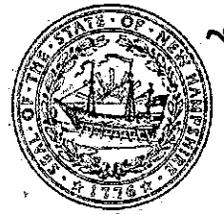




The State of New Hampshire  
**Department of Environmental Services**



*mac*

126

**Robert R. Scott, Commissioner**

July 19, 2024

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI, and RSA 124:15 authorize the Department of Environmental Services (NHDES) to amend Fiscal Item FIS 22-408, approved by Fiscal Committee on November 18, 2022 and approved by Governor and Council on November 22, 2022, Item 100 as amended by FIS 23-167, approved by Fiscal Committee on May 19, 2023 and approved by Governor and Council on May 31, 2023, item 161 as amended by FIS 23-288 as approved by Fiscal Committee on October 19, 2023 and approved by Governor and Council on October 18, 2023 item #82 by establishing a temporary full time position effective upon Fiscal Committee and Governor and Council approval through June 30, 2025. The position was approved by the Division of Personnel on July 18, 2024. A copy of the approval documentation is attached. 100% Federal Funds

Classification Title	Position #	Pay Schedule	Salary Range
19-2040 Environmental Scientists and Geoscientists-5	9T3358	SOC 19 Pay Band 8	\$61,094-\$95,219

**EXPLANATION**

The New Hampshire Geological Survey (NHGS) at NHDES serves as the state government lead on geologic mapping, which characterizes the surficial and bedrock geology of the state to support accurate environmental decision-making. A key environmental element that geologic mapping is conducted to address concerns groundwater, and its utilization as a drinking water source. This request will utilize funds from the Bipartisan Infrastructure Law (BIL; P.L. 117-58), to support the creation of a Geological Mapping GIS Specialist position to facilitate the completion of bedrock geologic mapping in eight 1:24,000-scale quadrangles in southern New Hampshire. This added capacity will help the Department effectively utilize BIL funds to address drinking water concerns experienced in southern New Hampshire resulting from an emerging contaminant of significant public concern, through mapping of the bedrock units and fractures they contain to identify potential contaminant pathways to groundwater. This position will provide the additional technical capacity and capabilities in bedrock geology to achieve these goals through the technical oversight of contractors who will be hired to conduct the mapping, and to assemble the collected information into formats usable by NHDES' Water and Waste Management Divisions, municipalities and citizens upon completion.

The funds are already budgeted and available in Account 03-44-44-441018-5564-059, DWSRF BIL Administration.

The following is intended to address the seven questions required by the Fiscal Committee with respect to situations in which new positions are established or extended:

**1. List All Personnel by Classification, Labor Grade, and Salary:**

This 19-2040 Environmental Scientists and Geoscientists-5 position (SOC 19, Pay Band 8; \$61,904 - \$95,219) is being established to perform investigations of New Hampshire geology in support of drinking water and groundwater protection. This position will provide the specialized expertise in bedrock geology required to technically oversee contract geologic mapping firms who will be collecting data and mapping the bedrock units and rock fracture locations in southern New Hampshire. Further, this position will support the broader mission of NHGS' geologic mapping activities by enhancing the connections between geologic mapping outputs and drinking water and groundwater protection statewide.

**2. Explain the Nature, Need, and Duration of the Program:** This request will utilize funds from the BIL to support the creation of a Geologic Mapping GIS Specialist position within NHGS to provide bedrock mapping expertise capabilities in support of bedrock geologic mapping projects in southern New Hampshire designed to address drinking water concerns as a result of an emerging contaminant. The scope of the bedrock geologic mapping project to be undertaken in southern New Hampshire is beyond the existing capacity of geologic mapping staff to support. The additional capacity is needed to design, create and conduct bedrock geologic mapping activities that includes fracture identification while providing the expertise to technically oversee bedrock mapping contracts. The understanding of the finer scale bedrock geology in this region of the state, and its connections to drinking water concerns has been a long-standing goal of programs within NHDES. This project, enabled through the availability of BIL funds, would not otherwise be possible to complete within the timeframe now made possible through the availability of these funds. BIL funds will cover the position through June 30, 2027.

**3. What Is the Relationship to Existing Programs?** The requested position will complement existing geologic mapping and hydrogeological staff within NHGS, while enhancing technical connections between geologic mapping and the NHDES Water and Waste Management Divisions as related to drinking water and groundwater concerns.

**4. Has a Substantially Similar Program Been Requested of the Legislature and Denied?** No

**5. Why was this Program and Its Funding Not Included In the Operating Budget?** The bedrock geologic mapping project, and the consequent need for this position, was not envisioned at the time the FY 2024-2025 Operating Budget was created.

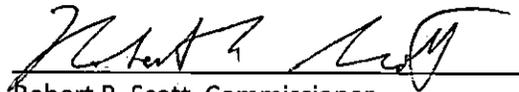
**6. Can any Portion of the Funds Be Utilized If None, or Only Part of the Position is Authorized?** No. The bedrock mapping project to be undertaken in southern New Hampshire will not be able to achieve a successful outcome without the authorized position. Current staff resources would preclude proper technical oversight of bedrock mapping and fracture identification activities and contractors, and in the proper development of methods and technical compilation of the data. Current staffing is not sufficient to allow timely execution of this project work given requirements and deliverables of other programs and initiatives in which staff are presently engaged.

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court and  
His Excellency, Governor Christopher T. Sununu  
and The Honorable Council

Page 3 of 3

**7. What Is the Estimate of the Amount of Funding Required to Continue the Position In Future Years?** It is anticipated that the position will continue until the BIL funding ends and the project is completed. The BIL funding has been awarded to the state through FFY 2026. The estimated cost of this position in State FY 2025 is \$92,863.

We respectfully request your approval of this item.



---

Robert R. Scott, Commissioner  
NH Department of Environmental Services



**State Of New Hampshire**  
**DIVISION OF PERSONNEL**  
Department of Administrative Services  
54 Regional Drive, Suite 5  
Concord, New Hampshire 03301

**CHARLES M. ARLINGHAUS**  
Commissioner  
(603) 271-3201

**LORRIE A. RUDIS**  
Director of Personnel  
(603) 271-3261

July 18, 2024

Ms. Pamela Sopczyk - Director of Human Resources  
Department of Environmental Services  
29 Hazen Drive  
Concord, NH 03301

Regarding: Request to establish a full-time temporary 19-2040 Environmental Scientists and Geoscientists-5, Pay Schedule SOC 19, Pay Band 8 – position #9T3358.

Dear Ms. Sopczyk:

The Division of Personnel approves the Department of Environmental Services (DES) request received on 6/4/2024 to establish position #9T3358 as a full-time, temporary 19-2040 Environmental Scientists and Geoscientists-5, pending funding approval.

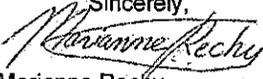
The intention is to establish a 19-2040 Environmental Scientists and Geoscientists-5 position within the Geological Survey Division of the Office of the Commissioner to serve as a Geological Mapping GIS Specialist. This temporary position will perform duties essential to ongoing projects within the NH DES Water Division and Waste Management Divisions, starting with the completion of bedrock geological mapping in eight quadrangles in southern New Hampshire.

The 19-2040 Environmental Scientists and Geoscientists-5 will perform investigations of NH surficial and bedrock geology in support of groundwater protection, compile and produce geological information, make recommendations, and conduct research to understand the existing geological character and future environmental needs. This role will design, create, and conduct the compilation of subsurface geological and geophysical information, develop methods and procedures to synthesize bedrock geologic map information, evaluate existing geologic information, lidar, and aerial imagery, conduct investigations of reported discrepancies in mapped quadrangle boundaries, and perform geospatial analysis, synthesis and interpretation of field data.

The 19-2040 Environmental Scientists and Geoscientists-5 position is needed immediately to address an emerging contaminant of significant public concern and potential for legal action.

