



THE STATE OF NEW HAMPSHIRE

DEPARTMENT OF TRANSPORTATION

31



William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

December 20, 2024
Bureau of Aeronautics

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Transportation to retroactively amend a grant to Jaffrey Airfield Silver Ranch (Jaffrey Municipal Airport Development Corporation), (Vendor Code 154439), for AIM AFN-01-2020 (attached), to regrade, rehabilitate, pave, hydroseed, mark and light Runway 16-34 at Jaffrey Airfield Silver Ranch Airport, Jaffrey, NH. The total State share of the project, including the amendment, will increase from \$458,444.00 to \$484,693.40 which equates to a total increase of \$26,249.40. The amendment to the State participation in the amount of \$26,249.40 is available for this project effective upon Governor and Council approval through May 1, 2025. The original grant was approved by Governor and Council on March 3, 2021, Item #22 (attached). 100% Other Funds (Agency Funds)

Funding is available as follows:

Table with 2 columns: Description and FY 2025 amount. Includes rows for Airway Toll Fund (Fuel) and Grants to Non-Profits - State.

EXPLANATION

An amendment to NH Airport Improvement and Maintenance (AIM) grant is awarded from which \$26,249.40 (or 80% of the amendment project cost) is necessary to regrade, rehabilitate, pave, hydroseed, mark and light Runway 16-34 (AIM AFN-01-2020 Amendment #1, copy attached) at Jaffrey Airfield Silver Ranch Airport, Jaffrey, NH. Jaffrey Municipal Airport Development Corporation, owner of the Jaffrey Airfield Silver Ranch Airport, will provide the remaining \$6,562.35 (20% of the total amendment project cost) to complete the runway rehabilitation project. Jaffrey Municipal Airport Development Corporation will fund 100% of the ineligible work totaling \$12,923.20.

This grant amendment is retroactive because all amendments to airport development projects are issued at the end of the project as funds become available. Issuing grant amendments at the end of a project ensures the correct eligible amount is issued to close out the project.

Breakdown of this project, including the amendment is as follows:

| | TOTAL PROJECT-RELATED COST ORIGINAL GRANT | | TOTAL COST AMENDMENT #1 | | TOTAL PROJECT COST-PLUS AMENDMENT #1 | | REQUESTED ACTION AMENDMENT #1 | |
|-------|---|------|-------------------------|------|--------------------------------------|------|-------------------------------|------|
| | Cost | % | Cost | % | Cost | % | Cost | % |
| State | \$ 458,444 | 80% | \$ 26,249.40 | 80% | \$ 484,693.40 | 80% | \$ 26,249.40 | 100% |
| Local | \$ 114,611 | 20% | \$ 6,562.35 | 20% | \$ 121,173.35 | 20% | \$ 0 | 0% |
| Total | \$ 573,055 | 100% | \$ 32,811.75 | 100% | \$ 605,866.75 | 100% | \$ 26,249.40 | 100% |

This project rehabilitated Runway 16-34, the only runway at the Jaffrey Airfield Silver Ranch. The runway was last reconstructed in 1961 and was in need of major reconstruction and safety improvements. Runway and safety improvements included the following:

1. Improve the line of sight along the entire runway length.
2. Provide a smooth unbroken paved surface and smooth graded turf surface for aircraft take-off and landings.
3. Paint markings for the entire paved portion of the runway, and
4. Replace the runway edge lighting system.

Due to the age of the runway, the successful completion of this project was necessary to meet the safety standards for the safe future operational use of the runway.

The grant amendment will fund unforeseen circumstances encountered during the project, including the following:

- The removal of unsuitable material including soil, stumps and other miscellaneous items
- Replace the unsuitable material removed with crushed gravel
- Dewatering activities during construction
- Overlay a portion of the existing aircraft parking apron to blend with the profile of the runway

Portions of these items were reimbursed under the current approved grant with funds that were available. Please note that not all items listed on the contractor invoice were eligible for reimbursement as part of this grant. The airport sponsor, Jaffrey Municipal Airport Development Corporation, is responsible for ineligible cost items.

The Contract has been approved by the Attorney General as to form and execution and the Department has verified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Service's Office and subsequent to Governor and Council approval will be on file at the Department of Transportation.

Your approval is respectfully requested.

Sincerely,



William J. Cass P.E.
Commissioner

WJC/tls

Enclosures: as stated



New Hampshire Department
of Transportation
Bureau of Aeronautics

| |
|----------------------------------|
| AFN-01-2020 |
| <i>AIM Grant Number</i> |
| Jaffrey Airfield Silver Ranch |
| <i>Airport/Planning Area</i> |
| Jaffrey, New Hampshire |
| <i>Location</i> |
| November 6, 2024 |
| <i>Date Amendment is Offered</i> |

AMENDMENT NO. 1 TO GRANT AGREEMENT PROJECT NO. AIM AFN-01-2020 Jaffrey Municipal Airport Development Corp.

WHEREAS, the State of New Hampshire acting through the New Hampshire Department of Transportation (hereinafter referred to as the "State") has determined it to be in the interests of the State that the Grant Agreement between the State and the Jaffrey Municipal Airport Development Corp (hereinafter referred to as the "Sponsor"), accepted by said Sponsor and approved by New Hampshire's Governor & Council on March 3, 2021, be amended in conformance with the Sponsor's letter dated May 11, 2023 and as hereinafter provided.

NOW THEREFORE, WITNESSETH:

That in consideration of the benefits to accrue to the parties hereto the State, on the one part, and the Sponsor, on the other part, do hereby mutually agree that the said Grant Agreement be and hereby is amended as follows:

To the maximum amount of the obligation of the State as set forth in paragraph 2 of the terms and conditions of the Grant Agreement between the State and the Sponsor, is hereby increased from \$458,444.00 to \$484,693.40.

All other terms and conditions of the Grant Agreement remain in full force and effect.

AFN-01-2020

 AIM Grant Number
 Jaffrey Airfield Silver Ranch

 Airport/Planning Area
 Jaffrey, New Hampshire

 Location
 November 6, 2024

 Date Amendment is Offered

IN WITNESS WHEREOF, the parties hereto have caused this amendment to said Grant Agreement to be duly executed. Such Grant Amendment shall become effective upon the Sponsor's and the New Hampshire Governor and Council's acceptance of this Grant Amendment.

AIRPORT SPONSOR

_____ **JAFFREY MUNICIPAL AIRPORT DEVELOPMENT CORP** _____
 _____ (Name of Airport Sponsor)

 _____ (Signature of Sponsor's Authorized Official Representative)
 By: HARVEY N. SAWYER
 _____ (Typed Name of Sponsor's Authorized Official Representative)
 Title: SECRETARY
 _____ (Title of Sponsor's Authorized Official Representative)

 _____ 12/8/2024 _____
 _____ (Signature Date)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, Michael P. Bentley, acting as Attorney for the Sponsor do hereby certify:

That I have examined the foregoing Amendment to the Grant Agreement and the proceedings taken by said Sponsor relating thereto, and find that the execution thereof by said Sponsor has been duly authorized and is in all respects due and proper in accordance with the laws of the State of NH and further that, in my opinion, said Amendment to the Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Dated at Keene, NH this 9th day of December, 2024.

By Michael P. Bentley

 (Signature of Sponsor's Attorney)
 NH Bar # 531

AFN-01-2020

 AIM Grant Number
 Jaffrey Airfield Silver Ranch

 Airport/Planning Area
 Jaffrey, New Hampshire

 Location
 November 6, 2024

 Date Amendment is Offered

STATE OF NEW HAMPSHIRE
 DEPARTMENT OF TRANSPORTATION



 (Signature)
 Michelle L. Winters

 (Typed Name)
 Director of Aeronautics, Rail & Transit

 (Title)
 12/24/2024

 (Date of Signature)

Attorney General: This is to certify that the above Agreement has been reviewed by this office, and is approved as to form and execution.

