

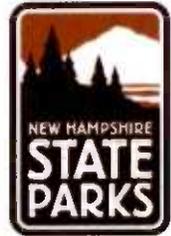
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State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
DIVISION OF PARKS & RECREATION

172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-3556 Fax: 603-271-3553
TDD Access: Relay NH 1-800-735-2964
nhstateparks.org

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January 15, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to RSA 227-H:9, authorize the Department of Natural and Cultural Resources, Division of Parks and Recreation, to enter into a **Retroactive** Special Use Permit (SUP) with Mammoth March of Miami, Florida, (the Permittee) for the Mammoth March at Bear Brook State Park, effective upon Governor and Executive Council approval for the period of September 18, 2024, through September 21, 2024.
2. Further, authorize the Department of Natural and Cultural Resources, Division of Parks and Recreation, to accept payment from Mammoth March of Miami, Florida, (the Permittee) in the amount of \$3,560, for Special Use Permit (SUP) fees for the 1st Annual MammothMarch at Bear Brook, effective upon Governor and Executive Council approval. These fees include administrative and event fees as well as the park day use fees for each participant.

Funds will be deposited into the following account:

	<u>FY2025</u>
03-03-035-351510-37020000, <u>State Park Fund</u>	\$3,560

EXPLANATION

This request is **Retroactive** because of administrative delays in obtaining and processing supporting documentation. The Division of Parks and Recreation (Division) has changed the permit process for 2025 to prevent future delays in obtaining the supporting documentation by taking a proactive approach to renewing annual permits where feasible and anticipated. The Division issues SUPs for events that take place in State Parks. These events include but are not limited to non-profit fundraisers, triathlons, fishing tournaments, filming permits, and for-profit activities.

The Mammoth March at Bear Brook State Park is a for profit event. The event offers a 20-mile hike beginning and ending in Bear Brook State Park. While the majority of the 689 participants are from the northeast, participants from as far away as California came to the event at Bear Brook State Park. With 59% of participants traveling from out-of-state, the local economy saw a boost in lodging, meals, and fuel purchases. Further, the permittee promises to plant one tree for every registered hiker through the One Tree Planted organization.

The Attorney General's Office has reviewed and approved this contract as to form, substance, and execution.

Respectfully Submitted,

Brian J. Wilson
Director

Concurred,

Sarah L. Stewart
Commissioner



NH Department of Natural and Cultural Resources
Division of Parks and Recreation
 172 Pembroke Road, Concord, NH 03301
 Phone: 603/271-3556 Fax: 603/271-3553



Special Use Permit Package

12/12/2023

Date Submitted: 12/22/2024

Permit #: DP2024-021

This permit shall be issued to:
 MammothMarch ("Permittee")

Permit Information:

Attn: Ruben de Klerk
 444 Brickell Ave Ste #700
 Miami, FL 33131
 (305) 600-1940
michael@mammothmarch.com
mammothmarch.com

DNCR Land: Bear Brook State Park ("Premises")
 Primary Location: Parking Lot, Park Trails
 Event Set-up Date/Time: 9/18/24 7:00 AM – 6:00 PM
 Event Date/Time: 9/21/24 7:00 AM – 7:00 PM
 Event Break-down Date/Time: 9/21/24 7:00 AM – 7:00 PM
 Name of Event: MammothMarch 2024 ("Event")
 Event Category: Sports
 Total Participants: 1,000

Description of Events:

- The 1st Annual MammothMarch at Bear Brook State Park is a long-distance hiking Event.
- The participants set off to finish a 20-mile hike in roughly eight (8) hours.
- At 7:00 AM, participants will arrive at the main venue, check in and get ready to begin the hiking Event by starting a crossing line at 30 second intervals in groups of five (5) participants each, to ensure that after a couple of miles people are widely spread and not crowding starting chutes.
- This event is not a fundraiser and is intended to produce a profit for the Permittee.
- Registration cost for participants range from \$40 to \$99 depending on registration deadline.
- Revenue pays for the cost of event supplies including medals, refreshment stations and food.
- For every registered hiker for the Mammothmarch Event, one (1) tree will be planted through OneTreePlanted, a 501©(3) nonprofit "...dedicated to global reforestation by planting trees..."