This position will be funded through Account 03-44-44-441018-5564-059 for three years. Per RSA 124:15, this position number will be inactive until you receive funding approval from the Fiscal Committee.

Your agency will be responsible for bringing the request for funding before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify the Division of Personnel Operations Section at [CentralHRProcessing@nh.gov](mailto:CentralHRProcessing@nh.gov).

Sincerely,  
  
Marianne Rechy  
Classification & Compensation Administrator

Cc: Lorrie Rudis, Director of Personnel



The State of New Hampshire  
**Department of Environmental Services**



SAW

Robert R. Scott, Commissioner

82

September 15, 2023

The Honorable Ken Weyler, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, NH

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI, authorize the Department of Environmental Services (NHDES) to amend Fiscal Item FIS 22-408, approved by the Fiscal Committee on November 18, 2022 and approved by the Governor and Council on November 22, 2022, Item 100 as amended by FIS 23-167, approved by the Fiscal Committee on May 19, 2023 and approved by the Governor and Council on May 31, 2023, item 161 by accepting and expending \$39,181,548 in federal funds from the Bipartisan Infrastructure Law (BIL) to fund investments in drinking water infrastructure through New Hampshire's Drinking Water State Revolving Fund (DWSRF) Program, effective upon Fiscal Committee and Governor and Council approval through June 30, 2025. 100% Federal Funds.

Funding is to be budgeted in the two accounts as follows:

DWSRF BIL Loans  
 03-44-44-441018-5563  
 Fiscal Year 2024

Class	Title	Current Budget	Requested Action	Revised Budget
<b>Income</b>				
000-404646	Federal Funds	(\$12,000,000)	(\$30,000,000)	(\$42,000,000)
<b>Expenditures</b>				
301-500833	Loans	\$12,000,000	\$30,000,000	\$42,000,000
	<b>Total</b>	<b>\$12,000,000</b>	<b>\$30,000,000</b>	<b>\$42,000,000</b>

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and The Honorable Council

Page 2 of 5

DWSRF BIL Administration  
03-44-44-441018-5564  
Fiscal Year 2024

Class	Title	Current Budget	Requested Action	Revised Budget
<b>Income</b>				
000-404646	Federal Funds	(\$7,167,343)	(\$9,181,548)	(\$16,348,891)
<b>Expenditures</b>				
18-500106	Overtime	\$165	\$60,000	\$60,165
20-500200	Current Expense	\$8,343	\$53,494	\$61,837
22-500255	Rent/Lease Office Equipment	\$0	\$4,500	\$4,500
26-500251	Membership Fees	\$0	\$10,000	\$10,000
27-582703	Transfers to DOIT	\$8,052	\$21,270	\$29,322
28-582814	Transfers to General Services	\$7,570	\$16,706	\$24,276
30-500321	Equipment	\$44,236	\$18,902	\$63,138
37-500174	Technology-Hardware	\$532	\$18,387	\$18,919
38-500175	Technology- Software	\$5,000	\$19,376	\$24,376
39-500188	Telecommunications	\$2,079	\$4,580	\$6,659
40-500800	Indirect Costs	\$20,772	\$98,412	\$229,180
41-500801	Audit Set-Aside	\$19,113	\$78,000	\$97,113
42-500620	Additional Fringe Benefits	\$3,698	\$123,014	\$168,335
49-584900	Transfer to Other Agencies	\$0	\$128	\$128
50-500109	Part Time Salaries	\$9,629	\$1,170,471	\$1,180,100
59-500117	Full Time Temporary	\$37,058	\$307,209	\$344,267
60-500601	Benefits	\$15,513	\$799,594	\$1,009,243
66-500544	Employee Training	\$2,616	\$1,750	\$4,366
70-500705	In-State Travel	\$6,321	\$5,000	\$11,321
72-500574	Grants- Federal	\$2,500,000	\$1,600,000	\$4,100,000
80-500710	Out of State Travel	\$5,504	\$25,000	\$30,504
102-500731	Contracts - Program Services	\$4,471,142	\$4,745,755	\$8,871,142
	<b>Total</b>	<b>\$7,167,343</b>	<b>\$9,181,548</b>	<b>\$16,348,891</b>

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and The Honorable Council

Page 3 of 5

### EXPLANATION

The BIL (P.L. 117-58), also known as the "Infrastructure Investment and Jobs Act of 2021" (IIJA) includes \$50 billion to the Environmental Protection Agency (EPA) to strengthen the nation's drinking water and wastewater systems. A significant portion of water infrastructure dollars is flowing through the Clean Water and Drinking Water State Revolving Funds (SRFs), which represent a partnership between the EPA, states, tribes, territories, and local communities. The grants include funding for general drinking water infrastructure, emerging contaminants and for the replacement of lead service lines.

For decades, the SRFs have been the foundation of water infrastructure investments, providing low-cost financing for local projects across America. EPA and the states have successfully worked together to steward more than \$200 billion in SRF funds since 1988. EPA and NHDES are committed to maximizing the impact of these funds in addressing urgent water challenges facing communities.

NHDES will utilize existing staff as well as existing temporary full-time personnel previously approved to administer all aspects of the BIL funds. NHDES received grants which represent funding for Drinking water infrastructure, Lead Service line and emerging contaminant remediation. The infrastructure Supplemental grants have a 10% state match requirement, and the Lead Service Line and Emerging Contaminant grant awards have no state match requirement. NHDES has a separate General Fund appropriation for these required match funds. The BIL funds were not included in final 2024-2025 Operating Budget as the legislature directed NHDES to budget these funds through the Fiscal Committee and Governor and Council process due to the magnitude and temporary nature the federal funding.

NHDES is requesting to budget these funds as shown below:

Class 018	To cover the cost for overtime for personnel.
Class 020	To cover costs for office supplies.
Class 022	To cover the cost of rent and leases.
Class 026	To cover membership fees.
Class 027	To cover costs for Department of Information Technology services.
Class 028	To cover costs for state office building rent.
Class 030	To cover costs for office equipment.
Class 037	To cover technology hardware.
Class 038	To cover technology software.
Class 039	To cover telecommunications.
Class 040	To cover the program share of statewide indirect costs.
Class 041	To cover the cost of Audit Set-Aside charges related to the federal program.

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and The Honorable Council

Page 4 of 5

- Class 042 To cover the program share of additional fringe benefit costs.
- Class 049 To cover required transfers to other agencies.
- Class 050 These funds are available in support of expanded or new program activities not previously budgeted. Employee support from existing NHDES programs will be used to conduct activities under this program. These funds will be used to replace funding for the following full-time positions, which are currently budgeted:

Position Number	Title	Account 03-44-44	Funding Mix	Amount
19337	Program Specialist I	441018-4718	100% Federal	\$58,905
19728	Supervisor VII	441018-4718	100% Federal	\$94,485
30248	Environmentalist III	441018-4718	100% Federal	\$75,030
40493	Environmentalist IV	441018-4718	100% Federal	\$89,154
41225	Administrator III	441018-4718	100% Federal	\$108,361
41226	Accountant IV	441018-4718	100% Federal	\$68,852
42166	Environmentalist IV	441018-4718	100% Federal	\$86,485
42167	Environmentalist III	441018-4718	100% Federal	\$62,570
42177	Environmentalist IV	441018-4718	100% Federal	\$74,645
42197	Program Specialist III	441018-4718	100% Federal	\$54,920
42198	Supervisor IV	441018-4718	100% Federal	\$68,094
42199	Program Specialist II	441018-4718	100% Federal	\$57,915
42200	Program Specialist I	441018-4718	100% Federal	\$64,781
42201	Hydrogeologist IV	441018-4718	100% Federal	\$89,154
44958	Accountant II	441018-4718	100% Federal	\$49,038
44978	Administrator II	441018-4718	100% Federal	\$68,082
			TOTAL	\$1,170,471

Funding in the amount of \$1,170,471 which is budgeted for the current positions, will either be lapsed or closed to control resulting in a net zero increase in budgeted funds.

