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Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
25 Hall Street
Concord, NH 03301
TEL. (603) 271-3495

November 13, 2024

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Education (NHED), Division of Learner Support, Bureau of Instructional Support to enter into grant agreement with All Children Cared for Educated Supported & Successful (ACCESS) Winchester, New Hampshire (264582), in the amount of \$531,085 to provide extended day programming for youth and their families, effective upon Governor and Council approval through June 30, 2029. 100% Federal Funds.

Funds are available in the following account in Fiscal Years 2025 and are anticipated to be available in 2026 - 2029 upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between fiscal years through the Budget Office if needed and justified.

06-56-56-562010-25190000 Title IV-B 21st Cent Community

Fiscal Year	Class/Account	Class Title	Total Amount
2025	072- 500577	Grants Federal	\$106,217.00
2026	072- 500577	Grants Federal	\$106,217.00
2027	072- 500577	Grants Federal	\$106,217.00
2028	072- 500577	Grants Federal	\$106,217.00
2029	072- 500577	Grants Federal	\$106,217.00
Total Amount			\$531,085.00

EXPLANATION

Legislation allows for five-year Nita M. Lowey 21st Century Community Learning Center (21st CCLC) grants to serve youth and their families during the out-of-school time hours. Grants are awarded annually pending the Department's evaluation of successful progress towards meeting the Government Performance Results Act (GPRA) measures and the availability of Federal Funds.

The goal of the 21st CCLC grant is to raise student academic achievement through the creation and expansion of community learning centers that provide students with academic enrichment opportunities as well as additional activities designed to complement their regular academic program during non-school

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
Page 2 of 2

hours for children, particularly students who attend high-poverty and low-performing schools. The program helps students meet state and local standards in core academic subjects to support their learning and development, including tutoring and mentoring, homework help, academic enrichment (e.g., hands-on science or technology programs), and community service opportunities, as well as music, arts, sports, cultural activities and other educational services to the families of participating children.

The program services provided by the 21st CCLC grant cited above will be coordinated by the All Children Cared for Educated Supported & Successful (ACCESS) in Winchester, NH in collaboration with the Winchester School District. This collaborative approach will serve Winchester School youth and their families. ACCESS will service an average daily attendance of 50 students, grades Kindergarten through 8th from Winchester School.

A Request for Applications (RFA) was advertised on the NHED website on February 12, 2024 with a deadline for applications of March 17, 2024. There were eighteen (18) proposals submitted to the RFA titled "Nita M. Lowey 21st Community Learning Centers Program (21st CCLC) Request for Application (RFA) 2024-2025" and eighteen (18) applications met the criteria of a rigorous peer review by five (5) reviewers selected nationwide based on their extensive 21st CCLC, Community Based Organization (CBO), school day and higher education experience. A list of reviewers and the results are included as Attachment A.

Funding for this grant is provided by the 21st CCLC program funded under Title IV, Part B of the Elementary and Secondary Education Act (ESEA) as amended by the Every Student Succeeds Act (ESSA), signed by President Obama on December 10, 2015.

Respectfully Submitted,



Frank Edelblut
Commissioner of Education

Attachment A

Bid Summary Scoring Sheet
Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) 2024-2025 Grant Competition

Name of Applicants (Listed Alphabetically)	Bid/Proposal Amount	Price Limitation Offered
Bakersville Elementary School	\$165,000.00	\$120,345.00
Berlin Elementary School	\$285,981.28	\$123,965.00
Berlin Middle School	\$91,150.31	\$66,751.00
Birch Hill Elementary School	\$143,000.00	\$91,313.00
Bristol & Danbury Elementary	\$132,675.29	\$88,880.00
Broken Ground Elementary School	\$165,000.00	\$117,824.00
Gossler Park Elementary School	\$165,000.00	\$104,576.00
Hillside Middle School	\$136,500.00	\$83,326.00
McDonough Elementary School	\$165,000.00	\$118,938.00
McLaughlin Middle School	\$165,000.00	\$95,270.00
Mill Brook Elementary School	\$165,000.00	\$110,189.00
New Franklin Elementary School	\$130,000.00	\$118,454.00
Newfound Regional High School	\$136,517.02	\$99,007.00
Parker-Varney Elementary School	\$165,000.00	\$110,995.00
Parkside Middle School	\$141,500.00	\$98,391.00
Southside Middle School	\$136,500.00	\$103,404.00
Sunset Heights Elementary School	\$143,000.00	\$113,208.00
Winchester School	\$486,720.00	\$106,217.00

Name of Reviewers	Title
Kimberly Brewer	After School Academic and Enrichment Coordinator, Connecticut
Glenna Cummings	Educational Administration Program Consultant, Kentucky
Bridgette Stacy	21st CCLC State Education Agency Administrator, Kentucky
Leslie Spears	21st CCLC Director and Educational Administration Program Consultant, Kentucky
Yolonda Averett	Federal Programs Education Specialist, Alabama

Names Listed By Score Highest To Lowest	Overall Score
Mill Brook Elementary School	86.67
Broken Ground Elementary School	85.33
Winchester School	82
McLaughlin Middle School	81.33
Parkside Middle School	79.67
McDonough Elementary School	77.67
Hillside Middle School	77
Gossler Park Elementary School	76.67
Parker-Varney Elementary School	75.67
Southside Middle School	74.67
New Franklin Elementary School	72.67
Berlin Middle School	71
Berlin Elementary School	70.67
Birch Hill Elementary School	70
Sunset Heights Elementary School	68.33
Bakersville Elementary School	68
Newfound Regional High School	62.33
Bristol & Danbury Elementary	54

Proposal Criteria Maximum Points		2	6	10	26	12	12	20	4	8	20
Name of School	Reviewer Initials	Abstract	Planning Process	Need for Project	Program Design	Adequacy of Resources	Program Management Plan	Project Evaluation	Budget	Collaboration, Partnerships, Advisory Board, and Sustainability	Priority Points
Bakersville Elementary School	BS	1	6	8	24	11	5	20	4	8	0
	KB	1	4	8	19	10	4	12	4	5	0
	LS	1	1	3	19	11	4	6	2	3	0
Berlin Elementary School	BS	1	6	6	21	12	2	14	4	7	0
	GC	1	4	7	17	8	5	14	4	8	0
	LS	2	4	8	14	9	5	16	4	9	0
Berlin Middle School	BS	1	6	6	21	12	2	14	4	7	0
	GC	1	4	7	17	8	5	14	4	8	0
	LS	2	4	8	14	10	5	16	4	9	0
Birch Hill Elementary School	GC	1	3	7	18	11	6	8	2	7	0
	KB	2	4	8	17	10	3	10	2	8	0
	YA	2	6	9	21	11	6	16	4	8	0
Bristol & Danbury Elementary	GC	1	5	6	14	8	4	8	4	4	0
	KB	2	5	7	10	6	4	10	4	6	0
	YA	2	6	7	11	7	5	6	4	6	0
Broken Ground Elementary School	BS	2	6	10	22	12	6	16	4	9	0
	GC	2	4	9	24	9	5	14	2	8	5
	LS	2	6	10	24	12	10	10	4	9	0
	BS	1	6	9	24	11	5	20	4	8	0

