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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
*OFFICE OF THE COMMISSIONER*

Lori A. Weaver  
Commissioner  
  
Morissa Henn  
Deputy Commissioner

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December 31, 2024

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, to enter into an educational tuition agreement and to pay said costs in an amount of \$1,290.00 as follows:

Institution:	University of New Hampshire College of Professional Studies 11 Garrison Avenue Durham, NH 03824
Course Title(s):	Leadership Integrative Capstone
Course Date(s):	Begin: 01/21/25 End: 03/14/25
Employee:	Danijela Korasic
Funding Source:	05-95-95-953010-56770000-066-500544
Total Cost of Course(s):	\$1,462.00
State Share:	\$1,290.00
Source of Funds:	Employee Training; 20% Federal, 80% General

### EXPLANATION

This education will benefit the Department of Health and Human Services (DHHS) and Danijela Korasic by improving the overall efficiency of the employee's work. This course will expand Danijela's understanding of leadership theories and practices, strategic planning, and research skills, providing the opportunity for hands-on experience. This course is the final requirement for Danijela to obtain a Master of Science in Leadership.

This Course, *Leadership Integrative Capstone*, will benefit DHHS by providing analytical tools and models that will enhance Danijela's ability to make informed decisions. Danijela will complete a real-world project, developing practical leadership skills that will improve team performance and organizational outcomes.

Danijela Korasic has been employed with DHHS for six (6) years and currently serves as a 29-1120 Therapist-5 (Supervisor IV) with New Hampshire Hospital. In this position, the employee is responsible for supervising the planning, coordination, direction and evaluation of Psychosocial Rehabilitation patient care services. Additionally, Danijela develops and evaluates policies, programs, budgets and operations to develop progressive treatment procedures, while also managing personnel.

The Department of Health and Human Services encourages and supports employees who wish to further their professional growth through continuing education in disciplines that are mutually advantageous. Successful completion of the courses will add to the overall strength of the Department to perform its mission for the residents of New Hampshire.

This course will not be taken on State time.

Attached is a fully executed Tuition Agreement for your review.

Respectfully submitted,

  
Lori A. Weaver  
Commissioner



THE STATE OF NEW HAMPSHIRE  
EDUCATIONAL TUITION AGREEMENT

Agreement dated this 24 day of Dec 2024 by and through the Department of Health and Human Services (hereinafter referred to as the "State") and DANIJELA SPASIC KORASIC (hereinafter referred to as the "Recipient"). The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay to the named institution the sum of 1290.00, which monies shall be used for the purpose of enrolling the Recipient in: LEADERSHIP INTEGRATIVE CAPSTONE (course name), which course is being offered by: UHH - COLLEGE OF PROFESSIONAL STUDIES and which course shall commence on 01/21 2025 and terminate on 03/14 2025.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the Recipient fail to complete or achieve a passing grade in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of six (6) months.
5. The Recipient shall work in any area of the State to which he/she may be assigned, provided that such assignment will not constitute a severe hardship to said Recipient.
6. Should the Recipient breach any of the conditions set forth in paragraphs 4 and 5, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
7. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
8. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their Ohands on the date first above written.

RECIPIENT (signature) DKORASIC (printed name) DANIJELA SPASIC KORASIC

NOTARY State of New Hampshire, County of Merrimack:

On this the 24<sup>th</sup> day of December 2024, before me, Maureen Cloutier undersigned officer, personally appeared, Danijela Korasic (recipient) known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.

Maureen Cloutier  
Notary Public/Justice of the Peace Signature

Maureen P Cloutier  
NOTARY PUBLIC  
State of New Hampshire  
My Commission Expires 6/10/2025

THE STATE OF NEW HAMPSHIRE  
DHHS Commissioner or Designee Signature (signature)

(printed name, title) AUN H. LANDRY, Assoc. Commissioner

(date) 1/2/25