

68 CSJG



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES  
STATE MILITARY RESERVATION, 1 MINUTEMAN WAY  
CONCORD, NEW HAMPSHIRE 03301-5607

David J. Mikolaities, Major General  
The Adjutant General

Phone: 603-225-1200  
Fax: 603-225-1257  
TDD Access: 1-800-735-2964

August 6, 2024

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

His Excellency Governor Christopher T. Sununu  
And the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI, the Department of Military Affairs and Veterans Services respectfully requests authorization to accept and expend additional Federal Funds in the amount of \$135,668 from the Department of Veterans Affairs to fund the New Hampshire State Approving Agency Program or the "SAA". Effective upon Fiscal Committee of the General Court and Governor and Council approval through June 30, 2025. 100% Federal Funds

Funds are to be budgeted in the following accounts:

02-12-12-121010-47840000 Dept. of Military Affairs and Veterans Services-State Approving Agency

<u>Class</u>	<u>Description</u>	<u>FY2025 Appropriation</u>	<u>Requested Change</u>	<u>FY2024 Adjusted Budget</u>
020-500200	Current Expenses	\$6,743.92	\$4,000.00	\$10,743.92
026-500251	Organizational Dues	\$995.00	\$800.00	\$1,795.00
030-500301	Equipment New/Replacement	\$8,025.00	\$3,000.00	\$11,025.00
040-501587	Indirect Costs	\$16,865.00	\$13,000.00	\$29,865.00
041-500801	Audit Fund Set Aside	\$125.52	\$136.00	\$261.52
042-500620	Post Retirement	\$2,647.94	\$1,440.00	\$4,087.94
059-500117	Temp Full Time	\$40,987.76	\$63,929.00	\$104,916.76
060-500601	Benefits	\$34,991.11	\$39,000.00	\$73,991.11
070-500704	In State Travel	\$10,766.69	\$5,363.00	\$16,129.69
080-500713	Out State Travel	<u>\$3,370.18</u>	<u>\$5,000.00</u>	<u>\$8,370.18</u>
	Totals:	<u>\$125,518.12</u>	<u>\$135,668.00</u>	<u>\$261,186.12</u>
000-400338	Federal Fund	<u>(\$125,518.12)</u>	<u>(\$135,668.00)</u>	<u>(\$261,186.12)</u>

August 6, 2024

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court

His Excellency Governor Christopher T. Sununu  
And the Honorable Council

Page 2

### EXPLANATION

The Department of Military Affairs and Veterans Services requests authorization to accept and expend additional Federal Funds in the amount of \$135,668.00 to continue fund the State Approving Agency Program from October 1, 2024 to June 30, 2025. This program will require an educational institution and/or training establishment desiring to secure approval of courses or programs, or organizations desiring to provide testing for a license or certification, to be pursued by veterans and eligible persons using the G.I Bill in accordance with the provisions of chapters 30, 32, 33, 34, 35 and 36 of title 38, United States Code, and section 510 and chapters 1606 and 1607 of title 10, United States Code.

**Funds are requested for the following purposes:**

- Class 020 - Current Expenses will be used to cover all program supplies.
- Class 026 - Organizational Dues will be used to cover all membership fees.
- Class 030 - Equipment New/Replacement: to purchase necessary office equipment for the SAA position.
- Class 040 - Indirect Costs: add the required 10% Department Indirect Costs.
- Class 041 - Audit Fund Set Aside: for additional 0.1% audit fund set aside requirements.
- Class 042 - Post Retirement: add the required post retirement rate Department cost.
- Class 059 - Temp Full Time: SAA position's salary.
- Class 060 - Benefits: Position's benefits.
- Class 070 - In State Travel: SAA position's in state travel expenses.
- Class 080 - Out State Travel will be used to cover all Out State conferences expenses.

In the event Federal Funds become no longer available, General Funds will not be requested to support this program.

Your favorable action on this request is appreciated.

Respectfully submitted,

  
David J. Mikolaities  
Major General, NH National Guard  
The Adjutant General

BR

FISCAL SITUATION 02-12-12-121010-47840000

FFY 2025 Additional Award to SFY 2025 Budget Appropriation	\$135,668.00
Add: FFY 2024 Award to SFY 2025 Budget Appropriation	<u>\$125,518.12</u>
Total Available Funds (Org. 47840000)	<u>\$261,186.12</u>
This Request	\$135,668.00



**DEPARTMENT OF VETERANS AFFAIRS**  
**Veterans Benefits Administration**  
**Education Service**  
**Washington, D.C. 20420**

August 1, 2024

Brenton Fraser, Director  
State of New Hampshire Department of Military Affairs & Veterans Services  
Division of Community Based Military Programs  
1 Minuteman Way, Building 1, Room 175  
Concord, NH 03301

Dear Mr. Fraser:

This letter is the official notification from the U.S. Department of Veterans Affairs (VA), Education Service regarding the intent to exercise option year two under the 24, base year Cooperative Agreement with your Agency. The period of performance is October 1, 2024 - September 30, 2025. The terms and conditions are outlined in the attachments.

At this time the SAA's Risk-Based Survey and Supervisory Visits for FY25 are not yet available but will be provided as soon as it is received.

We are attaching the modification form and language changes, but please do not sign until we provide you a revised modification form that details the number of visits to be performed. When you have received the revised modification form, please review, and return via e-mail, all completed and signed documents to your VACO Representative listed below. If your agency has questions, please pose questions in writing via e-mail to your VACO Representative as soon as possible.

**Allocation for your SAA for Fiscal Year 2025 (FY25): \$180,891.00**

The primary and alternate VACO Representatives for this agreement are:

Name: Ben Berck  
Telephone Number: 402-420-4008  
Email Address: [bernard.berck@va.gov](mailto:bernard.berck@va.gov)

Alternate VACO Representative: Rasheema Davis  
Telephone Number: (267) 462-1528  
Email Address: [rasheema.davis@va.gov](mailto:rasheema.davis@va.gov)

Please submit your signed correspondence by September 6, 2024, for the agreement to be implemented on the first day of FY25. If you are unable to submit the information by September 6th, please provide the reason for the delay and the anticipated date of return. Documents will be reviewed in the order received in Education Service. Reimbursement invoices cannot be processed without a signed agreement by the Director, Education Service and funds obligated within VA's Financial Management System (FMS) at the relevant VA Regional Processing offices.

Very Respectfully,

/s/

James Ruhlman, Deputy Director, Program  
Management, Education Service

I confirm that I am in receipt of the information contained within this letter.

  
\_\_\_\_\_  
Signature, SAA Director