Gossler Park Elementary School	KB	1	5	8	19	8	4	12	4	6	0
	LS	2	6	8	22	11	4	16	4	2	0
Hillside Middle School	BS	1	6	8	24	11	5	20	4	8	5
	KB	1	4	6	19	11	4	12	4	5	5
	LS	2	6	8	22	9	3	12	4	2	0
McDonough Elementary School	BS	2	6	8	24	12	5	20	4	8	0
	KB	1	5	8	19	10	4	12	4	5	0
	LS	2	6	8	12	4	4	12	4	3	0
McLaughlin Middle School	BS	1	6	8	24	11	5	20	4	8	5
	KB	1	5	6	20	11	4	12	4	5	5
	YA	1	5	6	23	10	5	14	3	7	5
Mill-Brook Elementary School	BS	2	6	10	26	12	6	20	4	8	5
	GC	2	4	9	24	9	5	14	2	8	5
	LS	2	6	9	23	10	4	14	4	7	0
New Franklin Elementary School	YA	2	4	9	22	10	6	8	4	9	5
	GC	2	5	7	22	8	4	14	2	6	0
	LS	2	2	9	17	7	5	18	2	7	0
Newfound Regional High School	LS	2	2	4	12	10	3	7	4	5	5
	GC	1	5	7	13	8	4	10	4	4	15
	YA	2	6	8	13	7	5	6	4	6	5
Parker-Varney Elementary School	BS	1	6	8	24	11	5	20	4	8	0
	KB	1	5	8	18	10	4	12	4	5	0
	YA	2	4	8	24	7	5	12	4	7	0
Parkside Middle School	BS	1	6	8	24	12	5	20	4	8	0
	KB	1	4	6	20	11	4	12	4	5	5
	YA	1	5	6	23	10	5	14	3	7	5

Southside Middle School	GC	1	3	8	22	10	6	10	4	4	5
	KB	1	4	6	20	11	4	12	4	5	5
	YA	1	5	6	23	10	5	14	3	7	5
Sunset Heights Elementary School	GC	1	3	7	18	11	6	8	2	7	0
	KB	2	4	7	14	8	6	8	2	8	0
	YA	2	6	9	21	11	6	16	4	8	0
Winchester School	GC	2	6	8	21	10	4	7	2	5	5
	YA	2	6	10	24	12	6	7	4	7	0
	LS	2	6	10	24	12	4	18	4	8	10

Review Process

Scoring occurred April 19, 2024 – May 17, 2024.

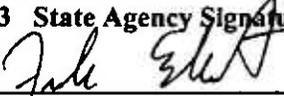
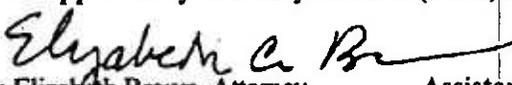
Points were totaled then divided by 3, for an average score.

The proposal review panel recommended funding for all applications.

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

I. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Education (NHED)		1.2. State Agency Address 25 Hall Street Concord, NH 03301	
1.3. Grantee Name All Children Cared for Educated Supported & Successful		1.4. Grantee Address 21 Durkee St. PO Box 92 Winchester, NH 03470	
1.5. Grantee Phone # 603-392-0257	1.6. Account Number See Exhibit C	1.7. Completion Date 6/30/2029	1.8. Grant Limitation \$531,085.00
1.9. Grant Officer for State Agency Whitney McVeigh		1.10. State Agency Telephone Number 603-520-6263	
If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Grantee Signature 1  11/14/2024		1.12. Name & Title of Grantee Signor 1 Natalie Quevedo / Interim Director	
Grantee Signature 2		Name & Title of Grantee Signor 2	
Grantee Signature 3		Name & Title of Grantee Signor 3	
1.13. State Agency Signature(s)  12/2/2024		1.14. Name & Title of State Agency Signor(s) Frank Edelblut, Commissioner of Education	
1.15. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required)  By: Elizabeth Brown, Attorney Assistant Attorney General, On: 12 / 2 / 24			
1.16. Approval by Governor and Council (if applicable) By: On: / /			

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

 11/14/2024

3. **AREA COVERED.** Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. **EFFECTIVE DATE; COMPLETION OF PROJECT.**
- 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16) or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").
- 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").
5. **GRANT AMOUNT; LIMITATION ON AMOUNT; VOUCHERS; PAYMENT.**
- 5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.
- 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.
- 5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
- 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
- 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. **COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS.** In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31:95-b.
7. **RECORDS and ACCOUNTS.**
- 7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
- 7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these provisions
8. **PERSONNEL.**
- 8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
- 8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
- 8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
9. **DATA; RETENTION OF DATA; ACCESS.**
- 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations,
- computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
- 9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
10. **CONDITIONAL NATURE OR AGREEMENT.** Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.
11. **EVENT OF DEFAULT; REMEDIES.**
- 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
- 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
- 11.1.2 Failure to submit any report required hereunder; or
- 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
- 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
- 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
- 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and
- 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and
- 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
- 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. **TERMINATION.**
- 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
- 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.
- 12.3. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.
- 12.4. **CONFLICT OF INTEREST.** No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

AM 11/14/2024

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. **GRANTEE'S RELATION TO THE STATE.** In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
 15. **ASSIGNMENT AND SUBCONTRACTS.** The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.
 16. **INDEMNIFICATION.** The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
 17. **INSURANCE**
 - 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
 - 17.1.1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and
 - 17.1.2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
 - 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.
 18. **WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
 19. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
 20. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.
 21. **CONSTRUCTION OF AGREEMENT AND TERMS.** This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
 22. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
 23. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
 24. **SPECIAL PROVISIONS.** The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

@ 11/14/2024

EXHIBIT A
Special Provisions

Additional Exhibits D-G

Federal Certification 2 CFR 200.415

Required certifications include: (a) To assure that expenditures are proper and in accordance with the terms and conditions of the Federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreements must include a certification, signed by an official who is authorized to legally bind the non-Federal entity, which reads as follows:

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

*Grant agreement between All Children Cared for Educated Supported & Successful and
the New Hampshire Department of Education*

Page 1 of 4

Grantee Initials

Date

AW
11/14/2024

EXHIBIT B

Scope of Services

The program services provided by the Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) Title IV, Part B funds will be coordinated by All Children Cared for Educated Supported & Successful (ACCESS) in Winchester, NH in collaboration with the Winchester School District. This collaboration approach will serve Winchester School youth and their families. ACCESS will service an average daily attendance of 50 students, grades Kindergarten through 8th from Winchester School.

