



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street - Room 100
Concord, New Hampshire 03301
Office@das.nh.gov

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Charles M. Arlinghaus
Commissioner
(603) 271-3201

Catherine A. Keane
Deputy Commissioner
(603) 271-2059

Sheri L. Rockburn
Assistant Commissioner
(603) 271-3204

August 30, 2024

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

(I). Authorize the Department of Administrative Services to make transfers from the Salary Adjustment Fund to agency permanent personnel salary accounts, upon the certification of the Commissioner of the Department of Administrative Services, as authorized under RSA 99:4 during the period of August 31, 2024, to July 18, 2025, for transfers related to fiscal year 2025 and to report transfers made as soon as practical after each quarter of the year end closing date.

(II). Authorize the Department of Administrative Services to make transfers from the Benefit Adjustment Fund to agency benefit accounts, upon the certification of the Commissioner of the Department of Administrative Services as authorized under RSA 9:17-c during the period of August 31, 2024, to July 18, 2025, for transfers related to fiscal year 2025 and to report transfers made as practical after each quarter or the year end closing date.

EXPLANATION

RSA 99:4 provides for the Department of Administrative Services to quarterly transfer excess appropriations from agency permanent personnel salary accounts to the Salary Adjustment Account. The Salary Adjustment Account is then available for transfer to departments whose accounts are deficient for permanent personnel. The Benefit Adjustment Account operates in a similar manner under RSA 9:17-c, and is used to fund agencies, which do not have sufficient funds to pay for the normal benefits. This authority to transact for the period is requested in advance because a rapid approval process is necessary to prevent accounts from exceeding their appropriation balance.

Transfers transacted under authority granted are reported in arrears. Attached are all salary and benefits transfers related to the previously authorized period September 21, 2023, to July 19, 2024.

Respectfully Submitted,

Catherine A. Keane

for

Charles M. Arlinghaus
Commissioner



STATE OF NEW HAMPSHIRE

Executive Council

STATE HOUSE ROOM 207

CONCORD, NEW HAMPSHIRE 03301

(603) 271-3632 FAX: 271-3633



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June 14, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Office of the Executive Council requests a transfer from the Salary Adjustment Fund in the amount of \$24,730 to the following Accounting Unit and salary classes as listed below.

01-05-005-051010-10010000-012-500128	\$13,360
01-05-005-051010-10010000-016-500141	\$11,370
	<u>\$24,730</u>

Source of Funds: 100% General Funds

EXPLANATION

The Office of the Executive Council recently reviewed all salary accounts and found a shortage in the accounts noted above due to adjustments for increments. Your approval of this transfer will ensure that the Office of the Executive Council meets its obligations to its employees.

We respectfully request your approval.

Meagan M Rose, Executive Assistant
Office of the Executive Council



State of New Hampshire

Office of the Child Advocate



Cassandra Sanchez
Child Advocate

June 24, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

Requested Action

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Office of Child Advocate requests to transfer General Funds in the amount of \$8,000 from the Benefit Adjustment Account to cover a projected shortfall in benefits for the account listed below, effective upon Governor and Executive Council approval for State Fiscal Year 2024, ending June 30, 2024. **100% General Funds**

Account Number	Amount
01-14-88-880010-80260000-060-500602 Benefits	\$8,000

Explanation

This request is to cover shortfall in benefits of SFY 2024 attributed to insufficient funds resulting from the benefit sweep that occurred in May 2024, leaving this account short for the final payroll cycle of SFY 2024.

Fund amount transferred to the Benefit Adjustment Funds during Fiscal Year 2024, as well as balances available at year-end, represent sufficient amounts to support this request.

Respectfully submitted,

Cassandra L. Sanchez
Child Advocate



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street
Concord, New Hampshire 03301
(603) 271-3201 | Office@das.nh.gov

mac

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

June 30, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Administrative Services requests to transfer General Funds in the amount of \$55,100 from the Salary Adjustment Fund to cover projected salary shortfalls in the accounts listed below, effective upon Governor and Executive Council approval for State Fiscal Year 2024, ending June 30, 2024. **100% General Funds.**

Account Number	Amount
01-14-14-140010-13600000-010-500100 Personal Services	\$51,000
01-14-14-141710-51180000-010-500100 Personal Services	1,500
01-14-14-141710-55620000-010-500100 Personal Services	2,600
Total	\$55,100

EXPLANATION

The above requested transfers are to cover shortfalls in salaries through the end of SFY 2024. The shortfalls resulted from incumbents being paid at a higher step than the budgeted amounts per position and a salary adjustment sweep that was too high.

Respectfully submitted,

Charles M. Arlinghaus
Commissioner



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capital Street
Concord, New Hampshire 03301
(603) 271-3201 | Office@das.nh.gov

ma

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

June 30, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Administrative Services requests to transfer General Funds in the amount of \$59,850 from the Benefit Adjustment Account to cover projected shortfalls in benefits for the accounts listed below, effective upon Governor and Executive Council approval for State Fiscal Year 2024, ending June 30, 2024. **100% General Funds.**

Account Number	Amount
01-14-14-141710-51140000-060-500602 Benefits	35,000
01-14-14-141710-51180000-060-500602 Benefits	9,000
01-14-14-141710-55620000-060-500602 Benefits	12,700
01-14-14-141010-10440000-060-500602 Benefits	3,150
Total	\$59,850

EXPLANATION

The above transfers are to cover shortfalls in benefits through the end of SFY 2024. The shortfalls resulted from incumbents having different benefit plans than the plans budgeted when the positions were vacant and a benefit sweep that was too high.