Dated: January 7, 2025

By: 

 Assistant Attorney General

Secretary of State: This is to certify that the Governor and Council on _____ approved this Agreement.

Dated: _____
 By: _____
 Secretary of State

Attest: _____

 (Title)

JAFFREY MUNICIPAL AIRPORT DEVELOPMENT CORPORATION

CERTIFICATE OF CORPORATE VOTE

The undersigned Secretary of **Jaffrey Municipal Airport Development Corporation**, a New Hampshire corporation (the "**Corporation**"), hereby certifies that a special meeting of the Board of Directors of the Corporation was held on November 23, 2024, with a quorum of the Directors being present, having waived notice of the time, place, format, and purposes of the meeting pursuant to the provisions of NH RSA 293-A:8.23.

Upon motion duly made, the following resolutions were adopted by the Directors of the Corporation:

RESOLVED: That the Corporation shall accept any grant, or grants, which may be awarded by the State of New Hampshire under the NH AIM program, or other program(s), for purposes of repairing, improving, and maintaining the airstrip located on the land of the Corporation, known as Jaffrey Airfield Silver Ranch.

RESOLVED: That Harvey N. Sawyer, as Secretary of the Corporation, on behalf of the Corporation, is duly authorized by the by-laws and laws of the State of New Hampshire to execute and deliver, on behalf of the Corporation, any contracts with the State of New Hampshire including, but not limited to, all documents and instruments necessary to effectuate the acceptance of the said grant funds under the NH AIM program, or any other program, contemplated herein.

The undersigned further certify that the within resolutions have not been altered, amended, or repealed and that the authority of the within referenced officer is still in full force and effect.

Date: December 8, 2024

Harvey N. Sawyer
Harvey N. Sawyer

Secretary

12/9/2024

Lee A. Sawyer
Lee A. Sawyer

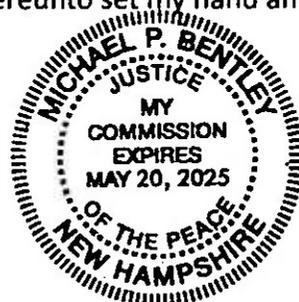
Authorized Representative

12/9/2024

NOTARY STATEMENT

As Notary Public/Justice of the Peace, registered in the State of New Hampshire, County of Cheshire, upon this date: 12/9/2024, appeared before me Michael P. Bentley, the above signed officer personally appeared, HARVEY N. SAWYER & LEE A. SAWYER, who acknowledged themselves to be the Secretary and other Authorized Representative of the Jaffrey Municipal Airport Development Corporation, a New Hampshire Corporation, and that being authorized to do so, he/she executed the foregoing instrument for the purposes therein contained, by signing by themselves in the name of the Corporation. In witness whereof, I hereunto set my hand and official seal.

Michael P. Bentley
Signature of Notary or Justice of the Peace



(Seal)

USAIG Certificate of Insurance

This is to certify to: NH DOT / BUREAU OF AERONAUTICS
whose address is: PO BOX 483
CONCORD, NH 03302-0483

that: Silver Ranch Airpark, Inc.
whose address is: 190 Turnpike, Jaffrey Airport
Jaffrey, NH 03452

is at this date insured with one or more of the several participating companies of the United States Aircraft Insurance Group, for the Limits of Coverage stated below, at the following locations: The United States of America (including its territories and possessions), Puerto Rico and Canada.

Descriptive Schedule of Coverages

| Kind of Insurance | Policy Number | Policy Term | Limits of Insurance | |
|---|--|--------------------------------------|---------------------|-------------------|
| AIRPORT LIABILITY | ALO-35985 | October 1, 2024 - October 1, 2025 | Each Occurrence | Annual Aggregate |
| General Aggregate Limit (other than Products/Completed Operations) | | | \$ Not Applicable | \$ Not Applicable |
| Coverage A - Bodily Injury and Property Damage Liability | | | | |
| Products/Completed Operations | | | \$ 1,000,000 | \$ 2,000,000 |
| As respects piston engine powered aircraft | | | \$ 1,000,000 | |
| Fire Damage Limit | | | | |
| Any One Fire | \$ 50,000 | | | |
| All other under this Coverage Part | | | \$ 1,000,000 | |
| Coverage B - Personal and Advertising Injury Liability | | | \$ 1,000,000 | \$ 1,000,000 |
| Coverage C - Medical Payments | | | | |
| Each Person Limit | \$ 5,000 (Part of and not in addition to Coverage A) | | | |
| Coverage D - Ground Hangarkeeper's Property Damage Liability | | | | |
| Each Aircraft Limit | \$ 200,000 | | \$ 200,000 | |
| Hangarkeeper's Deductible | \$ 5,000 | | | |
| Allowance for Overhead and Supervision | 150% | | | |
| Property Damage Deductible | | | \$ 5,000 | |

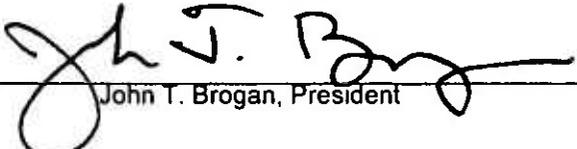
WHO IS AN INSURED (Section II) is amended to include the **Certificate Holder**, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

If we or the Aviation Managers make a material change or cancel your policy for any reason other than nonpayment of premium, we agree to give ten (10) days notice before the cancellation date, or the material change becomes effective, to the **Certificate Holder**. However, the "Cancellation" provisions stated above shall not be less than the required statutory limits.

This certificate or verification of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policies listed herein regardless of any terms or conditions set forth in any other contract, document or agreement.

UNITED STATES AVIATION UNDERWRITERS, INC., Aviation Managers
Address: 125 Broad Street, Floor 6, NYC, NY 10004

By 
John T. Brogan, President

date: December 23, 2024

AIRPORT LIABILITY POLICY

Additional Insured Endorsement - Designated Person or Organization

This endorsement changes your policy. Please read it carefully.

SCHEDULE

Name of Person(s) or Organization(s):

NH DOT / BUREAU OF AERONAUTICS

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an Insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- 1. In the performance of your ongoing operations; or
- 2. In connection with your premises owned by or rented to you.

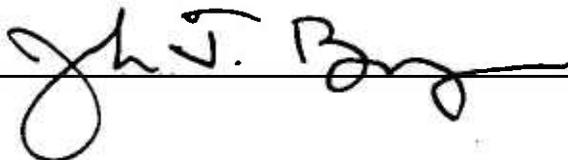
If we or the Aviation Managers make a material change or cancel your policy for any reason other than nonpayment of premium, we agree to give ten (10) days notice before the cancellation date, or the material change becomes effective, to **NH DOT / BUREAU OF AERONAUTICS**. However, the "Cancellation" provisions stated above shall not be less than the required statutory limits.

This endorsement does not change any of your coverage except as stated above. It is effective on the date and hour shown below, local Standard Time, at the first Named Insured's address.

Policy issued to: **Silver Ranch Airpark, Inc.**

| | | | |
|-----------------|------------------|--|--------------------|
| <u>21</u> | <u>ALO-35985</u> | <u>December 23, 2024</u> | <u>12:01 A. M.</u> |
| Endorsement No. | Policy No. | Date and hour endorsement takes effect | |

Approved: United States Aviation Underwriters, Inc., Aviation Managers

by 

Niewola, Carol

From: Lee Sawyer <Lee@silverranchairpark.com>
Sent: Tuesday, May 16, 2023 12:10 AM
To: Niewola, Carol
Subject: Re: AFN: AFN-01-2020 grant reimbursement #4 - completion/amendment e-mail

EXTERNAL: Do not open attachments or click on links unless you recognize and trust the sender.

