



Lori A. Weaver
Commissioner

Iain N. Watt
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC HEALTH SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501

Fax: 603-271-4827 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

ARC
16

December 26, 2024

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Public Health Services to accept and expend funds from the Centers for Disease Control and Prevention (CDC) to fund the Public Health Emergency Preparedness Program in the amount of \$1,099,235 effective upon approval by the Fiscal Committee and Governor and Executive Council through June 30, 2025, and further authorize the funds to be allocated as shown below. 100% Federal Funds.

**05-95-90-903510-11140000- HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS
DEPT OF, HHS: PUBLIC HEALTH DIVISION, BUREAU OF EMERGENCY PREPAREDNESS
RESPONSE & RECOVERY, PH EMERGENCY PREPAREDNESS PROGRAM**

Class-Account	Description	FY25 Current Adjusted Authorized	Requested Action	FY25 Revised Adjusted Authorized
Revenue				
000-404243-16	Federal Funds	\$ 6,415,581	\$ 1,099,235	\$ 7,514,816
	General Funds	\$ 759,590		\$ 759,590
Total Revenue:		\$ 7,175,171	\$ 1,099,235	\$ 8,274,406
Expense				
010-500100	Personnel Services Perm Class	\$ 1,829,867	\$ -	\$ 1,829,867
018-500106	Overtime	\$ 56,000	\$ 29,380	\$ 85,380
019-500105	Holiday Pay	\$ 500	\$ -	\$ 500
020-500200	Current Expenses	\$ 124,217	\$ 42,600	\$ 166,817
022-500255	Rents-Leases Other Than State	\$ 500	\$ -	\$ 500
026-500251	Organizational Dues	\$ 500	\$ -	\$ 500
030-500302	Equipment New Replacement	\$ 270,805	\$ 255,800	\$ 526,605
037-500173	Technology-Hardware	\$ 6,000	\$ 26,000	\$ 32,000
038-500175	Technology-Software	\$ 4,000	\$ 1,000	\$ 5,000
039-500188	Telecommunications	\$ 12,000	\$ -	\$ 12,000
041-500801	Audit Fund Set Aside	\$ 6,841	\$ 1,433	\$ 8,274

042-500620	Additional Fringe Benefits	\$ 1	\$ -	\$ 1
050-500109	Part Time Temp	\$ -	\$ 5,000	\$ 5,000
059-500117	Temp Full Time	\$ 208,440	\$ -	\$ 208,440
060-500601	Benefits	\$ 1,170,228	\$ 6,382	\$ 1,176,610
066-500544	Employee Training	\$ 4,000	\$ -	\$ 4,000
070-500704	In State Travel Reimbursement	\$ 12,000	\$ 5,750	\$ 17,750
074-500589	Grants for Pub Asst and Rel	\$ 780,857	\$ 283,090	\$ 1,063,947
080-500710	Out of State Travel Reimbursement	\$ 23,000	\$ 59,300	\$ 82,300
085-588523	Interagency Transfers out of Fed Fn	\$ 81,150	\$ -	\$ 81,150
102-500731	Contracts for Program Servi	\$ 2,278,130	\$ 383,500	\$ 2,661,630
548-500396	Reagents	\$ 306,134	\$ -	\$ 306,134
Total Expense:		\$ 7,175,171	\$ 1,099,235	\$ 8,274,406

EXPLANATION

This request is being made to accept carryover grant funds to support New Hampshire's ability to respond to public health emergencies by achieving and sustaining dedicated preparedness, response, and recovery capabilities. These funds are dedicated to workforce development, training and exercises for the public health and healthcare communities, recruitment and retention of medical volunteers, and procurement of equipment and supplies that support public health emergency response activities.

These funds are being carried forward from the previous grant period from salaries, benefits, overtime, supplies, training, and travel are attributable to staff vacancies during the grant period. The CDC is allowing these funds to be made available for use in the current grant period.

The funds are to be budgeted as follows:

- Class 018 - Used for overtime activities for staff to complete associated grant projects.
- Class 020 - Used for supplies for DART (Disaster Animal Response Team) trainings, miscellaneous lab supplies, office supplies, Disaster Behavioral Health Response Team (DBHRT) volunteer recruitment supplies, and background checks for disaster behavioral health (DBH) volunteers.
- Class 030 - Used to purchase items approved in the previous grant year such as lab and security equipment.
- Class 037 - Used to purchase a computer for a field assignee and computers with supporting equipment and software for the responder safety & health program.
- Class 038 - Used for a software subscription for volunteer training development.
- Class 041 - Used for audit fund set aside per state requirement.
- Class 050 - Used for a part-time temporary intern position to support the medical countermeasure distribution program.
- Class 060 - Used for benefits associated with the Intern and with overtime.