Description of Permit Fees and Document and Reporting Requirements

Note: The state reserves the right to adjust the fees for future permits based upon the current standard fee structure.

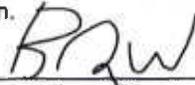
PERMIT FEES:	AMOUNT:	DATE RECEIVED:
Administrative Fee	\$100.00	12/21/23
Expedite Fee	N/A	N/A
Event Fee	\$600.00	
Day Use Fee	\$4.00 per person as listed herein	TBD
Facility Fee	N/A	N/A
Impact Fee	Staff hours to be billed after event, as needed	TBD
REQUIRED DOCUMENTS:		
Certificate Of Insurance	As listed on the policy page	8/30/24
Map/Site Plan	As listed herein	8/30/24
REQUIRED REPORTING:		
Income-Expense & Attendance Report	To be submitted after event, due by 11/20/2024	TBD

Section to be completed by Concord HQ TOTAL FEES: \$700.00 plus Day-use fee as listed herein

Approved by Tara Blaney, Regional Supervisor
 Approved by Christina Pacuk, Park Manager
 Additional Review by Dee Dee Hanson, Program Specialist

Date: 9/17/24
 Date: _____
 Date: 9/13/24

Under authority granted in NH RSA 227-H:9, the Department of Natural and Cultural Resources, Division of Parks and Recreation grants a special use permit ("Permit") for use of the park with purpose and specific conditions as indicated herein.



 Brian J. Wilson, Director, or Authorized Designee
 NH Division of Parks and Recreation

9/18/24

 Date

Please see additional pages for Policy and Specific Requirement

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements

WELCOME TO NH STATE PARKS! Thank you for choosing to hold your special event/function at a state park. We ask that you and your group help protect the State Parks by adhering to the following Special Use Permit Specific Requirements and Policy ("Policy") conditions:

Permittee: MammothMarch ("Permittee")

Event Names/Dates: MammothMarch Bear Brook 2024: 9/21/2024 ("Event")

Event specific conditions and requirements:

A. Event Location:

1. The Permittee shall have non-exclusive use of the following Department of Natural and Cultural Resources (the "State" or "DNCR") lands ("Premises"):

Bear Brook State Park ("Park")

Contact: Tara Blaney, Regional Supervisor, (603) 485-1031

Onsite Contact: Christina Pacuk, Park Manager, (603) 485-9869

- i. Permits non-exclusive use of the predetermined area of the Premises including the Parking Lot and Park Trails.
- ii. The Permittee shall acknowledge that the Premises is a public space, and they shall not restrict or prohibit the availability of the Premises and recreational facilities to others during the Event.

B. Event Description and Layout:

1. The Event begins and ends at Bear Brook State Park near the Park's main office.
2. The single-circuit loop covers 20 miles through out Bear Brook State Park as predetermined with the Regional Supervisor and Permittee during a site visit.
3. There will be four (4) aid stations. All four (4) stops shall have water, portable toilets and shuttle access for those who need to stop participating in the Event.
 - i. Two (2) stops will have water, complimentary food and four (4) portable toilets. up to five (5)
 - ii. Two (2) stops will have water and four (4) portable toilets. up to five (5)

C. Event Set-up and Break-down:

1. The Permittee shall install the start line/finish line, arch, and chute fencing no later than 5pm the Friday before the Event.
 - i. The location of the start line, arch, and chute fencing shall be on the grassy area between the bath house pavilion and the beach area as determined in the pre-event meeting with the Regional Supervisor as listed herein.
2. The Permittee shall remove the start arch and chute fencing after the the day of the Event by the Park's main office.
3. The Permittee shall install tables and a maximum of 11 tents, no larger than 10'x10', and as listed herein.
4. The Permittee shall install the finish structure no earlier than 5:00pm the Friday before the Event.
 - i. The location shall be determined in the pre-event meeting with the Regional Supervisor or Park Manger as listed herein.
5. The Permittee shall remove the finish structure no later than 7:00pm on the day of the Event.
6. The Permittee shall agree that use of permanent markings to identify the boundaries, including but not limited to lime or spray paint, shall be strictly prohibited.
 - i. Boundaries shall be identified using mile markers, arrow signs, cautions signs, and aid stations signs attached to nearby objects with zip ties only. Boundaries shall also be marked with small flags. All signage shall be removed no later than at the end of the Event.