The 21st CCLC grant will ensure ACCESS' ability to operate a successful summer and school year program by funding salaries for one Program Director at \$27.50 per hour, 40 hours per week, six program staff at \$15 per hour, 15 hours per week, and one Administrator at \$17.12 per hour, 2 hours per week.

Beginning summer 2025, program activities will be scheduled at ACCESS from 8:00am- 5:00pm:

Activity	Description
Sign In & Breakfast	Campers arrive over the course of the morning, are signed in, and sit down for breakfast with their peers
Morning Meeting	Check in with campers, go over schedule for the day, menu, activities, & expectations
Morning Movement/ Mindfulness Activity	Group movement or mindfulness activity led by camp counselors for all campers – movement activities wake up the body and connect campers with each other; mindfulness activity wakes up the mind connects campers with themselves
AM Snack	Campers have a snack and reflect on the morning activities with their peers and camp counselors
Focus Activity	Campers return to their groups by age for hands on enrichment activities related to reading, math, arts & crafts, or environmental science engaging in academic learning through fun, games, and play
STEAM	Group STEAM project, demonstration, or speaker
Lunch	Campers have lunch and socialize with peers & camp counselors. Campers done early can join in a counselor led group activity
Focus Activity	This block of time is reserved for off-site field trips within town limits and/or guest speakers, entertainment, or presentations.
PM Snack	Campers have a snack and reflect on the afternoon activities with their peers and camp counselors
End of the Day Wind Down	Choice of recreational activities – includes outdoor, game room, bowling alley, or water play activities
Sign Out	Parents greeted, Site Coordinator reviews messages/updates with parents/guardians, has dialogue with parents/guardians and reviews positive/challenging behaviors, campers are called in individually to collect their things and be dismissed

Grantee Initials 
Date 11/14/2024

Beginning fall 2024, school year program activities will be scheduled at ACCESS from 2:00pm-5:30pm:

Activity	Description
Sign In	Elementary students dropped off by Winchester School District (WSD) teachers/middle schoolers are dismissed to the cafeteria, greeted by program staff at the door and checked in
Snack	Healthy snack provided to all students upon arrival and social time with fellow students & program staff
Daily Meeting	Greeting/Connection activity, summary of afternoon schedule and mini activity or brain buster related to academics that need practice – led by Site Coordinator & Staff
Brain Block	Homework Assistance, Academic tutoring, targeted ELA and/or Math worksheets/activities/games that address Government Performance Act Results (GPRA) measure 1. Led by certified teacher staff member & Title I funded WSD teachers
Free Play	On days such as Fridays when student do not have homework, academic games, group games, or open gym/playground time is provided
Outdoors	Outside supervised play time (weather permitting)
Transition	Putting away outside things, lining up, washing hands/using restrooms
Enrichment Clubs	Clubs driven by student choice and identified school day academic gaps highlighted by WSD Principal. These clubs increase student engagement and expose students to topics of interest. One club per age group per day, changes daily.
Transition	Cleaning up club activities or projects, washing hands for dinner using restrooms
Dinner	A hot & healthy dinner is provided - extra food is packed in to-go containers and sent home with families facing food insecurity. Students & Staff sit together at dinner to debrief the day's activities and make personal connections
Pick Ups	Parents greeted, Site Coordinator reviews messages/updates with parents/guardians, has dialogue with parents/guardians and reviews positive/challenging behaviors, students are signed out and dismissed

EXHIBIT C

Method of Payment

Budget

Expense Category	FY25	FY26	FY27	FY28	FY29
Salaries	\$106,217.00	\$106,217.00	\$106,217.00	\$106,217.00	\$106,217.00
FY Total	\$106,217.00	\$106,217.00	\$106,217.00	\$106,217.00	\$106,217.00
Project Total					\$531,085.00

Limitations on Price: In no case shall the total budget exceed the price limitation of \$531,085.00.

Not more than 15 percent of the funds allocated for any Fiscal Year under the Title IV, Part B grant that remain available for obligation by the grantee can be carried over for one additional Fiscal Year per 20 USC 6339.

Funding Source: Funds are available in the following account in Fiscal Years 2025 and are anticipated to be available in Fiscal Years 2026 - 2029 upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust encumbrances within the price limitation through the Budget Office if needed and justified.

06-56-562010-25190000 Title IV-B 21st Cent Community

Fiscal Year	Class/Account	Class Title	Total Amount
2025	072- 500577	Grants Federal	\$106,217.00
2026	072- 500577	Grants Federal	\$106,217.00
2027	072- 500577	Grants Federal	\$106,217.00
2028	072- 500577	Grants Federal	\$106,217.00
2029	072- 500577	Grants Federal	\$106,217.00
Total Amount			\$531,085.00

Method of Payment: Payment is to be made on the basis of invoices which are submitted by the 10th of the following month and supported by a summary of completed deliverables, as outlined by budget line, that have taken place in accordance with the terms of the grant agreement, along with a detailed listing of expenses incurred. If otherwise correct and acceptable, payment will be made for 100% of the expenditures listed. A final invoice is due within 30 days of the end of this contract. Invoices and reports shall be submitted to:

Whitney McVeigh
Education Consultant II
Whitney.R.McVeigh@doe.nh.gov

*Grant agreement between All Children Cared for Educated Supported & Successful and
the New Hampshire Department of Education*

Grantee Initials *RM*
Date *11/14/2024*

EXHIBIT D

Contractor Obligations

Contracts in excess of the simplified acquisition threshold (currently set at \$250,000) must address **administrative, contractual, or legal remedies** in instances where the contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. Reference: 2 C.F.R. § 200.326 and 2 C.F.R. 200, Appendix II, required contract clauses.

The contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to this contract.

The Contractor, certifies and affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

Breach

A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

Fraud and False Statements

The Contractor understands that, if the project which is the subject of this Contract is financed in whole or in part by federal funds, that if the undersigned, the company that the Contractor represents, or any employee or agent thereof, knowingly makes any false statement, representation, report or claim as to the character, quality, quantity, or cost of material used or to be used, or quantity or quality work performed or to be performed, or makes any false statement or representation of a material fact in any statement, certificate, or report, the Contractor and any company that the Contractor represents may be subject to prosecution under the provision of 18 USC §1001 and §1020.

Environmental Protection

(This clause is applicable if this Contract exceeds \$150,000. It applies to Federal-aid contracts only.)

The Contractor is required to comply with all applicable standards, orders or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency (EPA) regulations (40 CFR Part 15) which prohibit the use under non-exempt Federal contracts, grants or loans of facilities included on the EPA List of Violating Facilities. Violations shall be reported to the FHWA and to the U.S. EPA Assistant Administrator for Enforcement.