- Class 070 - Used for in-state travel for DBH staff, public health emergency managers, and volunteer coordinators to attend trainings including DART classes, public information officer (PIO) classes, and Incident Management Team (IMT) trainings.
- Class 074 - Used for sub-recipient contractors to complete activities approved in the previous grant year.
- Class 080 - Used for two staff members to attend the Juvare conference in Atlanta, GA. Juvare is a software platform used for situational awareness during public emergencies.
- Class 102 - Used for contracts to fulfill activities approved in the previous grant year.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: The Centers for Disease Control (CDC) provides these funds for a specific purpose as defined in the Notice of Grant Award and cannot be used to offset general funds. These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: Statewide

Source of Funds: These funds are 100% Federal from the Centers for Disease Control and Prevention (CDC).

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully Submitted,



for:

Lori A. Weaver
Commissioner



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 6 NU90TP922018-05-01

FAIN# NU90TP922018

Federal Award Date: 05/02/2024

Recipient Information

- 1. Recipient Name**
NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES
29 Hazen Drive,
Concord, NH 03301
[NO DATA]
- 2. Congressional District of Recipient**
02
- 3. Payment System Identifier (ID)**
1026000618B3
- 4. Employer Identification Number (EIN)**
026000618
- 5. Data Universal Numbering System (DUNS)**
011040545
- 6. Recipient's Unique Entity Identifier (UEI)**
LA2HR1U97VC6
- 7. Project Director or Principal Investigator**

Alexus Farrell
PHEP & HPP Grant Coordinator
alexus.farrell@dhhs.nh.gov
603-717-8664
- 8. Authorized Official**

Ms. Patricia Tilley
Director of Public Health Services
patricia.m.tilley@dhhs.nh.gov
603-271-4612

Federal Agency Information

CDC Office of Financial Resources

9. Awarding Agency Contact Information

Mr. Michael Embry
Grants Management Specialist
KOY3@cdc.gov
(770) 488-2881

10. Program Official Contact Information

Sherita Cummings
ZNO1@cdc.gov
404-639-8000

Federal Award Information

- 11. Award Number**
6 NU90TP922018-05-01
- 12. Unique Federal Award Identification Number (FAIN)**
NU90TP922018
- 13. Statutory Authority**
319C-1 of the Public Health Service (PHS) Act (47 USC 247d-3a)
- 14. Federal Award Project Title**
New Hampshire's Public Health Emergency Preparedness (PHEP) Program for FY 2023 (1901-BP5)
- 15. Assistance Listing Number**
93.069
- 16. Assistance Listing Program Title**
Public Health Emergency Preparedness
- 17. Award Action Type**
No Cost Extension
- 18. Is the Award R&D?**
No

Summary Federal Award Financial Information

19. Budget Period Start Date	07/01/2023	- End Date	06/30/2025
20. Total Amount of Federal Funds Obligated by this Action			\$0.00
20a. Direct Cost Amount			\$0.00
20b. Indirect Cost Amount			\$0.00
21. Authorized Carryover			\$0.00
22. Offset			\$0.00
23. Total Amount of Federal Funds Obligated this budget period			\$5,370,707.00
24. Total Approved Cost Sharing or Matching, where applicable			\$537,873.00
25. Total Federal and Non-Federal Approved this Budget Period			\$5,908,580.00
26. Period of Performance Start Date	07/01/2019	- End Date	06/30/2025
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance			\$29,793,118.00

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Mr. Damond Barnes
Grants Management Officer

30. Remarks



DEPARTMENT OF HEALTH AND HUMAN SERVICES
Centers for Disease Control and Prevention

Notice of Award

Award# 6 NU90TP9220 18-05-01
FAIN# NU90TP922018
Federal Award Date: 05/02/2024

Recipient Information	
Recipient Name NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES 29 Hazen Drive, Concord, NH 03301 [NO DATA]	
Congressional District of Recipient 02	
Payment Account Number and Type 1026000618B3	
Employer Identification Number (EIN) Data 026000618	
Universal Numbering System (DUNS) 011040545	
Recipient's Unique Entity Identifier (UEI) LA2HR1U97VC6	
31. Assistance Type Cooperative Agreement	
32. Type of Award Other	