Respectfully submitted,

Charles M. Arlinghaus
Commissioner

JS
SK

New Hampshire
Department of Agriculture,
Markets & Food

Shawn N. Jasper, Commissioner

June 27, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Agriculture, Markets and Food requests to transfer General Funds in the amount of \$5,460 from the Salary Adjustment Fund to cover a projected salary shortfall in the account listed below, effective upon Governor and Council approval for State Fiscal Year 2024, ending June 30, 2024. **100% General Funds.**

02-18-18-183510-21350000	<u>Amount</u>
010-500100 Personnel Services – Perm Classified	\$ 5,460
Total	\$ 5,460

EXPLANATION

This request is to cover a shortfall in salaries of State Fiscal Year 2024 attributed to insufficient funds budgeted based on the expenditures year to date and the calculations of the remaining payroll schedule for State Fiscal Year 2024.

Respectfully Submitted,


Shawn N. Jasper
Commissioner

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**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL



JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Justice requests to transfer General Funds in the amount \$26,720 from the Benefit Adjustment Account to cover a projected shortfall in benefits for the accounts listed below, effective upon Governor and Executive Council approval for State Fiscal Year 2024, ending June 30, 2024. 100% General Funds.

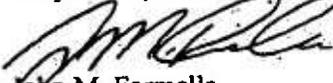
<u>Description</u>	<u>Accounting Unit</u>	<u>Amount</u>
060-Benefits	02-20-20-200510-2309-060-500601	\$9,000
060-Benefits	02-20-20-202010-1033-060-500601	\$17,720
		<u>\$26,720</u>

EXPLANATION

Over \$612,675 in benefit funds were swept from the Department of Justice budget in Fiscal Year 2024. The Department is requesting \$26,720, out of this sweep, to cover any shortfalls through the end of Fiscal Year 2024. The shortfall in accounting unit 2309, Elder Fraud unit and accounting unit 1033, Office of Chief Medical Examiner, is attributed to benefit changes, for generally funded positions in the unit, to a higher-rated benefit plan than what was originally budgeted.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,


John M. Formella
Attorney General

#4526874

JS
JL

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL



JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Fund, the Department of Justice requests to transfer General Funds in the amount of \$47,525 from the Salary Adjustment Fund to cover a projected salary shortfall in the accounts listed below, effective upon Governor and Executive Council approval for State Fiscal Year 2024, ending June 30, 2024. 100% General Funds.

<u>Description</u>	<u>Accounting Unit</u>	<u>Amount</u>
010-Personal Services Perm Classified	02-20-20-202010-1033-010-500100	\$2,240
014-Salary Other Unclassified	02-20-20-202010-1033-014-500134	\$3,550
010-Personal Services Perm Classified	02-20-20-200510-2309-010-500100	\$7,330
013-Salary Other Unclassified	02-20-20-200510-2309-013-500132	\$6,000
014-Salary Other Unclassified	02-20-20-200510-2309-014-500134	\$6,400
012-Salary Other Unclassified	02-20-20-200010-2601-012-500128	\$5,640
014-Salary Other Unclassified	02-20-20-200010-2601-014-500134	\$3,715
010-Personal Services Perm Classified	02-20-20-200510-2610-010-500100	\$8,550
014-Salary Other Unclassified	02-20-20-200510-2610-014-500134	\$3,100
010-Personal Services Perm Classified	02-20-20-200510-2616-010-500100	\$1,000
		<u>\$47,525</u>

EXPLANATION

Over \$845,600 in salary funds were swept from the Department of Justice budget in Fiscal Year 2024. The Department is requesting \$47,525 from this sweep to cover any shortfalls in salaries through the end of fiscal year 2024. The shortfall in salary for accounting unit 1033,

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
May 31, 2024
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Office of Chief Medical Examiner, is due to the hourly wage changes in the new classified system in class 010 and the conversion of a temporary full-time position to an unclassified position, approved by the Chapter 79 Laws of 2023, in class 014.

The shortfalls in salary for accounting unit 2309, Elder Fraud Unit, in classes 010, 013 and 014, accounting unit 2601, Attorney General, in classes 012 and 014, accounting unit 2610, Criminal Justice, in classes 010 and 014, and accounting unit 2616, class 010 are due to actual pay being higher than what remained in the budget line for Fiscal year 2024.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,



John M. Formella
Attorney General

#4526726

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**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL



JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

June 4, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Fund, authorize the Department of Justice to transfer Non-General Funds in the amount of \$95,610, and further accept and expend the additional non-general funds to cover a projected salary shortfall in the accounts listed below, effective upon Governor and Executive Council approval for State Fiscal Year 2024, ending June 30, 2024. 100% Non-General Funds.

