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State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

October 25, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 94:3, the Department of Safety, Office of the Commissioner, requests approval for an annual salary increase for Melanie Carraher, Deputy Director of the Division of Administration (Position #9U652), in the amount of \$5,864.00 from a current salary of \$112,488.00 (Grade GG, Step 5) to a new annual salary of \$118,352.00 (Grade GG, Step 6), effective December 1, 2024 upon Governor and Council approval. **25% General Funds, 27% Highway Fund, 48% Other Funds**

EXPLANATION

RSA 94:3 "Yearly Service Increases", states in part: "upon recommendation of the appointing authority, the holder of any position mentioned in RSA 94:1-a shall be entitled to an annual increase in salary amounting to 1/6 of the difference between the minimum and maximum salary for said position but in no case shall the total salary exceed the maximum as herein established".

Melanie Carraher was originally confirmed by the Executive Council as Deputy Director of the Division of Administration in November 2023. She works closely with the Director of Administration to provide leadership over six Bureaus providing critical Department of Safety functions including finance, human resources, procurement, road toll collection, grants management, facility management, asset management, mailroom, and plate room activities. These services have a direct impact on all DOS Divisions and their ability to execute their unique public safety missions. Deputy Director Carraher has demonstrated exceptional leadership and dedication to the Division of Administration mission of making NH the safest state in the country by providing the highest quality support services to all Divisions within the Department of Safety.

Respectfully submitted,


Robert L. Quinn
Commissioner