D. Event Fees Charged by the Permittee:

1. The Permittee shall charge the following non-refundable fees for adults until sold out:

Ticket Prices	Fee
2/9/24-3/18/24	\$59.00
3/19/24-5/9/24	\$69.00
5/10/24-8/4/24	\$79.00
8/5/24-9/2/24	\$89.00
9/3/24-9/17/24	\$99.00

**NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements (continued)**

E. Event Fees Charged by the State:

1. The Permittee shall agree to pay the standard permit administrative and event fee as listed herein, due no later than with the signed permit.
2. The Permittee shall pay the standard administrative, event fee(s), day-use fee(s) and expedite fee (if needed) as listed on the invoice found herein. Payment shall be received no later than with the signed Permit.
3. The Permittee shall agree to pay the standard day-use fee(s) per person for all staff, volunteers, vendors, participants, attendees, and spectators.
 - i. Payment shall be received no later than 60 days after the Event.
 - ii. Adults (12 and older): \$4.00 per person.
 - iii. Youth (6-11): \$2.00 per person.
 - iv. Children 5 years of age or under: free.
4. The Permittee shall agree to reimburse DNCR for additional staff hours worked outside their normal schedule.
 - i. The fee is \$50 per hour per employee and will be invoiced to the Permittee no later than sixty (60) days after the Event.
 - ii. The Permittee shall reimburse the State of all overtime pay issued to employees working on the Event.

F. Post-Event Documentation:

1. The Permittee shall complete and submit to the State, an "Income-Expense and Attendance" form as listed herein, no later than 60 days after the last day of the Event.

G. Food and Beverage:

1. The Permittee shall be allowed to offer complimentary food and beverage during the Event.
2. The Permittee shall collect the food service license and certificate of insurance from all food vendors.
3. The Permittee shall agree that any Food Truck vendors must obtain a separate permit if selling any food or beverage during the Event.

H. Alcohol:

1. Alcohol shall be strictly prohibited from the Event.

I. Third Party Vendors:

1. Minus33 Merino Wool will have one (1) 10x10 tent and a table for selling wool socks during the Event.
 - i. The Permittee shall obtain a copy of the vendor's certificate of liability insurance from all vendors.
 - ii. Certificate shall be made available to the State upon request.

J. Amplified Sound and/or DJs:

1. The Permittee shall be allowed to have amplified sound during the Event.
 - i. All amplified sound shall be kept at a low volume so as to not disturb the Park guests or neighbors.
 - ii. Amplified sound shall be strictly prohibited prior to 7:00 AM unless otherwise permitted herein.

K. Photography & Filming:

1. The Permittee may photograph their own event and use it for promotional purposes.
2. The Permittee may record participants at the finish line for live-streaming purposes.
3. Use of a UAS (aka "drone") is strictly prohibited.

L. Waste Disposal:

1. The permittee shall provide, at its expense, one (1) dumpster for the Event.
 - i. The dumpster shall be delivered to the Premises no earlier than the Thursday before the Event between the hours of 8:00am and 5:00pm.

M. Camping:

1. The Permittee and all persons associated with the Event who wish to camp overnight, shall be required to make reservations as listed below.
 - i. Camping rates shall be the standard rates as listed on the NH State Parks website at www.nhstateparks.org/activities/camping.
 - ii. All persons camping at the Premises shall be required to follow the camping policies as outlined on the above listed website.

**NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements (continued)**

N. Event Tents:

1. The Permittee shall install, at its expense, a maximum of ~~11~~²⁰ pop-up tents no larger than 10' x 10'.
 - i. Four (4) tents shall be used for aid stations along the event route as indicated in Attachment A: Mammoth March Event Route. To clarify: Up to four (4) tents at each aid station.
 - ii. Seven (7) tents shall be used in the staging area, as indicated in Attachment B: Mammoth March Staging Area.
2. Tents shall be installed in locations as determined in the pre-event meeting with the Regional Supervisor or Park Manger as listed herein. All tents shall be installed no later than 5pm on the Friday before the Event.
3. All tents shall be removed no later than 7pm on the day of the Event.
4. No tent stakes shall be driven into concrete or pavement.

O. Event Tents (continued):

5. All tents 400 square feet and larger that are erected on the Premises must receive State Fire Marshall and city/town approval.

P. Restrooms and Portable Toilets:

1. The Permittee shall be allowed to have access to the restrooms during standard Park operating hours during the Event.
2. The Permittee shall provide, at its expense, shall provide portable toilets as agreed upon by the Regional Supervisor or Park Manager.
3. All portable toilets shall be delivered the Thursday prior to the Event between 8:00am and 5:00pm.
 - i. A minimum of two (2) and maximum of four (4) portable toilets shall be installed in a location near the Start Arch as agreed upon with the Regional Supervisor and/or Onsite Contact.
 - ii. The Permittee shall install two (2) portable toilets at each Aid Station minimum.
4. The Permittee shall contact the Park Manager no less than 48 hours prior to delivery of toilets to determine the location of the portable toilets at both locations.
5. Portable toilets shall be removed from all locations no later than two (2) days after the Event.
 - i. If portable toilets are not removed as listed here, the Permittee shall be charged a \$200.00 penalty fee, due upon receipt of invoice.

Q. Electricity and Generators:

1. The Permittee shall provide, at its expense, a generator for a source of electricity.
2. The generator shall be installed near the Staging area as listed on the attachment.

R. Parking:

1. The Permittee shall have access to the parking lot during the Event.
 - i. The Permittee shall install chute fencing for the start of the Event and remove the chute fencing once runners have exited the parking lot.
 - ii. The Permittee shall have fencing on the left side of the parking lot for the duration of the Event.
2. The Permittee shall agree to allow the public access to the parking lot during the Event.

S. Overnight Access:

1. The Permittee shall be allowed to have equipment onsite overnight.
2. The Permittee shall agree that the State shall not be held responsible for any damage or theft of equipment left overnight. The responsibility of the equipment shall be solely held by the Permittee.

Standard conditions and requirements for all Events:

S. Headings:

1. The headings throughout the permit and exhibits are for reference purposes only and the words contained therein shall in no way be held to explain, modify, amplify, or aid in the interpretation, construction, or meaning of the provisions of the Permit.

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements (continued)

T. General Permit Requirements:

1. The Permittee shall not hold the Event unless a fully executed permit is issued.
2. The Permittee shall not use the Premises for any commercial purposes nor sublet or permit its use by any other person or persons, except as may be permitted herein.
3. The Permittee agrees that no trees or shrubs shall be cut, damaged, or used by the Permittee, except as may be permitted herein and with prior DNCR approval.
4. The Division reserves the right to remain in contact with the Permittee if complaints are received regarding the Permittee's use of the Premises. Further, the Division reserves the right to impose further conditions as needed.
5. The Permittee agrees that the Director, Division of Parks and Recreation, or any duly authorized agent, at any time, may examine and inspect all property located and situated on and in these Premises.
6. This permit is not transferable and the Director, Division of Parks and Recreation, may revoke this permit at any time for any reasonable cause.
7. The Division can never guarantee that the site will, at all times, have the capacity to serve the Event or that the conditions of weather will be appropriate for the Event. This is a risk that the Permittee alone must bear.
8. The Permittee shall agree that all precautions shall be taken to ensure that there will be no conflict with recreational users in the area, except as permitted herein.
9. The Permittee shall recognize the Department of Natural and Cultural Resources, Division of Parks and Recreation as host sites for the Event on all publications, promotional materials, and websites.
10. The Permittee shall adhere to all specific requirements and must follow the policy as listed herein.
11. The Permittee shall agree that if they wish to add any elements to the Events as listed herein, an addendum to the permit shall be required. The addendum will only be permitted if the State agrees to the request. Otherwise, the elements of this signed permit shall remain in force.