33. Approved Budget (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$2,015,031.00
b. Fringe Benefits	\$1,087,963.00
c. Total Personnel Costs	\$3,102,994.00
d. Equipment	\$7,200.00
e. Supplies	\$55,484.00
f. Travel	\$11,701.00
g. Construction	\$0.00
h. Other	\$786,373.00
i. Contractual	\$1,406,955.00
j. TOTAL DIRECT COSTS	\$5,370,707.00
k. INDIRECT COSTS	\$0.00
l. TOTAL APPROVED BUDGET	\$5,370,707.00
m. Federal Share	\$5,370,707.00
n. Non-Federal Share	\$537,873.00

34. Accounting Classification Codes						
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
2-921027R	19NU90TP922018	TP	41.51	93.069	\$0.00	75-22-0956
2-9213367	19NU90TP922018	TP	41.51	93.069	\$0.00	75-22-0956
2-9390EZ7	19NU90TP922018	TP	41.51	93.069	\$0.00	75-22-0956
3-921027R	19NU90TP922018	TP	41.51	93.069	\$0.00	75-23-0956
3-9213367	19NU90TP922018	TP	41.51	93.069	\$0.00	75-23-0956



DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 6 NU90TP922018-05-01

FAIN# NU90TP922018

Federal Award Date: 05/02/2024

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

AWARD ATTACHMENTS

NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES

6 NU90TP922018-05-01

1. Terms and conditions

ADDITIONAL TERMS AND CONDITIONS OF AWARD

Update to General Terms and Conditions for your award: The purpose of this amended Notice of Award is to inform the recipient that the General Terms and Conditions for non-research grants and cooperative agreements have been updated, effective January 23, 2024, to reflect current regulations and requirements for federal financial assistance.

No Cost Extension: The purpose of this amendment is to approve a 12 month No Cost Extension per the request submitted by your organization dated March 15, 2024 . The budget and project period end dates have been extended from June 30, 2024 to June 30, 2025.

Annual Federal Financial Report (FFR SF-425): Annual financial reporting is required every twelve-month period. Based on the approved no-cost extension, an additional annual financial report will be required. A completed FFR SF-425 covering the original final budget period of July 1, 2023 to June 30, 2024 must be submitted by September 27, 2024.

Closeout Requirements: Recipients must submit all closeout reports within 120 days of the period of performance end date. Standard closeout reporting requirements are identified in the *General Terms and Conditions*, which are published on the CDC website at <https://www.cdc.gov/grants/federal-regulations-policies/index.html>.

Stewardship: Please be advised that recipients must exercise proper stewardship over Federal funds by ensuring that all cost charged to their cooperative agreement are allowable, allocable, necessary, and reasonable.

All costs must be applied consistently for all work of the organization under similar circumstances, and in line with the goals and objectives outlined in and approved budget and work plans.

All other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed in writing, by the Grants Management Officer.

PLEASE REFERENCE YOUR AWARD NUMBER ON ALL CORRESPONDENCE



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 1 NU90TU000009-01-00

FAIN# NU90TU000009

Federal Award Date: 06/05/2024

Recipient Information

1. Recipient Name
NEW HAMPSHIRE DEPARTMENT OF HEALTH
& HUMAN SERVICES
129 Pleasant St
Public Health Services
Concord, NH 03301-3852

2. Congressional District of Recipient
02

3. Payment System Identifier (ID)
1026000618B3

4. Employer Identification Number (EIN)
026000618

5. Data Universal Numbering System (DUNS)
011040545

6. Recipient's Unique Entity Identifier (UEI)
LA2HR1U97VC6

7. Project Director or Principal Investigator
Ms. Alexis M Farrell
alexus.farrell@dhhs.nh.gov
603-717-8664

8. Authorized Official
Ms. Patricia Tilley
NH DHHS Associate Commissioner
patricia.tilley@dhhs.nh.gov
6039310750

Federal Agency Information
CDC Office of Financial Resources

9. Awarding Agency Contact Information
Ms. Niki Morrow
Grants Management Specialist
qkn7@cdc.gov
404-498-2085

10. Program Official Contact Information
Sherita Cummings
ZNO1@cdc.gov
404-639-8000

Federal Award Information

- 11. Award Number: 1 NU90TU000009-01-00
12. Unique Federal Award Identification Number (FAIN): NU90TU000009
13. Statutory Authority: Section 319C-1 of the Public Health Service (PHS) Act (47 USC § 247 d-3a), as amended
14. Federal Award Project Title: New Hampshire's Public Health Emergency Preparedness (PHEP) Program for FY 2024-2028
15. Assistance Listing Number: 93.069
16. Assistance Listing Program Title: Public Health Emergency Preparedness
17. Award Action Type: New
18. Is the Award R&D?: No

