



STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG TERM SUPPORTS AND SERVICES

Lori A. Weaver
Commissioner

Melissa A. Hardy
Director

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TDD Access: 1-800-735-2964 www.dhhs.nh.gov

October 2, 2024

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 14:30-a, VI authorize the Department of Health and Human Services, Division of Long Term Supports and Services, to accept and expend funds from the US Department of Health and Human Services, Administration for Community Living, entitled Adult Protective Services Formula Grants to States, in the amount of \$111,375, effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2025, and further authorize the allocation of these funds in the account below, to include additional funding for a part-time, temporary position titled 13-1110 MANAGEMENT ANALYSTS-3, SOC 13 wage schedule, pay band 6, which was authorized by the Fiscal Committee on October 19, 2023 (FIS 23-310), and Governor and Executive Council on November 8, 2023 (item #19). Funding source: 100% Federal Funds.

05-95-48-480510-40460000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: ELDERLY AND ADULT SERVICES, PROGRAM OPERATIONS, APS FORMULA GRANT

Class	Description	SFY25 Current Adjusted Authorized	Requested Action	Revised SFY24 Adjusted Authorized
000 – 400146 - 16	Federal Funds	\$106,818	\$111,375	\$218,193
	General Funds	\$0	\$0	\$0
Total Revenue		\$106,818	\$111,375	\$218,193
020 - 500200	Current Expenses	\$11,000	\$11,000	\$22,000
041 - 500801	Audit Fund Set Aside	\$107	\$111	\$218
050 - 500109	Personal Services Temp	\$53,610	\$54,682	\$108,292
060 - 500601	Benefits	\$4,101	\$4,183	\$8,284
066 - 500546	Employee Training	\$15,000	\$15,000	\$30,000
102 - 500731	Contracts For Program Servi	\$23,000	\$26,399	\$49,399
Total Expenses		\$106,818	\$111,375	\$218,193

EXPLANATION

The Department is requesting approval to accept a \$111,375 formula grant from the federal Administration for Community Living (ACL). This is the second year the Department has received this grant. The ACL is established the Elder Justice Act-Adult Protective Services funding opportunity in accordance with section 2042(b) of subtitle B of title XX of the Social Security Act, otherwise known as the Elder Justice Act (EJA) as authorized and funded through the Consolidated Appropriations Act, 2023, Public Law 117-328. In accordance with these statutes, the purpose of this funding opportunity is to enhance and improve adult protective services provided by States, the District of Columbia, and the Territories. Funds awarded under this opportunity will provide Adult Protective Services (APS) programs with resources to enhance, improve, and expand the ability of APS to investigate allegations of abuse, neglect, and exploitation. The Department of Health and Human Services will use the grant to fund a part time quality specialist position to 1) identify programmatic trends, training and continuous quality improvement for the APS Program and 2) ensure federal, state regulations, rules and policies are followed.

The funds are to be budgeted as follows:

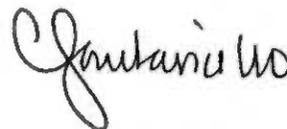
- Class 020 Current Expenses, for supplies, printing of informational documents.
- Class 041 Audit Fund Set Aside, for financial and compliance audits.
- Class 050 Personal Services Temp, for one (1) part-time temporary position #TMPPT6289, titled 13-1110 MANAGEMENT ANALYSTS-3, SOC 13 wage schedule, pay band 6, which functions as an APS Quality Specialist.
- Class 060 Benefits, for the benefits for the grant staff person.
- Class 066 Employee Training, for staff development opportunities.
- Class 102 Contracts for Program Services, for amending a current Department contract for Structured Decision-Making training.

Area served: Statewide.

Source of Funds: 100% Federal Funds

In the event that Federal Funds become no longer available, general funds will not be requested to support the program expenditures.

Respectfully Submitted,



for:

Lori A. Weaver
Commissioner



Notice of Award

Title of Program: (EJAP) Adult Protective Services Formula Grants to States
Award Authority: Title XX of the Social Security Act [Public Law 74-271] [As Amended Through P.L. 115-123, Enacted February 9, 2018]

Grantee:
New Hampshire
Dept of Health and Human Services
Office of Family Services Elderly & Adult Services
105 Pleasant St.
CONCORD, NEW HAMPSHIRE 03301 3852

Date: May 30, 2024

Grant No.: 2401NHEJAP-00
Award Instrument: Grant (Formula)
Project Period: 04-01-2024 - 03-31-2026
Budget Period: 04-01-2024 - 03-31-2026

EIN: 1026000618B1
DUNS#: 011040545

CFDA: 93.698
UEI#: LA2HR1U97VC6

Object Class Code: 41.15

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-24-0142	2024,2994407	\$111,375.00	\$111,375.00
	Total	\$111,375.00	\$111,375.00

ACL Contact Information:

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at <https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.