Class 059 To cover the costs for the existing four temporary fulltime positions noted below for coordination and execution of NHDES's management of investments in drinking water infrastructure projects.

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court

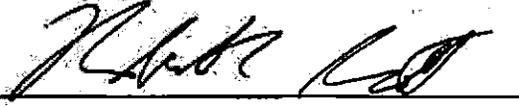
His Excellency, Governor Christopher T. Sununu  
and The Honorable Council

Page 5 of 5

Position Number	Title	Account 03-44-44-	Funding Mix	Amount
9T3274	Administrator II	441018-5564	100% Federal	\$80,958
9T3275	Environmental Program Manager	441018-5564	100% Federal	\$67,387
9T3276	Environmentalist IV	441018-5564	100% Federal	\$84,611
9T3287	Environmentalist IV	441018-5564	100% Federal	\$74,253
			TOTAL	\$307,209

- Class 060 To cover benefits for personnel.
- Class 066 To cover costs for employee training.
- Class 070 To cover Instate travel to project sites and outreach/public meetings.
- Class 072 To cover grants to entitles for lead service line inventories, source water protection and emerging contaminant investigations and mitigation planning for drinking water supplies.
- Class 080 To cover out-of-state technical training travel costs for staff.
- Class 102 To cover costs for contracts associated with assisting water systems, completing engineering studies, and source water protection activities.
- Class 301 To cover the cost of loans for drinking water projects.

We respectfully request your approval of this item.

  
Robert R. Scott, Commissioner

**NH DEPARTMENT OF ENVIRONMENTAL SERVICES  
 DRINKING WATER STATE REVOLVING FUND BIL  
 FISCAL SITUATION FY 2024  
 03-44-44-441018-5564, 5563**

Total Federal Awards	\$82,592,000
Less Expenditures thru 06/30/23	<u>\$670,309</u>
Remaining Authorization to Budget	\$81,921,691
Less Current Budget Authorization	<u>\$19,167,342</u>
Total Available for Budgeting	\$62,754,349
<b>REQUESTED ACTION</b>	<u>\$39,181,548</u>
Available to Budget at a later date	\$23,572,801

<b>Grant Award Number</b>	<b><u>Award Amount</u></b>	<b><u>Expenses to 06/30/23</u></b>	<b><u>Balance</u></b>
4E99115E22- Emerging Contaminant	\$7,555,000	\$0	\$7,555,000
4L99115L22- Lead Service Line	\$28,350,000	\$42,492	\$28,307,508
4D99115S22- Supplemental	\$17,992,000	\$627,817	\$17,364,183
4E99115E23- Emerging Contaminant	\$7,640,000	\$0	\$7,640,000
4D99115S23- Supplemental	\$21,055,000	\$0	\$21,055,000
<b>TOTAL</b>	<u><b>\$82,592,000</b></u>	<u><b>\$670,309</b></u>	<u><b>\$81,921,691</b></u>

	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>  <b>Grant Agreement</b>	<b>GRANT NUMBER (FAIN):</b> 99115S23 <b>MODIFICATION NUMBER:</b> 0 <b>PROGRAM CODE:</b> 4D	<b>DATE OF AWARD</b> 08/22/2023
		<b>TYPE OF ACTION</b> New	<b>MAILING DATE</b> 08/25/2023
		<b>PAYMENT METHOD:</b> ASAP	<b>ACH#</b> 10108
		<b>RECIPIENT TYPE:</b> State	
<b>RECIPIENT:</b> New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302 EIN: 02-6000618		<b>PAYEE:</b> New Hampshire Department of Environmental Services 29 Hazen Drive, P.O. Box 95 Concord, NH 03302	
<b>PROJECT MANAGER</b> Johnna McKenna 29 Hazen Drive Concord, NH 03302 Email: Johnna.McKenna@des.nh.gov Phone: 603-271-7017		<b>EPA PROJECT OFFICER</b> Patricia Stelmaszczyk 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Stelmaszczyk.Patricia@epa.gov Phone: 617-918-1170	
<b>EPA GRANT SPECIALIST</b> Trevor Tavano Grants Management Branch 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Tavano.Trevor@epa.gov Phone: 617-918-1235			
<b>PROJECT TITLE AND DESCRIPTION</b> Supplemental Drinking Water State Revolving Fund Fiscal Year 2023 Loan Fund Project Funds and Set-Asides  See Attachment 1 for project description.			
<b>BUDGET PERIOD</b> 10/01/2023 - 09/30/2030	<b>PROJECT PERIOD</b> 10/01/2023 - 09/30/2030	<b>TOTAL BUDGET PERIOD COST</b> \$23,160,500.00	<b>TOTAL PROJECT PERIOD COST</b> \$23,160,500.00
<b>NOTICE OF AWARD</b>			
<p>Based on your Application dated 06/22/2023 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$21,055,000.00. EPA agrees to cost-share 90.91% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$21,055,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions; all terms and conditions of this agreement and any attachments.</p>			
<b>ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)</b>		<b>AWARD APPROVAL OFFICE</b>	
<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 1, EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 1, EPA New England R1 - Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
<b>THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY</b>			
Digital signature applied by EPA Award Official Arthur Johnson - Director, Mission Support Division			<b>DATE</b> 08/22/2023

	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>  <b>Grant Agreement</b>	<b>GRANT NUMBER (FAIN):</b> 99115L22 <b>MODIFICATION NUMBER:</b> 0 <b>PROGRAM CODE:</b> 4L	<b>DATE OF AWARD</b> 08/29/2022
		<b>TYPE OF ACTION</b> New	<b>MAILING DATE</b> 09/01/2022
		<b>PAYMENT METHOD:</b> ASAP	<b>ACH#</b> 10108
		<b>RECIPIENT TYPE:</b> State	
<b>RECIPIENT:</b> New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		<b>PAYEE:</b> New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
<b>PROJECT MANAGER</b> Johnna McKenna 29 Hazen Drive Concord, NH 03302-0095 Email: Johnna.Mckenna@des.nh.gov Phone: 603-271-7017	<b>EPA PROJECT OFFICER</b> Katie Marrese 5 Post Office Square, Suite 100, 6-WI Boston, MA 02109 Email: Marrese.Katie@epa.gov Phone: 617-918-1658	<b>EPA GRANT SPECIALIST</b> Trevor Tavano Grants Management Branch, 05-5 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Tavano.Trevor@epa.gov Phone: 617-918-1235	
<b>PROJECT TITLE AND DESCRIPTION</b> Fiscal Year 2022 New Hampshire Lead Service Line Replacement Bipartisan Infrastructure Law Drinking Water State Revolving Fund Grant See Attachment 1 for project description.			
<b>BUDGET PERIOD</b> 10/01/2022 - 09/30/2029	<b>PROJECT PERIOD</b> 10/01/2022 - 09/30/2029	<b>TOTAL BUDGET PERIOD COST</b> \$28,350,000.00	<b>TOTAL PROJECT PERIOD COST</b> \$28,350,000.00
<b>NOTICE OF AWARD</b>			
<p>Based on your Application dated 07/14/2022 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$28,350,000.00. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$28,350,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.</p>			
<b>ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)</b>		<b>AWARD APPROVAL OFFICE</b>	
<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 1, EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 1, EPA New England R1 - Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
<b>THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY</b>			
Digital signature applied by EPA Award Official Arthur Johnson			<b>DATE</b> 08/29/2022

