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State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
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December 4, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:56 I, Reclassification of Positions, the Division of Personnel, Department of Administrative Services requests waiver approval of the attached classification decisions effective upon Governor and Executive Council action. Funding associated with each decision is detailed on the reclassification waiver.

EXPLANATION

RSA 21-I:56 I, states that any request for reclassification of a position to a different class series as provided in RSA 21-I:54 shall require the approval of the Governor and Council.

Attached please find the classification decisions reached by the Classification Section of the Division of Personnel. RSA 21-I:42 II, provides the responsibility to the Division of Personnel to prepare, maintain and periodically revise a position classification plan for all positions in the classified service, based upon similarity of duties performed and responsibilities assumed, so that the same qualifications may reasonably be required for, and the same schedule of pay may equitably be applied to, all positions in the same classification. In addition, RSA 21-I:42 III, states that the Division of Personnel shall be responsible for allocating the position of every employee in the classified service to one of the classifications in the classification plan.

The change in position allocation or classification for vacant positions under RSA 21-I:56 I, shall be effective upon approval by the Governor and Executive Council. For filled positions with a current incumbent, Personnel Rule 303.04 Response of Director, mandates that the effective date of the change in position allocation or classification shall be the first day of the pay period immediately following the written response made by the Director of Personnel. In cases where this rule applies, Governor and Executive Council action is requested retroactive to the date specified for that position.

A thorough analysis of the proposed change specific to each position, both within their respective agency, as well as within the state classification system, has been completed by the Division of Personnel classification staff. A waiver is respectfully requested to proceed with the classification process.

Respectfully Submitted,

Lorrie A. Rudis
Director of Personnel

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Environmental Services requests the reclassification of Filled position #42428, 17-2080 ENV ENGINEERS-5 , Pay Band 9, Pay Schedule SOC17, Hours 1950 to a 11-9120 NATRL SCIENCES MGRS-4, Pay Band 6, Pay Schedule SOC11, Hours 1950.

Division of Personnel (DOP) Reclassification Decision:

- 11-9120 NATRL SCIENCES MGRS-4, Pay Band 6, Pay Schedule SOC11, Hours 1950, effective October 4, 2024.

Rationale for Decision:

- The Department of Environmental Services is requesting to reclassify this position to 11-9120 NATRL SCIENCES MGRS-4 to plan, authorize and monitor long-term policies and strategies of the multi-disciplined Hazardous Waste Management Bureau and administer objectives for programs such as Hazardous Waste Certification and Pollution Prevention

- The position will oversee the funds appropriated to NHDES for assisting communities and their municipal solid waste facilities, plan, develop, and coordinate the department's pollution prevention and household hazardous waste programs, and oversee program managers responsible for implementing environmental programs and services for the Bureau.

- •The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Environment Services' organizational structure.

Funding Summary

1. This position is 100% Other Funded position.

2. Budgetary number/string 03-44-44-444010-53920000-010.

3. Filled position-effective date: 10/4/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $97,085

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$ 90,144	Salary	$105,647
Benefits	$ 55,534	Benefits	$ 58,867
Total	$145,678	Total	$164,514

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #9T2789, 15-2050 DATA SCIENTISTS-2, Pay Band 6, Pay Schedule SOC15, Hours 1950 to a 11-9150 SOC-CMTY SVC MGRS-2, Pay Band 3, Pay Schedule SOC11, Hours 1950.

Division of Personnel (DOP) Reclassification Decision:

- 11-9150 SOC-CMTY SVC MGRS-2, Pay Band 3, Pay Schedule SOC11, Hours 1950, effective November 15, 2024.

Rationale for Decision:

- The Department of Health and Human Services is requesting to reclassify this filled position from 15-2050 Data Scientists-2 to 11-9150 Social and Community Service Managers-2 to oversee the activities for the National Violent Death Reporting System (NVDRS) Grant.