U. Pre-Event Requirements:

1. The Permittee shall submit a description and map of the proposed Event layout over and across the Premises.
 - i. This shall include but not be limited to the use of trails, pavilions, day-use area, parking lots, etc.
 - ii. This shall be submitted to the Concord Headquarters with the permit application.
2. The Permittee shall meet with the Regional Supervisor and/or the Onsite Contact no less than one week prior to the Event to finalize the Event layout and use of the Premises as well as any pre-event setup requirements and post event dismantle requirements.
3. The Permittee shall make necessary contacts and obtain approvals from appropriate town and state agencies including but not limited to the State Department of Transportation and local fire and police departments.
 - i. The Permittee shall comply, at its expense, with all local and state requirements for police and traffic control.

V. General Cancellations:

1. DNCR reserves the right to delay or cancel any event in accordance with Governor and public health and safety directives.
 - i. If DNCR cancels the Event, all moneys submitted to DNCR for the Permit shall be returned to the Permittee.
 - ii. The Permittee shall agree that should the Event be canceled; the Permittee will indemnify and hold the State of New Hampshire harmless with respect to any claims against the State arising out of the cancellation.
2. If the Permittee cancels the Event outside of Governor or DNCR directive, DNCR reserves its right to retain any moneys paid for the Event.

W. Additional Permitting Requirements:

1. The Permittee shall obtain all required permits and approvals from other State and Local agencies including but not limited to permits for tents, serving liquor, fireworks, and road closures.
 - i. The Permittee shall retain copies of such licenses and permits and shall provide DNCR with copies of any and all permits immediately upon request.

X. Trash and Recycling:

1. The Permittee shall be responsible for disposal of all trash and recycling.
2. Clean up shall be considered acceptable to DNCR and complete upon inspection by DNCR.
3. Should Premises not be returned to conditions as found by the end of the day following the event, the Permittee shall pay \$200.00 penalty fee.

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements (continued)

Y. Signs, Banners, and Trail Markers:

1. All sign, banners, and trail markers installed on the Premises shall be approved by DNCR prior to installation.
2. All sign, banners, and trail markers shall be installed no earlier than the Wednesday before the Event and shall be removed no later than the end of the Event unless otherwise listed herein.
3. All sign, banners, and trail markers must have the Permittee's logo.
4. If signs, banners, and trail markers are not removed from the Premises by the end of the Event, the Permittee shall pay a \$200.00 penalty fee.

Z. Emergency Personnel and Access:

1. The Permittee shall allow ample space, as determined by the State, for emergency vehicle access and operational traffic flow, as needed.
2. The Permittee is responsible for coordinating and paying for police, fire, ambulance, and any other emergency response details, as needed.

AA. Photography:

1. The Permittee shall be allowed to take photos and film the Event for promotional purposes only.
2. The use of an unmanned aircraft (a.k.a. "drones") shall be strictly prohibited.

BB. Grounds and Premises:

1. The Premises' natural features shall not be altered or disturbed in any way and all areas shall be fully restored at the expense of the Permittee no later than the Monday following the Event.
 - i. Restoration shall be deemed acceptable to DNCR upon inspection by the Park Manager.
 - ii. If the Premises are not returned to the pre-event condition as indicated, the Permittee shall pay a \$200.00 penalty fee.
2. The Permittee shall reimburse DNCR for all expenses incurred to repair damage or to restore the Premises to pre-event condition. The Permittee shall also reimburse DNCR for any and all applicable penalty fees incurred as defined herein. Payment shall be due upon receipt of invoice.

