



# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

EDDIE EDWARDS  
ASSISTANT COMMISSIONER

ROBERT L. QUINN  
COMMISSIONER

STEVEN R. LAVOIE  
ASSISTANT COMMISSIONER

October 23, 2024

The Honorable, Ken Weyler, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to RSA 9:16-a, authorize the Department of Safety, Division of Fire Standards and Training and Emergency Medical Services, to transfer funds in and among class codes within accounting units in the amount of \$116,354.00, for better use of appropriated federal funds effective upon Fiscal Committee and Governor and Council approval through June 30, 2025.  
**100% Revolving Funds.**

Funds are to be budgeted as follows:  
02-023-023-237010-40650000 Dept. of Safety, Fire Standards & EMS Administration

Class	Description	Current SFY2025 Adj Authorized	Requested Action	SFY2025 Adjusted Authorized
003-407470-12	Revolving Funds	(\$8,348,385.00)	(\$0.00)	(\$8,348,385.00)
010	500100 Personal Serv – Permanent	\$2,721,316.00	\$0.00	\$2,721,316.00
011	500126 Personal Serv - Unclassified	\$133,930.00	\$0.00	\$133,930.00
018	500106 Overtime	\$162,400.00	\$0.00	\$162,400.00
020	500215 Current Expense	\$358,350.00	\$0.00	\$358,350.00
022	500255 Rents-Leases Other Than State	\$39,000.00	\$0.00	\$39,000.00
023	500210 Heat Electricity Water	\$207,281.00	\$0.00	\$207,281.00
026	500251 Organizational Dues	\$7,750.00	\$0.00	\$7,750.00
027	502799 Transfers to DoIT	\$372,032.00	(\$65,000.00)	\$307,032.00
029	500290 Intra-Agency Transfers	\$164,932.00	\$0.00	\$164,932.00
030	500301 Equipment	\$151,000.00	(\$26,354.00)	\$124,646.00
037	500174 Technology-Hardware	\$48,000.00	(\$25,000.00)	\$23,000.00
038	500175 Technology-Software	\$358,732.00	\$0.00	\$358,732.00
039	500188 Telecommunications	\$66,800.00	\$0.00	\$66,800.00
044	500400 Debt Service Other Agencies	\$177,636.00	\$116,354.00	\$293,990.00
047	500240 Own Forces Maint Build-Gen	\$15,000.00	\$0.00	\$15,000.00

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048	500226	Contractual Maint Build-Grn	\$99,250.00	\$0.00	\$99,250.00
049	500294	Transfer to Other State Agency	\$2,098.00	\$0.00	\$2,098.00
050	500109	Personal Service Temp App	\$1,049,786.00	\$0.00	\$1,049,786.00
		Books, Periodicals	\$90,000.00	\$0.00	
057	500531	Subscriptions			\$90,000.00
060	500601	Benefits	\$1,742,392.00	\$0.00	\$1,742,392.00
066	500543	Employee Training	\$10,000.00	\$0.00	\$10,000.00
070	500705	In State Travel Reimbursement	\$87,500.00	\$0.00	\$87,500.00
080	500710	Out of State Travel Reimb	\$20,950.00	\$0.00	\$20,950.00
102	500731	Contracts for Program Serv	\$7,500.00	\$0.00	\$7,500.00
103	500737	Contracts for Op Services	\$254,750.00	\$0.00	\$254,750.00
		Totals	<u>\$8,348,385.00</u>	<u>\$0.00</u>	<u>\$8,348,385.00</u>

#### EXPLANATION

The Department of Safety, Division of Fire Standards and Training and Emergency Medical Services, requests authorization to transfer funds \$116,354.00, through the end of the fiscal year. This transfer request is to provide funding to cover the debt payments currently accumulated by the Division.

Class 027, Transfers to DoIT - \$65,000.00 is available based on anticipated DoIT cost.

Class 030, Equipment - \$26,354.00 will be available by reducing the number of fleet vehicle replacement by one.

Class 037, Technology-Hardware - \$25,000.00 will be available with the reduction of technology related purchases

Class 044, Debt Service Other Agencies - \$116,354.00 is required to needed for the cost of current debt obligations.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

- 1) *Does transfer involve continuing programs or one-time projects?* The transfer involves continuing programs.
- 2) *Is this transfer required to maintain existing program level or will it increase the program level?* This transfer is required to maintain existing program level.
- 3) *Cite any requirements which makes this program mandatory.* RSA 21-P:12a and RSA 21-P:12a
- 4) *Identify the source of funds on all accounts listed on this transfer.* The source of funds for all accounts listed in this transfer is Agency Income (Fire and Emergency Medicals Service Fund)

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- 5) *Will there be any effect on revenue if this transfer is approved or disapproved?* There will be no effect on revenue.
- 6) *Are funds expected to lapse if this transfer is not approved?* Yes, the funds will lapse if the transfer is not approved.
- 7) *Are personnel services involved?* No.

Respectfully submitted,

  
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Robert L. Quinn  
Commissioner of Safety



**MEMORANDUM**

To: Denis C. Goulet  
DoIT, CIO/Commissioner

From: Rose Curry  
DoIT, Director of Finance

Date: October 25, 2024

Re: Department of Safety DoIT Class 027 Funds Transfer

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The Department of Safety (DOS) is requesting approval to transfer \$65,000 from Department of Safety, Fire Standards & EMS Administration AU 40650000 Class 027. RSA 9:16-a II-(c) authorizes agencies to transfer any portion of funds in class 027 transfers to OIT not related to IT shared services.

The funds were originally budgeted (AU 76230000, Class 046) for IT Consultants. However, DOS will not require the full budgeted amount, as the agency has reprioritized initially planned projects in light of the upcoming biennial budget challenges and are therefore asking to repurpose this appropriation to provide funding to Treasury to pay debt service of existing capital projects. This reallocation will not impact current obligations/commitments.

DoIT Approval to Transfer:

A handwritten signature in black ink, appearing to read "Denis Goulet", written over a horizontal line.

Denis Goulet, CIO/Commissioner

10/25/2024

Date