- The position will function as the grant's Principal Investigator and will write the grant narrative, budget, and work plan as well as ensure grant deliverables for violent death data collection and quality assurance of data procedures and measures are met. This position will also lead strategy development for the State Unintentional Drug Overdose Reporting System (SUDORS) for the Overdose Data to Action in States (OD2A-S) Grant.

- The proposed duties are like those of other positions within the same occupational group and level currently operating at the agency and throughout the state and parallel the Broad Group Specification appropriately. The role is also appropriate within the agency's proposed organizational structure.

Funding Summary

1. This position is a 100% Federal Funded position.

2. Budgetary number/string 05-95-90-902010-50400000-059.

3. Filled position-effective date: 11/15/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $65,137

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$67,988	Salary	$ 75,758
Benefits	$15,187	Benefits	$ 37,146
Total	$83,175	Total	$112,904

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #44735, 49-2090 MISC ELEC REPAIRERS-1, Pay Band 3, Pay Schedule SOC49, Hours 2080 to a 47-2110 ELECTRICIANS - 5, Pay Band 7, Pay Schedule SOC47, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 47-2110 ELECTRICIANS - 5, Pay Band 7, Pay Schedule SOC47, Hours 2080, effective July 12, 2024.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 47-2110 ELECTRICIANS-5 to perform installing, troubleshooting, designing, modifying, altering, repairing and estimating for medium voltage electrical apparatus controls and equipment for light, heat, power, and other purposes.

- The position will plan and determine electrical layouts by reading and interpreting drawings or blueprints and operate proper test equipment such as voltmeters, ohmmeters, and other diagnostic tools to evaluate, monitor and repair electrical systems.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 85.41% General Funded position.
   This position is a 14.59% Other Funded position.

2. Budgetary number/string 05-95-94-940010-60960000-010.

3. Filled position-effective date: 7/12/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $51,235

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$55,370	Salary	$65,166
Benefits	$23,215	Benefits	$25,322
Total	$78,585	Total	$90,488

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health and Human Services requests the reclassification of Vacant position #16403, 35-3040 FOOD SVRS-1, Pay Band 1, Pay Schedule SOC35, Hours 2080 to a 49-9070 GENERAL RPR WKRS-4, Pay Band 4, Pay Schedule SOC49, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 49-9070 GENERAL RPR WKRS-4, Pay Band 4, Pay Schedule SOC49, Hours 2080, effective Upon G&C approval.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 49-9070 GENERAL REPAIR WORKERS-4 to inspect, maintain, troubleshoot, modify and install commercial and residential heating, ventilation, and air-conditioning (HVAC) systems for New Hampshire Hospital (NHH) and other related buildings maintained by the NHH Facilities Department.

- The position will perform routine preventive maintenance inspections and repairs on existing HVAC units and systems, diagnose electrical and mechanical faults and respond to emergency repair situations of HVAC equipment to maintain a functionally safe environment for all patients, staff and visitors.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Anticipated date of hire is: 1/24/2025 at Minimum Step.

4. Projected cost (Salary & Benefits) for remainder of FY 25: $29,893

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$26,657	Salary	$46,800
Benefits	$28,089	Benefits	$30,921
Total	$54,746	Total	$77,721

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #16479, 47-2030 CARPENTERS-3 , Pay Band 3, Pay Schedule SOC47, Hours 2080 to a 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080, effective July 12, 2024.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 49-9070 GENERAL REPAIR WORKERS-3 to manage and coordinate operations for repairs and maintenance of buildings, grounds, mechanical systems, and equipment to ensure peak efficiencies and maintain a safe environment.

