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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC HEALTH SERVICES
29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

Lori A. Weaver
Commissioner

Iain N. Watt
Director

October 21, 2024

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Public Health Services, to accept and expend funds from the Centers for Disease Control and Prevention (CDC) to fund New Hampshire's Tobacco Prevention and Cessation Program in the amount of $177,442 effective upon approval by the Fiscal Committee and Governor and Executive Council through June 30, 2025, and further authorize the funds to be allocated as follows. 100% Federal Funds.

05-095-090-904510-32240000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: PUBLIC HEALTH DIVISION, BUREAU OF PREVENTION & WELLNESS, TOBACCO PREVENTION AND CESSATION

SFY 25

Class-Account	Description	Current Adjusted Authorized	Requested Action	Revised Adjusted Authorized
Revenue				
000-403754-16	Federal Funds	$ 1,171,383	$ 177,442	$ 1,348,825
	General Funds	$ 960,107	$ -	$ 960,107
	Total Revenue:	**$ 2,131,490**	**$ 177,442**	**$ 2,308,932**
Expense				
010-500100	Personal Services Perm Class	$ 418,276	$ -	$ 418,276
020-500200	Current Expenses	$ 27,813	$ 177,442	$ 205,255
026-500251	Organizational Dues	$ 1,000	$ -	$ 1,000
030-500311	Equipment New Replacement	$ 1,500	$ -	$ 1,500
037-500173	Technology - Hardware	$ 1,000	$ -	$ 1,000

Class-Account	Description	Current Adjusted Authorized	Requested Action	Revised Adjusted Authorized
038-500175	Technology - Software	$ 1,000	$ -	$ 1,000
039-500188	Telecommunications	$ 3,600	$ -	$ 3,600
041-500801	Audit Fund Set Aside	$ 3,169	$ -	$ 3,169
042-500620	Additional Fringe Benefits	$ 24,475	$ -	$ 24,475
060-500601	Benefits	$ 183,116	$ -	$ 183,116
066-500543	Employee Training	$ 500	$ -	$ 500
070-500704	In-State Travel Reimbursement	$ 2,000	$ -	$ 2,000
074-500589	Grants for Pub Asst and Relief	$ 278,241	$ -	$ 278,241
080-500710	Out-of State Travel	$ 12,000	$ -	$ 12,000
102-500731	Contracts for Program Services	$ 1,173,800	$ -	$ 1,173,800
	Total Expense:	**$ 2,131,490**	**$ 177,442**	**$ 2,308,932**

EXPLANATION

This request is being made to accept grant funds from the Centers for Disease Control and Prevention (CDC) Office on Smoking and Health (OSH) to administer the New Hampshire Tobacco Prevention and Cessation Program (TPCP) Grant, which supports the achievement of National Tobacco Control goals.

The grant funds serve to address teen and adult smoking and support prevention and cessation efforts. Goals of this work include preventing the initiation of tobacco use among youth and adults, eliminating exposure to secondhand smoke, promoting quitting among tobacco users, and identifying and eliminating disparities in tobacco use rates among different populations. These funds are being carried forward from previous grant periods from salary, benefits, and cost allocation due to staff position vacancies. CDC is allowing these funds to be made available for use in the current grant period.

TPCP will use these funds to provide education, training and technical assistance for schools, behavioral health settings and communities throughout the state in key practices for reducing initiation of and dependence on any tobacco product.

The funds are to be budgeted as follows:

Class 020 Funds will be used to sponsor youth coalitions, Regional Public Health Networks, and community partners to participate in training to inform community call-to action initiatives, and community health organizations to provide tobacco use prevention education, training and evidence-based cessation interventions.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: The funds are provided for a specified purpose by the CDC as defined in the Notice of Grant Award and cannot be used to offset General Funds.