Procurement of Recovered Materials

In accordance with Section 6002 of the Solid Waste Disposal Act (42 U.S.C. § 6962), State agencies and agencies of a political subdivision of a state that are using appropriated Federal funds for procurement must procure items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired in the preceding fiscal year exceeded \$10,000; must procure solid waste management services in a manner that maximizes energy and resource recovery; and must have established an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Revised June 2022

Contractor Initials 
Date 11/14/2024

Exhibit E

Federal Debarment and Suspension

- a. By signature on this Contract, the Contractor certifies its compliance, and the compliance of its Sub-Contractors, present or future, by stating that any person associated therewith in the capacity of owner, partner, director, officer, principal investor, project director, manager, auditor, or any position of authority involving federal funds:
1. Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal Agency;
 2. Does not have a proposed debarment pending;
 3. Has not been suspended, debarred, voluntarily excluded or determined ineligible by any Federal Agency within the past three (3) years; and
 4. Has not been indicted, convicted, or had a civil judgment rendered against the firm by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.
- b. Where the Contractor or its Sub-Contractor is unable to certify to the statement in Section a.1. above, the Contractor or its Sub-Contractor shall be declared ineligible to enter into Contract or participate in the project.
- c. Where the Contractor or Sub-Contractor is unable to certify to any of the statements as listed in Sections a.2., a.3., or a.4., above, the Contractor or its Sub-Contractor shall submit a written explanation to the NHED. The certification or explanation shall be considered in connection with the NHED's determination whether to enter into Contract.
- d. The Contractor shall provide immediate written notice to the NHED if, at any time, the Contractor or its Sub-Contractor, learn that its Debarment and Suspension certification has become erroneous by reason of changed circumstances.

Revised June 2022

Contractor Initials

Date

CD
11/14/2024

Exhibit F

Anti-Lobbying

The Contractor agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, execute the following Certification:

The Contractor certifies, by signing and submitting this contract, to the best of his/her knowledge and belief, that:

- a. No federal appropriated funds have been paid or shall be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence any officer or employee of any State or Federal Agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any federal grant, the making of any federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal amendment, or modification of any Federal contract grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or shall be paid to any person for influencing or attempting to influence an officer or employee of any Federal Agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the "Disclosure of Lobbying Activities" form in accordance with its instructions

<https://www.gsa.gov/forms-library/disclosure-lobbying-activities>

- c. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making and entering into this transaction imposed by Section 1352, Title 31 and U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
- d. The Contractor also agrees, by signing this contract that it shall require that the language of this certification be included in subcontracts with all Sub-Contractor(s) and lower-tier Sub-Contractors which exceed \$100,000 and that all such Sub-Contractors and lower-tier Sub-Contractors shall certify and disclose accordingly.
- e. The NHED shall keep the firm's certification on file as part of its original contract. The Contractor shall keep individual certifications from all Sub-Contractors and lower-tier Sub-Contractors on file. Certification shall be retained for three (3) years following completion and acceptance of any given project.

Revised June 2022

Contractor Initials *rw*
Date *11/14/2024*

Exhibit G

Rights to Inventions Made Under a Contract, Copy Rights and Confidentiality

Rights to Inventions Made Under a Contract or Agreement

Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the NHED.

Any discovery or invention that arises during the course of the contract shall be reported to the NHED. The Contractor is required to disclose inventions promptly to the contracting officer (within 2 months) after the inventor discloses it in writing to contractor personnel responsible for patent matters. The awarding agency shall determine how rights in the invention/discovery shall be allocated consistent with "Government Patent Policy" and Title 37 C.F.R. § 401.

Confidentiality

All Written and oral information and materials disclosed or provided by the NHED under this agreement constitutes Confidential Information, regardless of whether such information was provided before or after the date on this agreement or how it was provided.

The Contractor and representatives thereof, acknowledge that by making use of, acquiring or adding to information about matters and data related to this agreement, which are confidential to the NHED and its partners, must remain the exclusive property of the NHED.

Confidential information means all data and information related to the business and operation of the NHED, including but not limited to all school and student data contained in NH Title XV, Education, Chapters 186-200.

Confidential information includes but is not limited to, student and school district data, revenue and cost information, the source code for computer software and hardware products owned in part or in whole by the NHED, financial information, partner information (including the identity of NHED partners), Contractor and supplier information, (including the identity of NHED Contractors and suppliers), and any information that has been marked "confidential" or "proprietary", or with the like designation. During the term of this contract the Contractor agrees to abide by such rules as may be adopted from time to time by the NHED to maintain the security of all confidential information. The Contractor further agrees that it will always regard and preserve as confidential information/data received during the performance of this contract. The Contractor will not use, copy, make notes, or use excerpts of any confidential information, nor will it give, disclose, provide access to, or otherwise make available any confidential information to any person not employed or contracted by the NHED or subcontracted with the Contractor.

Ownership of Intellectual Property

The NHED shall retain ownership of all source data and other intellectual property of the NHED provided to the Contractor in order to complete the services of this agreement. As well the NHED will retain copyright ownership for any and all materials, patents and intellectual property produced, including, but not limited to, brochures, resource directories, protocols, guidelines, posters, or reports. The Contractor shall not reproduce any materials for purposes other than use for the terms under the contract without prior written approval from the NHED.

Revised June 2022

Contractor Initials

Date

[Signature]
11/14/2024



Certificate of Attestation

11/04/2024

I hereby certify that said Certificate of Authority, dated as of August 19, 2024, (attached hereto) has not been amended or repealed and remains in full force and effect as of the date of the contract to which this certificate is attached. This authority remains valid for thirty (30) days. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation.

Kelvin A. Wood Secretary

Name

Title

Date

11/4/2024

Esther Bearey Board member

11-4-24



Certificate of Vote

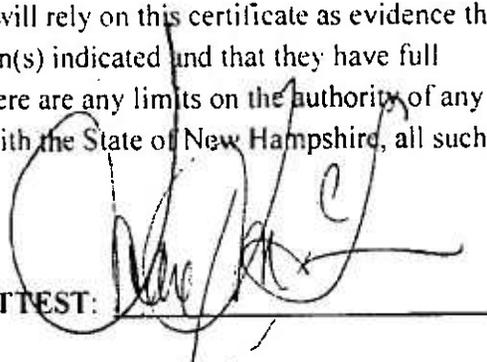
I, Mary M. Gannon, hereby certify that I am the duly elected Clerk/Secretary/Officer
(Name)

of The Board of Directors for All Children Cared for Educated, Supported, and Successful (A.C.C.E.S.S.). I hereby certify the following is a true copy of a vote taken at All Children Cared for Educated Supported and Successful (A.C.C.E.S.S) a meeting of the Board of Directors/shareholders, duly called and held on August 19, 2024 at which a quorum of the Directors/shareholders were present and voting.

VOTED: That Meredith (Lola) Bobrowski, Executive Director and Natalie Quevedo, Program Director are duly authorized to enter into contracts or agreements on behalf of All Children Cared for Educated, Supported and Successful (A.C.C.E.S.S) with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any documents which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract to which this certificate is attached. This authority remains valid for thirty (30) days from the date of this Corporate Resolution. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

DATED: 18 August 2024

ATTEST: 

State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that ALL CHILDREN CARED FOR EDUCATED SUPPORTED & SUCCESSFUL is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on March 04, 2014. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 705158

Certificate Number: 0006807118



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 13th day of November A.D. 2024.

