Expenses	$3,098,132		$3,098,132
101-500729	Medicaid Payments to Providers	$1,292,654		$1,292,654
102-500731	Contracts for Program Services	$24,691,136		$24,691,136
103-502507	Contracts for Operational Svcs	$10,660,000		$10,660,000
501-500425	Payments to Clients	$30,000		$30,000
	Total Expenses	**$107,700,084**	**$0**	**$107,700,084**

EXPLANATION

The Department of Health and Human Services is requesting authorization to transfer funds between various class lines, within AU 8750 to move money into class 030 to purchase clinical equipment for the hospital. The class lines 047 and 048 in the initial budget experienced less than originally anticipated expenditures. This transfer neither increases nor decreases the total departmental budget and provides funding needed for critical capital equipment.

The following appropriation adjustments are being requested:

Class 030 – Increase Equipment by $75,043 for the purchase of 15 Automated External Defibrillators (AEDs) that require replacement throughout the hospital and Tangent Computers used by nursing staff on units for clinical documentation purposes.

Class 047 – Decrease Own Forces Maint Build-Grnd by $49,428 due to excess funds in the E&F Unit Renovation and the Workplace Safety Upgrades.

Class 048 – Decrease Contractual Maint Build-Grnd by $25,615 due to the Food and Nutrition freezer project coming in under budget.

Source of Funds: These funds are 100% Intra-Agency Funds.

In the event that Other Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully Submitted,

Lori Weaver

Lori A. Weaver
Commissioner

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Lori A. Weaver
Commissioner

Henry D. Lipman
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF MEDICAID SERVICES

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August 18, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

1. Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Medicaid Services to accept and expend federal funds in the amount of $4,641,087 from the Centers for Medicare and Medicaid Services to fund the New Hampshire Hospital Disproportionate Share Hospital Payments, effective upon approval by the Fiscal Committee and Governor and Council through June 30, 2025, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.

05-95-47-470010-7937, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF MEDICAID SERVICES: OFC OF MEDICAID SERVICES, MEDICAID ADMINISTRATION

Class/Obj	Class Title	Current Modified Budget	Increase/ (Decrease) Amount	Revised Modified Budget
000-403978-16	Medicaid Grants-Federal Funds	$55,779,308	$4,641,087	$60,420,395
	General Fund	$8,467,700	$0	$8,467,700
	Total Revenue	**$64,247,008**	**$4,641,087**	**$68,888,095**

Class/Obj	Class Title	Current Modified Budget	Increase/ (Decrease) Amount	Revised Modified Budget
010-500100	Personal Services - Perm Classified	$2,002,972		$2,002,972
012-500128	Personal Services - Unclassified	$611,937		$611,937
018-500106	Overtime	$7,500		$7,500
020-500200	Current Expenses	$65,000		$65,000
026-500251	Organizational Dues	$15,000		$15,000

030-500300	Equipment New/Replacement	$4,000		$4,000
039-500188	Telecommunications	$7,500		$7,500
041-500801	Audit Set Aside	$72,830	$4,637	$77,467
042-500620	Transfer to COLA	$112,964		$112,964
049-584994	Transfer to other State Agencies	$42,343,733	$4,636,450	$46,980,183
050-500109	Personal Services Temp/Appointe	$312,699		$312,699
060-500602	Health Insurance Benefit - Perm	$1,288,404		$1,288,404
066-500543	Employee Training	$1,000		$1,000
070-500704	In-State Travel	$1,500		$1,500
101-500729	Medical Payments to Providers	$1,151,304		$1,151,304
102-500731	Contracts for Program Services	$16,248,665		$16,248,665
	Total Expense	**$64,247,008**	**$4,641,087**	**$68,888,095**

2. Contingent upon approval of Requested Action #1, and pursuant to RSA 14:30-a, VI, authorize the Department of Health and Human Services to accept and expend additional Intra-Agency transfer from the Disproportionate Share Hospital Program in the amount of $4,636,450 which will be used to fund several projects at NH Hospital, and to create a new expenditure class 080 (Out of State Travel), effective upon approval by the Fiscal Committee and Governor and Council through June 30, 2025. 100% Intra-Agency Funds.

05-95-94-940010-87500000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC SERVICES

Class/Obj	Class Title	Current Modified Budget	Increase / (Decrease) Amount	Revised Modified Budget
001-484947-69	Inter-Agency	$35,574,945	$4,636,450	$40,211,395
009-405921-68	Agency Income - Provider Fees	$21,322,976		$21,322,976
	General Funds	$27,671,138		$27,671,138
	Total Revenue	**$84,569,059**	**$4,636,450**	**$89,205,509**

Class/Obj	Class Title	Current Modified Budget	Increase / (Decrease) Amount	Revised Modified Budget
010-500100	Personal Services-Perm. Classified	$29,590,729		$29,590,729
012-500128	Personal Services-Unclassified	$1,068,368		$1,068,368
018-500106	Overtime	$2,950,000		$2,950,000
019-500105	Holiday Pay	$577,000		$577,000
020-500200	Current Expense	$144,095		$144,095