Jaffrey Airfield Silver Ranch

190 Tpk Jaffrey Airfield

Jaffrey NH 03452

May 11, 2023

NH DOT, Bureau of Aeronautics

7 Hazen Drive, P.O. Box 483

Concord NH 03302-0483

Attn: Carol L. Niewola

Dear Carol,

It was a pleasure to meet with you and Jason Levitt this morning.

We are pleased to announce that the AIM-01-2020 Runway 16-34 Improvement Project is now satisfactorily complete. Grant reimbursement #4 has been submitted for the full grant amount.

We did, however, incur additional costs because of four areas of unforeseen unsuitable soil and stumps and other items, for which we would like to request consideration for a possible grant amendment.

I have provided the invoices for the added work items for your consideration. If you have any questions or need further information, please let me know. Thank you.

Sincerely,

Harvey N. Sawyer, Airfield Manager

On Mon, May 15, 2023 at 1:19 PM Niewola, Carol <Carol.L.Niewola@dot.nh.gov> wrote:

Harvey and Lee,

We have an internal meeting to discuss the possibility of an amendment to your runway grant tomorrow morning. It would help us to have the e-mail/letter that states that the runway project is complete but you are requesting consideration of a possible amendment. I know you have a charter flight tomorrow and are probably busy planning for that but I just wanted you to know where we're at on your project. Thanks!



Carol L. Niewola, PE, CM, Senior Aviation Planner

NHDOT/Bureau of Aeronautics, 7 Hazen Drive, P.O. Box 483, Concord, NH 03302-0483

☎ 603-271-1675 | ☎ 603-419-0683 | ☎ 603-271-1689 | carol.l.niewola@dot.nh.gov

<http://www.nh.gov/dot/org/aerorailtransit/aeronautics/index.htm>

Supporting New Hampshire Aviation Since 1941

**NH AIM Program Grant Amendment Request
 Jaffrey Airfield Silver Ranch
 Jaffrey, NH
 AFN-01-2020**

| Item | Cost | AIM Funding | Local Funding |
|---|--------------------|--------------------|-------------------|
| Contractor Invoice #1891 - NH AIM Program Eligible Amounts | | | |
| Unsuitable Material | \$2,795.00 | \$2,236.00 | \$559.00 |
| Unsuitable Material | \$1,295.00 | \$1,036.00 | \$259.00 |
| Unsuitable Material | \$2,350.00 | \$1,880.00 | \$470.00 |
| Remove Additional 3" And Replace With Crushed Gravel | \$9,800.00 | \$7,840.00 | \$1,960.00 |
| Overlay Ramp To Blend With Runway Profile | \$3,315.00 | \$2,652.00 | \$663.00 |
| Previously Reimbursed Under Partial Payment #4 to AFN-01-2020 | -\$913.25 | -\$730.60 | -\$182.65 |
| Subtotal | \$18,641.75 | \$14,913.40 | \$3,728.35 |
| Contractor Invoice #1892 - NH AIM Program Eligible Amounts | | | |
| Unsuitable Material | \$10,075.00 | \$8,060.00 | \$2,015.00 |
| Dewatering Activities 3/4" Stone | \$4,095.00 | \$3,276.00 | \$819.00 |
| Subtotal | \$14,170.00 | \$11,336.00 | \$2,834.00 |
| Total NH AIM Program Eligible Amount | \$32,811.75 | \$26,249.40 | \$6,562.35 |

| Item | Cost | AIM Funding | Local Funding |
|---|--------------------|---------------|--------------------|
| Contractor Invoice #1891 - NH AIM Program Ineligible Amounts | | | |
| Pavement Cost Escalation | \$5,723.20 | \$0.00 | \$5,723.20 |
| Contractor Invoice #1892 - NH AIM Program Ineligible Amounts | | | |
| Back Fill, Compact, Regrade. Install Conduit. 24" Polylock HD Cover | \$7,200.00 | \$0.00 | \$7,200.00 |
| Total NH AIM Program Ineligible Amount | \$12,923.20 | \$0.00 | \$12,923.20 |

| | |
|--|-------------|
| Total AFN Requested Project Increase (Invoice 1891 + 1892 minus \$913.25 previously reimbursed): | \$45,734.95 |
|--|-------------|



10/28/21

EXCAVATING & CONSTRUCTION LLC

PHONE 603-532-8820 / 603-899-8820 • FAX 603-532-8821
P.O. BOX 137 • RINDGE, NH 03461

INVOICE

BILL TO
JMADC
Jaffrey Airfield Silver Ranch
AIM-01-2020
190 Turnpike Rd
Jaffrey NH 03452

INVOICE # 1891
DATE 10/16/2021
DUE DATE 10/31/2021
TERMS Net 15

| DATE | DESCRIPTION | QTY | RATE | AMOUNT |
|------------|---|-------|----------|----------|
| 09/09/2021 | Unsuitables in vicinity of STA 4+00, remove/replace with onsite material. | 1 | 2,795.00 | 2,795.00 |
| 09/14/2021 | Unsuitables in vicinity of STA 8+50, remove/replace with onsite material. | 1 | 1,295.00 | 1,295.00 |
| 09/20/2021 | Unsuitables in vicinity of STA 13+75, 17+00, remove/replace with onsite material. | 1 | 2,350.00 | 2,350.00 |
| 09/24/2021 | Remove additional 3" and replace with crushed gravel, 37,000 s.f. | 1 | 9,800.00 | 9,800.00 |
| 10/23/2021 | Liquid asphalt escalation. | 2,555 | 2.24 | 5,723.20 |
| 10/23/2021 | Overlay ramp to blend with runway profile. | 39 | 85.00 | 3,315.00 |

BALANCE DUE

\$25,278.20

Note: cost escalation is ineligible for AIM funds.
-cln

Note: \$913.25 of this invoice was previously reimbursed under AIM AFN-01-2020 partial payment #4.
-cln

Note: grant amendment eligible costs (highlighted) from this invoice include:

| |
|--------------------|
| \$2,795.00 |
| \$1,295.00 |
| \$2,350.00 |
| \$9,800.00 |
| \$3,315.00 |
| <u>-\$913.25</u> |
| \$18,641.75 |

-cln

10-28-21



EXCAVATING & CONSTRUCTION LLC

PHONE 803-532-8820 / 803-888-8820 • FAX 803-532-8821
P.O. BOX 137 • RINDGE, NH 03481

INVOICE

BILL TO
JMADC
Jaffrey Airfield Silver Ranch
AIM-01-2020
190 Turnpike Rd
Jaffrey NH 03452

INVOICE # 1892
DATE 10/16/2021
DUE DATE 10/31/2021
TERMS Net 15

CONTINGENCY ADD CALS

| DATE | DESCRIPTION | QTY | RATE | AMOUNT |
|------------|--|-----|-----------|-----------|
| 10/08/2021 | Unsultables in vicinity of STA 24+20-24+40, remove/replace with onsite material. | 1 | 10,075.00 | 10,075.00 |
| 10/11/2021 | Dewatering activities. 3/4" Stone. | 7 | 585.00 | 4,095.00 |
| 10/12/2021 | Back fill, compact, regrade. Install conduit. 24" Polylock HD cover. | 1 | 7,200.00 | 7,200.00 |

BALANCE DUE \$21,370.00

Note: conduit and cover work is outside of the scope of work and is ineligible for AIM funds.
-cln

Note: grant amendment eligible costs (highlighted) from this invoice include:
\$10,075.00
\$4,095.00
\$14,170.00 -cln



Victoria F. Sheehan
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Assistant Commissioner

G+C#22
Date 3/3/21

December 10, 2020
Bureau of Aeronautics

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Transportation to provide funding to Jaffrey Airfield Silver Ranch (Jaffrey Municipal Airport Development Corporation), (Vendor Code 154439), for AIM AFN-01-2020 (attached), to regrade, rehabilitate, pave, hydro seed, mark and light Runway 16-34 at Jaffrey Airfield Silver Ranch Airport, Jaffrey, NH. State participation in the amount of \$458,444.00 is effective upon Governor and Council approval through January 31, 2024. 100% Other Funds (Agency Income).

