



State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

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January 06, 2025

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
and
Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Natural and Cultural Resources (DNCR), to budget and expend prior year carry forward funds in the amount of \$594,000 to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens pursuant to RSA 261:97-c, I, upon Fiscal Committee and Governor and Executive Council approval through June 30, 2025. 100% Agency Income.
2. Pursuant to RSA 14:30-a, VI and contingent upon approval of Requested Action #1, authorize the Department of Natural and Cultural Resources (DNCR), to accept and expend funds in the amount of \$594,000 from the Conservation Plate Fund, effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2025. 100% Intra-agency Transfers.

Funds will be budgeted in the following accounts:

03-035-035-350010-34050000 – Conservation Plate Funds

Class-Account-RG	Class Description	FY25 Current Adjusted Authorized	Requested Action	Revised FY25 Adjusted Authorized
008-405368-12	Agency Income	\$2,037,531	\$594,000	\$2,631,531
009-405391-12	Agency Income	\$50,000		\$50,000
	Total Revenue	\$2,087,531	\$594,000	\$2,681,531
020-500200	Current Expenses	\$5,000		\$5,000
029-500290	Intra-Agency Transfers	\$200,000	\$594,000	\$794,000
040-500800	Indirect Costs	\$63,607		\$63,607
048-500226	Contractual Maint Build-Grn	\$1,050,410		\$1,050,410
069-500567	Promotional Marketing Exp	\$50,008		\$50,008
073-509074	Grants Non Federal	\$668,506		\$668,506
103-500736	Contracts For Op Services	\$50,000		\$50,000
	Total Expenses	\$2,087,531	\$594,000	\$2,681,531

03-035-035-354010-14450000 – Federal Preservation Programs

Class-Account- RG	Class Description	FY25 Current Adjusted Authorized	Requested Action	Revised FY25 Adjusted Authorized
000-403923-16	Federal Funds	\$1,720,782		\$1,720,782
004-408189-68	Intra Agency Transfers	\$0	\$594,000	\$594,000
	Total Revenue	\$1,720,782	\$594,000	\$2,314,782
010-500100	Personal Services Perm Clas	\$457,990	\$233,000	\$690,990
011-500126	Personal Services Unclassif	\$101,565		\$101,565
018-500106	Overtime	\$5,944		\$5,944
020-500200	Current Expenses	\$38,674		\$38,674
022-500255	Rents-Leases Other Than Sta	\$43,952		\$43,952
026-500251	Organizational Dues	\$8,503		\$8,503
028-582814	Transfers To General Servic	\$49,519		\$49,519
030-500311	Equipment New Replacement	\$11,496		\$11,496
039-500180	Telecommunications	\$2,960		\$2,960
040-500800	Indirect Costs	\$60,128		\$60,128
041-500801	Audit Fund Set Aside	\$5,889		\$5,889
042-500620	Additional Fringe Benefits	\$135,603		\$135,603
050-500109	Personal Service Temp Appoi	\$54,362		\$54,362
060-500601	Benefits	\$318,649	\$175,000	\$493,649
070-500704	In State Travel Reimburseme	\$8,064		\$8,064
072-500574	Grants Federal	\$366,120		\$366,120
073-500580	Grants Non Federal	\$0	\$186,000	\$186,000
080-500710	Out Of State Travel Reimb	\$24,096		\$24,096
089-501543	Transfer To Das Maint Fund	\$6,901		\$6,901
102-500731	Contracts For Program Servi	\$20,367		\$20,367
	Total Expenses	\$1,720,782	\$594,000	\$2,314,782

EXPLANATION

In accordance with RSA 261:97-b, I, DNCR is designated to promote the use and conservation of cultural resources in New Hampshire. DNCR is requesting \$594,000 in carry forward fund revenue to be appropriated for FY 2025. This additional funding is necessary to maintain current programs managed by the Division of Historical Resources (DHR) in accordance with state and federal law. Specifically, the funding will support the continuation of salaries, benefits and the issuance of grant awards. Use of these funds for this purpose is necessitated by a federal fund shortfall relative to what is needed to fully support DHR for the remainder of FY 2025 in their mission to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage of New Hampshire. Although the grant is awarded on a yearly

basis, it has been determined that the timing of the award was being received several months after the state fiscal year end, thus requiring current fiscal year funding to cover a portion of prior year expenses. In order to re-align the receipt of federal award money with the timing of fiscal year expenses, we are using these funds to close the gap between the federal fiscal year award schedule and the state fiscal year schedule. Going forward, federal awards will align with the state's fiscal year expenses schedule.

The following appropriation authorities are being requested for AU 34050000

Class 29 – Intra Agency Transfers – Appropriations increase to make funding available to the Division of Historical Resources (DHR) to promote the use and conservation of cultural resources and preserve the cultural heritage in New Hampshire in support of the mission as statutorily prescribed to DHR.

The following appropriation authorities are being requested for AU 14450000

Class 10 – Personal Services Perm Classified – Appropriations increase to provide funding to continue funding existing staff support positions

Class 60 – Benefits – Appropriations increase to maintain funding for existing staff benefits costs

Class 73 – Grants Non-Federal – New Appropriations to maintain the required granting of funds for local recipients as required by the grant program.

Respectfully submitted,



Sarah L Stewart
Commissioner