	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b> Grant Agreement		GRANT NUMBER (FAIN): 99115E22	DATE OF AWARD 08/25/2022
			MODIFICATION NUMBER: 0	MAILING DATE 08/30/2022
	PROGRAM CODE: 4E	TYPE OF ACTION New	PAYMENT METHOD: ASAP	ACH# 10108
	RECIPIENT TYPE: State		Send Payment Request to: Contact EPA RTPFC at: rtpfc-grants@epa.gov	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095		
PROJECT MANAGER	EPA PROJECT OFFICER	EPA GRANT SPECIALIST		
Johnna McKenna 29 Hazen Drive PO Box 95 Concord, NH 03302-0095 Email: Johnna.M.McKenna@des.nh.gov Phone: 603-271-7017	Katie Marrese 5 Post Office Square, Suite 100, 6-WI Boston, MA 02109 Email: Marrese.Katie@epa.gov Phone: 617-918-1658	Trevor Tavano Grants Management Branch, 05-5 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Tavano.Trevor@epa.gov Phone: 617-918-1235		
PROJECT TITLE AND DESCRIPTION Fiscal Year 2022 New Hampshire Emerging Contaminant Bipartisan Infrastructure Law Drinking Water State Revolving Fund Grant See Attachment 1 for project description.				
BUDGET PERIOD 10/01/2022 - 09/30/2029	PROJECT PERIOD 10/01/2022 - 09/30/2029	TOTAL BUDGET PERIOD COST \$7,555,000.00	TOTAL PROJECT PERIOD COST \$7,555,000.00	
<b>NOTICE OF AWARD</b>				
Based on your Application dated 07/14/2022 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$7,555,000.00. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$7,555,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.				
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE		
ORGANIZATION / ADDRESS U.S. EPA, Region 1, EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		ORGANIZATION / ADDRESS U.S. EPA, Region 1, EPA New England R1 - Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912		
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY				
Arthur Johnson Digital signature applied by EPA Award Official			DATE 08/25/2022	

	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b> <b>Grant Agreement</b>		GRANT NUMBER (FAIN): 89115S22	DATE OF AWARD
			MODIFICATION NUMBER: 0	08/19/2022
			PROGRAM CODE: 4D	MAILING DATE
			TYPE OF ACTION New	08/24/2022
RECIPIENT TYPE: State			PAYMENT METHOD: ASAP	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618			Send Payment Request to: Contact EPA RTPFC at: rtpfc-grants@epa.gov	
PROJECT MANAGER Johnna McKenna 29 Hazen Drive Concord, NH 03302-0095 Email: Johnna.Mckenna@des.nh.gov Phone: 603-271-7017			EPA PROJECT OFFICER Katie Marrese 5 Post Office Square, Suite 100, 6-WI Boston, MA 02109 Email: Marrese.Katie@epa.gov Phone: 617-918-1658	PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095
PROJECT TITLE AND DESCRIPTION FY 2022 New Hampshire Supplemental BIL Drinking Water SRF Grant See Attachment 1 for project description.			EPA GRANT SPECIALIST Trevor Tavano Grants Management Branch, 05-5 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Tavano.Trevor@epa.gov Phone: 617-918-1235	
BUDGET PERIOD 10/01/2022 - 09/30/2029	PROJECT PERIOD 10/01/2022 - 09/30/2029	TOTAL BUDGET PERIOD COST \$19,791,200.00	TOTAL PROJECT PERIOD COST \$19,791,200.00	
<b>NOTICE OF AWARD</b>				
<p>Based on your Application dated 07/14/2022 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$17,992,000.00. EPA agrees to cost-share 90.91% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$17,992,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.</p>				
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)			AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS U.S. EPA, Region 1, EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912			ORGANIZATION / ADDRESS U.S. EPA, Region 1, EPA New England R1 - Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY				
Digital signature applied by EPA Award Official			DATE 08/19/2022	

	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b> <b>Grant Agreement</b>		GRANT NUMBER (FAIN): 89115E23	DATE OF AWARD
			MODIFICATION NUMBER: 0	08/23/2023
			PROGRAM CODE: 4E	MAILING DATE
			TYPE OF ACTION	08/28/2023
			New	
			PAYMENT METHOD:	ACH#
			ASAP	10108
RECIPIENT TYPE:			Send Payment Request to:	
State			Contact EPA RTPFC at: rtpfc-grants@epa.gov	
RECIPIENT:			PAYEE:	
New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618			New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
PROJECT MANAGER		EPA PROJECT OFFICER		EPA GRANT SPECIALIST
Johnna McKenna 29 Hazen Drive Concord, NH 03302 Email: Johnna.Mckenna@des.nh.gov Phone: 603-271-7017		Patricia Stelmaszczyk 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Stelmaszczyk.Patricia@epa.gov Phone: 617-918-1170		Trevor Tavano Grants Management Branch 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Trevor.Tavano@epa.gov Phone: 617-918-1235
PROJECT TITLE AND DESCRIPTION				
Emerging Contaminants Drinking Water State Revolving Fund – Fiscal Year 2023 Loan Fund Project Funds and Set-Asides				
See Attachment 1 for project description.				
BUDGET PERIOD	PROJECT PERIOD	TOTAL BUDGET PERIOD COST	TOTAL PROJECT PERIOD COST	
10/01/2023 - 09/30/2030	10/01/2023 - 09/30/2030	\$7,640,000.00	\$7,640,000.00	
<b>NOTICE OF AWARD</b>				
Based on your Application dated 06/22/2023 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$7,640,000.00. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$7,640,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.				
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)			AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS			ORGANIZATION / ADDRESS	
U.S. EPA, Region 1, EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912			U.S. EPA, Region 1, EPA New England R1 - Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY				
Digital signature applied by EPA Award Official Arthur Johnson - Director, Mission Support Division				DATE
				08/23/2023



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES  
25 Capitol Street - Room 120  
Concord, New Hampshire 03301  
(603) 271-1801 | Office@dass.nh.gov

FIS 23 167

MLC

Charles M. Arlinghaus  
Commissioner

**APPROVED**  
**FISCAL COMMITTEE**  
DATE 5/19/2023  
ITEM # FIS 23-167

Catherine A. Keane  
Deputy Commissioner

Shari L. Rockburn  
Assistant Commissioner

April 27, 2023

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**APPROVED G & C**  
DATE 5/31/2023  
ITEM # 161

### REQUESTED ACTION

Pursuant to RSA 14:30-a, VI and RSA 124:15, the Department of Administrative Services (DAS) is seeking approval on behalf of State Agencies to amend the accept and expend of American Rescue Plan (ARP), the Bipartisan Infrastructure Law (BIL) and other previously enacted federal relief bills related to the COVID-19 pandemic funded requests by extending the end date for funding, new positions, and/or new Class 046-Consultants, created in relation to the acceptance of these funds, to the dates listed in Attachment A, but no later than June 30, 2025, effective upon approval of the Fiscal Committee and the Governor and Executive Council. 100% Federal Funds.

### EXPLANATION

The Department of Administrative Services is seeking approval, on behalf of the State Agencies listed in Attachment A, to extend the effective date of the attached items from June 30, 2023 to the dates listed, but no later than June 30, 2025. This extension is allowable under the "procedural rules amendment" approved at the Fiscal Committee meeting held on April 21, 2023. Attachment A excludes programs approved with the acceptance of ARP State Fiscal Recovery Funds which are being presented via a separate request. All items included in Attachment A have been previously submitted by the respective state agency responsible for the program; and approved by both the Fiscal Committee and Governor and Executive Council.

This request only serves to authorize agencies' program balances that are unspent as of June 30, 2023, as well as positions and consultants created pursuant to RSA 124:15, to carry forward into FY24. This will align programs with the completion dates authorized in the award notices. Any request to reallocate an existing budget or repurpose funds for new or existing projects will require future Fiscal Committee and Governor and Council approvals.