<u>Description</u>	<u>Accounting Unit</u>	<u>Amount</u>
000-Federal Funds	02-20-20-200510-2615-000-404736	(\$6,610)
014-Salary Other Unclassified	02-20-20-200510-2615-014-500134	\$6,610
000-Federal Funds	02-20-20-200510-2904-000-404530	(\$27,600)
010-Personal Services Perm Classified	02-20-20-200510-2904-010-500100	\$27,600
000-Federal Funds	02-20-20-200510-2904-000-404530	(\$3,900)
014-Salary Other Unclassified	02-20-20-200510-2904-014-500134	\$3,900
003-Revolving Fund	02-20-20-200510-3310-003-403338	(\$9,500)
010-Personal Services Perm Classified	02-20-20-200510-3310-010-500100	\$9,500
009-Agency Income	02-20-20-201010-2621-009-407321	(\$48,000)
010-Personal Services Perm Classified	02-20-20-201010-2621-010-500100	\$48,000

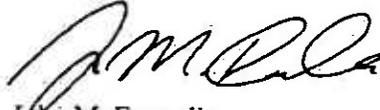
His Excellency, Governor Christopher T. Sununu
and the Honorable Council
June 4, 2024
Page 2 of 2

EXPLANATION

The above-requested transfer is to cover the shortfall in salaries through the end of Fiscal Year 2024. The shortfall in accounting unit 2615, Medicaid Fraud Unit, is due to unclassified employee step increases. The shortfall in accounting unit 2904, Drug Task Force, and accounting unit 3310, Financial Fraud is due to employee transfers and new hires at a higher rate than what was budgeted. The shortfall in accounting unit 2621, Charitable Trust, is due to a reclassified position that was much higher than what was originally budgeted.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,



John M. Formella
Attorney General

#4530747



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June 21, 2024

His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

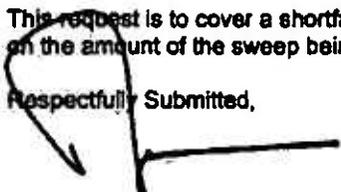
Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Business and Economic Affairs requests to transfer General Funds in the amount of \$2,100 from the Benefit Adjustment Account to cover a projected shortfall in benefits for the account listed below, effective upon Governor and Council approval for State Fiscal Year 2024, ending June 30, 2024. **100% General Funds**

03-22-022-220010-20070000 060-500601 Benefits	<u>Amount</u> \$ 1,600
03-22-022-221010-20130000 060-500601 Benefits	\$ 500

EXPLANATION

This request is to cover a shortfall in benefits for SFY 2024 attributed to insufficient funds budgeted based on the amount of the sweep being overcalculated and vacant positions being filled.

Respectfully Submitted,


Taylor Caswell
Commissioner



New Hampshire Department of
**BUSINESS AND
 ECONOMIC AFFAIRS**



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June 21, 2024

His Excellency, Governor Christopher T. Sununu
 And the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Business and Economic Affairs requests to transfer General funds in the amount of \$32,900 from the Salary Adjustment Account to cover a projected salary shortfall in the accounts listed below, effective upon Governor and Council approval for State Fiscal Year 2024, ending June 30, 2024. **100% General Funds**

	<u>Amount</u>
03-22-022-220510-14480000 011-500126 Personnel Services – UnClassified	\$ 6,700
03-22-022-220010-20070000 010-500100 Personnel Services – Perm Classified	\$ 14,000
03-22-022-220010-20070000 011-500126 Personnel Services – UnClassified	\$ 7,300
03-22-022-221010-20130000 010-500100 Personnel Services – Perm Classified	\$ 4,000
03-22-022-220010-21750000 010-500100 Personnel Services – Perm Classified	\$ 900

EXPLANATION

This request is to cover a shortfall in salaries for SFY 2024 attributed to insufficient funds budgeted based on the amount of the sweep being overcalculated and vacant positions being filled.

Respectfully Submitted,

Taylor Caswell
 Commissioner

(4) CSG



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

June 20, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$10,000 to cover a projected shortage in the Division of Homeland Security. Effective upon Governor and Council approval for State Fiscal Year 2024 ending June 30, 2024.

02-023-023-236010-27300000 Dept. of Safety – Division of Homeland Security –
Director of Homeland Security – Emergency Management
060-500602 – Health Ins Benefit (Perm)

SFY 2024
\$10,000

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2024 attributed to insufficient funds budgeted based on the benefits of the incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety



State of New Hampshire
 DEPARTMENT OF NATURAL & CULTURAL RESOURCES
 OFFICE OF THE COMMISSIONER

172 Pembroke Road Concord, New Hampshire 03301
 Phone: 603-271-2411 Fax: 603-271-2629
 TDD Access: Relay NH 1-800-735-2964
 dncr.nh.gov



④ JS

June 20, 2024

His Excellency, Governor Christopher T. Sununu
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, authorize the Department of Natural and Cultural Resources to transfer \$42,600 in General Funds from the Benefit Adjustment Account to cover projected shortfalls in the accounts listed below, effective the date of Governor and Council approval for the State Fiscal Year ending June 30, 2024. 100% General Funds.

