



November 4, 2024

His Excellency, Governor Christopher T. Sununu  
And Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

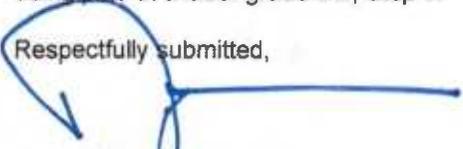
Pursuant to RSA 94:3, the Department of Business and Economic Affairs, requests the approval of a salary increment for Jeanie Forrester, Director of Intergovernmental Affairs, Position #9U696, in the amount of \$4,755, from the current annual salary of \$96,735 to a new annual salary of \$101,490 effective on December 29, 2024 and upon Governor and Council approval. 100% General Funds.

**EXPLANATION**

RSA 94:3 "Yearly Service Increases" states in part: "upon the recommendation of the appointing authority, the holder of any position mentioned in 94:1-a shall be entitled to an annual increase in salary amounting to 1/6 of the difference between the minimum and the maximum salary for said position but in no case shall the total salary exceed the maximum as herein established".

Ms. Forrester was appointed to her position on December 29, 2023, and is eligible to advance to the step on the salary scale effective December 29, 2024 and upon Governor and Council approval based on her excellent performance and recommendation from the appointing authority. She is currently being paid at a labor grade DD, Step 6.

Respectfully submitted,

  
Taylor Caswell,  
Commissioner