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 2 of 2

REVISED  
11/11/2022

If this item is not approved, the State would need to issue layoff notices to employees hired into these federally funded positions, created under the original request, and agencies would halt time sensitive projects. Further, each agency would then need to submit a retroactive request to July 1, 2023 for approval to reauthorize the positions and funding; however, the retroactive requests would not eliminate the need to issue layoff notices in June 2023.

Typically, agencies budget for known federal grants in the upcoming biennial budget; however, the budget guidance issued in August 2022 instructed agencies to exclude all COVID-related funding from their FY24-FY25 budget submissions. Although the funding is authorized by the federal government beyond June 30, 2023, including this one-time funding would have erroneously inflated the FY24-FY25 State budget.

In the event that Federal Funds are no longer available, General Funds will not be requested to support these programs. The Department of Administrative Services seeks approval of this request.

Respectfully submitted,



Charles M. Arlinghaus  
Commissioner



The State of New Hampshire  
**Department of Environmental Services**



**Robert R. Scott, Commissioner**

October 20, 2022

The Honorable Karen Umberger, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, NH

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**APPROVED  
 FISCAL COMMITTEE**

DATE 18 November 2022  
 ITEM # 22-408

**APPROVED G & C**

DATE 22 November 2022  
 ITEM # 100

REQUESTED ACTIONS

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Environmental Services (NHDES) to accept and expend \$19,837,651 in federal funds from the Bipartisan Infrastructure Law (BIL) to fund investments in drinking water infrastructure through New Hampshire's Drinking Water State Revolving Fund (DWSRF) Program, effective upon Fiscal Committee and Governor and Council approvals through June 30, 2023. 100% Federal Funds.

Funding is to be budgeted in the two accounts as follows:

DWSRF BIL Loans  
 03-44-44-441018-5563  
 Fiscal Year 2023

Class	Title	Current Budget	Requested Action	Revised Budget
<b>Income</b>				
000-404646	Federal Funds	\$0	(\$12,000,000)	(\$12,000,000)
<b>Expenditures</b>				
301-500833	Loans	\$0	\$12,000,000	\$12,000,000
	<b>Total</b>	<b>\$0</b>	<b>\$12,000,000</b>	<b>\$12,000,000</b>

The Honorable Karen Umberger, Chairman  
 Fiscal Committee of the General Court and  
 His Excellency, Governor Christopher T. Sununu  
 and The Honorable Council

Page 2 of 7

DWSRF BIL Administration  
 03-44-44-441018-5564  
 Fiscal Year 2023

Class	MOD JAD217 Title	Current Budget	Requested Action	Revised Budget
<b>Income</b>				
000-404646	Federal Funds	\$0	(\$7,837,651)	(\$7,837,651)
<b>Expenditures</b>				
10-500106	Overtime	\$0	\$15,105	\$15,105
20-500200	Current Expense	\$0	\$16,769	\$16,769
26-500251	Membership Fees	\$0	\$5,000	\$5,000
27-582703	Transfers to DOIT	\$0	\$8,640	\$8,640
28-582814	Transfers to General Services	\$0	\$7,570	\$7,570
30-500321	Equipment	\$0	\$68,000	\$68,000
37-500174	Technology- Hardware	\$0	\$11,800	\$11,800
38-500175	Technology- Software	\$0	\$5,000	\$5,000
39-500188	Telecommunications	\$0	\$2,516	\$2,516
40-500800	Indirect Costs	\$0	\$36,784	\$36,784
41-500801	Audit Set-Aside	\$0	\$19,783	\$19,783
42-500620	Additional Fringe Benefits	\$0	\$12,317	\$12,317
50-500109	Part Time Salaries	\$0	\$259,966	\$259,966
59-500117	Full Time Temporary	\$0	\$138,852	\$138,852
60-500601	Benefits	\$0	\$210,665	\$210,665
66-500544	Employee Training	\$0	\$3,000	\$3,000
70-500705	In-State Travel	\$0	\$6,500	\$6,500
72-500574	Grants- Federal	\$0	\$2,500,000	\$2,500,000
80-500710	Out-of State Travel	\$0	\$9,384	\$9,384
102-500731	Contracts - Program Services	\$0	\$4,500,000	\$4,500,000
	<b>Total</b>	<b>\$0</b>	<b>\$7,837,651</b>	<b>\$7,837,651</b>

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court and  
His Excellency, Governor Christopher T. Sununu  
and The Honorable Council

Page 3 of 7

2. Pursuant to the provisions of RSA 124:15,1, authorize NHDES to establish five full time temporary positions through June 30, 2023, effective upon Fiscal Committee and Governor and Council approvals. The positions were approved by the Division of Personnel on August 31, 2022, September 1, 2022, and September 12, 2022. Copies of the approval documentation are attached.

Classification Title	Position #	Labor Grade	Salary Range
Administrator II	9T3274	29	\$61,893-\$88,745
Environmental IV	9T3276	27	\$56,882-\$81,042
Environmental IV	9T3266	27	\$56,882-\$81,042
Env. Program Manager	9T3275	27	\$56,882-\$81,042
Accountant II	9T3280	18	\$39,098-\$54,093

#### EXPLANATION

The BIL (P.L. 117-58), also known as the "Infrastructure Investment and Jobs Act of 2021" (IIJA) includes \$50 billion to the Environmental Protection Agency (EPA) to strengthen the nation's drinking water and wastewater systems. A significant portion of water infrastructure dollars is flowing through the Clean Water and Drinking Water State Revolving Funds (SRFs), which represent a partnership between the EPA, states, tribes, territories, and local communities. This new funding includes \$7,555,000 from BIL for Emerging Contaminants, \$28,350,000 from the BIL for Lead Service Lines and \$17,992,000 from BIL for supplemental DWSRF funding. For decades, the SRFs have been the foundation of water infrastructure investments, providing low-cost financing for local projects across America. EPA and the states have successfully worked together to steward more than \$200 billion in SRF funds since 1988. EPA and NHDES are committed to maximizing the impact of these funds in addressing urgent water challenges facing communities.

NHDES will utilize existing staff as well as temporary full-time personnel needed to administer all aspects of the DWSRF Supplemental, Lead Service Line and Emerging Contaminant BIL funds.

NHDES is requesting to budget these funds as shown below:

Class 018	To cover the cost for overtime for personnel
Class 020	To cover costs for office supplies
Class 026	To cover membership fees
Class 027	To cover costs for Department of Information Technology services
Class 028	To cover costs for state office building rent
Class 030	To cover costs for office equipment

The Honorable Karen Umberger, Chairman  
 Fiscal Committee of the General Court and  
 His Excellency, Governor Christopher T. Sununu  
 and The Honorable Council

Page 4 of 7

- Class 037 To cover technology hardware
- Class 038 To cover technology software
- Class 039 To cover telecommunications
- Class 040 To cover the program share of statewide indirect costs.
- Class 041 To cover the cost of Audit Set-Aside charges related to the federal program.
- Class 042 To cover the program share of additional fringe benefit costs.
- Class 050 These funds are available in support of expanded or new program activities not previously budgeted. Employee support from existing NHDES programs will be used to conduct activities under this program. These funds will be used to replace funding for the following full-time positions, which are currently budgeted:

Position Number	Title	Account 03-44-44	Funding Mix	Amount
42201	Hydrogeologist IV	441018-4718	100% Federal	\$ 26,615
42167	Environmentalist III	441018-4718	100% Federal	19,936
19337	Program Specialist I	441018-4718	100% Federal	18,743
41225	Environmentalist III	441018-4718	100% Federal	34,846
41226	Accountant IV	441018-4718	100% Federal	21,409
42197	Program Specialist III	441018-4718	100% Federal	17,474
42198	Supervisor IV	441018-4718	100% Federal	19,905
42199	Program Specialist II	441018-4718	100% Federal	18,427
42200	Program Specialist I	441018-4718	100% Federal	20,612
42166	Environmentalist IV	441018-4718	100% Federal	27,518
19869	Sanitary Engineer II	441018-4718	100% Federal	34,481
			TOTAL	\$259,966

Funding in the amount of \$259,966 which is budgeted for the current positions, will either be lapsed or closed to control resulting in a net zero increase in budgeted funds.