Emmanuel Ekwo
ACL Grants Officer

Terms and Conditions:

1. This grant is issued under the authority of the Elder Justice Act, section 2042(b) of title XX of the Social Security Act [Pub. L. 74-271] [As Amended Through Pub. L. 115-123, Enacted February 9, 2018] as referenced in the Consolidated Appropriations Act, 2023, Public Law 117-328. The terms and conditions of this Notice of Award (NoA) and other requirements have the following order of precedence: (1) statute; (2) executive order; (3) program regulation; (4) administrative regulation found in 45 CFR Part 75; (5) agency policies; and (6) Any additional terms and conditions and remarks on this NoA.

Federal Fiscal Year (FFY) 2024 Standard Administrative Terms:
<https://acl.gov/sites/default/files/grants/FFY2024-Standard-Administrative-Terms-for-ACL-Mandatory-Formula-Awards-Final.pdf>.

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Federal Funding Requirements: Please visit ACL's website at <https://www.acl.gov/grants/managing-grant> to view the federal funding requirements:

- Federal Funding Accountability and Transparency Act (FFATA)
- Federal Awardee Performance and Integrity Information System (FAPIS)

2. **Award Acceptance:** Initial withdrawal of funds by the recipient, constitutes acceptance of the terms and conditions of this award. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its approved operational plan(s) and will comply with the terms and conditions and other requirements of this award.

3. **Withdrawals of funds** are not to exceed the total grant award shown above under provisions of Treasury Circular No. 1075. Failure to adhere to these requirements may cause the suspension of grant funds.

4. **Programmatic Reporting:** Grantee is required to submit programmatic reports on an annual basis for Elder Justice Act funding. Programmatic reports shall be submitted via ACL's National Adult Maltreatment System (NAMRS) located at: www.namrs.net. Annual reports are due beginning 12 months from the date of the notice of award. Grantees are required to submit annual reports within 30 days of each budget period end date and should cover activities for the specified budget period for all funding authorized under the Elder Justice Act.

- a. Annual – April 30, 2025 (covering activities from April 1, 2024 – March 31, 2025)
- b. Annual – April 30, 2026 (covering activities from April 1, 2025 – March 31, 2026)

5. **SF-425 Federal Financial Report (FFR):** Grantee is required to submit FFRs on an annual basis within 90 days after each reporting period. A final FFR is due within 120 days after the project period end date. The FFRs must be submitted using the HHS' Payment Management System (PMS) located at: <https://pms.psc.gov>. Information regarding FFR can be obtained at <https://pms.psc.gov/grant-recipients/ffr-updates.html>. FFRs are due on the following dates:

- a. The first annual FFR is due by June 29, 2025;
- b. The final FFR is due by July 29, 2026.

6. **Overlapping Projects:** Recipients with overlapping projects must be specifically cautious that approved costs on any budget, including match or cost share (if applicable), are not also included on any other federally financed program in either the current or a prior period.

7. The award recipient is legally and financially responsible for all aspects of this award including funds provided to subrecipients, in accordance with 45 CFR § 75.351 Subrecipient and Contractor Determinations and 45 CFR § 75.352, Requirements for Pass-Through Entities.

8. **Closeout Requirements:** A final FFR is due within 120 days after the expiration of the project period of this NoA. Per 2 CFR 200.344, all subrecipients must submit all financial, performance, and other reports to the pass-through entity no later than 90 calendar days after the period of performance. The Federal awarding agency or pass-through entity may approve extensions when requested and justified by the subrecipients, as applicable.

Remarks:

1. The grant award for this program to your state has been approved for the current period of the fiscal year in the amount shown above. Award level represents FFY 2024 annual funding. A final PMS drawdown (liquidation) must be completed within 120 days after the project end date of this NoA.

2. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. When requesting payment from PMS, please use your P account login and reference the Grant No. listed above for payment. Instructions

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regarding payments can be obtained at <https://pms.psc.gov/training/pms-user-guide.html#Request>, or contact your PSC Account Liaison; 1-877-614-5533; PMSSupport@psc.gov.

3. To familiarize the ACL grant recipient community with Federal requirements around Cash Drawdowns found in 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements, please see the attached guidance or found on [acl.gov](https://acl.gov/grants/memorandum-grantees-acl-older-americans-act-state-unit-aging-grants): <https://acl.gov/grants/memorandum-grantees-acl-older-americans-act-state-unit-aging-grants>.

Please direct questions regarding this memo to your assigned Awarding Agency Contact.