- The position will plan, supervise, and perform corrective maintenance and repair work involving plumbing, heating, electrical, air conditioning, carpentry, painting and mechanical work to improve and maintain the installations, systems and appearance of the property.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Filled position-effective date: 7/12/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $41,984

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$40,393	Salary	$46,800
Benefits	$31,082	Benefits	$30,921
Total	$71,475	Total	$77,721

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #16483, 49-2090 MISC ELEC REPAIRERS-1, Pay Band 3, Pay Schedule SOC49, Hours 2080 to a 47-2110 ELECTRICIANS-5, Pay Band 7, Pay Schedule SOC47, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 47-2110 ELECTRICIANS-5, Pay Band 7, Pay Schedule SOC47, Hours 2080, effective July 12, 2024.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 47-2110 ELECTRICIANS-5 to perform installing, troubleshooting, designing, modifying, altering, repairing and estimating for medium voltage electrical apparatus controls and equipment for light, heat, power, and other purposes.

- The positions will plan and determine electrical layouts by reading and interpreting drawings or blueprints and operate proper test equipment such as voltmeters, ohmmeters, and other diagnostic tools to evaluate, monitor and repair electrical systems.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Filled position-effective date: 7/12/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $75,101

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$54,942	Salary	$ 65,166
Benefits	$23,122	Benefits	$ 48,967
Total	$78,064	Total	$114,133

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #16484, 49-9070 GENERAL RPR WKRS-5, Pay Band 5, Pay Schedule SOC49, Hours 2080 to a 47-2150 PLUMBERS-5, Pay Band 7, Pay Schedule SOC47, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 47-2150 PLUMBERS-5, Pay Band 7, Pay Schedule SOC47, Hours 2080, effective November 15, 2024.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 47-2150 PLUMBERS-5 to perform skilled technical work, at the journeyman level, in the work of installing plumbing and drainage under the direction of a Master Plumber in all state structures and grounds following recognized procedures and techniques of the plumbing trade.

- The position will complete assigned projects with quality workmanship by using hand or power tools to install, alter, or rebuild high pressure steam, water, and gas lines, valves, traps, drains, basins, faucets, electronic flush valves and faucets, lavatories, sinks, hydrants, and other plumbing fixtures and equipment, cutting and joining pipes.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Filled position-effective date: 11/15/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $53,961

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$58,049	Salary	$68,428
Benefits	$23,797	Benefits	$25,104
Total	$81,846	Total	$93,532

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #16486, 47-1010 SUPS CONSTRUCT WKRS-4 , Pay Band 6, Pay Schedule SOC47, Hours 2080 to a 49-9070 GENERAL RPR WKRS-5, Pay Band 5, Pay Schedule SOC49, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 49-9070 GENERAL RPR WKRS-5, Pay Band 5, Pay Schedule SOC49, Hours 2080, effective July 12, 2024.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting this position be reclassified to 49-9070 GENERAL REPAIR WORKERS-5 to be responsible for the construction, repair and maintenance of masonry and framed structures, finishes, doors, and windows, through supervision of the Structural Shop of the NHH Facilities Department.

- The position will directly assign and supervise the work of tradesmen including carpenters, laborers, and painters and participate with Facilities staff, contractors, customers, vendors, and other state agencies to assist in planning of work or specifying materials and system improvements.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Filled position-effective date: 07/12/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $57,309

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$ 58,749	Salary	$ 74,440
Benefits	$ 48,718	Benefits	$ 36,788
Total	$107,467	Total	$111,228

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #16487, 47-2030 CARPENTERS-4 , Pay Band 4, Pay Schedule SOC47, Hours 2080 to a 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080, effective July 12, 2024.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 49-9070 GENERAL REPAIR WORKERS-3 to manage and coordinate operations for repairs and maintenance of buildings, grounds, mechanical systems, and equipment to ensure peak efficiencies and maintain a safe environment.

