CJG

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

106

January 8, 2025

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Safety, Division of Homeland Security and Emergency Management (HSEM), to accept and expend Homeland Security Grant Program funds from the Department of Safety, Office of the Commissioner, in an amount not to exceed $200,808.00 to enhance election security in the State of New Hampshire. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2025. **100% Intra Agency Transfers.**

Funds are to be budgeted in SFY2025 in the following account:

02-23-23-236010-08590000 Dept. of Safety – Div. of Homeland Security & Emer Mgt – HSEM Agency Income-Grant

Class	Description	FY25 Current Adjusted Authorized	Requested Action	FY25 Revised Adjusted Authorized
004-403630-68	Intra Agency Transfers	$141,272.00	$200,808.00	$342,080.00
020-500200	Current Expenses	$500.00	$0.00	$500.00
030-500301	Office Equipment – Furnish	$250.00	$0.00	$250.00
037-500173	Technology – Hardware	$250.00	$0.00	$250.00
038-500175	Technology - Software	$41,000.00	$0.00	$41,000.00
040-501587	Indirect Costs	$60,442.00	$0.00	$60,442.00
049-584932	Transfer to Other State Agencies (NEW)	$0.00	$200,808.00	$200,808.00
050-500109	Personal Service Temp	$36,000.00	$0.00	$36,000.00
060-500601	Benefits	$2,830.00	$0.00	$2,830.00
	Totals	**$141,272.00**	**$200,808.00**	**$342,080.00**

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EXPLANATION

The purpose of this request is to accept and expend a sub-grant from the Department of Safety, Office of the Commissioner, to build upon the strong foundation of elections practices that have been adopted in New Hampshire and to support the local election process in information sharing, planning, vulnerability reduction, and operational coordination. This project is part of the required set-asides as noted in the Notice of Funding Opportunity for the Homeland Security Grants and will include public awareness/preparedness campaigns discussing election security and integrity measures.

This program will be facilitated through the Secretary of State's office which will coordinate election events in every community in New Hampshire. This will additionally support the Homeland Security effort to keep election security practices current raising situational awareness and best practices capacity across the state. This project will enhance Intelligence and Information Sharing through the New Hampshire Information and Analysis Center to communities, building capacity in Cybersecurity in the area of planning.

Funds are to be budgeted as follows:

Class 049 - Interagency Transfers of Federal Funds: to subaward funds to the Secretary of State.

Respectfully submitted,

Robert L. Quinn
Commissioner

Homeland Security and Emergency Management
State Agency Homeland Security Grant Program
Fiscal Situation

Federal Funds Awarded:	
2019 SHSP Code Red Award	$35,000.00
2020 SHSP Code Red Award	$35,000.00
2021 SHSP Code Red Award	$35,000.00
2021 SHSP Code Red Award	$12,000.00
2023 SHSP Election Security Award	$145,425.00
2024 SHSP Election Security Award	$130,883.00
Total Grant Funds Awarded	**$393,308.00**
Less expenses in FY 2020	($7,366.98)
Less expenses in FY 2021	$11,451.98
Less expenses in FY 2022	$0.00
Less expenses in FY 2023	($18,386.50)
Less expenses in FY 2024	$0.00
Total Prior Fiscal Year Actual Expenses	**($14,301.50)**
Net Grant Funds Remaining as of July 1, 2024	**$379,006.50**
Less SFY 2024 Appropriation including prior year encumbrances Account 02-23-23-236010-08590000	**($141,272.00)**
Excess grant funds available to appropriate	**$237,734.50**
This Request	**$200,808.00**

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DEPARTMENT OF SAFETY
James H. Hayes Safety Building, 33 Hazen Drive, Concord, NH 03305
Tel: (603) 223-3889
Speech/Hearing Impaired
TDD Access Relay NH 1-800-735-2964

November 1, 2024

Director Robert Buxton
NH Dept. of Safety – Homeland Security and Emergency Management
33 Hazen Drive
Concord, NH 03305

Re: 2023 State Agency Homeland Security Grant Awards –Election Security

Dear Director Buxton:

Congratulations! Your division has been approved for funding specific to enhancing your Homeland Security mission. There are specific special conditions attached to your grant award Terms and Conditions that will need to be followed to ensure grant compliance and reimbursement of costs as approved. These funds expire on August 31, 2026.

2023 State Homeland Security Program award is for the following:

Election Security **$145,425**

AWARD
Attached are the grant terms and conditions, special conditions, lobbying and assurances, and FFATA form. Please complete attached forms with all required signatures and initials and return all forms to GMB **no later than December 1, 2024.**

This will require your office to process a G&C item to accept and expend if you have not budgeted for the receipt of these Federal Homeland grant funds in your current budget. This action will need to be coordinated with my office so we are aware of your plan and can update our records accordingly for future reimbursement planning.

We look forward to working with you as you enhance your capabilities in Homeland Security prevention, protection, response and recovery.

Very truly yours,

Kelly Chapman

Kelly Chapman
Grant Administrator

State of New Hampshire

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October 18, 2024

Director Robert Buxton
Homeland Security and Emergency Management
33 Hazen Drive
Concord, NH 03305

Re: 2024 Homeland Security Grant Program Award- Election Security

Dear Director Buxton,

It is my pleasure to inform you that upon review of your 2024 Homeland Security Grant Application, the ***Homeland Security and Emergency Management*** has been awarded $130,883. This grant award expires on August 31, 2027 (*see special conditions). There are no guarantees for funding beyond this timeframe, however we do anticipate 2025 funds being available should you choose to continue with this program.

Enclosed also is your Grant Agreement, federal grant terms and conditions, special conditions requirements, lobbying certification, sub-recipient information reporting form and acceptance of audit requirement forms. All signature forms must be returned to the Grants Management Bureau within thirty (45) days of the date of this letter. Special conditions requirements must be responded to within forty-five (45) days of the date of this letter. Failure to meet these requirements may result in a delay in reimbursement or cancellation of your grant award.

Additional information is also available at https://www.dos.nh.gov/grants We, at the Department of Safety, look forward to this opportunity to work diligently with local first responders, public safety officials, and other local and state officials and agencies to prepare and protect our citizens.

Sincerely,

Kelly Chapman

Kelly Chapman
Grants Administrator

CC: File