A handwritten signature in black ink, appearing to read "David M. Scanlan", is written over a faint circular stamp.

David M. Scanlan
Secretary of State



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/04/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Richards Group 48 Harris Place PO Box 820 Brattleboro VT 05302	CONTACT NAME: Britanni Poole PHONE (A/C, No, Ext): (802) 251-3860 E-MAIL ADDRESS: bpoole@therichardsgrp.com FAX (A/C, No): (802) 254-7110													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Philadelphia Indemnity Ins Co</td> <td>18058</td> </tr> <tr> <td>INSURER B: Technology Insurance Company Inc</td> <td>42376</td> </tr> <tr> <td>INSURER C: Mount Vernon Fire Insurance Co</td> <td>26522</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Philadelphia Indemnity Ins Co	18058	INSURER B: Technology Insurance Company Inc	42376	INSURER C: Mount Vernon Fire Insurance Co	26522	INSURER D:		INSURER E:		INSURER F:
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INSURER E:														
INSURER F:														
INSURED All Children Cared for Educated Supported & Successful PO Box 92 Winchester NH 03470														

COVERAGES **CERTIFICATE NUMBER:** 24/25 MASTER **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			[REDACTED]	05/05/2024	05/05/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Day Care Org prof Liab- \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			[REDACTED]	05/05/2024	05/05/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 5,000
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			[REDACTED]			EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			[REDACTED]	05/05/2024	05/05/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
C	Directors and Officers			[REDACTED]	05/05/2024	05/05/2025	Directors and Officers \$2,000,000 Employment Practices \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER NHED 25 Hall Street Concord NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Our mission is to keep kids safe, help families, and inspire learning and creativity:

We foster an attentive, engaging, and safe space for students to grow socially, emotionally, and academically with a focus on the health and well-being of students to help them feel cared for, educated, supported, and successful. A.C.C.E.S.S. (All Children, Cared for, Educated, Supported, & Successful) provides after school, school vacation, and summer camp programming for Winchester & Ashuelot students in grades K-8. We also offer extended learning opportunities for parents and community members in partnership with local organizations and service agencies with like-minded goals and objectives.

A.C.C.E.S.S. is a 21st Century Community Learning Center

The Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) program is a federal program funded under Title IV, Part B of the Elementary and Secondary Education Act (ESEA) as amended by the Every Student Succeeds Act (ESSA). The goal of the 21st CCLC program is to raise student academic achievement through the creation and expansion of community learning centers that provide students with academic enrichment opportunities as well as additional activities designed to complement their regular academic program. Families of 21st CCLC youth participants also have access to educational development opportunities through the program. Our 21CCLC state funding is up this year and we will be reapplying for another round of 5-year funding.

**ACCESS
Profit & Loss**

June through August 2024

Cash Basis

	Jun - Aug 24
Ordinary Income/Expense	
Income	
21C Grant Reimbursement	65,756.92
Grants	18,684.63
Parent Tuition	4,744.58
Town of Winchester	50,000.00
Total Income	139,186.13
Gross Profit	139,186.13
Expense	
Taxes	1,200.00
Bus Expenses	
Registrations	84.75
Repairs & Maintenance	379.39
Total Bus Expenses	464.14
Depreciation Expense	1,731.00
Field Trips	4,235.99
Food Program	
Meals / Snacks	5,306.38
Total Food Program	5,306.38
Fuel expense	156.35
Insurances	5,182.70
interest expense	59.58
Office expenses	
Advertising	246.14
Bank Fees & Returned Checks	433.56
Office Supplies	98.98
Postage, Mailing Service	111.16
Supplies	314.52
Telephone & Internet	958.28
Office expenses - Other	176.31
Total Office expenses	2,338.95
Operations	
Background Checks	28.25
Total Operations	28.25
Payroll Expenses	
Direct Deposit Fees	436.00
Employer's SS & Medicare	4,689.33
SUTA	49.27
Wages/Personnel Regular	48,902.65
Wages/Personnel Seasonal	4,383.97
Payroll Expenses - Other	8,011.40
Total Payroll Expenses	66,472.62
Professional Services	
Dues & Fees	133.00
Training	600.00
Professional Services - Other	1,495.00
Total Professional Services	2,228.00
Program Expense	4,525.15

**ACCESS
Profit & Loss**

June through August 2024

Cash Basis

	<u>Jun - Aug 24</u>
Program Supplies	
Summer Program	
July 4th Event	1,449.06
Summer Program - Other	6,831.25
Total Summer Program	8,280.31
Program Supplies - Other	445.48
Total Program Supplies	8,725.79
Rent	6,798.66
Staff Enrichment	
Staff Meals	1,091.86
Travel	421.00
Uniforms	800.00
Total Staff Enrichment	2,312.86
Transports	7,588.12
Total Expense	119,354.54
Net Ordinary Income	19,831.59
Net Income	<u>19,831.59</u>

ACCESS Board of Directors

Office Address: 21 Durkee St., Winchester
NH 03470

Office Phone: 603-392-0257

Website: <https://www.access-winchester.com>

Facebook: /WinchesterACCESS



President

Dr. Mary Gannon
Winchester Resident
Smith College School of Social Work -
Former Associate Professor for 20 years



Vice President

Paul Landry
Winchester Resident
Community Volunteer



Secretary

Joni Hadler
Winchester School Board Vice Chair
Winchester Student Parent



Board Member

Nick Raymond
Teacher at Emerson Elementary School
After School Staff at Beyond the Bell



Treasurer

Esther Beverly
Winchester Student Parent



Accountant

Pam Doyle
Solutions for Today



ACCESS Key Personnel List: 2024-2025

Name	Title	Salary/Hourly Rate	Estimated Hours per week
Lola Bobrowski	Executive Director	\$20/hour	40
Natalie Quevedo	Site Coordinator	\$20/hour	40
Adam Winters	Program Staff	\$14/hour	25
Emily Sampson	Program Staff	\$14/hour	25
Sara Hale	Program Staff	\$14/hour	25
Daytona Boyd	Program Staff	\$14/hour	15
Nancy Davis	Program Staff	\$14/hour	15
Malachi Davis	Program Staff	\$14/hour	15
Olivia Pelkey	Program Staff	\$14/hour	5

Sara J. Hale

PROFESSIONAL SUMMARY

For the previous years, I have been working in retail and manufacturing. A pharmacy, successfully meeting the various responsibilities of two specific departments, the pharmacy department, the photography department, in addition to being called on to "float" in other departments of the store overall. My present occupation is CNC machine operator at NHBB. My previous title was Assistant manager for another retail company. I am trying to get a career not just a job that goes with my business degree.

Prior to this employment, I have over a decade of experience in customer service.