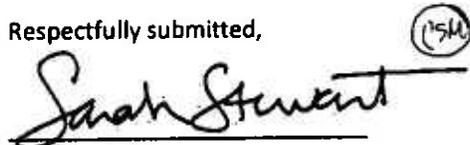
Accounting Unit Description	Account Number	Amount
EMERALD ASH BORER MGT FND	03-35-35-351010-12360000-060-500602	\$600
FOREST MANAGEMENT	03-35-35-351010-35100000-060-500602	\$26,000
FOREST PROTECTION	03-35-35-351010-35200000-060-500602	\$14,000
NH AUTOMATED INFORMATION SYS	03-35-35-353010-25520000-060-500602	\$500
STATE ARTS DEVELOPMENT	03-35-35-353510-41040000-060-500602	\$1,500
Total:		\$42,600

EXPLANATION

The above requested transfers are to cover shortfalls in the benefit classes through the end of Fiscal Year 2024. The shortfalls in the above accounts are due to changes in employee healthcare coverage from single plan to family plan, budgeted benefits being insufficient for the step and health plan for employees and the impact of the 10% statewide pay raise per Chapter 106, Laws of 2023.

Fund amounts from the Department transferred to the Benefit Adjustment Funds during fiscal year 2024 as well as balances available at year-end represent sufficient amounts to support this request.

Respectfully submitted,



Sarah L. Stewart
 Commissioner



State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER



172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-2411 Fax: 603-271-2629
TDD Access: Relay NH 1-800-735-2964
dnrc.nh.gov

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June 20, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Account, authorize the Department of Natural and Cultural Resources to transfer \$69,750 in General Funds from the Salary Adjustment Account to cover projected shortfalls in the accounts listed below, effective the date of Governor and Council approval for the State Fiscal Year ending June 30, 2024. 100% General Funds.

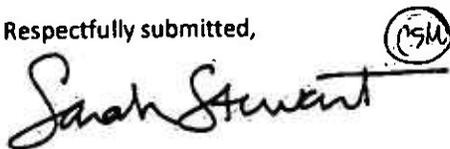
Accounting Unit Description	Account Number	Amount
EMERALD ASH BORER MGT FND	03-35-35-351010-12360000-010-500100	\$3,000
NATURAL HERITAGE - AGENCY INC	03-35-35-351010-21030000-010-500100	\$8,500
FOREST & LANDS ADMINISTRATION	03-35-35-351010-35000000-010-500100	\$2,000
FOREST MANAGEMENT	03-35-35-351010-35100000-010-500100	\$5,500
FOREST HEALTH - STATE	03-35-35-351010-35120000-010-500100	\$250
FOREST PROTECTION	03-35-35-351010-35200000-010-500100	\$25,000
FOREST RESOURCE PLANNING	03-35-35-351010-35700000-010-500100	\$6,500
NH AUTOMATED INFORMATION SYS	03-35-35-353010-25520000-010-500100	\$2,000
SVC TO PERSONS W/ DISABILITIES	03-35-35-353010-25530000-010-500100	\$500
STATE ARTS DEVELOPMENT	03-35-35-353510-41040000-010-500100	\$2,000
ADMINISTRATION	03-35-35-350010-34000000-011-500126	\$14,000
FOREST & LANDS ADMINISTRATION	03-35-35-351010-35000000-011-500126	\$500
Total:		\$69,750

EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2024. The shortfalls in the above accounts resulted from incumbents being paid at a higher pay grade than the budgeted rate, a significant pay increase per Chapter 106, Laws of 2023 as well as unforeseen expenses associated with retirement payments.

Fund amounts from the Department transferred to the Salary Adjustment Funds during Fiscal Year 2024, as well as balances available at year-end represent sufficient amounts to support this request.

Respectfully submitted,

 (u)

Sarah L. Stewart
Commissioner

CSG
JL

Monica I. Mezzapelle
STATE TREASURER



THE STATE OF NEW HAMPSHIRE
STATE TREASURY
25 CAPITOL STREET, ROOM 121
CONCORD, NH 03301
(603) 271-2621
FAX (603) 271-3922
TDD Access: Relay NH 1-800-735-2964

June 7, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the State Treasury requests to transfer General Funds in the amount of \$25,000.00 from the Benefit Adjustment Account, effective upon Governor & Executive Council approval for the State Fiscal Year ending June 30, 2024. 100% General Funds.

From: Employee Benefit Adjustment Account	\$25,000.00
To: 01-38-38-380110-1663-500601	\$25,000.00

EXPLANATION

The requested transfer is to fund benefits through the end of fiscal year 2024. The shortfalls are due to changes in employee healthcare coverage from single plan to family plan.

Respectfully submitted,

Monica I. Mezzapelle
State Treasurer



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner



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July 1, 2024

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Department of Environmental Services (NHDES) requests a transfer from the Benefit Adjustment Fund in the amount of \$2,500 to the following Accounting Units (AU) as listed below.

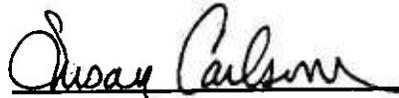
To:	03-44-44-444010-54020000-060 -500601	\$	2,500
	Total	\$	2,500

Source of Funds: 100% General Funds

EXPLANATION

NHDES recently reviewed all benefit accounts and found a shortage in the account noted above as a result of retirement payouts and benefits being paid at a higher than budgeted rate due to filling vacant positions. Your approval of this transfer will insure that NHDES meets its obligations to its employees.

We respectfully request your approval.


 Susan A. Carlson, Chief Operations Officer
 Department of Environmental Services



The State of New Hampshire
Department of Environmental Services



SAM
 SK

Robert R. Scott, Commissioner

June 14, 2024

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Department of Environmental Services (NHDES) requests a transfer from the Benefit Adjustment Fund in the amount of \$14,000 to the following Accounting Units (AU) as listed below.

