



New Hampshire Fish and Game Department

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October 23, 2024

The Honorable Ken Weyler, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 206: 33-b, authorize the transfer of \$51,500 from the New Hampshire Fish and Game Fund Reserve to the Fish and Game FY 2025 Operating Budget effective upon Fiscal Committee and Governor and Council approval through June 30, 2025.

HATCHERIES						
03-75-75-752020-21320000						
Fiscal Year 2025						
Class	Expense Account	Class Description	Revenue Account	Current Budget	Requested Change	Adjusted Budget
000		FEDERAL FUNDS	404650-16	\$1,179,486	\$0	\$1,179,486
005		FISH and GAME FUNDS	000020	3,009,431	35,000	3,044,431
Total				\$4,188,917	\$35,000	\$4,223,917
Expense						
010	500100	PERSONAL SERVICES -		\$1,516,479	\$0	\$1,516,479
018	500106	OVERTIME		221,960	0	221,960
019	500105	HOLIDAY PAY		13,965	0	13,965
020	500200	CURRENT EXPENSES		689,918	0	689,918
023	500291	HEAT,ELECTRICITY, WATER		365,150	0	365,150
030	500311	EQUIPMENT		39,330	0	39,330
041	500801	AUDIT FUND SET ASIDE		1,119	0	1,119
047	500240	OWN FORCES MAINTENANCE		56,058	0	56,058
048	500226	CONTRACTUAL MAINTENANCE		146,315	0	146,315
050	500109	PERSONAL SERVICES -		56,108	0	56,108
060	500602	BENEFITS		1,042,155	0	1,042,155
070	500704	IN STATE TRAVEL		50	0	50
080	500710	OUT OF STATE TRAVEL		3,000	0	3,000
103	502664	CONTRACTS FOR OPERATIONAL	000020	37,310	35,000	72,310
Total				\$4,188,917	\$35,000	\$4,223,917

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BUSINESS MANAGEMENT						
03-75-75-750520-21100000						
Fiscal Year 2025						
Class	Expense Account	Class Description	Revenue Account	Current Budget	Requested Change	Adjusted Budget
000		FEDERAL FUNDS	404526-16	\$74,864	\$0	\$74,864
005		FISH and GAME FUNDS	000020	1,957,412	16,500	1,973,912
Total				\$2,032,276	\$16,500	\$2,048,776
Expense						
010	500100	PERSONAL SERVICES -		\$322,182	\$0	\$322,182
020	500200	CURRENT EXPENSES		22,000	0	22,000
022	500255	RENTS-LEASES OTHER THAN ST		3,100	0	3,100
026	500251	ORGANIZATIONAL DUES		41,500	0	41,500
030	500311	EQUIPMENT		1,000	0	1,000
039	500191	TELECOMMUNICATIONS		30,300	0	30,300
040	500800	INDIRECT COST		307,343	0	307,343
041	500801	AUDIT FUND SET-ASIDE		70	0	70
043	500401	DEBT SERVICE-TREASURY	000020	200,000	16,500	216,500
049	5849XX	TSFR TO OTHER STATE AGENCIES		9,497	0	9,497
060	500602	BENEFITS		185,279	0	185,279
064	586414	RET PENSION BENE HEALTH INS		908,905	0	908,905
070	500704	IN STATE TRAVEL		100	0	100
080	500710	OUT OF STATE TRAVEL		1,000		1,000
Total				\$2,032,276	\$16,500	\$2,048,776

EXPLANATION

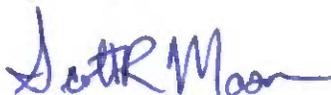
Accounting Unit 21320000, Class 103, Contracts for Operational Services, is being increased by \$35,000 to cover the contractual costs of having the water tested at our six fish hatcheries. The contract cost increased significantly over this fiscal year but when developing the current biennial budget, this increase in costs was unknown.

Accounting Unit 21100000, Class 043, Debt Service to Treasury, is being increased by \$16,500 to cover the total cost of bond and interest payments due for fiscal year 2025. The Department slightly under-budgeted our debt obligation. These expenses were not included in the budget as they were unanticipated.

The following information is provided in accordance with the budget Officer's instructional memorandum dated April 17, 1985 to support the before written requested actions.

1. Does this transfer involve continuing programs or one-time projects? **Continuing programs.**
2. Is this transfer required to maintain existing program levels or will it increase the program level? **Maintain existing program levels.**
3. Cite any requirements that make this program necessary. **No Requirements.**
4. Identify the source of the funds on all accounts listed on this transfer. **Unrestricted Fish and Game Funds.**
5. Will there be any effect on revenue if this transfer is not approved or disapproved? **Unknown**
6. Are funds expected to lapse if this transfer is not approved? **Yes.**
7. Are personnel services involved? **No.**

Respectfully submitted,



Scott R. Mason
Executive Director



Kathy Ann LaBonte, Chief
Business Division

**Fiscal Situation
Fish and Game Fund 2025**

Beginning Balance 07/01/2024	13,375,768	
Total Additions (Revenue Estimate)	13,700,000	
Less Operating Budget Appropriations	(17,389,825)	
Total	9,685,943	
Lapses	521,695	* Estimated at 3%
Ending Balance	10,207,638	
Less This Request	(51,500)	
Ending Balance June 30, 2025 (Budgetary)	<u>10,156,138</u>	