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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

Lori A. Weaver
Commissioner

Morissa Henn
Deputy Commissioner

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September 04, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, to enter into an educational tuition agreement and to pay said costs in an amount of \$2,400.00 as follows:

Institution:	University of New Hampshire Business Services 11 Garrison Avenue Durham, NH 03824
Course Title(s):	Advance Pharmacology and Therapeutics
Course Date(s):	Begin: 10/28/2024 End: 12/20/2024
Employee:	Theodora Schirl
Funding Source:	05-95-95-953010-56770000-066-500544
Total Cost of Course(s):	\$2,400.00
State Share:	\$2,400.00
Source of Funds:	Employee Training; 20% Federal, 80% General

EXPLANATION

This education will benefit the Department of Health and Human Services (DHHS) and Theodora Schirl by improving the overall efficiency of the employee's work. Theodora will develop skills and knowledge on medications, medication management, and the impact it has on patient stabilization, education and care at New Hampshire Hospital. New Hampshire Hospital is the State's premier, acute psychiatric hospital. Completing this course is part of Theodora's longer-term goal of obtaining a Master's degree in Psychiatric Mental Health Nurse Practitioner.

This Course, *Advanced Pharmacology and Therapeutics*, explores the concepts of pharmacology including pharmacotherapies, pharmacodynamics, and pharmacokinetics necessary for the development of therapeutic decision-making in drug selection for the patient based on health problems, individual variations, and economic considerations.

Theodora Schirl has been employed with the DHHS for One (1) year(s) and currently serves as a 29-1140 Registered Nurse BW (Registered Nurse II) at New Hampshire Hospital. In this position, the employee is responsible for performing nursing assessments, providing patient care, medication administration, implementing treatment plans, providing care during psychiatric/medical emergencies, providing patient education, managing the milieu, and creating staff assignments.

The Department of Health and Human Services encourages and supports employees who wish to further their professional growth through continuing education in disciplines that are mutually advantageous. Successful completion of the courses will add to the overall strength of the Department to perform its mission for the residents of New Hampshire.

This course will not be taken on State time.

Attached is a fully executed Tuition Agreement for your review.

Respectfully submitted,


Lori A. Weaver
Commissioner



THE STATE OF NEW HAMPSHIRE
EDUCATIONAL TUITION AGREEMENT

Agreement dated this 2 day of Aug 2024 by and through the Department of Health and Human Services (hereinafter referred to as the "State") and Theodora Schirt (hereinafter referred to as the "Recipient"). The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay to the named institution the sum of \$2400.00 which monies shall be used for the purpose of enrolling the Recipient in: Child Welfare Advanced Practitioner and Therapist (course name), which course(s) is being offered by UNH and which course(s) shall commence on Feb 2024 and terminate on Dec 2024.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the Recipient fail to complete or achieve a passing grade in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of six (6) months.
5. The Recipient shall work in any area of the State to which he/she may be assigned, provided that such assignment will not constitute a severe hardship to said Recipient.
6. Should the Recipient breach any of the conditions set forth in paragraphs 4 and 5, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
7. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
8. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hands on the date first above written.

RECIPIENT

(signature) Theodora Schirt

(printed name) Theodora Schirt

NOTARY State of New Hampshire, County of Merrimack:

On this the 2nd day of July, 2024, before me, Hridi Jackson-Rhine the undersigned officer, personally appeared, Theodora Schirt (recipient) known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.

Hridi Jackson-Rhine
Notary Public/Justice of the Peace Signature

THE STATE OF NEW HAMPSHIRE

DHHS Commissioner or Designee Signature

(printed name, title)

Ann H. Landay, Assoc. Commissioner

(date)

9/3/24

HRIDI F. JACKSON-RHINE - Notary Public
State of New Hampshire
My Commission Expires February 9, 2026