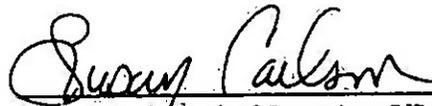
To:	03-44-44-444010-54020000-060 - 500601	\$ 10,000
	03-44-44-444010-54920000-060 - 500601	3,000
	03-44-44-442010-90010000-060 - 500601	1,000
	Total	\$ 14,000

Source of Funds: 100% General Funds

EXPLANATION

NHDES recently reviewed all benefit accounts and found a shortage in the accounts noted above as a result of retirement payouts and benefits being paid at a higher than budgeted rate due to filling vacant positions. Your approval of this transfer will insure that NHDES meets its obligations to its employees.

We respectfully request your approval.


 Susan A. Carlson, Chief Operations Officer
 Department of Environmental Services



The State of New Hampshire
Department of Environmental Services



SAM
 SK

Robert R. Scott, Commissioner

June 14, 2024

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Environmental Services (NHDES) requests a transfer from the Salary Adjustment Fund in the amount of \$6,500 to the following Accounting Units (AU) as listed below.

To:	03-44-44-440010-10130000-010 - 500100	\$	1,500
	03-44-44-442010-90010000-010 - 500100		2,500
	03-44-44-444010-54920000-010 - 500100		2,500
	Total	\$	6,500

Source of Funds: 100% General Funds

EXPLANATION

NHDES recently reviewed all salary accounts and found a shortage in the accounts noted above due to retirement payouts, adjustments for increments and the SOC conversion, longevity and filling vacant positions. Your approval of this transfer will insure that NHDES meets its obligations to its employees.

We respectfully request your approval.

Susan A. Carlson, Chief Operations Officer
 Department of Environmental Services



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
Office of the Commissioner

P.O. BOX 1806
CONCORD, NH 03302-1806
603-271-5603 FAX: 888-908-6609
TDD ACCESS: 1-800-735-2964
<https://www.corrections.nh.gov/>

HELEN E. HANKS
COMMISSIONER

PAUL D. RAYMOND, JR.
ASSISTANT COMMISSIONER

CSG
JH

July 9, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Corrections requests to transfer \$1,775,592 to cover projected shortfalls, as listed below, effective upon Governor and Executive Council approval. 100% General Funds

From: Employee Benefit Adjustment Account

To:

Appropriation	Account Description	Amount
02-46-46-463510-33720000-060	NH State Prison for Men	738,301
02-46-46-463510-33730000-060	Northern NH Correctional Facility	77,262
02-46-46-463510-33740000-060	NH Correctional Facility/Women	71,601
02-46-46-465010-58330000-060	Secure Psychiatric Unit	165,919
02-46-46-462510-59290000-060	Professional Standards	32,667
02-46-46-465510-66350000-060	Warehouse	5,021
02-46-46-460010-71010000-060	Commissioner's Office	58,049
02-46-46-464510-71070000-060	North End House	83,394
02-46-46-464510-78740000-060	Calumet-Transitional Housing	88,621
02-46-46-465010-82310000-060	Mental Health	77,024
02-46-46-465010-82340000-060	Medical-Dental	291,040
02-46-46-465010-82350000-060	Residential Treatment Unit	86,693
	Total	1,775,592

EXPLANATION

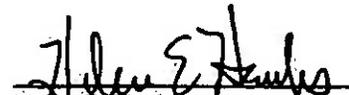
This request is to cover shortfalls in benefits attributed to unanticipated retirements and benefits associated with collectively bargained increases including double overtime for uniform staff after 80 hours, double time for staff working Thanksgiving, Christmas, and New Year's Day, a 30% salary increase for all nursing staff, a salary increase for behavioral health staff (35%, 25%, or 5% depending on position title), and an increase in shift differential for all applicable staff resulting in benefits being paid at higher than budgeted

amounts. The above transfer request will be partially offset by \$670,239 in benefit appropriations expected to lapse at the end of the fiscal year, as outlined below:

Lapse From:

Appropriation	Account Description	Amount
02-46-46-464510-41060000-060	Concord Transitional Work Ctr	160,377
02-46-46-464510-51720000-060	Shea Farm-Transitional Housing	37,800
02-46-46-461510-65280000-060	Employee Development	22,946
02-46-46-461510-65290000-060	Human Resources	62,147
02-46-46-461510-65310000-060	Business Information Unit	1,403
02-46-46-465510-66320000-060	Maintenance	6,350
02-46-46-465510-66330000-060	Laundry	8,563
02-46-46-465510-66340000-060	Kitchen	98,174
02-46-46-464510-68200000-060	Programs	114,719
02-46-46-465010-82360000-060	Pharmacy	1,908
02-46-46-461010-83000000-060	Financial Services	20,357
02-46-46-464010-83020000-060	District Offices	135,495
	Total	670,239

Respectfully Submitted,


Helen E. Hanks
Commissioner



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF CORRECTIONS
 Office of the Commissioner
 P.O. BOX 1806
 CONCORD, NH 03302-1806
 603-271-5603 FAX: 888-908-6809
 TDD ACCESS: 1-800-735-2964
<https://www.corrections.nh.gov/>