Summary Federal Award Financial Information

Table with 2 columns: Item Number and Amount. Includes rows for Budget Period Start Date (07/01/2024 - End Date 06/30/2025), Total Amount of Federal Funds Obligated by this Action (\$5,370,201.00), and Total Federal and Non-Federal Approved this Budget Period (\$5,908,074.00).

28. Authorized Treatment of Program Income: MATCHING
29. Grants Management Officer - Signature: Mr. Diamond Barnes, Grants Management Officer

30. Remarks



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 1 NU90TU000009-01-00

FAIN# NU90TU000009

Federal Award Date: 06/05/2024

Recipient Information	
Recipient Name NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES 129 Pleasant St Public Health Services Concord, NH 03301-3852	
Congressional District of Recipient 02	
Payment Account Number and Type .1026000618B3	
Employer Identification Number (EIN) Data 026000618	
Universal Numbering System (DUNS) 011040545	
Recipient's Unique Entity Identifier (UEI) LA2HR1U97VC6	
31. Assistance Type Cooperative Agreement	
32. Type of Award Other	

33. Approved Budget (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$1,865,651.00
b. Fringe Benefits	\$1,029,403.00
c. Total Personnel Costs	\$2,895,054.00
d. Equipment	\$0.00
e. Supplies	\$43,880.00
f. Travel	\$7,812.00
g. Construction	\$0.00
h. Other	\$873,158.00
i. Contractual	\$1,550,297.00
j. TOTAL DIRECT COSTS	\$5,370,201.00
k. INDIRECT COSTS	\$0.00
l. TOTAL APPROVED BUDGET	\$5,370,201.00
m. Federal Share	\$5,370,201.00
n. Non-Federal Share	\$537,873.00

34. Accounting Classification Codes						
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
4-921027R	24NU90TU000009BP1	TU	410Q	93.069	\$378,731.00	75-24-0956
4-9213367	24NU90TU000009BP1	TU	410Q	93.069	\$4,991,470.00	75-24-0956



DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 1 NU90TU000009-01-00

FAIN# NU90TU000009

Federal Award Date: 06/05/2024

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$8,530.00	\$8,530.00
Total	\$0.00	\$8,530.00	\$8,530.00

AWARD ATTACHMENTS

NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES

1 NU90TU000009-01-00

1. terms and conditions

AWARD INFORMATION

Incorporation: In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federal-regulations-policies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number TP19-1901, entitled Public Health Emergency Preparedness (PHEP) Cooperative Agreement, and application dated April 18, 2024, as may be amended, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

Approved Funding: Funding in the amount of \$5,370,201 is approved for the Year 1 budget period, which is July 1, 2024 through June 30, 2025. All future year funding will be based on satisfactory programmatic progress and the availability of funds.

All future year funding will be based on satisfactory programmatic progress and the availability of funds.

The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third party in-kind contribution when applicable.

Note: Refer to the Payment Information section for Payment Management System (PMS) subaccount information.

The NOFO provides for the funding of multiple components under this award. The approved component funding levels for this notice of award are:

NOFO Component	Amount
Base	\$ 4,991,470
CRI	\$ 378,731
Lab	\$ 0

Financial Assistance Mechanism: Cooperative Agreement

Summary Statement: Within 5 days of this Notice of Award's (NOA) issue date, the Summary Statement/Technical Review will be accessible to the recipient in GrantSolutions Grant Notes. Contact the assigned Program Officer indicated in the NOA with any questions regarding this document or any follow up requirements and timelines set forth therein.

Substantial Involvement by CDC: This is a cooperative agreement and CDC will have substantial programmatic involvement after the award is made. Substantial involvement is in addition to all post-award monitoring, technical assistance, and performance reviews undertaken in the normal course of stewardship of federal funds.