- The position will plan, supervise, and perform corrective maintenance and repair work involving plumbing, heating, electrical, air conditioning, carpentry, painting and mechanical work to improve and maintain the installations, systems and appearance of the property.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Filled position-effective date: 07/12/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $49,981

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$ 51,064	Salary	$62,442
Benefits	$ 49,948	Benefits	$34,284
Total	$100,012	Total	$96,726

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #16488, 47-2030 CARPENTERS-3, Pay Band 3, Pay Schedule SOC47, Hours 2080 to a 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080, effective July 12, 2024.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 49-9070 GENERAL REPAIR WORKERS-3 to manage and coordinate operations for repairs and maintenance of buildings, grounds, mechanical systems, and equipment to ensure peak efficiencies and maintain a safe environment.

- The position will plan, supervise, and perform corrective maintenance and repair work involving plumbing, heating, electrical, air conditioning, carpentry, painting and mechanical work to improve and maintain the installations, systems and appearance of the property.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Filled position-effective date: 07/12/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $39,985

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$44,231	Salary	$48,651
Benefits	$45,566	Benefits	$31,319
Total	$89,797	Total	$79,970

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health and Human Services requests the reclassification of Vacant position #16506, 49-2090 MISC ELEC REPAIRERS-1, Pay Band 3, Pay Schedule SOC49, Hours 2080 to a 47-2110 ELECTRICIANS-5, Pay Band 7, Pay Schedule SOC47, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 47-2110 ELECTRICIANS-5, Pay Band 7, Pay Schedule SOC47, Hours 2080, effective upon G&C approval.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 47-2110 ELECTRICIANS-5 to perform installing, troubleshooting, designing, modifying, altering, repairing and estimating for medium voltage electrical apparatus controls and equipment for light, heat, power, and other purposes.

- The positions will plan and determine electrical layouts by reading and interpreting drawings or blueprints and operate proper test equipment such as voltmeters, ohmmeters, and other diagnostic tools to evaluate, monitor and repair electrical systems.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Anticipated date of hire is: 1/24/2025 at Minimum Step.

4. Projected cost (Salary & Benefits) for remainder of FY 25: $35,958

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$41,642	Salary	$59,779
Benefits	$31,343	Benefits	$33,711
Total	$72,985	Total	$93,490

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #16509, 47-1010 SUPS CONSTRUCT WKRS-1, Pay Band 3, Pay Schedule SOC47, Hours 2080 to a 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080, effective July 12, 2024.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 49-9070 GENERAL REPAIR WORKERS-3 to manage and coordinate operations for repairs and maintenance of buildings, grounds, mechanical systems, and equipment to ensure peak efficiencies and maintain a safe environment.

- The position will plan, supervise, and perform corrective maintenance and repair work involving plumbing, heating, electrical, air conditioning, carpentry, painting and mechanical work to improve and maintain the installations, systems and appearance of the property.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Filled position-effective date: 07/12/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $46,535

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$48,820	Salary	$59,054
Benefits	$21,793	Benefits	$22,787
Total	$70,613	Total	$81,841

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #16511, 47-2030 CARPENTERS-3, Pay Band 3, Pay Schedule SOC47, Hours 2080 to a 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080, effective July 12, 2024.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 49-9070 GENERAL REPAIR WORKERS-3 to manage and coordinate operations for repairs and maintenance of buildings, grounds, mechanical systems, and equipment to ensure peak efficiencies and maintain a safe environment.

- The position will plan, supervise, and perform corrective maintenance and repair work involving plumbing, heating, electrical, air conditioning, carpentry, painting and mechanical work to improve and maintain the installations, systems and appearance of the property.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Filled position-effective date: 07/12/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $49,238

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$45,115	Salary	$50,627
Benefits	$21,150	Benefits	$31,743
Total	$66,265	Total	$82,370

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #30885, 49-2090 MISC ELEC REPAIRERS-1, Pay Band 3, Pay Schedule SOC49, Hours 2080 to a 47-2110 ELECTRICIANS - 5, Pay Band 7, Pay Schedule SOC47, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 47-2110 ELECTRICIANS - 5, Pay Band 7, Pay Schedule SOC47, Hours 2080, effective July 12, 2024.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 47-2110 ELECTRICIANS-5 to perform installing, troubleshooting, designing, modifying, altering, repairing and estimating for medium voltage electrical apparatus controls and equipment for light, heat, power, and other purposes.