Funds to support this request are available in the following account in Fiscal Year 2021:

| | <u>FY 2021</u> |
|--|----------------|
| 04-96-096-964010-2029 Airway Toll Fund (Fuel) 073-500581 Grants to Non-Profits - State | \$452,729.00 |
| 04-96-096-964010-8710 State Aeronautics Fund 073-500581 Grants to Non-Profits - State | \$ 5,715.00 |

EXPLANATION

The following NH Airport Improvement and Maintenance (AIM) Program grant has been awarded to Jaffrey Airfield Silver Ranch (Jaffrey Municipal Airport Development Corporation) for \$458,444.00 (80% of the total project), to regrade, rehabilitate, pave, hydro seed, mark and light Runway 16-34 (AIM AFN-01-2020, copy attached) at Jaffrey Airfield Silver Ranch Airport, Jaffrey, NH. Jaffrey Municipal Airport Development Corporation, owner of the Jaffrey Airfield Silver Ranch Airport will provide the remaining \$114,611.00 (20% of the total project) to complete the runway rehabilitation project.

This project will rehabilitate Runway 16-34, the only runway at the Jaffrey Airfield Silver Ranch. The runway was last reconstructed in 1961 and is in need of major reconstruction and safety improvements. Runway and safety improvements proposed include the following:

1. Improve the line of sight along the entire runway length.
2. Provide a smooth unbroken paved surface and smooth graded turf surface for aircraft take-off and landings.
3. Paint markings for the entire paved portion of the runway, and
4. Replace the runway edge lighting system.

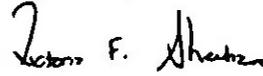
Due to the age of the runway, the successful completion of this project is necessary to meet the safety standards for the safe future operational use of the runway.

This development project was placed out to bid. The airport received seven qualified bids with the low bid of \$573,055.00 provided by DigZ Excavating and Construction, LLC. The bid tabulation is attached for reference.

The Contract has been approved by the Attorney General as to form and execution and the Department has verified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Service's Office and subsequent to Governor and Council approval will be on file at the Department of Transportation.

Your approval is respectfully requested.

Sincerely,



Victoria F. Sheehan
Commissioner

VFS/tls
Attachment:

Jaffrey Airfield Silver Ranch
 Jaffrey, New Hampshire
 NH AIM Program Project No. AFN-01-2020: Reconstruct Runway 16-34

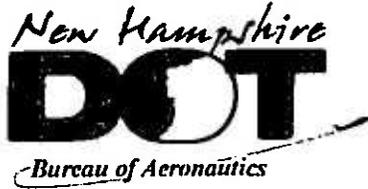
Bid Tabulation

Bids Opened: July 14, 2020 at 3:00 pm EDT

Prepared by: LS/CLN

| | Accura | Busby | DigZ | Hutter | Mountainshade | Park | Weaver Bros. |
|--------------------|--------------|--------------|--------------|--------------|---------------|--------------|--------------|
| Base Bid | \$606,527.00 | \$644,830.00 | \$518,465.00 | \$544,428.00 | \$551,407.60 | \$654,080.00 | \$622,100.00 |
| Alt #1 hydro | \$15,000.00 | \$15,030.00 | \$14,950.00 | \$13,970.00 | \$16,200.00 | \$15,400.00 | \$13,652.50 |
| Alt #2 mrkng | \$32,725.00 | \$17,325.00 | \$13,000.00 | \$16,585.00 | \$14,437.50 | \$33,000.00 | \$15,931.25 |
| Alt #3 lights | \$124,800.00 | \$27,600.00 | \$26,640.00 | \$31,680.00 | \$26,400.00 | \$40,800.00 | \$42,000.00 |
| Total Alts | \$172,525.00 | \$59,955.00 | \$54,590.00 | \$62,235.00 | \$57,037.50 | \$89,200.00 | \$71,583.75 |
| Bid Total | \$779,052.00 | \$704,785.00 | \$573,055.00 | \$606,663.00 | \$608,445.10 | \$743,280.00 | \$693,683.75 |
| BB | \$606,527.00 | \$644,830.00 | \$518,465.00 | \$544,428.00 | \$551,407.60 | \$654,080.00 | \$622,100.00 |
| BB + AA1 | \$621,527.00 | \$659,860.00 | \$533,415.00 | \$558,398.00 | \$567,607.60 | \$669,480.00 | \$635,752.50 |
| BB+ AA2 | \$639,252.00 | \$662,155.00 | \$531,465.00 | \$561,013.00 | \$565,845.10 | \$687,080.00 | \$638,031.25 |
| BB+AA3 | \$731,327.00 | \$672,430.00 | \$545,105.00 | \$576,108.00 | \$577,807.60 | \$694,880.00 | \$664,100.00 |
| BB+AA1+AA2 | \$654,252.00 | \$677,185.00 | \$546,415.00 | \$574,983.00 | \$582,045.10 | \$702,480.00 | \$651,683.75 |
| BB+AA1+AA3 | \$746,327.00 | \$687,460.00 | \$560,055.00 | \$590,078.00 | \$594,007.60 | \$710,280.00 | \$677,752.50 |
| BB+AA2+AA3 | \$764,052.00 | \$689,755.00 | \$558,105.00 | \$592,693.00 | \$592,245.10 | \$727,880.00 | \$680,031.25 |
| BB+AA1+AA2+AA3 | \$779,052.00 | \$704,785.00 | \$573,055.00 | \$606,663.00 | \$608,445.10 | \$743,280.00 | \$693,683.75 |
| Bid Ranking | 7 | 5 | 1 | 2 | 3 | 6 | 4 |

| | | | | | | | |
|-------------------------------------|-------|-------|-----|------|------|-------|-------|
| Difference from Apparent Low Bidder | 35.9% | 23.0% | N/A | 5.9% | 6.2% | 29.7% | 21.1% |
|-------------------------------------|-------|-------|-----|------|------|-------|-------|



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF TRANSPORTATION
 BUREAU OF AERONAUTICS
 PO BOX 483
 CONCORD, NH 03302-0483

**GRANT AGREEMENT FOR
 NEW HAMPSHIRE AIRPORT IMPROVEMENT AND MAINTENANCE PROGRAM
 PROJECT**

| | |
|---|--|
| Date of Offer | 8/5/2020 |
| Airport Name | Jaffrey Airfield Silver Ranch |
| Program Grant Number | AIM AFN-01-2020 |
| TO: Airport Owner ("Sponsor"): | Jaffrey Municipal Airport Development Corp |
| FROM: State of New Hampshire (acting through the New Hampshire Department of Transportation, herein called the "State") | |

WHEREAS, the Sponsor has submitted to the State a project application dated July 29, 2020 for a grant of State funds for a project at or associated with Jaffrey Airfield Silver Ranch, a public-use airport owned by the Sponsor. This Project Application, which as approved by the State, is included as part of this Grant Agreement; and

WHEREAS, the State has approved a project for the Jaffrey Airfield Silver Ranch (herein called the "Project") consisting of the following:

Regrade, Rehabilitate, Pave, Hydroseed, Mark, and Light Runway 16-34 (approx.3,000ft x 150ft)

which is more fully described in the attached Project Application.