HELEN E. HANKS
 COMMISSIONER

PAUL D. RAYMOND, JR.
 ASSISTANT COMMISSIONER

CSG
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July 9, 2024

His Excellency, Governor Christopher T. Sununu
 and the Honorable Executive Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Corrections requests to transfer \$2,915,844 to cover projected shortfalls, as listed below, effective upon Governor and Executive Council approval. 100% General Funds

From: Salary Adjustment Fund

To:

Appropriation	Account Description	Amount
02-46-46-463510-33720000-010-500100	NH State Prison for Men	514,955
02-46-46-463510-33730000-010-500100	Northern NH Correctional Fclty	381,330
02-46-46-463510-33740000-010-500100	NH Correctional Facility/Women	75,653
02-46-46-464510-51720000-010-500100	Shea Farm	3,510
02-46-46-465010-58330000-010-500100	Secure Psychiatric Unit	119,065
02-46-46-462510-59290000-010-500100	Professional Standards	72,097
02-46-46-461510-65290000-010-500100	Human Resources	64,318
02-46-46-465510-66320000-010-500100	Maintenance	18,912
02-46-46-465510-66340000-010-500100	Kitchen	16,528
02-46-46-465510-66350000-010-500100	Warehouse	10,590
02-46-46-464510-68200000-010-500100	Programs	250,061
02-46-46-460010-71010000-010-500100	Commissioner's Office	61,466
02-46-46-460010-71010000-011-500126	Commissioner's Office	7,208
02-46-46-464510-71070000-010-500100	North End House	2,336
02-46-46-464510-78740000-010-500100	Cahmet-Transitional Housing	18,761
02-46-46-465010-82310000-010-500100	Mental Health	138,354
02-46-46-465010-82340000-010-500100	Medical-Dental	465,160
02-46-46-465010-82350000-010-500100	Residential Treatment Unit	107,433
02-46-46-465010-82360000-010-500100	Pharmacy	11,009
02-46-46-461010-83000000-011-500126	Financial Services	32,581
02-46-46-464010-83020000-010-500100	District Offices	544,517
	Total	2,915,844

EXPLANATION

This request is to cover shortfalls in salaries attributed to unanticipated retirements and collectively bargained increases including a 30% salary increase for all nursing staff, a salary increase for behavioral health staff (35%, 25%, or 5% depending on position title), and an increase in shift differential for all applicable staff resulting in positions being paid at higher than budgeted amounts. The above transfer request will be partially offset by \$207,664 in salary appropriations expected to lapse at the end of the fiscal year, as outlined below:

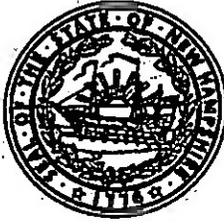
Lapse From:

Appropriation	Account Description	Amount
02-46-46-463510-33720000-011-500126	NH State Prison for Men	1,410
02-46-46-463510-33730000-011-500126	Northern NH Correctional Fclty	10
02-46-46-463510-33740000-011-500126	NH Correctional Facility/Women	1,059
02-46-46-464510-41060000-010-500100	Concord Transitional Work Ctr	466
02-46-46-462510-59290000-011-500126	Professional Standards	59,413
02-46-46-461510-65280000-010-500100	Employee Development	255
02-46-46-461510-65280000-011-500126	Employee Development	9
02-46-46-465510-66330000-010-500100	Laundry	32
02-46-46-461510-65310000-010-500100	Business Information Unit	229
02-46-46-464510-68200000-011-500126	Programs	9
02-46-46-465010-82340000-011-500126	Medical-Dental	90,542
02-46-46-465010-82360000-011-500126	Pharmacy	54,154
02-46-46-461010-83000000-010-500100	Financial Services	67
02-46-46-464010-83020000-011-500126	District Offices	9
	Total	207,664

Respectfully Submitted,



Helen E. Hanks
Commissioner



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF CORRECTIONS
 Office of the Commissioner
 P.O. BOX 1806
 CONCORD, NH 03302-1806
 603-271-5603 FAX: 888-908-6609
 TDD ACCESS: 1-800-735-2964
<https://www.corrections.nh.gov/>

HELEN E. HANKS
 COMMISSIONER

PAUL D. RAYMOND, JR.
 ASSISTANT COMMISSIONER

CSG
 JPC

July 17, 2024

His Excellency, Governor Christopher T. Sununu
 and the Honorable Executive Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Corrections requests to transfer an additional \$10,000.00 to cover projected shortfalls, as listed below, effective upon Governor and Executive Council approval. 100% General Funds

From: Salary Adjustment Fund

To:

Appropriation	Account Description	Amount
02-46-46-463510-33720000-010-500100	NH State Prison for Men	10,000
	Total	10,000

EXPLANATION

This request is to cover shortfalls in salaries attributed to unanticipated retirements and collectively bargained increases including a 30% salary increase for all nursing staff, a salary increase for behavioral health staff (35%, 25%, or 5% depending on position title), and an increase in shift differential for all applicable staff resulting in positions being paid at higher than budgeted amounts.

