



State of New Hampshire

POLICE STANDARDS & TRAINING COUNCIL

Arthur D. Kehas

Law Enforcement Training Facility & Campus

17 Institute Drive, Concord, N.H. 03301-7413

603-271-2133 – Fax: 603-271-1785

TDD Access: Relay NH 1-800-735-2964



John V. Scippa
Director

Sheriff Christopher D. Connelly
Chairman

December 18, 2024

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The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, II, authorize NH Police Standards and Training to transfer \$204,149 between various accounting units and classes and create a new expenditure class, effective upon Fiscal Committee and Governor and Council approval through June 30, 2025. 100% General Fund.

Funds are to be transferred as follows:

06-87-87-870510-89800000 Administration and Standards

Class/Account	Description	FY2025 Current Modified Budget	Requested Action	FY2025 Revised Budget
010-500100	Personal Services-Perm Classi	\$ 721,170		\$ 721,170
011-500126	Personal Services-Unclassified	\$ 122,954		\$ 122,954
018-500106	Overtime	\$ 3,920		\$ 3,920
019-500105	Holiday Pay	\$ 2,207		\$ 2,207
020-500200	Current Expenses	\$ 48,750		\$ 48,750
022-500255	Rents-Leases Other Than Sta	\$ 4,600		\$ 4,600
023-500291	Heat-Electricity-Water	\$ 85,937		\$ 85,937
024-500277	Maint Other Than Build-Grnds	\$ 191,150	\$ (83,777)	\$ 107,373
026-500251	Organizational Dues	\$ 1,000		\$ 1,000
027-582703	Transfers to OIT	\$ 93,603	\$ 59,849	\$ 153,452
030-500301	Equipment New/Replacement	\$ 4,000		\$ 4,000
038-509038	Technology-Software	\$ -	\$ 94,300	\$ 94,300
039-500180	Telecommunications	\$ 19,362		\$ 19,362
046-500462	Consultants	\$ 88,500		\$ 88,500
047-500240	Own Forces Maint Build-Grn	\$ 500		\$ 500
048-500226	Contractual Maint Build-Grn	\$ 240,121	\$ 50,000	\$ 290,121
049-584920	Transfer to Other State Agency	\$ 115,183		\$ 115,183
050-500109	Personal Service-Temp/Appointe	\$ 156,951		\$ 156,951

060-500601	Benefits	\$ 424,624		\$ 424,624
062-500538	Workers Compensation	\$ 8,017		\$ 8,017
065-500541	Board Expenses	\$ 1,000		\$ 1,000
066-500546	Employee Training	\$ 2,000		\$ 2,000
070-500704	In State Travel Reimbursement	\$ 6,000		\$ 6,000
080-500710	Out of State Travel Reimb	\$ 500		\$ 500
211-500757	Property and Casualty Insurance	\$ 4,399		\$ 4,399
	Total Expenses	\$ 2,346,448	\$ 120,372	\$ 2,466,820
Revenue Class				
005-000010	General Fund			
	Total Revenue	\$ 2,346,448	\$ 120,372	\$ 2,466,820
06-87-87-871010-66390000 Law Enforcement Training				
Class/Account	Description	FY2025 Current Modified Budget	Requested Action	FY2025 Revised Budget
010-500100	Personal Services-Perm Classi	\$ 1,267,315		\$ 1,267,315
018-500106	Overtime	\$ 20,787		\$ 20,787
019-500105	Holiday Pay	\$ 2,306		\$ 2,306
020-500200	Current Expenses	\$ 107,071		\$ 107,071
021-500211	Food Institutions	\$ 439,244	\$ (109,849)	\$ 329,395
030-500311	Equipment New Replacement	\$ 37,882		\$ 37,882
039-500188	Telecommunications Voice	\$ 13,962		\$ 13,962
050-500109	Personal Service-Temp/Appointe	\$ 555,540		\$ 555,540
060-500601	Benefits	\$ 744,675		\$ 744,675
066-500546	Employee Training	\$ 9,450		\$ 9,450
067-500557	Training of Providers	\$ 180,445	\$ (10,523)	\$ 169,922
070-500704	In State Travel Reimbursement	\$ 3,000		\$ 3,000
080-500710	Out of State Travel Reimb	\$ 5,000		\$ 5,000
102-500731	Contracts for Program Services	\$ 41,430		\$ 41,430
	Total Expenses	\$ 3,428,107	\$ (120,372)	\$ 3,307,735
Revenue Class				
005-000010	General Fund			
	Total Revenue	\$ 3,428,107	\$ (120,372)	\$ 3,307,735

EXPLANATION

NH Police Standards and Training is requesting authorization to transfer funds between various accounts and class lines to pay for much needed records management and learning management software, support an IT Manager position, and to pay for an emergency notification application for staff and recruits on campus at NHPSTC.

10-087-89800000 100% General Funds

024-500277 Maint Other Than Build-Grnds – Funds for the fiscal year have been encumbered for services needed in this account and no further funds are needed.

- 027-582703 Transfers to OIT – Funding is needed to support an IT Manager position with NHDOIT that will work at NHPSTC to support the increased demand for IT support within this agency.
- 038-509038 Technology-Software – Funds are needed to contract with a vendor for records management and learning management software and to purchase an emergency notification application for the staff on campus at NHPSTC.
- 048-500226 Contract Repairs; Bldg. Grounds – Funds are needed for a new contract for janitorial services at NHPSTC.

10-087-66390000 100% General Funds

- 021-500211 Food Institutions – Funds are available in this line having met the food contracting needs of the training academies for the Fiscal Year and having sufficient funds encumbered with the contracted vendor.
- 067-500557 Training of Providers – Funds are available in this line having met all of the needs of the academies for this fiscal year at a lower cost than budgeted.

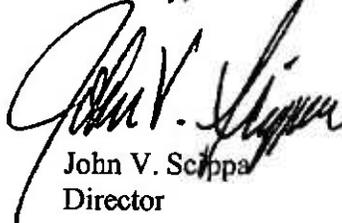
The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
The transfer involves continuing programs.
2. Is this transfer required to maintain existing program level or will it increase program level?
The transfer is required to maintain existing programs and will not increase program level.
3. Cite any requirements, which make this program necessary.
106-L:1 Findings and Policy. – The legislature finds that the administration of criminal justice is of statewide concern; that police and corrections work are important to the health, safety, and welfare of the people of this state; that police and corrections work are of such a nature as to require education and training of a professional character; and that it is in the public interest that such education and training be made available to persons who seek to become police and corrections officers, persons who are serving as police and corrections officers in a temporary or probationary capacity, and persons already in regular service.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds are General Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.

6. Are funds expected to lapse if this transfer is not approved?
Should the funds lapse, it will be to the General Fund.
7. Are personal services involved?
The transfer does not result in any new positions. It funds a current DOIT position.

I respectfully request your approval of this transfer.

Sincerely,



John V. Scippa
Director