CDC program staff will assist, coordinate, or participate in carrying out effort under the award, and recipients agree to the responsibilities therein, as detailed in the Reporting and Monitoring section under the Administrative and Federal Requirements (pages 58-59). CDC will conduct the following substantial involvement activities:

- Provide ongoing guidance, programmatic support, training, and technical assistance related to public health emergency preparedness and response.

- Provide technical assistance resources include PHEP supplemental guidance and resources, funding application instructions, quarterly spend plan templates, and other resources as needed.
- Facilitate opportunities to collaborate with peers to advance the sharing of expertise on preparedness and response activities through CDC-hosted webinars and national meeting presentations.
- Coordinate and participate in national preparedness and response meeting opportunities to further public health preparedness and response information sharing
- Identify technical assistance and/or training needs, understand challenges and barriers, facilitate data collection through program monitoring efforts
- Conducting post-award monitoring of recipient performance (e.g., review of progress reports, telephonic bi-monthly communication, review of prior approval requests, conducting site visits, and other activities complementary to those of the Grants Management Specialist (GMS) and GMO.
- Develop and support communities of practice to facilitate promising practice activities for recipients

Direct Assistance (DA): DA is awarded in the amount of \$8,530 for **SAS** in this budget period.

Key Personnel: In accordance with 45 CFR Part 75.308, CDC recipients must obtain prior approval from CDC for (1) change in the project director/principal investigator, authorized organizational representative, business official or financial director, or other key persons specified in the NOFO, application or award document; and (2) the disengagement from the project for more than three months, or a 25 percent reduction in time devoted to the project, by the approved project director or principal investigator.

Budget Revision Requirement: By September 1, 2024 the recipient must submit a revised budget with a narrative justification. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the CDC Staff Contacts section of this notice before the due date.

- Revise budget to align with new level of funding and CDC budgetary guidelines.
- Supplies: Itemized list and justification needed including the following information: 1) the item requested and type or make and model; 2) number needed; 3) unit cost of each item; and 4) total amount requested.
- Other: Itemized list and justification needed including the following information: 1) the item requested and type or make and model; 2) number needed; 3) unit cost of each item; and 4) total amount requested.

Missing Contractual Elements – The contracts listed below are approved, however, the recipient must provide the missing elements listed below, in GrantSolutions as a Grant Note prior to beginning work on the contract.

Electronic Risk Consultants – Missing itemized budget justification.

Specialty Underwriters, LLC – Missing scope of work and itemized budget justification.

Expanded Authority: The recipient is permitted the following expanded authority in the administration of the award.

- Carryover of unobligated balances from one budget period to a subsequent budget period. Unobligated funds may be used for purposes within the scope of the project as originally approved. Recipients will report use, or intended use, of carried over unobligated funds in Section 12 "Remarks" of the annual Federal Financial Report. If the GMO determines that some or all of the unobligated funds are not necessary to complete the project, the GMO may restrict the recipient's authority to automatically carry over unobligated balances in the future, use the balance to reduce or offset CDC funding for a subsequent budget period, or use a combination of these actions.

Program Income: Any program income generated under this grant or cooperative agreement will be used in accordance with the Cost sharing or matching alternative.

Cost sharing or matching alternative: Under this alternative, program income is used to finance some or the entire non-federal share of the project/program.

Note: The disposition of program income must have written prior approval from the GMO.

FUNDING RESTRICTIONS AND LIMITATIONS

Administrative Restrictions: Overtime cost are unallowable. Recipient will need to redirect these funds to support other allowable PHEP activities.

Because recipients receive substantial assistance from CDC through other programs, recipients of this funding are required to coordinate with and leverage, but not duplicate, the related activities and other funding opportunities.

Notice of Funding Opportunity (NOFO) Restrictions:

- Research
- Clinical care except as allowed by law
- Pre-award costs unless CDC gives you prior written approval
- Anything outside of normal and recognized executive-legislative relationships, such as:
 - Publicity or propaganda purposes, including preparing, distributing, or using any material designed to support or defeat the enactment of legislation before any legislative body
 - Using the salary or expenses of any grant or contract recipient — or agent acting for such recipient— for any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or executive order proposed or pending before any legislative body
- See Anti-Lobby Restrictions for CDC Grant Recipients
- **Construction and Major Renovations**
 - Recipients may not use funds for construction or major renovations.
 - Generally, recipients may not use funds to purchase furniture or equipment. Any such proposed spending must be clearly justified in the budget.