Respectfully Submitted,


 Helen E. Hanks
 Commissioner



State of New Hampshire

CSG
SK

Christopher T. Sununu
Governor

Adult Parole Board

NH State Prison
P.O. BOX 14
CONCORD, NH 03302-0014
603-271-2569 FAX: 603-271-6179
TDD Access: 1-800-785-2964

Roger B. Phillips
Chairman

Jay Mackey
Director of Operations

June 20, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the NH Adult Parole Board requests to transfer \$10,250 to cover a projected shortfall, as listed below, effective upon Governor and Executive Council approval. **100% General Funds.**

From: Employee Benefit Adjustment Fund

To: NH Adult Parole Board ~~02-46-46-469510-6532-060-500600~~ Amount \$10,250

EXPLANATION

The request is to cover shortfalls in benefits through the end of Fiscal Year 2024. The shortfall is due to benefit costs for current staff are higher than the budgeted rate.

Respectfully Submitted,

Jay Mackey
Director of Operations
NH Adult Parole Board
PO Box 14
Concord, New Hampshire 03302
(603) 271-2569 Phone
(603) 271-6179 Fax
jay.p.mackey@doc.nh.gov

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State of New Hampshire

Adult Parole Board

NH State Prison

P.O. BOX 14

CONCORD, NH 03302-0014

603-271-2569 FAX: 603-271-6179

TDD Access: 1-800-735-2964

Roger B. Phillips
Chairman

Jay Mackey
Director of Operations

Christopher T. Sununu
Governor

June 20, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, authorize the NH Adult Parole Board to transfer \$13,900 in general funds from the salary adjustment account effective the date of Governor and Council approval for the state fiscal year ending June 30, 2024. **100% General Funds**

Agency	Accounting Unit	Amount
NH Adult Parole Board	02-46-46-469510-6532-010-500100	\$13,900

✓

EXPLANATION

The request is to cover shortfalls in salary through the end of Fiscal Year 2024. The shortfall is due to salaries for current staff are higher than the budgeted rate.

Respectfully Submitted,

Jay Mackey
Director of Operations
NH Adult Parole Board
PO Box 14
Concord, New Hampshire 03302
(603) 271-2569 Phone
(603) 271-6179 Fax
jay.p.mackey@doc.nh.gov



Sheriff Christopher D. Connelly
Chairman

State of New Hampshire

POLICE STANDARDS & TRAINING COUNCIL

Arthur D. Kehas
Law Enforcement Training Facility & Campus
17 Institute Drive, Concord, N.H. 03301-7413
603-271-2133 – Fax: 603-271-1785
TDD Access: Relay NH 1-800-735-2964



John V. Scippa
Director

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July 2, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, The Salary Adjustment Account, authorize the Police Standards and Training Council to transfer \$4,483 in General Funds from the Salary Adjustment Account to the account listed below, effective the date of Governor and Council approval for the State Fiscal Year ending June 30, 2024. **100% General Funds.**

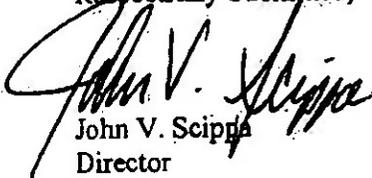
Account	Account Number	Amount
Law Enforcement Training	06-87-87-087010-66390000-010-500100	\$4,483
Total		\$4,483

EXPLANATION

The above requested transfer is to cover a shortfall in the salary class through the end of Fiscal Year 2024. The shortfall in the above account resulted from the payout during the last payroll cycle to an employee after the salary and benefits sweep was conducted in April 2024.

Fund amounts from the Department transferred to the Salary Adjustment Funds during the Fiscal Year 2024, as well as balance available at year-end represents sufficient amounts to support this request.

Respectfully Submitted,


John V. Scippa
Director



William Cass, P.E.
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

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His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 14, 2024

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of \$8,000 to the following account as listed below to cover a shortage effective upon Governor and Council Approval. 100% General Funds.

From: Benefit Adjustment Fund	<u>FY 2024</u> \$8,000 ✓
To: 04-096-096-964010-21070000-060-500601	\$8,000

EXPLANATION

The above requested transfer is to cover a shortfall through the end of State Fiscal Year 2024. The shortfall is due to actual employee benefits allocation being greater than budgeted.

We respectfully request your approval.

Sincerely,

William J. Cass, P.E.
Commissioner

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William Cass, P.E.
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 14, 2024

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$11,000 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% General Funds.

		<u>FY 2024</u>
From: Salary Adjustment Fund		\$11,000 ✓
To:	04-096-096-964010-21070000-010-500100	\$ 8,000
	04-096-096-964010-21070000-011-500126	\$ 3,000

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2024. The shortfall is due to salary increases greater than budgeted.

We respectfully request your approval.

Sincerely,

William J. Cass, P.E.
Commissioner

CSG
SLK



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

July 5, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$278 to cover a shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2024 ending June 30, 2024

02-023-023-234015-45650000 Dept. of Safety – Division of State Police – J-One	<u>SFY 2024</u>
010-500100 – Personal Services -Perm	\$ 278

Explanation

This request is to cover a shortfall in salary costs of SFY 2024 attributed to insufficient funds budgeted based on the salary and step of incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

CT 659



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

June 20, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$10,500 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2024 ending June 30, 2024

02-023-023-234015-45650000 Dept. of Safety – Division of State Police – J-One
010-500100 – Personal Services -Perm

SFY 2024
\$10,500.00

Explanation

This request is to cover a shortfall in salary costs of SFY 2024 attributed to insufficient funds budgeted based on the salary and step of incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 14, 2024

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$267,000 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

From: Salary Adjustment Fund:		<u>FY 2024</u>
04-096-096-960015-30510000-219-502687		\$267,000 ✓
To:	04-096-096-960015-30380000-011-500126	\$ 18,000
	04-096-096-960015-30400000-010-500100	\$180,000
	04-096-096-960315-30170000-010-500100	\$ 68,000
	04-096-096-960515-30660000-010-500100	\$ 1,000

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2024. The shortfalls are due to a final leave payout for retirement and positions filled at a higher rate than budgeted.