Skills

Computer

- Able to use EMR/EPIC
- Considerable ability to navigate the Internet with ease
- Proficiency in MS Word, Office Suite, MS Works, QuickBooks, QuickBooks Pro
- Working knowledge of Quark and Excel

Office

- Efficient use of machines such as faxes, copiers, scanners, and printers
- Professional phone etiquette
- Accurate note taking, filing
- Excellent organizational abilities
- Matching Invoices and filing them
- Quick to learn and assume new responsibilities
- Communicate clearly with colleagues and customers
- Independent worker, organized, detail-oriented in multi-tasking environments

WORK EXPERIENCE

APRIL 2024- PRESENT

WINCHESTER SCHOOL DISTRICT

WINCHESTER NH

MARCH 2024- PRESENT

A.C.C.E.S.S.

WINCHESTER NH

OCT 2022- SEPTEMBER 2023

HOME DEPOT

CLAREMONT NH

OCT 2021- SEPTEMBER 2022

GLOBAL PARTNERS LLC

SWANZEY NH

ASSISTANT MANAGER

FEB 2021- OCT 2021

DARTMOUTH HITCHCOCK.

KEENE NH

CCMA

SoClean Inc.

Peterborough NH

May 2020- present

Customer care rep 1

SKB Wireless.

Keene, NH

Sales Associate

Feb 2017- April 2020

KELLY SERVICES AT C&S

Brattleboro, VT

Customer Service Rep I
September 2016-January 2017

NHBB Peterborough, NH
Scanning Department/Receiving Inspection (returns) April 2015-August 2015

Dimensions Inspector August 2015-January 2016
CNC Machine Operator January 2016-now

Dollar General Jaffrey, NH
May 2014-April 2015

Assistant Manager
The Courtyard By Marriott Keene, NH
August 2013- November 2013

Housekeeping
Dollar General Brattleboro, VT
October 2010-January 2011

Cashier
Walgreens Pharmacy Brattleboro, VT
June, 2008-August, 2013

Specialist/floater
Early Childhood Educational Services Brattleboro, VT
Winter 2006 - May 2008

Substitute Teacher (on-call)
Receptionist (in the Reach-Up program)
Hampton Inn Brattleboro, VT
c. February - May, 2008

Housekeeper
On the Run [now Irving, at Exit I] Brattleboro, VT
C. 4 months, 2006

"Head Cashier"
The title is accurate but not adequate, because although what one would expect and hope for from a head cashier was certainly delivered, accomplishments also included
• Assuming supervisory responsibilities after one week's employment at this position
• Planning and implementing successful training for a diverse group of co-workers
• Reviewing and communicating employees' progress to management
• Screening applications, scheduling co-workers
• Motivating staff to work as team

Dunkin' Donuts (on Putney Road) Brattleboro, VT
Several months in 2006; c. December 2003-May, 2004

Counter Service
Quality Inn Brattleboro, VT
c. 2001

Front Desk Clerk
Greenfield Community College Greenfield, MA
August 1999-May 2000

Library Assistant (work-study program)
EDUCATION

River Valley Community College Claremont, NH
Medical Assistant & Medical Administrative Assistant Certificates

American InterContinental University Hoffman Estates, IL
Associate of Arts in Business Administration

Vermont Adult Learning Brattleboro, VT

Certificate of Completion (Career Enhancement & Computer Applications)

Greenfield Community College

Liberal Arts Studies (courses in English, Math, Art Education, and Art History)

Thayer Jr. / Sr. High School

Diploma

Keene Sentinel

Internship

Greenfield, MA

Winchester, NH

Keene, NH

REFERENCES

Personal:

Terry Joslyn

Alicia DeSimone

Christopher Horton

Price Chopper

At Home Mom

Mr Mikes Mini Mart



Work:

Lois Dunham

Roz Ryll

Brenda Robinson

Walgreens

Early Education Services

Walgreens



NANCY DAVIS

CHILDCARE PROFESSIONAL

CONTACT



PROFILE

I am an enthusiastic advocate for children. I have over 32 years of experience in the education field with a concentration in special education. I have been a para professional for over 28 years. I am first aid and CPR trained. I have also been trained in CPI and verbal escalation. Experience working with down syndrome, on the spectrum and myotonic dystrophy.

In my spare time I enjoy spending time with my grandchildren and dogs. I am an avid lover of the arts and nature. I also use some of my spare time to volunteer in my local community.

SKILLS

- CPR CERTIFIED
- FIRST AID CERTIFIED
- ABILITY TO ADAPT
- EXCELLENT COMMUNICATION SKILLS
- LOVEABLE
- TEACHABLE
- EXPERIENCED AND QUALIFIED CHILDCARE WORKER
- ACTION ORIENTED

EXPERIENCE

ACCESS

Winchester, NH

Lead Program staff for summer camp. Supported the Program Director with daily tasks. Lead groups of 10 or less students with program activities.

Substitute Teacher

Winchester Elementary School, Monadnock School District

Paraprofessional and special education teacher for over 28 years for both districts. School aged K-5.

YMCA Day Care

Winchester School

One on one special education support

Johnathan Daniels Pre-School

Keene, NH

Montessori School

Keene, NH

One on one special education support

EDUCATION

Monadnock Regional HS

GED-1978

Grand Cannon University

Teaching K-5 certification.

Emily Sampson

Work Experience

After School Teacher
Access-NH
July 2022 to Present

Assistant Manager
Rite Aid-NH
June 2021 to Present

Babysitting
Family
April 2016 to February 2019

I babysat my nephew since he was born now He's in daycare.

Education

Lee Middle/High School

Skills

- Child care
- Babysitter

Certifications and Licenses

CPR Certification
Present

First Aid Certification

Adam Winters



22 years old with a desire to take bigger strides and more regular responsibilities. Want to reach out more, create more fun spaces, games and communities, then continue to improve the experience for others. Has lead a dozen tournaments for overwatch 2, 30+ teams, more than 5 organizations, created unique game modes/games, created 20+ community servers, handful of websites, 100s of logos, coaching videos and events. Often make guides, books and chats to teach others how to do these things, or to get more hands in the bowl and hope to find a position to make a living with to continue these great things.

Authorized to work in the US for any employer

Work Experience

After School Teacher

Winchester Access-Winchester, NH

August 2022 to Present

Do check ins and outs, have done pick ups ID checks, room or playground headcounts. Have done activity, course and game planning/coordination supervision. Often clean kitchen, tables and do most of the lifting and moving things.

Likely to be a floater, which means to be going group to group communicating with all staff and having experiences with all the kids or to be with a larger group. Often a leader for sports games, chess and topics of video games or math and homework.

Made behavior policy procedures, created a game the kids behold the most (Gaga), created set-up and pick-up procedures, helped establish better ways of communication, education and physical activity. Which has raised our child count from 15 average to 40, but is now to 60.