022-500255	Rent - Leases other	$427,480		$427,480
026-500251	Organizational Dues	$180		$180
030-500301	Equipment	$340,551	$635,875	$976,426
037-500173	Technology - Hardware	$1,279		$1,279
038-509038	Technology - Software	$347,765	$1,029,000	$1,376,765
042-500620	Additional Fringe Benefits	$974,726		$974,726
047-500240	Own Forces Mntn - B&G	$101,571	$206,575	$308,146
048-500226	Contractual Mntn - B&G	$1,512,692	$2,705,000	$4,217,692
050-500109	Personal Service-Temp/Appointe	$942,274		$942,274
057-500531	Books, Periodicals, Subscriptions	$42,000		$42,000
060-500601	Benefits	$17,814,948		$17,814,948
066-501709	Employee Training	$5,000	$50,000	$55,000
070-500706	In-State Travel	$250		$250
080-500715	Out-of State Travel	$0	$10,000	$10,000
100-500726	Prescription Drug Expenses	$2,574,089		$2,574,089
101-500729	Medicaid Payments to Providers	$1,204,337		$1,204,337
102-500731	Contracts for Program Services	$23,719,726		$23,719,726
103-502507	Contracts for Operational Svcs	$200,000		$200,000
501-500425	Payments to Clients	$30,000		$30,000
	Total Expenses	**$84,569,059**	**$4,636,450**	**$89,205,509**

EXPLANATION

The Department is requesting to: (1) increase the amount of federal Medicaid Disproportionate Share Hospital (DSH) Program revenue and (2) accept a transfer of DSH funds (intra-agency to NHH) for uncompensated care to fund critical projects at NHH.

1. The Disproportionate Share Hospital (DSH) payment program is a joint State and Federal program designed to reimburse hospitals for uncompensated care of uninsured and Medicaid insured patients. When services are provided to Medicaid insured individuals, the State makes payments on behalf of the individuals but the level of reimbursement is typically a fraction of the cost. The DSH payment at New Hampshire Hospital (NHH) is calculated by determining the cost of care for uninsured and Medicaid patients, and subtracting any payments received to arrive at the uncompensated care cost (UCC). The UCC is then split evenly between State and Federal funds.

Additional funding is requested due to projected costs from uncompensated care that are higher than the original budget estimate. The Source of Funds is 100% Federal Funds.

Funds are budgeted as follows:

Class 041- Audit costs per state requirements.

Class 049- Transfer to other State Agencies will be used for New Hampshire Hospital Disproportionate Share Hospital Payments.

2. This request is being made to accept and expend additional intra-agency income from Medicaid Disproportionate Share Hospital program, which are revenues to cover New Hampshire Hospital's cost of uncompensated care. New Hampshire performs audits of the DSH program three years in arrears, and this additional DSH is the result of those audits. The reason for the variance in DSH earned versus DSH claimed in a given year is the result of improvements in New Hampshire Hospital's cost reporting. To be conservative, the Department has used the prior year's audited Medicare Cost Report to claim DSH, but in years where significant improvements in cost reporting are made, this conservative approach creates a gap between DSH claimed and DSH earned. As such, the Hospital's efforts to improve its cost reporting have yielded significant results, and we are therefore requesting to use some of this funding for a myriad of one-time funding requests to take care of significant needs, the details of which are as follows:

1. Improve Staff Scheduling Systems (Class 030 – Equipment)

Currently, New Hampshire Hospital has a web-based scheduling system for staff. The Department would like to expand this system to include new functionality such as a time-clock system and a staffing analytics module. In doing so, the Department would be solving a long-standing LBA finding relative to the lack of a time-clock system. It is also important to note some of these improvements will also improve staff satisfaction, as scheduling is an incredibly important aspect of healthcare operations that directly impacts staff. The Department would also like to deploy these systems to Glencliff Home, which currently conducts all of their staff scheduling manually, and has the same challenges relative to time cards. This project was originally described in FIS 22-162 (May 20, 2022) and G&C Item #7 (May 18, 2022).

2. Make Facility Improvements Based on Joint Commission and Workplace Safety Recommendations (Class 047 – Own Forces Maintenance, Class 048 – Contractual Maintenance)

The Hospital's most recent Joint Commission survey resulted in some recommendations specific to aspects of the facility that are outdated. Additionally, there are improvements that have been identified by New Hampshire Hospital Staff which would improve workplace safety. As a result, we are requesting additional funding in classes 047 and 048 to pay for these one-time improvements. Among these improvements are upgrades to the seclusion room and an updated gas line for the laundry service. This project was originally described in FIS 22-162 (May 20, 2022) and G&C Item #7 (May 18, 2022).

3. Fund Education Costs to Promote Crisis Prevention Management (CPM) Training (Class 066 – Employee Training)

NHH Staff must be trained in Crisis Prevention Management (CPM) in order to maintain a safe environment for patients as well as staff. CPM Training is given by instructors who are NHH employees trained by the Crisis Prevention Institute (CPI). This training teaches staff how to use a common language to address potentially dangerous behaviors exhibited by patients and focuses on evidence-based approaches to crisis prevention. It employs verbal de-escalation strategies as well as safety intervention and disengagement skills.