CC. Post-Event Requirements:

1. The Permittee shall submit, without demand the following reports:
 - i. Detailed income and expense report that itemizes all revenue (by revenue source), including but not limited to registration fee by fee type, sponsors, and donations.
 - ii. Attendance report that identifies the total number of staff, volunteers, vendors, participants, and spectators.
 - iii. All reports must be submitted within sixty (60) days of the end of the Event.
2. The Permittee shall remit payment for all outstanding fees including but not limited to day-use fees not collected during the Event and any penalty fees if applicable. Payment shall be due, without demand, upon receipt of invoice.

DD. Additional Fees and Penalty Fees:

1. The Permittee shall reimburse DNCR for all expenses incurred to repair damage or to restore the Premises to pre-event condition as well as all applicable penalty fees incurred as defined herein.
2. The Permittee shall agree to reimburse the State for all staff hours required outside of their normal work schedule.
 - i. If applicable, this shall include hours prior to the start of the Event to prepare the Park premises as well as any hours after the Event to shut down the park for the day.
 - ii. The rate shall be \$50 per hour per staff member and payment shall be due upon receipt of invoice.
3. The Permittee also shall reimburse the Division for all applicable penalty fees incurred as defined herein, and payment for penalty fees shall be due upon receipt of invoice.

EE. Additional Changes After Permit Execution:

1. Any changes to the terms and conditions of the Permit must be agreed to and approved in writing by the parties.
2. The Permittee shall agree that if they have additional events not listed in this Permit, the Event shall require a separate special use permit.

- The remainder of this page intentionally left blank -

**NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Policy**

1. The Permittee, including all persons/groups associated under the Special Use Permit (Permit), shall comply with all rules, regulations, and reasonable requests made by the Department of Natural and Cultural Resources (DNCR), the Division of Parks and Recreation (DPR), the park manager and authorized Division staff.
2. An application for a Permit must be received by Concord Headquarters at least 30 days prior to the start date of the event or the Permittee shall incur an expedite fee of an additional \$100. Permit applications received by the Concord Headquarters seven (7) or less days prior to the event date shall be denied.
3. An application for a Permit shall be accompanied by the \$100 non-refundable administrative fee and any applicable expedite fee, made payable to Treasurer, State of NH. Applications will not be processed or approved without payment unless alternate arrangements are made through Concord Headquarters.
4. The Permittee shall pay all other applicable fees, including event fees, facility rental fees, admission and parking fees, and penalty fees in the manner contracted in the Permit, and shall comply with all conditions identified on the Permit.
5. The Permittee shall carry and maintain in force general liability insurance coverage in the following amounts: a) One Million Dollars (\$1,000,000) per occurrence; b) Two Million Dollars (\$2,000,000) in the aggregate; and c) One Hundred Thousand Dollars (\$100,000) for damage to rented premises. The Permittee shall be responsible for all costs under a deductible.

The State may require coverage which exceeds the amounts listed herein should the risks associated with the event or activity so warrant so as to reasonably protect the State. Such additional insurance coverage shall be reflected in the "Specific Requirements" sections of the Permit.

The Permittee shall identify the State as the Certificate Holder and additional insured and shall furnish a Certificate of Insurance with the permit application. Applications shall not be processed or approved without required proof of insurance. The Certificate Holder shall be listed as follows: State of New Hampshire, Department of Natural and Cultural Resources, Division of Parks and Recreation, 172 Pembroke Road, Concord NH 03301.

6. The Permittee shall indemnify and hold harmless the State, its officers and employees, with respect to liability for bodily injury or property damage caused in whole, or in part, by the Permittee's acts or omissions, or the acts or omissions of those within the Permittee's party, or the acts or omissions of those acting on the Permittee's behalf, to the extent RSA 99-D:1 and 2 do not apply.

Nothing herein contained shall be deemed to constitute a waiver of sovereign immunity of the State, which immunity is hereby reserved to the State.