The Honorable Karen Umberger, Chairman  
 Fiscal Committee of the General Court and  
 His Excellency, Governor Christopher T. Sununu  
 and The Honorable Council

Page 5 of 7

**Class 059** To cover the costs for the five temporary full time positions noted below for coordination and execution of NHDES's management of investments in drinking water infrastructure projects.

Position Number	Title	Account 03-44-44-	Funding Mix	Amount
9T3274	Administrator II	441018-5564	100% Federal	\$33,894
9T3275	Environmental Program Manager	441018-5564	100% Federal	25,297
9T3276	Environmentalist IV	441018-5564	100% Federal	31,033
9T3266	Environmentalist IV	441018-5564	100% Federal	31,033
9T3280	Accountant II	441018-5564	100% Federal	17,595
			<b>TOTAL:</b>	<b>\$138,852</b>

- Class 060 To cover benefits for personnel
- Class 066 To cover costs for employee training
- Class 070 To cover Instate travel to project sites and outreach/public meetings
- Class 072 To cover grants to entitles for lead service line inventories, source water protection and emerging contaminant investigations and mitigation planning for drinking water supplies
- Class 080 To cover out-of-state technical training travel costs for staff
- Class 102 To cover costs for lead service line assessments and analysis
- Class 301 To cover the cost of loans for drinking water projects

The following is intended to address the seven questions required by the Fiscal Committee with respect to the acceptance of federal and other funds in which new positions are established or extended:

**1. List All Personnel by Classification, Labor Grade, and Salary:** Five fulltime, temporary positions as listed below:

The five positions below are being established in response to new Financial Assistance Programs associated with the Federal Infrastructure Bill and new Federal Lead and Copper Rule technical requirements. Beginning in the Fall of 2022 and continuing for the next five years, the Federal government will be providing a 600%-700% increase in funding through three new financial assistance programs for public water systems.

- **Administrator II (LG.29, \$61,893 - \$88,745)** This position will administer short and long-term objectives for the NHDES the Drinking Water Infrastructure Funding programs and public water systems statewide. Further, this position will develop and implement program policies and procedures, oversee staffing and productivity analysis, and manage the DWGW Bureau's

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court and  
His Excellency, Governor Christopher T. Sununu  
and The Honorable Council

Page 6 of 7

environmental review requirements for entities applying to receive grants and/or loans. The role will administer and establish the necessary systems to communicate, record, and report grant and loan activities in accordance with state and federal regulations and policies.

- **Environmental IV (LG27, \$56,882-\$81,042)** This position will supervise environmental program activities that support and achieve compliance with State and Federal standards for emerging contaminants, including Per- and Polyfluoroalkyl substances (PFAS), Manganese, Arsenic, and Radon. Further, this position will support and assist the engineering and survey staff with technical expertise, design review, inspections, investigations, guidance, and managerial and financial outreach to small public water systems related to compliance with the State and Federal Safe Drinking Water Acts.
- **Environmental IV (LG27, \$56,882-\$81,042)** This position will provide technical expertise to support and achieve compliance with State and Federal Lead and Copper Rule revisions and other Lead in Drinking Water regulations for approximately 1200 non-transient public water systems, 600 public and private schools, and 800 licensed childcare facilities. Further, this position will develop, perform, and coordinate technical assistance, inspections, and approvals of lead service line and lead component historical inventories, replacement, and communication plans; and will support the engineering, survey, information management, and funding section activities leading to reduction of lead in drinking water.
- **Env. Program Manager (LG27, \$56,882-\$81,042)** This position will administer the Infrastructure Sustainability Program which provides financial assistance through grants to municipalities and other divisions engaged in Lead Service Line replacement projects. Further, this position will support the identification, planning, design, and replacement of lead service lines, lead connectors, and galvanized iron contaminated with lead for the State's non-transient public water systems, public and private schools, and licensed childcare facilities through the utilization of the Drinking Water State Revolving Fund (DWSRF) and other regulatory and incentive-based programs including the Lead Service Line Program.
- **Accountant II (LG 18, \$39,097-\$54,093)** This position will process grant and loan disbursements; maintain financial records; perform monthly reconciliations of expenditures and income, and coordinate sub-recipient monitoring. This role will ensure all SRF federal funds are disbursed timely and accurately, as required by federal and state guidelines.

**3. Explain the Nature, Need, and Duration of the Program:** The Bipartisan Infrastructure Law (BIL) that was signed into law on November 15, 2021, established and funded new programs from FFY2022 through 2027 to fund investments in drinking water infrastructure through New Hampshire's Drinking Water State Revolving Fund (DWSRF) Program.

**3. What is the Relationship to Existing Programs?** The BIL funds will complement the existing Drinking Water State Revolving Fund programs as well as the Drinking Water/Ground Water Trust Fund in providing grants/loans for water infrastructure improvements.

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court and  
His Excellency, Governor Christopher T. Sununu  
and The Honorable Council

Page 7 of 7

**4. Has a Substantially Similar Program Been Requested of the Legislature and Denied? No**

**5. Why was this Program and Its Funding Not Included in the Operating Budget?** The new federal grant funds were not available at the time the department created its FY22/23 operating budget request.

**6. Can any Portion of the Funds Be Utilized if Either, None, or Only Part of the Positions are Authorized?**

No, the contracts, loans and grant portions of the requested funding could not be effectively awarded without approval of the positions. Current staff resources would preclude timely review and processing of work scope authorizations, reports, engineering plans and loan/grant applications. Current staffing is not sufficient to allow timely execution of the work required under the federal requirements.

**7. What is the Estimate of the Amount of Funding Required to Continue the Positions in Future Years?** It is anticipated that the positions are likely to continue until the BIL funding is awarded and projects are completed. The BIL funding will be awarded to states from FFY2022-2026. However, NHDES may administer funds awarded in this time period in subsequent years as water systems implement their projects after receiving notice of their funding award. The estimated cost of these positions in FY 24/25 is \$654,143.

We respectfully request your approval of this item.



Robert R. Scott, Commissioner  
NH Department of Environmental Services

**NH DEPARTMENT OF ENVIRONMENTAL SERVICES  
 DRINKING WATER STATE REVOLVING FUND BIL  
 FISCAL SITUATION FY 2023  
 03-44-44-441018-5564, 5563**

Total Federal Awards	\$53,897,000
Less Expenditures thru 06/30/22	\$0
Remaining Authorization to Budget	\$53,897,000
Less Current FY2023 Budget Authorization	\$0
Total Available for Budgeting	\$53,897,000
<b>REQUESTED ACTION</b>	<b>\$19,837,651</b>
Available to Budget at a later date	\$34,059,349

Grant Award Number	<u>Award Amount</u>	<u>Expenses to 06/30/22</u>	<u>Balance</u>
4E99115E22	\$7,555,000	\$0	\$7,555,000
4L99115L22	\$28,350,000	\$0	\$28,350,000
4D99115S22	\$17,992,000		\$17,992,000
<b>TOTAL</b>	<b>\$53,897,000</b>	<b>\$0</b>	<b>\$53,897,000</b>