- The position will plan and determine electrical layouts by reading and interpreting drawings or blueprints and operate proper test equipment such as voltmeters, ohmmeters, and other diagnostic tools to evaluate, monitor and repair electrical systems.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Filled position-effective date: 7/12/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $53,151

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$41,642	Salary	$65,166
Benefits	$31,343	Benefits	$24,478
Total	$72,985	Total	$89,644

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #30891, 47-2140 PAINTERS-1, Pay Band 2, Pay Schedule SOC47, Hours 2080 to a 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080, effective July 12, 2024.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 49-9070 GENERAL REPAIR WORKERS-3 to manage and coordinate operations for repairs and maintenance of buildings, grounds, mechanical systems, and equipment to ensure peak efficiencies and maintain a safe environment.

- The position will plan, supervise, and perform corrective maintenance and repair work involving plumbing, heating, electrical, air conditioning, carpentry, painting and mechanical work to improve and maintain the installations, systems and appearance of the property.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Filled position-effective date: 7/12/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $34,206

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$41,866	Salary	$44,990
Benefits	$20,284	Benefits	$20,291
Total	$62,150	Total	$65,281

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #30895, 49-1010 SUPS INSTL-RPR WKRS-3, Pay Band 5, Pay Schedule SOC49, Hours 2080 to a 47-2110 ELECTRICIANS - 6, Pay Band 8, Pay Schedule SOC47, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 47-2110 ELECTRICIANS - 6, Pay Band 8, Pay Schedule SOC47, Hours 2080, effective July 12, 2024.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 47-2110 ELECTRICIANS-6 to perform skilled installation, preventative maintenance, repair and modification of electrical systems and equipment in a wide variety of settings at the level of a licensed master electrician and conduct routine, periodic, or special inspections to determine repair and maintenance work necessary to prevent breakdowns of facilities and equipment.

- The position will plan the layout and installation of electrical wiring, equipment, or fixtures, based on job specifications and local codes, to effectively execute projects in collaboration with architects, engineers, general contractors, and other tradespeople and coordinate, direct, and train a variety of tradesmen in the installation, maintenance, or repair of electrical wiring, equipment, or fixtures for new and/or renovation projects.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Filled position-effective date: 7/12/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $58,188

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$ 74,109	Salary	$ 77,418
Benefits	$ 27,284	Benefits	$ 38,957
Total	$103,393	Total	$116,375

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health & Human Services requests the reclassification of Filled position #40377, 37-2010 BLDG CLEANING WKRS-2, Pay Band 2, Pay Schedule SOC37, Hours 2080 to a 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080.

Division of Personnel (DOP) Reclassification Decision:

- 49-9070 GENERAL RPR WKRS-3, Pay Band 3, Pay Schedule SOC49, Hours 2080, effective November 15, 2024.

Rationale for Decision:

- The Department of Health and Human Services – New Hampshire Hospital is requesting to reclassify this position to 49-9070 GENERAL REPAIR WORKERS-3 to manage and coordinate operations for repairs and maintenance of buildings, grounds, mechanical systems, and equipment to ensure peak efficiencies and maintain a safe environment.

- The position will plan, supervise, and perform corrective maintenance and repair work involving plumbing, heating, electrical, air conditioning, carpentry, painting and mechanical work to improve and maintain the installations, systems and appearance of the property.

- The proposed supplemental job description meets the standards of the broad specification and is appropriate to the Department of Health and Human Services' – New Hampshire Hospital organizational structure.