Area served: Statewide

Source of Funds: 100% Federal funds through the five-year Cooperative Agreement between the US Department of Health and Human Services, Centers for Disease Control and Prevention, Office on Smoking and Health and the NH Tobacco Prevention and Cessation Program.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully Submitted,

for:

Lori A. Weaver
Commissioner

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 5 NU58DP006786-05-00
FAIN# NU58DP006786
Federal Award Date: 04/18/2024

Recipient Information

1. Recipient Name
NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES
129 Pleasant St
New Hampshire Dept of Health and Human Services
Concord, NH 03301-3852
[NO DATA]

2. Congressional District of Recipient
02

3. Payment System Identifier (ID)
1026000618B3

4. Employer Identification Number (EIN)
026000618

5. Data Universal Numbering System (DUNS)
011040545

6. Recipient's Unique Entity Identifier (UEI)
LA2HR1U97VC6

7. Project Director or Principal Investigator
Tanya Dumont
Tanya.Dumont@Dhhs.Nh.Gov
603-271-0855

8. Authorized Official
Ms. Richelle Swanson
AO / Financial Administrator
Richelle.Swanson@dhhs.nh.gov
603-271-4613

Federal Agency Information
CDC Office of Financial Resources

9. Awarding Agency Contact Information
Ms. Caloria Osborne
GMS
ubc7@cdc.gov
404-718-3535

10. Program Official Contact Information
Ms. Lorraine Reed
Public Health Advisor
ihv1@cdc.gov
770-488-6586

Federal Award Information

11. Award Number
5 NU58DP006786-05-00

12. Unique Federal Award Identification Number (FAIN)
NU58DP006786

13. Statutory Authority
317(K)(2) 42 USC 247B(K)(2)

14. Federal Award Project Title
NH Tobacco Prevention and Cessation Program (TPCP) is committed to implementing evidence-based, policy systems and environmental strategies and activities to lower tobacco use and exposure.

15. Assistance Listing Number
93.387

16. Assistance Listing Program Title
National and State Tobacco Control Program

17. Award Action Type
Non-Competing Continuation

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19.	**Budget Period Start Date** 04/29/2024 - **End Date** 04/28/2025	
20.	**Total Amount of Federal Funds Obligated by this Action**	$1,144,210.00
	20a. Direct Cost Amount	$1,144,210.00
	20b. Indirect Cost Amount	$0.00
21.	Authorized Carryover	$0.00
22.	Offset	$0.00
23.	Total Amount of Federal Funds Obligated this budget period	$0.00
24.	**Total Approved Cost Sharing or Matching, where applicable**	$0.00
25.	**Total Federal and Non-Federal Approved this Budget Period**	$1,144,210.00
26.	**Period of Performance Start Date** 06/29/2020 - **End Date** 04/28/2025	
27.	Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance	$5,530,349.00

28. Authorized Treatment of Program Income
ADDITIONAL COSTS

29. Grants Management Officer – Signature
Natasha Jones
Grants Management Officer

30. Remarks

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

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Recipient Information

Recipient Name
NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES
129 Pleasant St
New Hampshire Dept of Health and Human Services
Concord, NH 03301-3852
[NO DATA]

Congressional District of Recipient
02

Payment Account Number and Type
1026000618B3

Employer Identification Number (EIN) Data
026000618

Universal Numbering System (DUNS)
011040545

Recipient's Unique Entity Identifier (UEI)
LA2HR1U97VC6

31. Assistance Type
Cooperative Agreement

32. Type of Award
Other

33. Approved Budget
(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only
II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	$337,800.00
b. Fringe Benefits	$157,637.00
c. Total Personnel Costs	$495,437.00
d. Equipment	$0.00
e. Supplies	$3,926.00
f. Travel	$15,613.00
g. Construction	$0.00
h. Other	$153,659.00
i. Contractual	$475,575.00
j. TOTAL DIRECT COSTS	$1,144,210.00
k. INDIRECT COSTS	$0.00
l. TOTAL APPROVED BUDGET	$1,144,210.00
m. Federal Share	$1,144,210.00
n. Non-Federal Share	$0.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
3-9390L46	20NU58DP006786	DP	41.51	93.387	$0.00	75-X-0948
4-9390ME0	20NU58DP006786	DP	41.51	93.387	$1,144,210.00	75-X-0948