	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>  <b>Grant Agreement</b>	<b>GRANT NUMBER (FAIN):</b> 09115E22 <b>MODIFICATION NUMBER:</b> 0 <b>PROGRAM CODE:</b> 4E	<b>DATE OF AWARD:</b> 08/25/2022
		<b>TYPE OF ACTION:</b> New	<b>MAILING DATE:</b> 08/30/2022
		<b>PAYMENT METHOD:</b> ASAP	<b>ACH#:</b> 10108
		<b>RECIPIENT TYPE:</b> State	
<b>RECIPIENT:</b> New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EDN: 02-6000618		<b>PAYEE:</b> New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
<b>PROJECT MANAGER</b> Johnna McKenna 29 Hazen Drive PO Box 95 Concord, NH 03302-0095 Email: Johnna.McKenna@des.nh.gov Phone: 603-271-7017	<b>EPA PROJECT OFFICER</b> Katie Marrese 5 Post Office Square, Suite 100, 6-W1 Boston, MA 02109 Email: Marrese.Katie@epa.gov Phone: 617-918-1658	<b>EPA GRANT SPECIALIST</b> Trevor Tavano Grants Management Branch, 05-5 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Tavano.Trevor@epa.gov Phone: 617-918-1235	
<b>PROJECT TITLE AND DESCRIPTION</b> Fiscal Year 2022 New Hampshire Emerging Contaminant Bipartisan Infrastructure Law Drinking Water State Revolving Fund Grant See Attachment 1 for project description.			
<b>BUDGET PERIOD</b> 10/01/2022 - 09/30/2029	<b>PROJECT PERIOD</b> 10/01/2022 - 09/30/2029	<b>TOTAL BUDGET PERIOD COST</b> \$7,555,000.00	<b>TOTAL PROJECT PERIOD COST</b> \$7,555,000.00
<b>NOTICE OF AWARD</b>			
<p>Based on your Application dated 07/14/2022 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$7,555,000.00. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$7,555,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.</p>			
<b>ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)</b>		<b>AWARD APPROVAL OFFICE</b>	
<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 1, EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 1, EPA New England R1 - Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
<b>THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY</b>			
Digital signature applied by EPA Award Official Arthur Johnson - Director, Mission Support Division			<b>DATE</b> 08/25/2022

	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b> <b>Grant Agreement</b>		GRANT NUMBER (FAIN): 99115L22	DATE OF AWARD: 08/29/2022
			MODIFICATION NUMBER: 0	MAILING DATE: 09/01/2022
	TYPE OF ACTION: New		PAYMENT METHOD: ASAP	
	PROGRAM CODE: 4L		ACH#: 10108	
RECIPIENT TYPE: State			Send Payment Request to: Contact EPA RTPFC at: rtpfc-grants@epa.gov	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000818			PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
PROJECT MANAGER			EPA PROJECT OFFICER	EPA GRANT SPECIALIST
Johnna McKenna 29 Hazen Drive Concord, NH 03302-0095 Email: Johnna.Mckenna@des.nh.gov Phone: 603-271-7017			Katie Marrese 5 Post Office Square, Suite 100, 8-W1 Boston, MA 02109 Email: Marrese.Katie@epa.gov Phone: 617-818-1858	Trevor Tavano Grants Management Branch, 05-5 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Tavano.Trevor@epa.gov Phone: 617-818-1235
PROJECT TITLE AND DESCRIPTION Fiscal Year 2022 New Hampshire Lead Service Line Replacement Bipartisan Infrastructure Law Drinking Water State Revolving Fund Grant See Attachment 1 for project description.				
BUDGET PERIOD 10/01/2022 - 09/30/2029	PROJECT PERIOD 10/01/2022 - 09/30/2029	TOTAL BUDGET PERIOD COST \$28,350,000.00	TOTAL PROJECT PERIOD COST \$28,350,000.00	
<b>NOTICE OF AWARD</b>				
Based on your Application dated 07/14/2022 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$28,350,000.00. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$28,350,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.				
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)			AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS U.S. EPA, Region 1, EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912			ORGANIZATION / ADDRESS U.S. EPA, Region 1, EPA New England R1 - Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY				
Digital signature applied by EPA Award Official Arthur Johnson - Director, Mission Support Division				DATE 08/29/2022

	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>  <b>Grant Agreement</b>	GRANT NUMBER (FAIN): 99115S22	DATE OF AWARD 08/19/2022
		MODIFICATION NUMBER: 0	MAILING DATE 08/24/2022
		PROGRAM CODE: 4D	ACH# 10108
		TYPE OF ACTION New	
RECIPIENT TYPE: State		Send Payment Request to: Contact EPA RTPFC at: rtpfc-grants@epa.gov	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-8000818		PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
PROJECT MANAGER	EPA PROJECT OFFICER	EPA GRANT SPECIALIST	
Johnna McKenna 29 Hazen Drive Concord, NH 03302-0095 Email: Johnna.McKenna@dss.nh.gov Phone: 603-271-7017	Katie Marrese 5 Post Office Square, Suite 100, 6-W1 Boston, MA 02109 Email: Marrese.Katie@epa.gov Phone: 617-918-1858	Trevor Tavano Grants Management Branch, 05-5 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Tavano.Trevor@epa.gov Phone: 617-918-1235	
PROJECT TITLE AND DESCRIPTION FY 2022 New Hampshire Supplemental BIL Drinking Water SRF Grant See Attachment 1 for project description.			
BUDGET PERIOD 10/01/2022 - 09/30/2029	PROJECT PERIOD 10/01/2022 - 09/30/2029	TOTAL BUDGET PERIOD COST \$18,791,200.00	TOTAL PROJECT PERIOD COST \$18,791,200.00
<b>NOTICE OF AWARD</b>			
Based on your Application dated 07/14/2022 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$17,992,000.00. EPA agrees to cost-share 80.81% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$17,992,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date, in case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS U.S. EPA, Region 1, EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		ORGANIZATION / ADDRESS U.S. EPA, Region 1, EPA New England R1 - Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official Arthur Johnson - Director, Mission Support Division			DATE 08/19/2022



*State Of New Hampshire*  
**DIVISION OF PERSONNEL**  
Department of Administrative Services  
54 Regional Drive, Suite 5  
Concord, New Hampshire 03301

**CHARLES M. ARLINGHAUS**  
Commissioner  
(603) 271-3201

**LORRIE A. RUDIS**  
Director of Personnel  
(603) 271-3261

August 31, 2022

Ms. Pamela Sopczyk - Director of Human Resources  
Department of Environmental Services  
29 Hazen Drive  
Concord, NH 03301

Regarding: Request to establish a full time temporary Administrator II, pay schedule A000 - position #9T3274.

Dear Ms. Sopczyk,

The Division of Personnel approves your request received on 07/14/22 for the Department of Environmental Services to establish position #9T3274 as a full-time, temporary Administrator, LG29, pending approval of funding.

This position is being established in response to new Financial Assistance Programs associated with the Federal Infrastructure Bill and new Federal Lead and Copper Rule technical requirements. Beginning in the Fall of 2022 and continuing for the next five years, the Federal government will be providing a 600%-700% increase in funding through three new financial assistance programs for public water systems administered by the Drinking Water Ground Water Bureau (DWGWB). This position will administer short and long-term objectives for the NH Department of Environmental Services for the Drinking Water Infrastructure Funding programs and public water systems statewide. Further, this position will develop and implement program policies and procedures, oversee staffing and productivity analysis, and manage the DWGWB Bureau's environmental review requirements for entities applying to receive grants and/or loans. The role will administer and establish the necessary systems to communicate, record, and report grant and loan activities in accordance with state and federal regulations and policies.

This position number will be inactive until you receive funding approval from the Fiscal Committee per RSA 124:15.

It will be your responsibility to bring the request for funding before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify the Division of Personnel Operations Section at [CentralHRProcessing@nh.gov](mailto:CentralHRProcessing@nh.gov).

Thank you.