Funding Summary

1. This position is a 68.49% General Funded position.
   This position is a 31.51% Other Funded position.

2. Budgetary number/string 05-95-94-940010-84100000-010.

3. Filled position-effective date: 11/15/2024

4. Projected cost (Salary & Benefits) for remainder of FY 25: $35,140

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$29,491	Salary	$41,517
Benefits	$28,705	Benefits	$19,393
Total	$58,196	Total	$60,910

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health and Human Services requests the reclassification of Vacant position #12154, 43-4160 HUMAN RES ASSTS-3, Pay Band 3, Pay Schedule SOC43, Hours 1950 to a 13-1070 HUMAN RES WKRS-4, Pay Band 5, Pay Schedule SOC13, Hours 1950.

Division of Personnel (DOP) Reclassification Decision:

- 13-1070 HUMAN RES WKRS-4, Pay Band 5, Pay Schedule SOC13, Hours 1950, effective Upon G&C approval.

Rationale for Decision:

- The Department of Health and Human Services is requesting to reclassify this vacant position from 43-4160 Human Resources Assistants, Except Payroll and Timekeeping-3 to 13-1070 Human Resources Workers-4.

- The position will provide support to the Talent Acquisition Manager in building recruitment pipelines by sourcing all viable applicants with a focus on the 24/7 facilities and areas with high turnover. This position will develop and implement a DHHS Internship program, provide support in managing external recruitment platforms, and attend external recruitment events.

- The proposed duties are like those of other positions within the same occupational group and level currently operating at the agency and throughout the state and parallel the Broad Group Specification appropriately. The role is also appropriate within the agency's proposed organizational structure.

Funding Summary

1. This position is a 71.91% General Funded position.
   This position is a 28.09% Federal Funded position.

2. Budgetary number/string 05-95-95-953010-56770000-010.

3. Anticipated date of hire is: 1/10/2025 at Minimum Step.

4. Projected cost (Salary & Benefits) for remainder of FY 25: $34,285

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$30,904	Salary	$49,530
Benefits	$29,012	Benefits	$31,507
Total	$59,916	Total	$81,037

Division of Personnel
Reclassification Waiver Per Chapter 21-I:56
Governor and Council Meeting Date: December 4, 2024

Reclassification Request:

- The Department of Health and Human Services requests the reclassification of Vacant position #16575, 15-2050 DATA SCIENTISTS-4, Pay Band 8, Pay Schedule SOC15, Hours 1950 to a 13-1110 MANAGEMENT ANALYSTS-7, Pay Band 10, Pay Schedule SOC13, Hours 1950.

Division of Personnel (DOP) Reclassification Decision:

- 13-1110 MANAGEMENT ANALYSTS-7, Pay Band 10, Pay Schedule SOC13, Hours 1950, effective upon G&C approval.

Rationale for Decision:

- The New Hampshire Department of Health and Human Services (DHHS) is reclassifying this vacant position to 13-1110 Management Analysts-7 to serve as a Health Care Data Systems and Data Integration Administrator in the Data Analytics & Reporting Unit of the Bureau of Program Quality (BPQ).

- The position will administer the daily operations of health and human services related data management processes throughout DHHS and authorize the development and implementation of strategies, standards, policies, and procedures. This role will ensure compliance, monitor legislation and regulatory changes related to data integrity, supervise BPQ staff, and facilitate health care data systems activities across DHHS divisions and programs.

- The proposed duties are like those of other positions within the same Occupational Group and level currently operating at the agency and throughout the state and parallel the Broad Group Specification appropriately. The role is also appropriate within the agency's proposed organizational structure.

Funding Summary

1. This position is a 57.05% General Funded position.
   This position is a 42.95% Federal Funded position.

2. Budgetary number/string 05-95-95-955010-66370000-010.

3. Anticipated date of hire is: 1/10/2025 at Minimum Step.

4. Projected cost (Salary & Benefits) for remainder of FY 25: $50,306

5. Total FY 25 Budgeted and Projected Annual Cost:

Total FY 25 Budgeted:		Projected Annual Cost:	
Salary	$ 89,054	Salary	$ 79,365
Benefits	$ 55,306	Benefits	$ 39,541
Total	$144,400	Total	$118,906