7. The use and/or activities conducted by the Permittee shall be limited to the approved use and/or activities identified in the Permit. There shall be no soliciting except as may be permitted.
8. Only the buildings, facilities, specified areas, or resources of the DNCR lands identified in the Permit shall be used for the approved use or activity, and only during the dates and hours so authorized by the Permit. The Permit is not transferrable.
9. The Permittee shall display a copy of the Permit upon request by the park manager or staff on the day of the event.
10. The use or activity, while engaged or executed, shall not unreasonably cause, or contribute to the degradation of the visitor experience, as determined by the authorized DNCR personnel.
11. The use or activity, while engaged or executed, shall not cause environmental or property damage of DNCR lands, facilities, and resources, as determined by the authorized DNCR personnel.
12. All signing, posting, decorating and set-up shall be appropriate for a family-friendly park and forest environment, subject to the approval of the park manager or authorized personnel.
13. Parking for the event is in designated areas only. Park staff will inform the Permittee of the designated parking areas.
14. The DNCR has a carry-in/carry-out trash policy. All buildings, facilities, specified areas, or resources used for the approved use or activity shall be restored by the Permittee to the same condition in which it was initially found, including removal of all signs, postings, decorations, equipment and structures, and trash and repairs and/or restoration of State property.
15. Supervision of the use or activity shall be the responsibility of the Permittee.
16. All future permit issuances to the Permittee are contingent upon satisfactory performance of conditions under the Permit.
17. Breach of the Policy or any state park policies will result in the termination of the event at any time before or during the event, without refund of any or all fees.
18. DNCR reserves the right to suspend or cancel the event or change the event route should the need to ensure public safety or protect facilities or natural resources arise, such as but not limited to weather conditions, major accidents, or trail conditions.

I, the Permittee, agree to abide by the Policy and the specific conditions and requirements herein identified.



Permittee, duly authorized

9/18/2024

Date

Michael Mitreuter

Printed Name

Please review, sign, and return with all required fees and documents to:

NH Division of Parks and Recreation, Attn: SUP Office
172 Pembroke Road, Concord, NH 03301

JCALP-0403 10/02-03/16/18



New Hampshire State Parks
 172 Pembroke Road
 Concord, NH 03301

INVOICE

DATE: November 22, 2024

INVOICE #: SUP: 021

Bill To:

Ruben de Klerk
 444 Brickell Ave Ste #700
 Miami, FL 33131

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
SUP Administrative Fee:	1	\$ 100.00	\$ 100.00
Expedite Fee:	N/A	\$ 100.00	N/A
Event Fee:	1	\$ 600.00	\$ 600.00
Impact Fee:			
Additional Staff Hours*:	TBD	\$ 50.00	TBD
Facility Use Fee:	N/A		N/A
Day Use Fee: (or Parking Fee)			\$ -
Permittee shall pay \$4.00 per participant, staff, volunteer, vendor, staff, and spectator. Money shall be submitted with the attendance report no later than 60 days after the event.	715	\$4.00	\$ 2,860.00
*NOTE: Additional Staff Hours and gross revenue will be billed once the event is over as needed.			
Administrative Fee received 12/21/23			\$ (100.00)
TOTAL			\$ 3,460.00

Make all checks payable to **Treasurer, State of New Hampshire**
 If you have any questions concerning this invoice, contact:
 Special Use Permit Office, 603-271-3556, dncr.stateparkpermits@dncr.nh.gov

THANK YOU FOR YOUR BUSINESS!

