

CJG



Over \$2 Billion and Counting for our Schools

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GOVERNOR Christopher T. Sununu  
CHAIRMAN Debra M. Douglas  
COMMISSIONER H. Andy Crews  
COMMISSIONER Erle B. Pierce  
EXECUTIVE DIRECTOR Charles R. McIntyre

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

August 26, 2024

**REQUESTED ACTION**

The New Hampshire Lottery Commission requests authorization to enter an Education Tuition Agreement and to pay costs not to exceed \$1,719.90 as follows:

INSTITUTION:	Online Southern New Hampshire University 2500 North River Road Manchester, NH. 03106
COURSE:	QSO - 500, Business Research
COURSE DATES:	October 14, 2024 - December 22, 2024
EMPLOYEE:	Kelly Alexis Crockett Administrative Assistant II
ACCOUNT:	Funds to be encumbered from New Hampshire Lottery Commission Lottery Division Account FY2025: 06-083-830013-20280000 Training 066-500544
TOTAL COURSE COST:	\$1,719.90
STATE SHARE:	\$1,719.90
SOURCE OF FUNDS:	Lottery Funds



Live Free or Die

New Hampshire Lottery Commission 14 Integra Drive Concord, New Hampshire 03301  
TEL 603.271.3391 FAX 603.271.1160 TDD 1.800.735.2964 www.nhlottery.com

**EXPLANATION**

We Request permission for Kelly Crockett, Administrative Assistant II to the Executive Director, to attend Business Research (QSO - 500) at Southern New Hampshire University. Ms. Crockett, who will participate in this course on her own time, represents the agency to patrons, guests, and various stakeholders associated with our lottery and charitable gaming activities. Analyzing, and compiling reports, and activities relevant to the agency and its stakeholders, while distributing this information to senior management. Developing strategies, accountabilities, and standards for customer service across traditional internet (iLottery) and mobile app products are all relevant to her daily responsibilities.

Course QSP - 500, presents an overview of the various primary and secondary research methodologies used in the business world and the application of statistical techniques to those strategies. The focus of this course is the design and execution of practical, primary research. In addition to the technical skills and knowledge required to be successful in these endeavors, the course also provides students with a clear understanding of the ethical considerations involved in undertaking research and the special challenges evidenced in international and cross-cultural studies.

Respectfully submitted,



Charles R. McIntyre  
Executive Director





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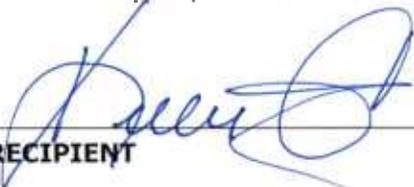
## EDUCATION TUITION AGREEMENT

Agreement dated this **26** day of **August 2024** by and through the New Hampshire Lottery Commission (hereinafter referred to the "State" and **Kelly Crockett** hereinafter referred to as the "Recipient").

The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay to the named institution the sum of \$1,719.90, which monies shall be used for the purpose of enrolling the Recipient in: **(QSO - 500 Business Research)**, which course (s) is being offered by **Southern New Hampshire University** and which course (s) shall commence on **October 14, 2024**, and terminate on **December 22, 2024**.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the recipient fail to complete or achieve a grade of B or better in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue to be an employee of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of **6** months.
5. Should the recipient breach any of the conditions set forth in the paragraphs above, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course (s) are satisfactorily completed, the value of said credit to be calculated on a pro-rata basis.
6. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
7. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

**IN WITNESS WHERE OF** the representative of the State, in his/her official capacity only, and without personal liability, and the Recipient, has hereunto set their hands on the date first above written.

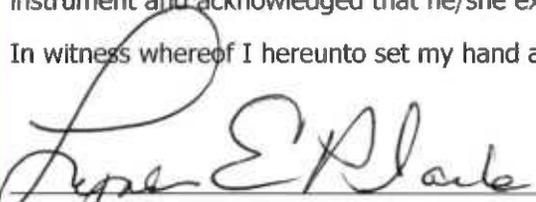
  
\_\_\_\_\_  
**RECIPIENT**

  
\_\_\_\_\_  
**THE STATE OF NEW HAMPSHIRE**

**STATE OF NEW HAMPSHIRE COUNTY OF MERRIMACK**

On this the 26<sup>th</sup> day of August, 2024, before me, Kelly Crockett the undersigned officer, personally appeared, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.

  
\_\_\_\_\_  
**Notary Public/Justice of the Peace**

LYNDA E. PLANTE  
★ NOTARY PUBLIC - NEW HAMPSHIRE ★  
My Commission Expires September 11, 2025





**Student Account - 2024 D-4 (Oct - Dec) - Account Activity**

Description	Date	Charges	Credits/ Anticipated Credits	Balance
Tuition Charges		\$1,911.00	-	\$1,719.90
Tuition Discount		-	\$191.10	\$0.00
<b>Total Charges:</b>				<b>\$1,911.00</b>
<b>Total Credits/Anticipated Credits:</b>				<b>\$191.10</b>
<b>Term Balance:</b>				<b>\$1,719.90</b>
<b>Term Balance Including Estimated Aid:</b>				<b>\$1,719.90</b>