



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street

Concord, New Hampshire 03301

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Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

January 22, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Administrative Services (DAS), Division of Plant and Property, to make a one-time **retroactive** and **sole source** payment to Millville Painters, LLC DBA CertaPro Painters of Concord/Manchester (VC# 514561), Goffstown, NH, in the amount of \$15,649.01 for invoice #1618 dated December 24, 2024 for painting services at the State House in the Governor's office and the surrounding office space effective upon Governor and Council approval. **44% Transfer from other Agencies, 56% General Funds.**

Funding is available in the account, Statehouse Complex, as follows:

	<u>FY2025</u>
01-14-14-141510-21410000-048-500226 Contractual Maint. Building and Grounds	\$15,649.01

EXPLANATION

This request is **Retroactive** and **Sole Source** because of the short window of time to prepare the space for the Governor transition, Plant and Property engaged CertaPro Painters of Concord/Manchester to ensure the timely completion of office painting. CertaPro's prompt availability during the specific timeframe allowed for the painting of the Governor's office and adjacent workspaces before the new Governor and team occupied the space.

In accordance with RSA 21-I:12, II, B, The Department of Administrative Services (DAS), Division of Plant and Property Management is responsible to provide "for the general maintenance of state-owned buildings and grounds, except as otherwise provided by law." DAS maintains approximately 91 state owned facilities located throughout the State.

Attached is a copy of the invoice with CertaPro Painters for the Governor's office suite painting.

Respectfully submitted,



Charles M. Arlinghaus,
Commissioner

CertaPro Painters of Concord/Manchester
28 Daniel Plummer Rd. Unit 11
Goffstown, NH 03045
+16037313824
lwoodward@certapro.com

Invoice



OF CONCORD-MANCHESTER

BILL TO

State of New Hampshire - Dept. of
Administration a - Sarah Trask

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1618	12/24/2024	\$15,649.01	12/24/2024	Due on receipt	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/24/2024	Commercial Painting	JOB-1404-9877 - Office of the Governor	1	15,649.01	15,649.01

Thank you for your business. You can pay online at no charge by ACH.

We do offer credit card payments with a 3% service charge. If you would like to pay this way, please call the office at 603-731-3824.

BALANCE DUE

\$15,649.01

Pay invoice