We respectfully request your approval.

Sincerely,

William J. Cass, P.E.
Commissioner



William Cass, P.E.
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 14, 2024

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Transportation to transfer 100% non-highway funds, and further accept and expend additional non-highway funds in the following accounts:

<u>Account Number</u>	<u>FY 2024</u>
04-096-096-960015-30380000-011-500126	\$7,000
04-096-096-960015-30380000-000-404511	(\$5,000)
04-096-096-960015-30380000-00C-401350	(\$2,000)
04-096-096-960015-30400000-010-500100	\$59,000
04-096-096-960015-30400000-000-404511	(\$46,000)
04-096-096-960015-30400000-00C-401350	(\$13,000)
04-096-096-960315-30170000-010-500100	\$23,000
04-096-096-960315-30170000-000-404511	(\$18,000)
04-096-096-960315-30170000-00C-401350	(\$ 5,000)

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2024. The shortfalls are due to a final leave payout for retirement and positions filled at a higher rate than budgeted.

We respectfully request your approval.

Sincerely,

William J. Cass, P.E.
Commissioner

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William Cass, P.E.
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 14, 2024

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of \$1,077,000 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

From: Benefit Adjustment Fund:		<u>FY 2024</u>
04-096-096-960015-30530000-220-502688		\$1,077,000 ✓
To:	04-096-096-960515-29280000-060-500601	\$1,014,000
	04-096-096-960015-30400000-060-500601	\$ 63,000

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2024. The shortfalls are due to employee benefits allocation being greater than budgeted.

We respectfully request your approval.

Sincerely,

William J. Cass, P.E.
Commissioner

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William Cass, P.E.
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 14, 2024

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, authorize the Commissioner, Department of Transportation (DOT) to transfer 100% non-highway funds, and further accept and expend additional non-highway funds in the following accounts:

<u>Account Number</u>	<u>FY 2024</u>
04-096-096-960015-30400000-060-500601	\$22,000 ✓
04-096-096-960015-30400000-000-404511	(\$17,000)
04-096-096-960015-30400000-00C-401350	(\$ 5,000)

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2024. The shortfalls are due to employee benefits allocation being greater than budgeted.

We respectfully request your approval.

Sincerely,

William J. Cass, P.E.
Commissioner



New Hampshire Fish and Game Department

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11 Hazen Drive, Concord, NH 03301-6500
Headquarters: (603) 271-3421
Website: www.WildNH.com

TDD Access: Relay NH 1-800-735-2964
Fax: (603) 271-1438
Email: Info@wildlife.nh.gov

Scott R. Mason
Executive Director

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Salary Adjustment Fund:

FROM:		
20-07500-54470000-219-502687	Salary Adjustment Fund	-\$95,950.00
TO:		
20-07500-11710000-010-500100	Office of the Director	+\$35,500.00
20-07500-21180000-010-500100	Licensing	+\$26,500.00
20-07500-21190000-010-500100	Fleet Management	+\$ 6,000.00
20-07500-21200000-010-500100	Public Affairs	+\$ 6,500.00
20-07500-21210000-010-500100	Hunter Education	+\$ 4,000.00
20-07500-21220000-010-500100	Aquatic Education	+\$ 2,250.00
20-07500-21240000-010-500100	Conservation Education	+\$ 2,200.00
20-07500-21500000-010-500100	Wildlife	+\$13,000.00

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. Several accounts are projected to have a deficit before the end of fiscal year 2024. Approval of this transfer will allow for the continuation of normal salary payments required for the operation of the Department.

Respectfully Submitted,

Scott R. Mason
Executive Director

Kathy Ann LaBonte, Chief
Business Division



New Hampshire Fish and Game Department

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11 Hazen Drive, Concord, NH 03301-6500
Headquarters: (603) 271-3421
Website: www.WildNH.com

TDD Access: Relay NH 1-800-735-2964
Fax: (603) 271-1438
Email: info@wildlife.nh.gov

Scott R. Mason
Executive Director

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-C, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Benefit Adjustment Fund:

FROM:		
20-07500-54480000-220-502688	Benefit Adjustment Fund	-\$55,900.00
TO:		
20-07500-11710000-060-500602	Office of the Director	+\$35,000.00
20-07500-21180000-060-500602	Licensing	+\$10,000.00
20-07500-21190000-060-500602	Fleet Management	+\$ 3,200.00
20-07500-21210000-060-500602	Hunter Education	+\$ 1,000.00
20-07500-21240000-060-500602	Conservation Education	+\$ 2,100.00
20-07500-21500000-060-500602	Wildlife	+\$ 4,600.00

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. These accounts are projected to have a deficit before the end of fiscal year 2024. Approval of this transfer will allow for the continuation of normal benefit payments required for the operation of the Department.

Respectfully Submitted,

Scott R. Mason
Executive Director

Kathy Ann LaBonte, Chief
Business Division