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New Hampshire DOT
Department of Transportation

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

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William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Division of Project Development
July 15, 2024

REQUESTED ACTION

Pursuant to RSA 9:16-a, authorize the Department of Transportation to transfer $40,000 between various expenditure class lines, and create a new expenditure class line, effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2025. 100% Federal Funds.

04-096-096-962515-29440000	Current Budget FY2025	Requested Change	Revised Budget FY2025
SPR Planning Funds			
Expenses:			
020 500200 Current Expenses	$41,200	$0	$41,200
024 500225 Maint Other than Building-Ground	500	0	500
026 500251 Organizational Dues	0	40,000	40,000
030 500301 Equipment New Replacement	215,290	0	215,290
037 500173 Technology-Hardware	30,360	0	30,360
038 509038 Technology-Software	1,072,391	0	1,072,391
039 500188 Telecommunications	69,966	0	69,966
046 400464 Consultants	2,707,860	(40,000)	2,667,860
057 500534 Books Periodicals Subscriptions	23,600	0	23,600
066 500543 Employee Training	94,428	0	94,428
070 500702 In State Travel Reimbursement	2,000	0	2,000
072 502683 Grants Federal	7,071,441	0	7,071,441
081 509081 Out of State Travel Fed Reimburse	52,417	0	52,417
085 588523 Interagency Transfer out of Fed Funds	15,000	0	15,000
Total	$11,396,453	$0	$11,396,453
Source of Funds			
Revenue			
000 409151 Federal Funds	$11,396,453	$0	$11,396,453
Total	$11,396,453	$0	$11,396,453

EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various and classes to continue to meet the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

SPR Planning Funds (2944) 100% Federal Funds

Class 026 Increase Organizational Dues by $40,000. Funds are needed to pay for AASHTO dues that will then allow for necessary work to develop agency performance management activities which includes reporting development and support and other related work efforts.

Class 046 Decrease Consultants by $40,000. Funds are available due to the timing and cost of projects which allowed for more funding to be available than originally anticipated.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
   This transfer is for continuing programs (not one-time) which support existing requirements for planning, developing, maintaining and reporting on the performance of the state transportation network.

2. Is this transfer required to maintain existing program level or will it increase program level?
   This transfer is to maintain existing program levels (no increase in program level).

3. Cite any requirements, which make this program necessary.
   RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility by allowing for the reporting to be developed, maintained and presented to meet state and federal regulations.

4. Identify the source of funds on all accounts listed on this transfer.
   The source of funds is Federal Funds.

5. Will there be any effect on revenue if this transfer is approved or disapproved?
   This transfer will have no effect on revenue.

6. Are funds expected to lapse if this transfer is not approved?
   Federal funds will not lapse.

7. Are personal services involved?
   This transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,

William J. Cass, P.E.
Commissioner