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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

NEW HAMPSHIRE HOSPITAL

Lori A. Weaver
Commissioner

Ellen M. Lapointe
Chief Executive Officer

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November 19, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:54, authorize the Department of Health & Human Services, New Hampshire Hospital to **retroactively** continue one filled, full-time temporary 29-2050 Health Practice Tech-1 (Dietician Assistant), Position #8T3138, SOC29 wage schedule, pay band 2, effective retroactive to September 30, 2024, upon Governor and Council approval, through September 30, 2025. 69% General Funds, 31% Other Funds (provider fees).

Funding is available in account NHH – Facility/Patient Support as follows:

		FY2025	FY2026
05-95-094-940010-84100000-050-500109 Personal Svcs Temp		$ 24,000	$ 8,000
05-95-094-940010-84100000-060-500602 Benefits		$ 13,000	$ 4,300
	Total	$ 37,000	$12,300

EXPLANATION

The Department requests **retroactive** approval to extend the filled Dietician Assistant, Position #8T3138, which expired on September 30, 2024. This request is retroactive due to an administrative oversight that occurred. The agency has instituted a process to proactively monitor expiration dates to prevent untimely requests in the future.

The Dietitian Assistant position is currently filled and provides direct care to patients with meals that are nutritionally adequate, accurate with the prescriber orders, and compliant with food safety regulations. The position is crucial in maintaining compliance with The Joint Commission standards. This position was created in September 2022 after the submission of the FY 24/25 biennial budget request and was not converted during the budget process. The Department included funding for this position in its FY26/27 agency budget submission.

Your favorable consideration of this request would be greatly appreciated.

Respectfully Submitted,

Maureen Harn

for:

Lori A. Weaver
Commissioner