4. Fund Employee Travel to Complete CPM Training Certification (Class 080 – Out-of-State Travel)

As noted in item 3 above, CPM instructor training is a vital program for promoting safety of NHH patients and staff. Sending instructors to CPM training often results in expenses for travel.

5. Dietary Kitchen Upgrades (Class 048 – Contractual Maintenance)

The Hospital kitchen and Cafeteria require upgrades to meet Behavioral Health Facilities Guidelines for Design and Construction for Psychiatric Hospitals including layout, furnishings, equipment, and security features. The kitchen/food preparation area layout is crowded, not conducive for the efficient production of patient meals, and does not provide for proper security. The Café's finishes are old, worn, and cause safety, security, and infection control risks to patients, staff, and visitors. Furniture and equipment in both the Kitchen and Café have outlasted useful life. This initiative may reduce the need for a future capital project request. This project was originally described in FIS 22-162 (May 20, 2022) and G&C Item #7 (May 18, 2022)

6. Underground Storage Tank Replacement/Fuel Conversion (Class 048 – Contractual Maintenance)

DHHS proposes to remove 3 (three) 30 year old Underground Storage Tanks (2- #6 oil and 1-Diesel) from the Admitting area sally port at New Hampshire Hospital. This request will fund the design and installation of new tank(s) for fuel supply to redundant forced hot water (FHW) and Steam boilers and existing 700kW emergency generator. This project was originally described in FIS 22-162 (May 20, 2022) and G&C Item #7 (May 18, 2022).

7. Water Delivery Systems Piping Assessment (Class 048 – Contractual Maintenance)

Much of the Hospital's piping is original to the building's construction in 1989, and portions of the existing piping may need replacement in the coming years. This assessment would provide a thorough evaluation of the water delivery systems piping for all areas of APS, including but not limited to chilled water, condenser water, forced hot water, domestic hot and potable water, and sewerage drain piping throughout the building. Design would provide recommendations for phased and prioritized replacement of piping in subsequent biennia. This initiative will aid the Department in reducing the possibility of situations like pipe bursts, leaks, clogs, and floods from occurring, and in putting forward thoughtful capital requests in future biennia. This project was originally described in FIS 22-162 (May 20, 2022) and G&C Item #7 (May 18, 2022).

8. Egress/Room ID Signage and Exterior Signage Upgrade (Class 30 – Equipment)

DHHS proposes to replace/update ADA approved interior egress and room identification signage throughout the Acute Psychiatric Services facility at NHH. Current egress and room identification signage is not ADA compliant, and is not an accurate depiction for those using the signage. The Exterior Hospital sign is extremely aged and is in need of replacement. This project was originally described in FIS 22-162 (May 20, 2022) and G&C Item #7 (May 18, 2022).

9. Procure Healthcare Inventory and Asset Management Systems (Class 038 – Technology-Software)

Currently the Hospital uses a homegrown inventory management system that was primarily designed for warehouse management. This system does not meet the needs of a multi-site, complex health system managing a just-in-time inventory, and often results in re-work and extensive manual labor to conduct inventory management reporting. In addition, the Hospital has no system to manage fixed assets to ensure accurate and timely reporting to DAS and ensure that warranty work and all necessary compliance work

is completed in a timely and efficient manner. The Department wishes to procure new systems to better aid staff in effectively managing inventory and other assets across the health system. This project was originally described in FIS 22-162 (May 20, 2022) and G&C Item #7 (May 18, 2022).

10. Procure New Furniture & Equipment for New Hampshire Hospital (Class 030 – Equipment, 48 – Contractual Maintenance)

The Hospital has a continual need to replace furniture and equipment, and this need exceeds the Hospital's existing furniture and equipment budget. Given this challenge, the Department is requesting some additional funding for new furniture and equipment, improving infection control standards, as well as clinical workflows, for patients and staff. In particular, the budget for the renovation of units E & F was insufficient to address the furniture replacement needs to meet behavioral health compliance requirements and provide a comfortable environment for patients and staff. The renovation also did not address the needed security provided by a surveillance system. The renovation project is currently in progress and is expected to be completed in the next four to six months. The need to purchase the requested furniture and equipment is imminent. This project was originally described in FIS 22-162 (May 20, 2022) and G&C Item #7 (May 18, 2022).

11. Procure Modern Duress System to Improve Staff Safety (38 - Technology – Software)

The hospital requires a system that provides immediate notification to State Office Complex (SOC) Police and other trained staff who can assist and intervene in the event that staff are involved in a dangerous situation with an acutely ill patient. These Psychiatric Safety Events (PSEs) occur routinely in the hospital, and an updated Duress system would help prevent injury to patients and staff.

Source of Funds: These funds are 100% Federal Funds from the United States Department of Health and Human Services Centers for Medicare and Medicaid Services, Medicaid, Catalog of Federal Domestic Assistance (CFDA) #93.778.

In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,

Lori A. Weaver
Commissioner