NOW, THEREFORE, according to the applicable provisions of NH RSA 422:35, the representations contained in the Project Application, and in consideration of the Sponsor's adoption and ratification of the Grant Conditions set forth herein, the Sponsor's acceptance of this Grant Agreement, and the benefits to accrue to the State of New Hampshire and the public from the accomplishment of the Project and compliance with the Grant Conditions as herein provided,

THE NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION, FOR AND ON BEHALF OF THE STATE, HEREBY OFFERS AND AGREES to pay, on a reimbursement basis, eighty percent (80%) of the allowable costs incurred accomplishing the Project as the State's share of the Project ("State's Share").

This Grant Agreement is **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

TERMS, CONDITIONS, AND ASSURANCES

1. This Grant Agreement is subject to the approval of the New Hampshire Governor and Council. The State's obligations under this Grant Agreement are conditional upon the approval of the New Hampshire Governor and Council.
2. The maximum obligation of the State payable under this Grant Agreement is \$458,444.00.
3. If the final State Share of approved eligible Project costs ever exceeds the Grant Amount obligated for the Project, the Sponsor may make application to the State for a corresponding increase which will be considered for funding, without guarantee of funding, in accordance with their relative priority versus other applications for available State funds. No additional State funds for the Project shall be awarded to the Sponsor without prior approval of the New Hampshire Governor and Council.
4. The Sponsor shall maintain a separate, dedicated, and special account for aeronautical purposes pursuant to RSA 422:36, II. The Sponsor shall credit all State and local funds used to pay Project costs to this dedicated account.
5. The Sponsor has sufficient funds available for the portion of the Project which is not paid by the State. The Sponsor also has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.
6. The Sponsor holds good title, satisfactory to the State, to the areas of the airport or site thereof necessary to carry out said Project, or gives assurances satisfactory to the State that good title or perpetual control of improvements will be acquired prior to accepting grant funds.
7. In consideration of the Sponsor's continued operation and maintenance of Jaffrey Airfield Silver Ranch for the expected life of the Project described above not to exceed 20 years from the date of project completion.
8. This Grant Agreement shall expire unless signed by the Sponsor and returned to the State no later than September 4, 2020 except that the State may, in writing, extend such time for acceptance. The State reserves the right to revoke or amend this Grant Agreement at any time prior to acceptance by the Sponsor.
9. This Grant Agreement is made subject to special terms and conditions specifically incorporated herein and made a part hereof. Contract documents shall be subject to approval by the State.
10. The Sponsor agrees by entering into this Grant Agreement:
 - a. to begin accomplishment of the Project within twelve (12) months after the date of New Hampshire Governor and Council approval of this Grant Agreement;
 - b. to complete all Project activities not later than thirty-six (36) months following the date of New Hampshire Governor and Council approval of this Grant Agreement;

- c. to carry out and to complete the Project in accordance with the terms of this Grant Agreement, including the requirements specified in documents and material incorporated in and made part hereof;
 - d. to submit to the State requests for grant reimbursement of eligible Project costs incurred by the Sponsor using form(s) provided by the State. Such requests shall be made at least once every twelve (12) months until the Project is completed. Each request shall be accompanied by documentation sufficient for the State to verify the amount of eligible costs incurred by the Sponsor. Eligible project costs incurred by the Sponsor will be reimbursed in an amount proportionate to the State's Share as previously set forth in this Grant Agreement;
 - e. to provide the State with regular Project status updates in a format and frequency acceptable to the State;
 - f. to include the State in a final inspection of the Project at the time of substantial completion;
 - g. to submit to the State a record of project completion using form(s) provided by the State within ninety (90) calendar days of project completion; and
 - h. to keep a record of expenditures of all funds under this Project subject to audit by the State for a minimum of three (3) years from the close of the Project and the State shall have access to these records during regular business hours and at all other reasonable times.
11. The Sponsor agrees that the State shall have unrestricted authority to reproduce, distribute, and use, in whole or in part, any submitted report, data or material. No report, document or other material produced in whole or in part with the funds provided to the Sponsor shall be subject to copyright in the State or any other jurisdiction. The Sponsor shall not include in its data any copyrighted matter without the written approval of the copyright owner and the State.
 12. Any misrepresentation or omission of a material fact by the Sponsor concerning the Project or the Sponsor's authority or ability to carry out the obligations assumed by the Sponsor in this Grant Agreement shall terminate the obligation of the State and it is understood and agreed by the Sponsor that if a material fact has been misrepresented or omitted by the Sponsor, the State may recover all grant payments made on said Project.
 13. Any one or more of the following acts or omissions of the Sponsor shall constitute an event of default hereunder ("Event of Default"): Failure to perform the Project satisfactorily or on schedule; Failure to submit any report required hereunder; Failure to maintain, or permit access to, the records required hereunder; or Failure to perform any of the other covenants or conditions of this Grant Agreement.

Upon the occurrence of any Event of Default, the State may take any one, or more, or all of the following actions:

- a. Give the Sponsor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice. If the Event of Default is not timely remedied, the State may terminate this Grant Agreement and may recover all grant payments made on the Project;

- b. Give the Sponsor a written notice specifying the Event of Default and suspending all payments to be made under this Grant Agreement and ordering that Project costs incurred by the Sponsor from the date of such notice until such time as the State determines that the Sponsor has cured the Event of Default shall never be paid to the Sponsor. Notwithstanding anything to the contrary in this provision, the State may release in whole or in part any payments withheld under this provision upon receiving proof satisfactory to the State that the Event of Default has been cured by the Sponsor; or
 - c. Set off against any other obligation the State may owe to the Sponsor any damages the State suffers by reason of any Event of Default; or
 - d. Treat this Grant Agreement as breached and pursue any of its remedies at law or in equity, or both.
14. In performance of this Grant Agreement, the Sponsor, its employees, agents, members, subcontractors or subgrantees of the Sponsor are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Sponsor nor any of its employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or other emoluments provided by the State to its employees.
15. The Sponsor shall indemnify, save harmless and defend (if requested) the State, its officers, and employees from any and all losses suffered by the State, its officers, and employees, and any and all liabilities or penalties asserted against the State, its officers, and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Sponsor, its employees, agents, members, subcontractors, or subgrantees. Notwithstanding the foregoing, nothing herein shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this Grant Agreement.
16. The Sponsor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor, subgrantee, or assignee, to obtain and maintain in force, an insurance policy or policies designating the State as an additional named insured, with the following insurance:
 - a. Statutory workmen's compensation and employees liability insurance for all employees engaged in the performance of the Project; and
 - b. Comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 coverage per occurrence and \$2,000,000 in the aggregate and;
 - c. The policies described in this section shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modifications of the policy earlier than ten (10) days after written notice thereof has been received by the State.

