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STATE OF NEW HAMPSHIRE
 DEPARTMENT OF CORRECTIONS
 OFFICE OF THE COMMISSIONER
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HELEN E. HANKS
 COMMISSIONER

PAUL D. RAYMOND, JR.
 ASSISTANT COMMISSIONER

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August 12, 2024

His Excellency, Governor Christopher T. Sununu
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

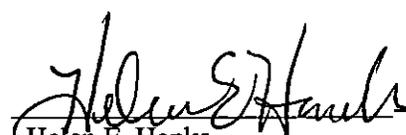
Authorize the NH Department of Corrections (NHDOC) to make one-time **retroactive** payments to staff listed in the below chart, in the amount of \$39,517.88 effective upon Governor and Executive Council approval for wages not paid in fiscal year 2024 with current State fiscal year funds. 100% General Funds

Account	Title	Employee Name	Personnel Services-Permanent Class 10 010-500100	Employee Retirement 13.85% 060-500604	Police Retirement 31.28% 060-500606	Medicare Coverage Permanent 1.45% 060-500631	FICA 6.20% 060-50601	Family Leave 0.21% 060-500624	Total Benefits Class 60	Grand Total Class 10 and Class 60
02-02-46-462510-59290000	Corrections Investigator III	Timothy Coulombe	2,327.42		728.02	33.75	-	4.89	766.66	3,094.08
02-02-46-462510-59290000	Deputy Chief of Investigations	William Hammer	2,668.46		834.69	38.69	-	5.60	878.98	3,547.44
02-02-46-462510-59290000	Corrections Investigator III	Todd Phelps	2,548.29		797.11	36.95	-	5.35	839.41	3,387.70
02-46-46-463510-33720000	Corrections Major	Matthew Stefanczak	3,089.99		966.55	44.80	-	6.49	1,017.84	4,107.83
02-46-46-463510-33730000	Corrections Lieutenant	Paul Godin	5,470.15		1,711.06	79.32	-	11.49	1,801.87	7,272.02
02-46-46-464510-51720000	Corrections Corporal	Joshua LaFlamme	1,709.98		534.88	24.79	-	3.59	563.26	2,273.24
02-46-46-463510-33740000	Corrections Officer	Jason Carr	3,136.70		981.16	45.48	-	6.59	1,033.23	4,169.93
02-46-46-463510-33720000	Corrections Officer	David Biondi	2,820.60		882.28	40.90	-	5.92	929.10	3,749.70
02-46-46-465010-82340000	Assistant Director of Nursing	Tiffany Crowell	4,800.77	664.91	-	69.61	297.65	10.08	1,042.25	5,843.02
02-02-46-462510-59290000	Administrative Secretary	Annemarie Rioux	1,703.15	235.89	-	24.70	105.60	3.58	369.77	2,072.92
		Total	30,275.51	900.80	7,435.75	438.99	403.25	63.58	9,242.37	39,517.88

EXPLANATION

The NH Department of Corrections requests authorization to make one-time **retroactive** payments to staff as detailed on the above chart in the amount of \$39,517.88, not paid in fiscal year 2024. Funds are owed due to errors in wage calculations during the Standard Occupational Classification (SOC) transition effectuated through the passage of updates to NH RSA 21-I:42 and negotiated through the State Employee Relations processes with the specific State employee unions and enacted through the Department of Administration: Division of Personnel. These updates and the massive transition from the State of NH's previous job descriptions established within the State to a national standard of occupational classification system as model after and established by the U.S. Bureau of Labor Statistics: 2018 Standard Occupational Classification was a major adjustment effecting all classified employees.

Respectfully Submitted,


 Helen E. Hanks
 Commissioner