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	$0.00	$0.00	$0.00
Fringe Benefits	$0.00	$0.00	$0.00
Travel	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00
Supplies	$0.00	$0.00	$0.00
Contractual	$0.00	$0.00	$0.00
Construction	$0.00	$0.00	$0.00
Other	$0.00	$1,705.00	$1,705.00
Total	$0.00	$1,705.00	$1,705.00

AWARD ATTACHMENTS

NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES 5 NU58DP006786-05-00

1. Terms and Conditions

AWARD INFORMATION

Incorporation: In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at https://www.cdc.gov/grants/federal-regulations-policies/index.html, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number DP20-2001, entitled National and State Tobacco Control Program, and application dated January 26, 2024, as may be amended, which are hereby made a part of this Non-research award, hereinafter referred to as the of Award (NOA).

Total Approved Funding is included in Summary Federal Award Financial Information on page 1 of the NOA. All future year funding will be based on satisfactory programmatic progress and the availability of funds.

The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third-party in-kind contribution when applicable.

Note: Refer to the Payment Information section for Payment Management System (PMS) subaccount information.
Notice
***Approved* Component Funding:** The NOFO provides for the funding of multiple components under this award. For this NOA, the approved funding level for each component is shown below:

NOFO Component	Amount
Component I	**$ 1,078,777**
Component II	**$ 65,433**

Financial Assistance Mechanism: Cooperative Agreement

Technical Review: Within 5 days of this Notice of Award's (NOA) issue date, the Technical Review will be accessible to the recipient in GrantSolutions Grant Notes. Contact the assigned Program Officer indicated in the NOA with any questions regarding this document or any follow up requirements and timelines set forth therein.

Substantial Involvement by CDC: This is a cooperative agreement and CDC will have substantial programmatic involvement after the award is made. Substantial involvement is in addition to all post-award monitoring, technical assistance, and performance reviews undertaken in the normal course of stewardship of federal funds.

CDC program staff will assist, coordinate, or participate in carrying out effort under the award, and recipients agree to the responsibilities as detailed in the NOFO and included below.

- Providing technical assistance to revise annual work plans.
- Assisting in advancing program activities to achieve project outcomes.
- Providing scientific subject matter expertise and resources.
- Collaborating with recipients to develop evaluation plans that align with CDC evaluation activities.

- Providing technical assistance on recipient's evaluation and performance measurement plan.
- Providing ongoing training, technical assistance, and consultation on policy, systems, and environmental strategies and activities for tobacco control, including tobacco use and dependence treatment strategies and activities.
- Providing up-to-date information that includes dissemination of best practices for tobacco prevention and control.
- Informing and educating recipients and other partners about evidence-based policy, systems, and environmental strategies and activities for tobacco control through workshops, conferences, training, electronic and verbal communication, including the National Conference on Tobacco or Health.
- Identifying, developing, and disseminating education media campaign materials for use by programs; facilitating coordination of education media ads between programs; providing technical assistance on design, implementation, and evaluation of media.
- Providing monthly National Tobacco Control Program, Media Network, and periodic Evaluation Technical Assistance webinars to provide updates from subject matter experts about relevant tobacco-related topics and issues.
- Maintaining electronic mechanisms for information sharing, program planning, and progress reporting.
- Developing and maintaining partnerships with federal and non-federal organizations to assist in tobacco control and maintain a national infrastructure that complements the state infrastructure.
- Serving as a resource to recipients in identifying and eliminating tobacco-related disparities among population groups.
- Maintaining a website with access to a data warehouse containing comparable measures of tobacco use and dependence prevention and control from different data sources.
- Helping identify gaps in the evidence-base of tobacco control and prioritizing efforts to fill those gaps; providing training and technical assistance on publications and opportunities for dissemination of program evaluation findings.
- Serving as a convener and resource for the continued expansion of the evidence-base of tobacco control.
- Providing technical assistance, as requested, for developing impact statements and publishing selected statements on the CDC/OSH website as appropriate.
- Providing technical assistance, as requested, on the submission of data to the National Quitline Data Warehouse (NQDW).
- Facilitating development of the evidence base especially in areas of innovative strategies in reaching populations disproportionately impacted by tobacco use and dependence and associated disease, disability, and death through tobacco use and dependence treatment initiatives.
- Collecting and analyzing data that can be used to monitor and evaluate tobacco use and dependence treatment initiatives.
- Disseminating the Weekly Dose newsletter containing pertinent information regarding tobacco-related topics and NOFO-related information.
- Providing access to CDC's Office on Smoking and Health Media Campaign Resource Center.
- Collaborating with the Food and Drug Administration to provide information related to regulatory action.
- Providing data visualization training and technical assistance.