17. The Sponsor certifies that it has not assigned or transferred any interest in this Grant Agreement through either assignment or novation and agrees that it will not do so, without prior written approval of the State.
18. The State shall be refunded a prorated share of the Grant Amount if the Jaffrey Airfield Silver Ranch is abandoned, ceases to be a public-use airport, or converted to any non-airport use within the usable life of the Project.
19. The Sponsor must not include any costs in the Project that the State has determined to be ineligible or unallowable.
20. The Sponsor must take all steps, including litigation if necessary, to recover State funds spent fraudulently, wastefully, or in violation of Federal or State antitrust statutes, or misused in any other manner in any project upon which State funds have been expended. For the purposes of this grant condition, the terms "State funds" means funds however used or dispersed by the Sponsor that were originally paid pursuant to this or any other State grant agreement. The Sponsor must return the recovered State share of any State funds, including funds recovered by settlement, order, or judgment, to the State. The Sponsor must furnish to the State, upon request, all documents and records pertaining to the determination of the amount of the State share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such State funds require advance approval by the State.
21. Notwithstanding anything in this agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this agreement immediately upon giving the Sponsor written notice of such termination. In any event the State shall not be required to transfer funds from any other grant, program, or account in the event funds under this Grant Agreement are reduced or become unavailable.
22. This Grant Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understanding both written and verbal relating hereto.
23. By signing this Grant Agreement, the Sponsor certifies that the Sponsor has complied with any public meeting requirement for acceptance of this grant, including, if applicable, NH RSA 31:95-b.
24. The Sponsor shall not proceed with any construction activities taking place in or impacting wetlands under the jurisdiction of the State until all environmental permits have been issued and copies of same provided to the State.

IN WITNESS WHEREOF the representatives of the State and the Sponsor have hereunto set their hands and have executed this Grant Agreement on the 23rd day of August, 2020.

SPONSOR

JAFFREY MUNICIPAL AIRPORT DEV. CORP.
(Name of Sponsor) by Harvey N. Sawyer

Sponsor's Representative 1
Harvey N. Sawyer
Signature
HARVEY N. SAWYER
(Typed Name)
Secretary
(Title)

Sponsor's Representative 2
Lee A. Sawyer
(Signature)
LEE A. SAWYER
(Typed Name)
Authorized Signatory
(Title)

THE STATE OF NEW HAMPSHIRE, COUNTY OF Cheshire

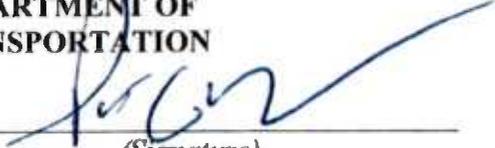
On this 23rd day of August, 2020, before me, Lucy H. Clark, the undersigned officers, personally appeared Harvey N. Sawyer known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he has executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Lucy H. Clark, J.P.
Notary Public/Justice of the Peace

LUCY H. CLARK
Justice of the Peace - New Hampshire
My Commission Expires May 18, 2021

STATE OF NEW HAMPSHIRE
DEPARTMENT OF
TRANSPORTATION



(Signature)

Patrick C. Herlihy

(Type Director)
Aeronautics, Rail and Transit

(Title of NHDOT Official)

Attorney General: This is to certify that the above Agreement has been reviewed by this office, and is approved as to form and execution.

Dated: 2/3/2021

By: Adrian B. Gustin
Assistant Attorney General

Secretary of State: This is to certify that the Governor and Council on _____ approved this Agreement.

Dated: MAR 03 2021
By: 

Attest: _____

(Title)

Secretary of State
DEPUTY SECRETARY OF STATE

JAFFREY MUNICIPAL AIRPORT DEVELOPMENT CORPORATION

CERTIFICATE OF CORPORATE VOTE

The undersigned Secretary of **Jaffrey Municipal Airport Development Corporation**, a New Hampshire corporation (the "**Corporation**") hereby certifies that a special meeting of the Board of Directors of the Corporation was held on December 20, 2019, with a quorum of the Directors being present, having waived notice of the time, place, format, and purposes of the meeting pursuant to the provisions of NH RSA 293-A:8.23.

Upon motion duly made, the following resolutions were adopted by the Directors of the Corporation:

RESOLVED: That the Corporation accept the transfer of land located off Turnpike Road known as Tax Map 243, Lot 83 in the Town of Jaffrey, County of Cheshire and State of New Hampshire (the "**Property**") from Silver Ranch Airpark, Inc., for nominal consideration.

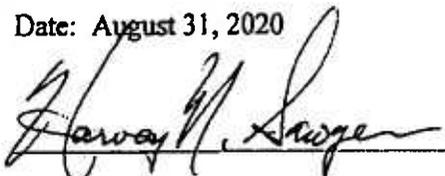
RESOLVED: That the Corporation shall accept any grant, or grants, which may be awarded by the State of New Hampshire under the NH AIM program, or other program(s), for purposes of repairing, improving, and maintaining the airstrip located on the land adjacent to the Property now owned by the Corporation as well as the Property.

RESOLVED: That Harvey N. Sawyer, as Secretary of the Corporation, and with Lee A. Sawyer, as co-signer, on behalf of the Corporation, are authorized to jointly sign and deliver any contracts with the State of New Hampshire, including, but not limited to, all documents and instruments necessary to effectuate the acceptance of the said grant funds under the NH AIM program, or any other program, contemplated herein.

The undersigned further certify that the within resolutions have not been altered, amended, or repealed and that the authority of the within referenced officer, and authorized co-signor, is still in

Full force and effect.

Date: August 31, 2020



Harvey N Sawyer

Secretary

8/31/2020



Lee A Sawyer

Authorized Co-Signor

8-31-20

USAIG Certificate of Insurance

This is to certify to: NH DOT / BUREAU OF AERONAUTICS

whose address is: PO BOX 483
CONCORD, NH 03302-0483

that: Silver Ranch Airpark, Inc.

whose address is: 190 Turnpike, Jaffrey Airport
Jaffrey, NH 03452

is at this date insured with one or more of the several participating companies of the United States Aircraft Insurance Group, for the Limits of Coverage stated below, at the following locations: The United States of America (including its territories and possessions), Puerto Rico and Canada.

Descriptive Schedule of Coverages

| Kind of Insurance | Policy Number | Policy Term | Limits of Insurance | |
|---|---|--------------------------------------|---------------------|-------------------|
| AIRPORT LIABILITY | ALO-34691 | October 1, 2020 - October 1, 2021 | Each Occurrence | Annual Aggregate |
| General Aggregate Limit (other than Products/Completed Operations) | | | \$ Not Applicable | \$ Not Applicable |
| Coverage A - Bodily Injury and Property Damage Liability Products/Completed Operations | | | \$ 1,000,000 | \$ 2,000,000 |
| As respects piston engine powered aircraft | | | \$ 1,000,000 | |
| Fire Damage Limit | | | | |
| Any One Fire | \$ 50,000 | | | |
| All other under this Coverage Part | | | \$ 1,000,000 | |
| Coverage B - Personal and Advertising Injury Liability | | | \$ 1,000,000 | \$ 1,000,000 |
| Coverage C - Medical Payments | | | | |
| Each Person Limit | \$ 10,000 (Part of and not in addition to Coverage A) | | | |
| Coverage D - Ground Hangarkeeper's Property Damage Liability | | | | |
| Each Aircraft Limit | \$ 200,000 | | \$ 200,000 | |
| Hangarkeeper's Deductible | \$ 5,000 | | | |
| Allowance for Overhead and Supervision | 150% | | | |
| Property Damage Deductible | | | \$ 5,000 | |

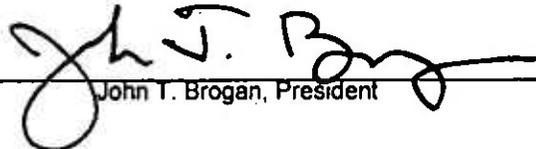
WHO IS AN INSURED (Section II) is amended to include the **Certificate Holder**, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

If we or the Aviation Managers make a material change or cancel your policy for any reason other than nonpayment of premium, we agree to give ten (10) days notice before the cancellation date, or the material change becomes effective, to the **Certificate Holder**. However, the "Cancellation" provisions stated above shall not be less than the required statutory limits.

