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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC STABILITY

Lori A. Weaver
Commissioner

Karen E. Hebert
Director

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November 18, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic Stability, to pay the National Association for State Community Services Programs (NASCSPP) (VC#171349 B001), Washington, DC in the amount of \$3,174.22 for annual membership dues effective upon Governor and Council approval for the period from January 1, 2025 through December 31, 2025. Funding source: 100% Federal Funds.

05-95-45-450010-7148 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: HUMAN SERVICES-DEHS, BUREAU OF FAMILY ASSISTANCE, CSBG

State Fiscal Year	Class / Account	Job Number	Class Title	Total Amount
2025	026-500251	45012183	Memberships	\$3,174.22

EXPLANATION

The purpose of this request is payment for membership of the Community Service Block Grant (CSBG) program to the National Association for State Community Services Programs (NASCSPP) for the period of January 1, 2025 through December 31, 2025. Membership in this association is essential in the oversight of community action programs.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions.

1. How long has this organization been in existence and how long has this agency been a member of this organization?

NASCSP was formed in 1978 by State Administrators. NASCSP cannot determine exactly how long NH has been a member due to paper records no longer being available; however, their best estimate is since 1978.

2. Is there any other organization that provides the same or similar benefits which your agency belongs to?

No.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

There are 49 other states that maintain membership. The NH Department of Energy is a member under the Weatherization Assistance Program (WAP). However, that membership does not cover DHHS – CSBG membership.

4. How is the due's structure established? (Standard fee for all states, based on population, based on other criteria, etc.)

The dues rates use a base dues amount and a percentage of state allocation of federal funds for each state. Increases occurred this way through 2008. In 2015 the dues were increased by \$1,000 for calendar year 2016. In 2022, the membership approved a 25% dues increase, capped at \$1,000, for calendar year 2023. Beginning in 2024, dues increase 2% each year.

5. What benefit does the state receive from participating in this membership?

There are numerous benefits to participation in NASCSP listed below:

- Access to member-only publications and training events.
- Access to current information on critical issues, research, and resources through daily communications.
- Access to member-only website portal with information, resources, and news specific to CSBG.
- Access to systems that identify state, regional, and local program impacts, accomplishments, and innovative service delivery support.
- Coordination and dissemination of information on antipoverty and energy efficiency efforts to our federal funders, Office of Community Services.
- Platforms for national and state-wide collaboration focused on program-specific requirements, guidelines, and needs.
- National conferences, regional trainings, and webinars led by experienced peer administrators and industry experts.
- Program-specific orientation for state offices related to federally required monitoring, data reporting, performance management, and state manager training.
- Discounted registration costs for conference rates and exclusive access to federal and regional partner panels.
- Customized on-site and/or virtual training opportunities for state office staff to provide contracting, state plan development, annual reporting, monitoring, best practices, etc.
- Access to peer-to-peer information and requests for NASCSP members.
- Technical support to benefit program growth, progress, and successful performance management.

6. Are training or educational research materials included in the membership? If so, is the cost included? Explain in detail.

Yes. All materials provided in the above noted training, research, education and technical assistance are covered by membership dues.

7. Is the membership required in order to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

Membership is not required to receive federal grants or for licensing or certification exams.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

No, currently there is one state employee scheduled to attend the Winter Training Conference in Arlington, VA from February 3 – 7, 2025. Cost of materials and registration is covered by the membership dues. The cost of travel and accommodations is not covered. Currently, there are plans to attend the Annual Training Conference in the Fall of 2025 that involves travel in Chicago, IL from September 22 – 26, 2025.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

The CSBG Administrator, Marc Tremblay, is directly involved as a committee member of the State Management Work Group II.

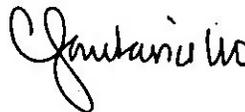
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

NASCSP works closely with the Office of Community Services which funds CSBG to provide support and technical assistance for state offices related to federally required monitoring, data reporting, performance management, and state manager training.

Should the Governor and Council not approve this request, the Department may not have the most timely and accurate information available on federal programs, federal funding, and interpretation of proposed laws and rules, which is necessary for the efficient administration of Department programs.

Source of Funds: 100% Federal Funds.

Respectfully Submitted,



for:

Lori A. Weaver
Commissioner



NASCSP |

NATIONAL ASSOCIATION FOR STATE COMMUNITY SERVICES PROGRAMS

2025 NASCSP MEMBERSHIP DUES INVOICE

TO: Marc Tremblay
CSBG Administrator, New Hampshire Department of Health & Human Services

FROM: National Association for State Community Services Programs (NASCSP)

RE: Membership Dues

INVOICE#: NH-NASCSP2025-CSBG

DATE: September 30, 2024

2025 CSBG Dues \$3174.22

Membership covers services from January 1, 2025, through December 31, 2025

****NEW ADDRESS** - Please make checks payable to NASCSP and remit to:**

National Association for State Community Services Programs
PO Box 640037
Pittsburgh, PA 15264-0037

Federal ID # 57-0715943
Dun # 849157102

Payment due by December 31, 2024. Dues are considered delinquent after April 1, 2025.

THANK YOU

LEADERSHIP

Beverly Buchanan, President, AR
Melanie Sanford, Vice President, MI
Rhea Woods, Secretary, LA
Adrian Angel, Treasurer, IL

LEADERSHIP

Matt Fitzgerald, CSBG Program Chair, VA
Cheryl Williams, Executive Director

CONTACT

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