- Providing a Tobacco Control Network, Communities of Practice, and tailored webinars that include lessons learned from peers, and opportunities for tailored technical assistance and sustainability planning.
- Providing 12-month on-boarding support for new tobacco control program managers.
- Providing leadership development through the OSH Leadership and Sustainability School for program managers.

Direct Assistance (DA): The DA award amount is shown on page 3 of the NOA for **SAS License** in this budget period.

Expanded Authority: The recipient is permitted the following expanded authority in the administration of the award.

☒ Carryover of unobligated balances from one budget period to a subsequent budget period. Unobligated funds may be used for purposes within the scope of the project as originally approved. Recipients will report use, or intended use, of carried over unobligated funds in Section 12 "Remarks" of the annual Federal Financial Report. If the GMO determines that some or all of the unobligated funds are not necessary to complete the project, the GMO may restrict the recipient's authority to automatically carry over unobligated balances in the future, use the balance to reduce or offset CDC funding for a subsequent budget period, or use a combination of these actions.

FUNDING RESTRICTIONS AND LIMITATIONS

Indirect Costs:

Indirect costs are not approved for this award, because indirect costs were not requested or an approved Indirect Cost Rate Agreement has not been established. To have indirect costs approved for this grant, submit an approved indirect cost rate agreement to the grants management specialist no later than May 29, 2024.

PAYMENT INFORMATION

Payment Management System Subaccount: Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified beginning on the bottom of Page 2 of the Notice of Award must be known in order to draw down funds.

CLOSEOUT REQUIREMENTS

Standard closeout reporting requirements are identified in the General Terms and Conditions, which are published on the CDC website at https://www.cdc.gov/grants/federal-regulations-policies/index.html.

Final Performance Progress and Evaluation Report: This report should include the information specified in the NOFO and is submitted 120 days following the end of the period of performance via www.grantsolutions.gov . At a minimum, the report will include the following:

- Statement of progress made toward the achievement of originally stated aims.

- Description of results (positive or negative) considered significant.
- List of publications resulting from the project, with plans, if any, for further publication.

Additional guidance may be provided by the GMS and found at: https://www.cdc.gov/grants/already-have-grant/index.html.

AWARD HISTORY

Chronic Disease - Tobacco

AU 32240000

		Award Amt	Expended per FFR
A	NH Tobacco Prevention and Cessation Program		
	NU58DP006786		
	Expanded Authority allowed	953,509	
	NU58DP006786-01 Authorized Carryover		723,274
B	Award Ending 4/28/2022		
	NU58DP006786-02	1,144,210	
	NU58DP006786-02 Authorized Carryover		1,183,212
	Award Ending 4/28/23		
	NU58DP006786-03	1,144,210	
	NU58DP006786-03 Authorized Carryover		969,403
	Award Ending 4/28/2024	1,144,210	
	NU58DP006786-04		1,203,998
	NU58DP006786-04 Authorized Carryover		
	Award Ending 4/28/2025	1,144,210	
	NU58DP006786-05		101,637
	NU58DP006786-05 Authorized Carryover		
C	Expended through **6/30/24**	(4,181,524)	
D	Unobligated Balance Unable to Spend		
E	Award Balance 7/1/24	$ 1,348,825	
F	SFY 25 Appropriation **	(1,148,305)	
G	Balance Forward	(23,078)	
H	**Available to Accept in SFY 25**	**177,442**	
I	Amount Requested this Action	177,442	

**** SFY 25 Appropriation**

	010-090-32240000	Current	OYR	Total	This Action	Revised Budget
J	Tobacco	1,148,305	23,078	1,171,383	177,442	1,348,825
	Total	1,148,305	23,078	1,171,383	177,442	1,348,825