Mammothmarch
 444 Brickell Ave Ste #700
 Mammothmarch Bear Brook 2024
 DP2024-021

Income & Expense Statement

<u>Gross Income</u>		
1		
2		
3		
4		
5		
6		
7		
8		
	Total Gross Income	\$0.00
<u>Expenses</u>		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
	Total Expenses	\$0.00
	<u>Net Income</u>	\$0.00
<u>DONATIONS</u> by vendor to organizations		
1		
2		
3		
	Total Donations	\$0.00
	<u>PROFIT/(LOSS)</u>	\$0.00

Attendance
 Staff/Volunteers/Vendors
 Participants
 Spectators
Total Attendance

Total # of people

Certificate of Authority # 2

(Corporation, Non-Profit Corporation)

Corporate Bylaws

I, Sandra Loosen, hereby certify that I am duly elected Clerk/Secretary/Officer of
(Name)
Mammoth Event Corporation. I hereby certify the following is a true copy of the
(Name of Corporation)

current Bylaws or Articles of Incorporation of the Corporation and that the Bylaws or
Articles of Incorporation authorize the following officers or positions to bind the
Corporation for contractual obligations: President, Secretary, Director.
(list officer titles or position)

I further certify that the following individuals currently hold the office or positions
authorized: Michael Mitreuter, Sandra Loosen, Frank Zaechel.
(list individuals holding positions authorized)

I further certify that it is understood that the State of New Hampshire will rely on this
certificate as evidence that the person listed above currently occupies the position indicated
and that they have full authority to bind the corporation. This authority shall remain valid
for thirty (30) days from the date of this certificate.

DATED: 11/21/2024

ATTEST:


Sandra Loosen, Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/30/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kern Insurance Associates License # 0L78880 P.O. Box 11390 Bakersfield CA 93389-1390	CONTACT NAME: Priscilla Ramirez PHONE (A/C, No, Ext): (861) 835-4542 FAX (A/C, No): (861) 835-4500 E-MAIL ADDRESS: priscillar@kern.com
	INSURER(S) AFFORDING COVERAGE INSURER A: Vantapro Specialty Insurance Company NAIC # 44768 INSURER B: _____ INSURER C: _____ INSURER D: _____ INSURER E: _____ INSURER F: _____
INSURED Mammoth Event Corporation 444 Brickell Ave Suite 700 Miami FL 33131	

COVERAGES CERTIFICATE NUMBER: CL2310535018 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		5075-6847-01	10/01/2023	10/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY		5075-6847-01	10/01/2023	10/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER State Of New Hampshire - DPCR Division of Parks and Recreati 172 Pembroke Road Concord NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/4/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE ROWLEY AGENCY 45 Constitution Avenue P.O. Box 511 Concord NH 03302-0511		CONTACT NAME: David Ackerman PHONE (A/C No. Ext.): (603) 224-2562 FAX (A/C No.): (603) 224-8812 E-MAIL ADDRESS: dackerman@rowleyagency.com	
INSURED L W Packard & Co., Inc. dba Minus 33, LLC Wool Basics, LLC 22B Mill Street Ashland NH 03217		INSURER(S) AFFORDING COVERAGE INSURER A: Tri-State Insurance Company of Minnesota 31003 INSURER B: Continental Western 10804 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 24-25. General **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ADV 5585308	4/1/2024	4/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			ADV 5585308	4/1/2024	4/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ <input type="checkbox"/> NONE			ADV 5585308	4/1/2024	4/1/2025	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 PERSONAL & ADV INJURY \$ 3,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N	WCA 5585309 S.A. State: NH	4/1/2024	4/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Covering operations of the named insured during the policy period.

CERTIFICATE HOLDER State Of New Hampshire - DNCR Division of Parks and Recreation 172 Pembroke Road Concord, NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE David Ackerman/DRA
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SIGNAGE

Signage/markings/participant guidance

- In addition to a well-marked route (see examples below), MammothMarch provides GPS data of the hiking route that enables participants to navigate using their smart phone. At least one group member needs to have the route stored on their smart phone
- A direction marker and/or small flag is implemented wherever a turn must be made, another sign marks every mile completed (Signs are attached to trees or objects using zip ties, which are removed after the event, leaving no trace or harm to nature)

Mile marker

Direction

Additional signage



- M** Main venue
- Route
- 1 ml.** Mile marker
- A** Aid station
- W** Water stop

MAMMOTH MARCH
 NEW HAMPSHIRE
 SEPTEMBER 21, 2024