None yet

Remote in Discord

May 2020 to Present

At first lead a discord server who ran a tournament for veteran teams and veteran supporters. Then participated as a player, coach, manager for most of this time with the goal of community outreach, education and joyful competition. Now back to running a servers events, league and coaching for all.

Has recruited 2,000 players in 1 year, 1,000 players in 5 months, 200 players in 20 days (many times) and have gotten 28 teams into tournaments in just 2 weeks.

Have made it to 6 finals, completed 5 flawless regular seasons and been an all-star 8 times. Has won dozens of tournaments and 100+ events. And raised \$13,000+ for chimpanzee, veteran, child, and cancer charities.

FedEx Ground Package Handler

FedEx Ground-Chesterfield, MO

March 2022 to August 2022

Mostly would work the IC department, which means I would take irregular packages off of a roller and walk them through the building to where they should be. Irregular meaning big things, dense things, long things, heavy things, stick or wet things. As well as giving a hand to anyone bumped into, because they are not ones who are free to move places.

This meant I knew where each truck, roller, chute, cart and worker were and often would be the one to talk to for swaps, breaks, bathrooms and other plans.

I would also be someone to fill other positions of filling trucks I, emptying trucks I, labeling boxes or flagging trucks.

Phone Sales

OSL Retail Services Inc-Hinsdale, NH

February 2022 to May 2022

Would sell phones and their accessories to anyone I could that was in the store. Analyze their current phone, case and plan. Then learn the steps they are willing to take or the ones they need to take, in protecting their phone or in what they need to be able to do on it.

Often doing big meetings online or just filling in for the normal Walmart cashier.

Sales Representative

CUTCO CUTLERY & VENDOR MARKETING-Remote

September 2021 to December 2021

Would reach out to dozens a day to gauge or create interest in the product by becoming friends with them. Then would make an appointment and try to sell them the product.

Production Worker

KEENEY MANUFACTURING-Winchester, NH

June 2021 to September 2021

Would stand on a line inserting pieces onto paper, into boxes and piece together.

Education

High school diploma

Keene High School - Keene, NH

August 2016 to June 2020

Skills

- Organizational skills
- Leadership
- Team management
- Conflict management
- Budgeting
- Change management
- Strategic planning
- Project Management
- Process Improvement
- Customer service
- Teaching
- Conflict management
- Team Building
- Empathy
- Coaching

- Project coordination
- Community engagement
- Communication skills
- CPR
- Food safety
- French
- Computer skills
- Esports Management
- Referee
- Sales
- Production
- Customer service
- Leadership
- Cash register
- Classroom experience
- Classroom management
- Experience working with students
- Math
- Mentoring
- Telemarketing
- Recruiting
- Tutoring
- Marketing
- Project Planning
- Event Planning

Certifications and Licenses

CPR/AED

February 2022 to February 2032

Passed and Tested online certification followed by participating and passing an IRL training.

First Aid Certification

Natalie Quevedo



SUMMARY

I am a versatile, enthusiastic management professional who is able to motivate employees, team members, and support staff to achieve optimum performance. I am a resourceful innovator, highly adept at blending strong strategic and logistical capabilities to improvise and help streamline operations. I am also very hands on if needed. My years of experience and dedication to the industry keep me eager and willing to always learn and grow in any climate.

CORE COMPETENCIES

- Confident team leader and team player able to work with or without minimal supervision to devise multiple solutions to reach successful conclusions.
- Strong negotiator with foresight and financial skills to consistently achieve budgetary objectives that positively impact profitability.

PROFESSIONAL EXPERIENCE

Revision Energy

Project Manager, 2022-2024

Multi State B-Corp. Job duties included but not limited to; Material ordering; scheduling, customer, town and utility interface. Construction management, finding subcontractors and coordination, contracts, bids, quotes and purchasing.

Massachusetts

Southern Vermont Solar

Operations Manager/Advisor, 2021-2022

Small family owned business, focused on the local economy and grassroots organizing. Job duties are all a plethora of daily tasks. Sales, construction, business development, procedure, design, contract negotiation and bookkeeping.

Vermont

Solar On Earth Inc.

Director of Operations, 2019-2021

Was hired to fix the past mistakes of the company as well as subcontractor and engineering mistakes. Successfully completed company obligations and back log. Projects ranged from 50kw-2MW.

Massachusetts

Solar Flair Inc.**Massachusetts****Operations Manager, 2018-2019**

Oversaw daily operational tasks. Lead 5 project managers and 6 crews. Developed an in house inventory system. Oversaw large and small commercial projects.

Power Installs LLC.**Massachusetts****Program Director, 2016-2018**

Duties include but are not limited to directing the residential PV installation teams and office staff. Provided on site training for all crews and office staff. Monitored job costing, ordering of material, scheduling, job start to completion as well as support for the NJ office staff and crew ect.

Next Step Living Inc.**Massachusetts****Solar Specialist, 2016-2018**

Auditing residential homes for possible solar installs. Duties include but not limited to. Talking to customers, design, problem solving. Ran concurrently with the Program Director job at Power Installs.

Toshiba International Inc.**Massachusetts****Project Manager, 2013-2016**

Developed, managed and supervised 4 large scale PV sites. 1.3 MW, 4 MW, 1 MW, 2.7 MW. Multi million dollar installs. Responsibilities included but not limited to all daily paperwork, monthly time scheduling, safety meetings, weekly meetings and minutes, delivery scheduling, product control. All inspections of day to day installation also include testing of the system with a PV analyzer. Meeting with customers and owners of the system.

AmberJack Solar LLC.**Massachusetts/New Jersey****Operations/Project Manager, 2008-2013****Developed Installation Team.**

I was hired to train manpower and develop installation standards to make AmberJack competitive with larger established companies. AmberJack had sold over 40 PV solar systems but had an inexperienced crew for installation.

Solaris**New York****Lead Installer, 2006-2010**

I handled all job scheduling with subcontractors, permitting & inspections, job installation, methodology and close out, including customer training for every sale. I checked and validated that systems were operating within the design parameters. Subcontracted for Sea Bright Solar. This was a small company that a friend owned which got me more excited about the solar industry.

Westworth Electric**Florida****Apprentice-Journeyman, 2002-2006**

I was hired to complete and learn the process of capacitor making and installation on commercial factories as well as general residential electrical work. We also installed a few solar systems. This was the start of my solar career.

J&L Construction**New Jersey****General Contractor, 1998-2002**

Family owned business. Worked in the field, in the office and wherever was needed.