This certificate or verification of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policies listed herein regardless of any terms or conditions set forth in any other contract, document or agreement.

UNITED STATES AVIATION UNDERWRITERS, INC., Aviation Managers
Address: 125 Broad Street, Floor 6, NYC, NY 10004

By  _____
John T. Brogan, President

date: September 1, 2020

AIRPORT LIABILITY POLICY
Amendment of Limits of Insurance Endorsement

This endorsement changes your policy. Please read it carefully.

SCHEDULE

| Coverage | Limits of Insurance | |
|---|-------------------------|---|
| | Each Occurrence | Annual Aggregate |
| <u>Commercial General Liability Coverage</u> | | |
| General Aggregate Limit (other than Products/Completed Operations) | \$ Not Applicable | \$ Not Applicable |
| Coverage A - Bodily Injury and Property Damage Liability | | |
| Products/Completed Operations | \$ 1,000,000 | \$ 2,000,000 |
| As respects piston engine powered aircraft | \$ 1,000,000 | |
| As respects all other Products/Completed Operations | \$ 1,000,000 | |
| Fire Damage Limit | | |
| Any One Fire | \$ 50,000 | |
| All other under this Coverage Part | \$ 1,000,000 | |
| Coverage B - Personal and Advertising Injury Liability | \$ 1,000,000 | \$ 1,000,000 |
| Coverage C - Medical Payments | | |
| Each Person Limit | \$ 10,000 | (Part of and not in addition to Coverage A) |
| Coverage D - Ground Hangarkeeper's Property Damage Liability | | |
| Each Aircraft Limit | \$ 200,000 | \$ 200,000 |
| Hangarkeeper's Deductible | \$ 5,000 | |
| Allowance for Overhead and Supervision | 150% | |
| Property Damage Deductible | \$See Endorsement No. 5 | |

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

The Limits of Insurance shown in the Declarations are replaced by the limits designated in the Schedule or in the Declarations as subject to this endorsement with respect to which an entry is made.

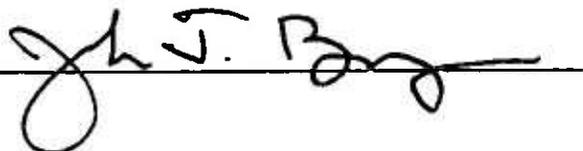
Additional premium for this endorsement \$119

This endorsement does not change any of your coverage except as stated above. It is effective on the date and hour shown below, local Standard Time, at the first Named Insured's address.

Policy issued to: Silver Ranch Airpark, Inc.

| | | | |
|-----------------|------------|--|-------------|
| 20 | ALO-34691 | August 26, 2020 | 12:01 A. M. |
| Endorsement No. | Policy No. | Date and hour endorsement takes effect | |

Approved: United States Aviation Underwriters, Inc., Aviation Managers

by 

AIRPORT LIABILITY POLICY

Additional Insured Endorsement - Designated Person or Organization

This endorsement changes your policy. Please read it carefully.

SCHEDULE

Name of Person(s) or Organization(s):

NH DOT / BUREAU OF AERONAUTICS
PO BOX 483
CONCORD, NH 03302-0483

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an Insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

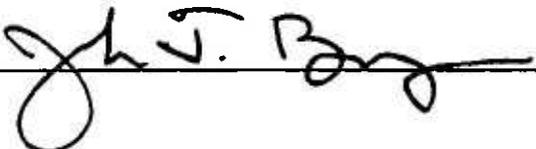
1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

This endorsement does not change any of your coverage except as stated above. It is effective on the date and hour shown below, local Standard Time, at the first Named Insured's address.

Policy issued to: Silver Ranch Airpark, Inc.

| | | | |
|-----------------|------------|--|-------------|
| 21 | ALO-34691 | August 26, 2020 | 12:01 A. M. |
| Endorsement No. | Policy No. | Date and hour endorsement takes effect | |

Approved: United States Aviation Underwriters, Inc., Aviation Managers

by 

AIRPORT LIABILITY POLICY
Cancellation Notice to Other than Named Insured

This endorsement changes your policy. Please read it carefully.

If we or the Aviation Managers make a material change or cancel your policy for any reason other than nonpayment of premium, we agree to give ten (10) days notice before the cancellation date, or the material change becomes effective, to the following person(s) or organization(s):

NH DOT / BUREAU OF AERONAUTICS
PO BOX 483
CONCORD, NH 03302-0483

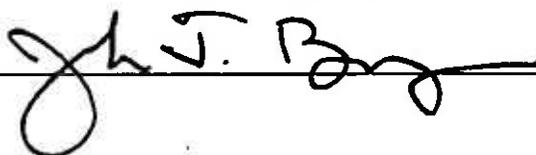
However, the "Cancellation" provisions stated above shall not be less than the required statutory limits.

This endorsement does not change any of your coverage except as stated above. It is effective on the date and hour shown below, local Standard Time, at the first Named Insured's address.

Policy issued to: **Silver Ranch Airpark, Inc.**

| | | | |
|-----------------|------------------|--|--------------------|
| 22 | ALO-34691 | August 26, 2020 | 12:01 A. M. |
| Endorsement No. | Policy No. | Date and hour endorsement takes effect | |

Approved: United States Aviation Underwriters, Inc., Aviation Managers

by 



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/26/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|--|------------------------------------|
| PRODUCER Hill Family Insurance Agcy Inc 10 Turnpike Road Jaffrey, NH 03452- 603-532-4131 | CONTACT NAME: PHONE (A/C, No, Ext): 603-532-4131 | FAX (A/C, No): 603-532-8303 |
| | EMAIL ADDRESS: ADDRESS: | |
| INSURER(S) AFFORDING COVERAGE | | NAIC # |
| INSURER A: Liberty Mutual Insurance Comp | | |
| INSURER B: | | |
| INSURER C: | | |
| INSURER D: | | |
| INSURER E: | | |
| INSURER F: | | |

INSURED
 Digz Excavating of Rindge LLC
 Pumperz LLC
 PO Box 137
 Rindge, NH 03461

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL RSTD | SUBR RSTD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|-----------|----------------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJ. <input type="checkbox"/> LOC <input type="checkbox"/> OTHER: | | X | BKS56182819 | 08/01/2020 | 08/01/2021 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| A | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | BAW58082731 | 08/01/2020 | 08/01/2021 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10000 | | | USO56182819 | 08/01/2020 | 08/01/2021 | EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 |
| A | <input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | XWS56182819 NH,MA | 08/01/2020 | 08/01/2021 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000 |
| A | | | | BKS56182819 | 08/01/2020 | 08/01/2021 | Equipment 16,196 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Jason Gorman is excluded under the workers compensation. RE: Jaffrey Airfield Silver Ranch. The State of New Hampshire, Silver Ranch Inc., Silver Ranch Airpark Inc. and Jaffrey Municipal Airport Development Corporation are named as additional insured on the general liability for ongoing operations if it is required by a written contract.

