



The State of New Hampshire  
**Department of Environmental Services**



GMC

**Robert R. Scott, Commissioner**

August 28, 2024

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His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Environmental Services (DES) to pay FFY 2024 membership dues to the Association of State and Territorial Solid Waste Management Officials (VC # 167188), Washington, D.C., in the amount of \$10,000, for the period October 1, 2024 through September 30, 2025, upon Governor and Council approval. 70% Federal, 10% Oil Pollution Control Funds, 10% Hazardous Waste Cleanup Fund, 10% Emerging Contaminants Funds.

Funds are available in the following accounts:

	<u>FY 2025</u>
03-44-44-444010-1400-026-500251	\$1,000
Dept. Environmental Services, Oil Pollution Control, Organizational Dues	
03-44-44-444010-2514-026-500251	\$2,000
Dept. Environmental Services, Brownfields Response Program, Organizational Dues	
03-44-44-444010-2590-026-500251	\$3,000
Dept. Environmental Services, CERCLA Response Program, Organizational Dues	
03-44-44-444010-2592-026-500251	\$2,000
Dept. Environmental Services, Pease Hazardous Waste Site, Organizational Dues	
03-44-44-444010-5392-026-500251	\$1,000
Dept. Environmental Services, Hazardous Waste Cleanup Fund, Organizational Dues	
03-44-44-444010-8873-026-500251	\$1,000
Dept. Environmental Services, Emerging Contaminants, Organizational Dues	

**EXPLANATION**

The Association of State and Territorial Solid Waste Management Officials (ASTSWMO) is an organization supporting the environmental agencies of the States. ASTSWMO focuses on the needs of State hazardous waste programs; non-hazardous municipal solid waste and industrial waste programs; sustainability, recycling, waste minimization and reduction programs; Superfund and State cleanup programs; waste management and cleanup activities at federal facilities; emerging contaminants programs; and underground storage tank and leaking underground storage tank programs. Membership provides substantial benefits to New Hampshire and its citizens.

[www.des.nh.gov](http://www.des.nh.gov)

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. **How long has this organization been in existence and how long has this agency been a member of this organization?** The Association of State and Territorial Solid Waste Management Officials (ASTSWMO) was incorporated in 1974, and has maintained a full time office in Washington, DC, since 1980. NHDES-Waste Management Division has been a member since about 1980.
2. **Is there any other organization which provides the same or similar benefits which your agency belongs to?** No
3. **How many other state's belonging to this organization and is your agency the sole New Hampshire state agency that is a member?** All 50 states, 5 territories, and the District of Columbia are members. NHDES is the sole New Hampshire agency that is a member.
4. **How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)** The dues are a standard fee for all states. The majority of the funding for ASTSWMO comes from federal grants.
5. **What benefit does the state receive from participating in this membership?** ASTSWMO holds two general membership meetings per year and several workshops for specific program areas of high interest. All non-travel expenses and the majority of travel expenses are reimbursed by ASTSWMO. ASTSWMO provides a steady flow of services and program information, works closely with the U.S. Environmental Protection Agency to ensure members are aware of current developments related to their programs, and coordinates the work of State regulators with that of their federal counterparts. ASTSWMO also represents the interests of its members in Washington, DC. While no single entity can speak for all State waste programs, the capability of consolidating similar views and ensuring that State managers have the opportunity to speak in unison on important waste management issues enhances their ability to influence national decision-making.
6. **Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.** Yes. All the materials associated with the benefits provided in response to question 5. are provided free of charge.
7. **Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.** No.

8. **Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.** Yes. ASTSWMO-reimbursed travel (generally in the amount of up to \$1000 per meeting, per participant) and all benefits presented above are included with this membership fee. Details of travel are as follow:

Annual Meeting	Washington, D.C.	2 days	1-3 staff
Mid-Year Meeting	(Changes)	2 days	1-3 staff
CEC Steering Committee (1 mtg)	(Changes)	2 days/mtg	1 staff
Emerging Fuels Subcommittee (1 mtg)	(Changes)	2 days/mtg	1 staff

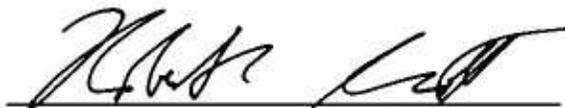
9. **Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.**

Michael Wimsatt	Director, Waste Management Div.	Voting Member
Matthew Jones	Administrator, Tanks Compliance	Committee Member
Suzanne Poythress	Coordinator, Operator Training	Subcommittee Member

10. **Explain in detail any negative impact to the State if the Agency did not belong to this organization.**

Waste Management Division staff are professional engineers, hydrogeologists, and scientists addressing the solid and hazardous waste issues confronting New Hampshire. ASTSWMO's most important role is to assist States in learning from and working with other State peers. Loss of this cost-effective membership would significantly diminish the effectiveness of the Department's waste programs.

We respectfully request your approval.



Robert R. Scott  
Commissioner

Association of State & Territorial  
Solid Waste Management Officials  
1015 18th Street, NW  
Ste 803  
Washington, DC 20036  
2026401060

# INVOICE



<b>Invoice #:</b>	25-34
<b>Invoice Date:</b>	05/01/24
<b>Amount Due:</b>	<b>\$10,000.00</b>

NH Department of Environmental  
Services  
Michael J. Wimsatt, P.G.  
Director, Waste Management Division  
29 Hazen Drive  
P.O. Box 95  
Concord, NH 03302-0095  
United States

<b>Due</b>	<b>Fees for</b>
Due upon receipt	New Hampshire

<b>Fee</b>	<b>Period</b>	<b>Amount</b>
	October 1, 2024 - September 30, 2025	\$10,000.00

For FY 2026, your fee assessment will be: \$12,500  
For FY 2027, your fee assessment will be: \$15,000

<b>Total:</b>	\$10,000.00
<b>Payments:</b>	\$0.00
<b>Amount Due:</b>	<b>\$10,000.00</b>

ASTSWMO Federal ID # 23-7446280

To pay online, go to <https://app01.us.bill.com/p/astswmoar>  
If unable to pay via Bill.com, please contact ASTSWMO to set up ACH payment if not already done.