- **Passenger Road Vehicles**

- Funds cannot be used to purchase over-the-road passenger vehicles.
- Funds cannot be used to purchase vehicles to be used as means of transportation for carrying people or goods, such as passenger cars or trucks and electrical or gas driven motorized carts.
- Recipients can (with prior approval) use funds to lease vehicles to be used as means of transportation for carrying people or goods, e.g., passenger cars or trucks and electrical or gas-driven motorized carts during times of need.
- Additionally, funds can (with prior approval) be used to make transportation agreements with commercial carriers for movement of materials, supplies and equipment. There should be a written process for initiating transportation agreements (e.g., contracts, memoranda of understanding, formal written agreements, and/or other letters of agreement). Transportation agreements should include, at a minimum:
 - Type of vendor
 - Number and type of vehicles, including vehicle load capacity and configuration
 - Number and type of drivers, including certification of drivers
 - Number and type of support personnel
 - Vendor's response time
 - Vendor's ability to maintain cold chain, if necessary to the incident
 - This relationship may be demonstrated by a signed transportation agreement or documentation of transportation planning meeting with the designated vendor. All documentation should be available to the CDC project officer for review if requested.

- **Transportation of Medical Material**

- Funds can (with prior approval) be used to procure leased or rental vehicles for movement of materials, supplies and equipment.
- Recipients can (with prior approval) use funds to purchase material-handling equipment (MHE) such as industrial or warehouse-use trucks to move materials, such as forklifts, lift trucks, turret trucks, etc. Vehicles must be of a type not licensed to travel on public roads.
- Recipients may purchase basic (non-motorized) trailers with prior approval from the CDC OGS.

- **Procurement of Food and Clothing**

- Funds may not be used to purchase clothing such as jeans, cargo pants, polo shirts, jumpsuits, sweatshirts, or T-shirts. Purchase of vests to be worn during exercises or responses may be allowed.
- Generally, funds may not be used to purchase food.

- **Vaccines**

- PHEP recipients can, with prior CDC approval, use funds to purchase caches of antibiotics for use by public health responders and their households to ensure the health and safety of the public health workforce during an emergency response, or an exercise to test response plans. Funds may not be used to supplant other funding intended to achieve this objective.
- PHEP recipients can, with prior CDC approval, use funds to purchase caches of

- vaccines for public health responders and their households to ensure the health and safety of the public health workforce.
- PHEP recipients can, with prior CDC approval, use funds to purchase caches of vaccines for select critical workforce groups to ensure their health and safety during an exercise testing response plans.
 - Recipients must document in their submitted exercise plans the use of vaccines for select critical workforce personnel before CDC will approve the vaccine purchase.
 - Recipients may not use PHEP funds to supplant other funding intended to achieve these objectives.
 - Recipients of PHEP-funded vaccines (within the context of the exercise) may include:
 - Persons who meet the criteria in the CDC-Advisory Committee on Immunization Practices (CDC/ACIP) recommendations www.cdc.gov/vaccines/acip/index.html for who should receive vaccine; and
 - Persons who are not eligible to receive the vaccine through other entitlement programs such as Medicare, Medicaid, or the Vaccines for Children (VFC) program.
 - VFC-eligible children or Medicare beneficiaries may participate in the exercise; however, they should be vaccinated with vaccine purchased from the appropriate funding source.
 - PHEP funds may not be used to purchase vaccines for seasonal influenza mass vaccination clinics or other routine vaccinations covered by ACIP schedules.
 - PHEP funds may not be used to purchase influenza vaccines for the general public.

Recipients may not use funds for clinical care except as allowed by law. For the purposes of this NOFO, clinical care is defined as "directly managing the medical care and treatment of individual patients." PHEP-funded staff may administer MCMs such as antibiotics or vaccines as a public health intervention in the context of an emergency response or an exercise to test response plans. CDC does not consider this clinical care since it is not specific to one individual patient.

- **Laboratory Supplies**

Instruments, reagents and supplies for the following are not generally purchased with PHEP funding:

- Instruments, reagents and supplies for testing seasonal influenza.
- Instruments, reagents and supplies for testing rabies.
- Instruments, reagents and supplies for routine food testing (surveillance).
- Instruments, reagents and supplies for testing vaccine preventable diseases (e.g. measles, mumps, etc.)
- Instruments, reagents and supplies for routine testing of vector-borne illnesses (both clinical and vector surveillance).
- Routine drug screening of laboratory staff; and • Influenza vaccines (for the general public).