SELECTED ACHIEVEMENTS

Coordinated Logistics for Relocation of Warehouse Operations. Devised a plan for moving the warehouse operation over the weekend, including setting up a new shelving and new stocking system that would increase handling and inventory efficiency. **RESULT:** *Although only a small group [8] showed up for this critical project, we got everything moved and set up in one day; the warehouse was fully operational on Monday without any glitches.*

Trained Field Personnel to Work "Smarter". Reviewed with each member how with thorough planning, they could reduce the number of trips to staging areas and improve their efficiency. **RESULT:** *Productivity was increased, labor costs were less than estimated, and I was able to negotiate raises for the techs, which improved morale.*

Improved Training of Field Personnel. Created employee operations manuals with systems and product data, typical devices and wiring schematics, and manufacturers' technical bulletins; and held training classes to explain the contents in depth. **RESULT:** *The techs on my crews were always called upon to help out other crews, because they were more knowledgeable and competent.*

Developed Recommendations for Improving Payroll System. Every week, timecards were turned in on Wednesday and paychecks were distributed on Friday. This made it difficult for the accounting department to complete bookkeeping tasks in a timely manner due to these time constraints. I formulated a plan in which timecards would be submitted on Monday and paychecks processed by Friday. **RESULT:** *The Company's switch to this new system was well received and did not adversely impact anyone's personal finances; the accounting department was able to do their bookkeeping more efficiently with less duplication of effort.*

Lola Bobrowski

PROFESSIONAL SUMMARY

Outreach coordinator, project manager, events planner, and social/environmental advocate & educator with over 8 years of experience leading community-building efforts in the Monadnock Region. Organizations I've served include Cheshire County Conservation District, Radically Rural, TEDx Keene, the Winchester RED Committee, and the Winchester Local Food Festival, as well as many others. Currently seeking director-level position in the Monadnock Region where I can use my experience in strategic planning, building collaborative teams of multiple stakeholders, fundraising, public relations, and marketing to help further establish and grow a local mission-driven organization.

RELEVANT SKILLS

- | | |
|--|--|
| <ul style="list-style-type: none">• Traditional and Social Media Marketing• Branding and Message Development• Video Editing• Graphic Design• Website Management• Microsoft Office• Fundraising• Curriculum planning | <ul style="list-style-type: none">• Grant Management• Public Presentations• Soliciting Sponsors and Donations• In-Person and Virtual Event Planning• Public Presentations• Stage Management for Public Events• Stakeholder Management• K-12 Education: classroom & outdoors |
|--|--|
-

RECENT PROFESSIONAL EXPERIENCE

Cheshire County Conservation District (CCCD)
Outreach Coordinator

Oct. 2016 – Sept. 2021

The CCCD's mission is to promote the conservation and responsible use of our natural and agricultural resources for the people of Cheshire County by providing technical, financial, and educational assistance. Over five years I served as the outreach & marketing coordinator for all the programs and projects executed within the CCCD's nearly \$600,000 operating budget (mostly grant funds). In this role I developed marketing skills that include website management, graphic design, media relations, public relations and more. Additionally, I directly managed the execution of grant-funded programs such as Granite State Market Match, Veteran's Appreciation Month, and the Keene Public Library Seed & Tool Lending libraries. All my efforts served to build name recognition for the CCCD throughout Cheshire County, both on and offline. The CCCD District Manager and I enjoyed a collaborative relationship that directly related to the growing success of programs, projects, & grants.

Notable roles & accomplishments:

- Managed all outreach, marketing, and communications for the District
 - Managed electronic outreach multiple times per month to contact list of nearly 1,500 contacts
 - Managed snail mail outreach several time per year to over 500 mailing contacts
 - Grew social media presence 10-fold, year by year
 - Published press releases, articles, website content, social media posts, and monthly newsletters

- Worked directly with the public through trainings, community projects, and fundraising efforts
- Initiated coalition building among like-minded organizations throughout Cheshire County to work on issues related to food security, farm & forest health, education, and technical/financial assistance
 - Fostered relationships, facilitated meetings, and participated in work groups & conferences
- Planned an annual meeting banquet and silent auction annually (pre-covid)
 - Also produced a fully pre-recorded and pre-edited virtual annual meeting during the pandemic
- Supervised interns on an annual basis
 - Developed work plans, conducted trainings, and served as supervisor
- Assisted the District Manager and Board of Directors in creating and executing annual work plans
- Databased progress annually to track the CCCD's 5-year strategic plan goals
 - Also assisted with the updating of that plan for the next 5-year strategic plan

NJDEP/AmeriCorps Watershed Ambassador Program
Watershed Ambassador

Sept 2011 - July 2012

- Developed and delivered (50) K-12 water resource educational programming that addressed the NJ State Science Core Curriculum reaching over 1,500 children and community members
- Organized community events and projects such as stream cleanups, garden installations, Earth Day festivals, and environmental service days
- Facilitated full day volunteer training workshops with students & the public as part of the statewide volunteer monitoring initiative
- Recruited, managed, and trained volunteers for varying projects
- Monitored NJ waterways through visual and biological assessment protocols in coordination with the NJ Department of Environmental Protection's Division of Water Quality Monitoring & Standards Total Maximum Daily Load program
- Managed data entry into NJDEP online database
- Trained and certified in educational resources: Project WET, Project WILD, Project Aquatic WILD, and Project Learning Tree

BOARD OF DIRECTOR EXPERIENCE

Winchester RED Committee
Co-chair & Secretary

2019 – Present

The Winchester Revitalization & Economic Development (RED) Committee is a committee of the Town of Winchester that reports directly to the Board of Selectman. The mission of the RED committee is to work to uplift current & future business and activity in the town of Winchester, NH.

Notable roles & accomplishments:

- Lead organizer of the Winchester Local Food Festival since its inception in 2017.
- Growth of festival attendance from 150 in 2017 to nearly 500 attendees in 2019
- Collaborated with local organizations, businesses, and farms to run a successful annual event that provides free food and activities for the public.

TEDxKeene
Marketing & Event Experience Leader

Spring 2018 – Fall 2019

TEDxKeene is a community-organized, volunteer-run TEDx event, taking place annually in Keene, New Hampshire with a mission of sparking conversation and catalyzing community action by bringing together community representatives, where we showcase new ideas and elevate unheard voices of citizens across diverse disciplines and backgrounds.

Notable roles & accomplishments:

- As a member of the marketing team in year 1, I helped to build awareness of the event through press releases, newspaper articles, graphic design, and social media. (We sold out of tickets for this event)
- As the Event Experience Leader in year 2, I developed the vibe and experience for the audience. This included developing interactive activities and the PowerPoint presentations to aid the emcee and run of show.

OTHER WORK EXPERIENCE

Winchester A.C.C.E.S.S. Site Coordinator	May 2022 - present
U.S. Congressional Progressive Caucus (CPC), <i>Legislative Fellow</i>	May 2014 - Aug 2014
Food & Water Watch, <i>Regional Student Leader</i>	Sept 2014 - Dec 2014
Food & Water Watch, <i>Organizing Intern</i>	Jan 2014 - May 2014
Greenable Woodbridge Museum of the Future, <i>Museum Curator</i>	Jan 2011 – July 2011

EDUCATION

Master of Advocacy for Social Change and Sustainability Antioch University of New England	August 2015
Bachelor of Science in Environmental Studies Richard Stockton University	May 2010

REFERENCES AVAILABLE UPON REQUEST