CERTIFICATE HOLDER

SILVERR

Silver Ranch Airpark Inc.
190 Turnpike Road
Jaffrey, NH 03452

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Abigail Dennis



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/19/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|---|--------------------------------------|
| PRODUCER Schrager Hampson Aviation Insurance Agency, LLC P.O. Box 938 North Hampton NH 03862 | CONTACT NAME: Ashley Maguire | |
| | PHONE (A/C, No, Ext): (781) 274-0303 | FAX (A/C, No): (781) 274-0307 |
| E-MAIL ADDRESS: | | |
| INSURER(S) AFFORDING COVERAGE | | NAIC # |
| INSURER A: Travelers Assigned Risk | | |
| INSURER B: | | |
| INSURER C: | | |
| INSURER D: | | |
| INSURER E: | | |
| INSURER F: | | |

COVERAGES **CERTIFICATE NUMBER:** CL2082700318 **REVISION NUMBER:**

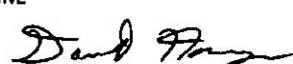
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WYD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|-------------------|-------------------------|-------------------------|---|
| | COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | | | | EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/POP AGG \$ \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | 6JUB-1K80753-9-21 | 01/21/2021 | 01/21/2022 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Coverage.

CERTIFICATE HOLDER**CANCELLATION**

| | |
|--|--|
| Bureau of Aeronautics PO Box 483 Concord NH 03302-0483 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  |
|--|--|

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STATE OF NEW HAMPSHIRE
 DEPARTMENT OF TRANSPORTATION
 BUREAU OF AERONAUTICS
 P.O. BOX 483
 CONCORD NEW HAMPSHIRE 03302-0483

| | |
|----------------------------------|-------|
| For NHDOT Office Use Only | |
| Grant Application Received: | _____ |
| Grant Offer Issued: | _____ |
| G&C Approval Date: | _____ |
| Signed Grant Agreement Sent: | _____ |

GRANT APPLICATION FOR NEW HAMPSHIRE AIM PROGRAM

| | |
|---|--|
| Sponsor/Owner Name: Jaffrey Municipal Airport Development Corp | Airport Name: Jaffrey Airfield Silver Ranch |
| Mailing Address: 190 Turnpike Rd | |
| City, State: Jaffrey, NH | Zip Code: 03452 |

Project Summary:

| | | |
|--|--|--------------|
| Project Title: | Regrade, Rehabilitate, Hydroseed, Mark, and Light Runway 16-34 (approx. 3,000ft x 150ft) | |
| Project Summary: <small>Attach additional pages if needed</small> | The purpose of the project is to improve the safety features of Runway 16-34 that was last reconstructed in 1961 by (1) improving the line of sight along the entire runway length, (2) providing a smooth, unbroken paved surface and smooth turf surface for aircraft takeoffs and landings, (3) remarking the entire paved runway, and (4) upgrade the runway edge lighting system. This work includes the base bid plus Additive Alternates 1, 2, and 3 by DigZ Excavating & Construction, LLC who is the lowest qualified bidder. | |
| Expenses: | Airport Direct Administration: | \$0.00 |
| | Airport Consulting Fees: | \$0.00 |
| | Construction: | \$573,055.00 |
| | Equipment: | \$0.00 |
| | Property Acquisition: | \$0.00 |
| | Total of Above Expense: | \$573,055.00 |
| NH DOT Share: 80% | \$458,444.00 | |
| Airport Share: 20% | \$114,611.00 | |
| Total Cost: | \$573,055.00 | |
| Copy of Bid/Quote attached: | <input checked="" type="checkbox"/> Attached | |
| Project Sketch attached: | <input checked="" type="checkbox"/> Attached | |
| Environmental Review Completed: | <input checked="" type="checkbox"/> Completed <input type="checkbox"/> N/A | |
| Completed Purchase and Sales Agreement: | <input type="checkbox"/> Completed <input checked="" type="checkbox"/> N/A | |

CERTIFICATION OF SPONSOR

The foregoing information is true and correct, and I agree to comply with any resulting terms if I accept an award for this project.

Signature: Harvey N. Sawyer / Lee A. Sawyer Title: HARVEY N. SAWYER
Sponsor/Owner of Airport #2 Authorized Signature Secretary

Printed Name: Harvey N. Sawyer, Secretary / Lee A Sawyer, #2 Signature Date: 7/29/20 / 7-29-20
HNS LAS

Jaffrey Airfield Silver Ranch
 Jaffrey, New Hampshire
 NH AIM Program Project No. AFN-01-2020: Reconstruct Runway 16-34

Bid Tabulation

Bids Opened: July 14, 2020 at 3:00 pm EDT

Prepared by: LS/CLN

| | Accura | Busby | DigZ | Hutter | Mountainshade | Park | Weaver Bros. |
|--------------------|--------------|--------------|--------------|--------------|---------------|--------------|--------------|
| Base Bid | \$606,527.00 | \$644,830.00 | \$518,465.00 | \$544,428.00 | \$551,407.60 | \$654,080.00 | \$622,100.00 |
| Alt #1 hydro | \$15,000.00 | \$15,030.00 | \$14,950.00 | \$13,970.00 | \$16,200.00 | \$15,400.00 | \$13,652.50 |
| Alt #2 mrkng | \$32,725.00 | \$17,325.00 | \$13,000.00 | \$16,585.00 | \$14,437.50 | \$33,000.00 | \$15,931.25 |
| Alt #3 lights | \$124,800.00 | \$27,600.00 | \$26,640.00 | \$31,680.00 | \$26,400.00 | \$40,800.00 | \$42,000.00 |
| Total Alts | \$172,525.00 | \$59,955.00 | \$54,590.00 | \$62,235.00 | \$57,037.50 | \$89,200.00 | \$71,583.75 |
| Bid Total | \$779,052.00 | \$704,785.00 | \$573,055.00 | \$606,663.00 | \$608,445.10 | \$743,280.00 | \$693,683.75 |
| BB | \$606,527.00 | \$644,830.00 | \$518,465.00 | \$544,428.00 | \$551,407.60 | \$654,080.00 | \$622,100.00 |
| BB + AA1 | \$621,527.00 | \$659,860.00 | \$533,415.00 | \$558,398.00 | \$567,607.60 | \$669,480.00 | \$635,752.50 |
| BB+ AA2 | \$639,252.00 | \$662,155.00 | \$531,465.00 | \$561,013.00 | \$565,845.10 | \$687,080.00 | \$638,031.25 |
| BB+AA3 | \$731,327.00 | \$672,430.00 | \$545,105.00 | \$576,108.00 | \$577,807.60 | \$694,880.00 | \$664,100.00 |
| BB+AA1+AA2 | \$654,252.00 | \$677,185.00 | \$546,415.00 | \$574,983.00 | \$582,045.10 | \$702,480.00 | \$651,683.75 |
| BB+AA1+AA3 | \$746,327.00 | \$687,460.00 | \$560,055.00 | \$590,078.00 | \$594,007.60 | \$710,280.00 | \$677,752.50 |
| BB+AA2+AA3 | \$764,052.00 | \$689,755.00 | \$558,105.00 | \$592,693.00 | \$592,245.10 | \$727,880.00 | \$680,031.25 |
| BB+AA1+AA2+AA3 | \$779,052.00 | \$704,785.00 | \$573,055.00 | \$606,663.00 | \$608,445.10 | \$743,280.00 | \$693,683.75 |
| Bid Ranking | 7 | 5 | 1 | 2 | 3 | 6 | 4 |

| | | | | | | | |
|-------------------------------------|-------|-------|-----|------|------|-------|-------|
| Difference from Apparent Low Bidder | 35.9% | 23.0% | N/A | 5.9% | 6.2% | 29.7% | 21.1% |
|-------------------------------------|-------|-------|-----|------|------|-------|-------|

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Jaffrey Airfield Silver Ranch
Jaffrey, New Hampshire
AIM AFN-01-2020: Runway 16-34 Improvements
Work Limits Sketch



13

Google Earth

© 2020 Google

1000 ft