Indirect Costs: Indirect costs are not approved for this award, because indirect costs were not requested or an approved Indirect Cost Rate Agreement has not been established. To have indirect costs approved for this grant, submit an approved indirect cost rate agreement to the grants management specialist no later than September 1, 2024.

Matching Funds Requirement: The required level of non-federal participation for PHEP is \$537,873.

Matching is generally calculated on the basis of the federal award amount and is comprised of recipient contributions proposed to support anticipated costs of the project during a specific budget period (confirmation of the existence of funding is supplied by the recipient via their Federal Financial Report). The recipient must be able to account separately for stewardship of the federal funding and for any required matching; it is subject to monitoring, oversight, and audit. The recipient may not use matching expenditures to count toward any Maintaining State Funding requirement.

When a recipient requests a carryover of unobligated funds from prior year(s), matching funds equal to the new requirement must be on record in the CDC grant file, or the recipient must provide evidence with the carryover request.

Maintenance of Effort (MOE) Requirement: MOE represents an applicant/recipient historical level of contributions related to federal programmatic activities which have been made prior to the receipt of federal funds "expenditures (money spent)." MOE is used as an indicator of non-federal support for public health before the infusion of federal funds. These expenditures are calculated by the recipient without reference to any federal funding that also may have contributed to such programmatic activities in the past. Recipients must stipulate the total dollar amount in their grant applications. Recipients must be able to account for MOE separately from accounting for federal funds and separately from accounting for any matching funds requirement; this accounting is subject to ongoing monitoring, oversight, and audit. MOE may not include any matching funds requirement.

REPORTING REQUIREMENTS

Performance Progress and Monitoring: Performance information collection initiated under this grant/cooperative agreement has been approved by the Office of Management and Budget under **OMB Number 0920-1132**. The components of the PPMR are available for download at: <https://www.cdc.gov/grants/already-have-grant/Reporting.html>.

Evaluation and performance measurement plan: Builds on the plan in the application. Incorporates evaluation and performance measurement into planning, implementation, and reporting of activities. Describes how data are collected and used (Data Management Plan). Due December 31, 2024.

Quarterly update: Indicates progress on: Response readiness framework activities and administrative and federal requirements. Provides quarterly budget update. Update evaluation and performance management plan, if needed Update performance measures for completed activities. Due dates:

- January 31 for time period
- January 31 for time period October 1 to December 31
- April 30 for time period January 1 to March 31
- July 31 for time period April 1 to June 30
- October 31 for time period July 1 to September 30

Performance report: Serves as yearly administrative update to receive annual funding.
Cumulative review of Q1 – Q3 updates. Due date:

- March 31, 2025
- March 31, 2026
- March 31, 2027
- March 31, 2028
- April 2, 2029

PAYMENT INFORMATION

Payment Management System Subaccount: Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified beginning on the bottom of Page 2 of the Notice of Award must be known in order to draw down funds.

AWARD HISTORY
New Hampshire's Public Health Emergency Preparedness (PHEP)
11140000

A	Award Period 7/1/2019-6/30/2025	
B	NU90TP922018 7/1/2019 - 6/30/2020	5,441,738
	NU90TP922018 7/1/2020 - 6/30/2021	5,274,439
	NU90TP922018 7/1/2021 - 6/30/2022	5,339,608
	NU90TP922018 7/1/2022 - 6/30/2023	5,655,103
	NU90TP922018 7/1/2023 - 6/30/2024	5,370,707
	NU90TU000009 7/1/2024 - 6/30/2025	5,370,201
C	Expended through 6/30/24	(24,006,155)
D	Unobligated Balance Unable to Spend	_____
E	Award Balance 7/1/2024	\$ 8,445,641
F	SFY 25 Appropriation **	(6,352,198)
G	Balance Forward	(994,208)
H	Available to Accept in SFY 25	1,099,235
I	Amount Requested this Action	<u>1,099,235</u>

**** SFY 25 Appropriation**

	010-090-11140000	Current	BF	OYR	Transfer	Total	This Action	Revised Budget
J	NH PHEP	6,352,198	788,760	205,458	(171,235)	7,175,171	1,099,235	8,274,406
	Total	<u>6,352,198</u>	<u>788,760</u>	<u>205,458</u>	<u>(171,235)</u>	<u>7,175,171</u>	<u>1,099,235</u>	<u>8,274,406</u>