Sincerely,

Marianne Rechy  
Classification & Compensation Administrator

Cc: Lorrie Rudis, Director of Personnel  
Joanne Lydick - Administrator of Operations



*State Of New Hampshire*  
**DIVISION OF PERSONNEL**  
Department of Administrative Services  
54 Regional Drive, Suite 5  
Concord, New Hampshire 03301

**CHARLES M. ARLINGHAUS**  
Commissioner  
(603) 271-3201

**LORRIE A. RUDIS**  
Director of Personnel  
(603) 271-3261

September 1, 2022

Ms. Pamela Sopczyk—Director of Human Resources  
Department of Environmental Services  
29 Hazen Drive  
Concord, NH 03301

Regarding: Request to establish a full time temporary Environmental Program Manager, pay schedule A000 – position #9T3275.

Dear Ms. Sopczyk,

The Division of Personnel approves your request received on 07/15/22 for the Department of Environmental Services to establish position #9T3275 as a full-time, temporary Environmental Program Manager, LG27; pending approval of funding.

This position is being established in response to new Financial Assistance Programs associated with the Federal Infrastructure Bill and new Federal Lead and Copper Rule technical requirements. Beginning in the Fall of 2022 and continuing for the next five years, the Federal government will be providing a 600%–700% increase in funding through three new financial assistance programs for public water systems administered by the Drinking Water Ground Water Bureau (DWGWB). This position will administer the Infrastructure Sustainability Program which provides financial assistance through grants to municipalities and other divisions engaged in Lead Service Line replacement projects. Further, this position will support the identification, planning, design, and replacement of lead service lines, lead connections, and galvanized iron contaminated with lead for the State's non-transient public water systems, public and private schools, and licensed child care facilities through the utilization of the Drinking Water State Revolving Fund (DWSRF) and other regulatory and incentive-based programs including the Lead Service Line Program.

This position number will be inactive until you receive funding approval from the Fiscal Committee per RSA 124:15.

It will be your responsibility to bring the request for funding before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify the Division of Personnel Operations Section at [CentralHRProcess@nh.gov](mailto:CentralHRProcess@nh.gov).

Thank you.

Sincerely,

Marianne Rechy  
Classification & Compensation Administrator

Cc: Lorrie Rudis, Director of Personnel  
Joanne Lydick, Administrator of Operations



*State Of New Hampshire*  
DIVISION OF PERSONNEL  
Department of Administrative Services  
54 Regional Drive, Suite 5  
Concord, New Hampshire 03301

CHARLES M. ARLINGHAUS  
Commissioner  
(603) 271-3201

LORRIE A. RUDIS  
Director of Personnel  
(603) 271-3261

September 12, 2022

Ms. Pamela Sopczyk—Director of Human Resources  
Department of Environmental Services  
29 Hazen Drive  
Concord, NH 03301

Regarding: Request to establish a full time temporary Environmentalist IV, pay schedule A000 – position #9T3266.

Dear Ms. Sopczyk,

The Division of Personnel approves your request received on 07/14/22 for the Department of Environmental Services to establish position #9T3266 as a full-time, temporary Environmentalist IV, LG27; pending approval of funding.

This position is being established in response to new Financial Assistance Programs associated with the Federal Infrastructure Bill and new Federal Lead and Copper Rule technical requirements. Beginning in the Fall of 2022 and continuing for the next five years, the Federal government will be providing a 600%–700% increase in funding through three new financial assistance programs for public water systems administered by the Drinking Water Ground Water Bureau (DWGWB). This position will provide technical expertise to support and achieve compliance with State and Federal Lead and Copper Rule revisions and other Lead in Drinking Water regulations for approximately 1200 non-transient public water systems, 600 public and private schools, and 800 licensed childcare facilities. Further, this position will develop, perform, and coordinate technical assistance, inspections, and approvals of lead service line and lead component historical inventories, replacement, and communication plans, and will support the engineering, survey, information management, and funding section activities leading to reduction of lead in drinking water.

This position number will be inactive until you receive funding approval from the Fiscal Committee per RSA 124:15.

It will be your responsibility to bring the request for funding before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify the Division of Personnel Operations Section at [CentralHRProcessing@nh.gov](mailto:CentralHRProcessing@nh.gov).

Thank you.

Sincerely,

Marianne Rechy  
Classification & Compensation Administrator

Cc: Lorrie Rudis, Director of Personnel  
Joanne Lydick, Administrator of Operations



*State Of New Hampshire*  
**DIVISION OF PERSONNEL**  
Department of Administrative Services  
54 Regional Drive, Suite 5  
Concord, New Hampshire 03301

**CHARLES M. ARLINGHAUS**  
Commissioner  
(603) 271-3201

**LORRIE A. RUDIS**  
Director of Personnel  
(603) 271-3261

September 12, 2022

Ms. Pamela Sopczyk - Director of Human Resources  
Department of Environmental Services  
29 Hazen Drive  
Concord, NH 03301

Regarding: Request to establish a full time temporary Environmentalist-IV, pay schedule A000 - position #9T3276.

Dear Ms. Sopczyk,

The Division of Personnel approves your request received on 07/14/22 for the Department of Environmental Services to establish position #9T3276 as a full-time, temporary Environmentalist IV, LG27; pending approval of funding.

This position is being established in response to new Financial Assistance Programs associated with the Federal Infrastructure Bill and new Federal Lead and Copper Rule technical requirements. Beginning in the Fall of 2022 and continuing for the next five years, the Federal government will be providing a 600%-700% increase in funding through three new financial assistance programs for public water systems that will be administered by the Drinking Water Ground Water Bureau (DWGWB). This position will supervise environmental program activities that support and achieve compliance with State and Federal standards for emerging contaminants, including Per- and Polyfluoroalkyl substances (PFAS), Manganese, Arsenic, and Radon. Further, this position will support and assist the engineering and survey staff with technical expertise, design review, inspections, investigations, guidance, and managerial and financial outreach to small public water systems related to compliance with the State and Federal Safe Drinking Water Acts.

This position number will be inactive until you receive funding approval from the Fiscal Committee per RSA 124:15.

It will be your responsibility to bring the request for funding before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify the Division of Personnel Operations Section at [CentralHRProcessing@nh.gov](mailto:CentralHRProcessing@nh.gov).

Thank you.

Sincerely,

Marianne Rechy  
Classification & Compensation Administrator

Cc: Lorrie Rudis, Director of Personnel  
Joanne Lydick, Administrator of Operations



*State Of New Hampshire*  
**DIVISION OF PERSONNEL**  
Department of Administrative Services  
54 Regional Drive, Suite 5  
Concord, New Hampshire 03301

**CHARLES M. ARLINGHAUS**  
Commissioner  
(603) 271-3201

**LORRIE A. RUDIS**  
Director of Personnel  
(603) 271-3261

September 26, 2022

Ms. Pamela Sopczyk—Director of Human Resources  
Department of Environmental Services  
29 Hazen Drive  
Concord, NH 03301

Regarding: Request to establish a full-time temporary Accountant II, LG 18, pay schedule A000 – position # 9T3280

Dear Ms. Sopczyk:

The Division of Personnel approves your request received on 8/12/2022 for the Department of Environmental Services to establish position # 9T3280 as a full-time, temporary Accountant II, LG 18, pending funding approval.

This Accountant II position is being established as 1 of 3 federally funded positions in the Administrative Services Unit needed to manage new federal funding for infrastructure and to meet the grant requirements of adequate staffing. The Accountant II, in the State Revolving Fund (SRF) Section, will process grant disbursements and loan payments, maintain financial records, perform monthly reconciliations of expenditures and income, and coordinate sub-recipient monitoring. This role will ensure all SRF federal funds are disbursed timely and accurately, as required by federal and state guidelines. This position is needed immediately to align to the projected timeline for receiving federal funds and will provide temporary assistance as a necessary resource to perform these duties until a decision is made regarding the approval of a permanent Accountant II position requested in the FY 24-25 7D budget process.

This position number will be inactive until you receive funding approval from the Fiscal Committee per RSA 124:15.

It will be your responsibility to bring the request for funding before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify the Division of Personnel Operations Section at [CentralHRProcessing@nh.gov](mailto:CentralHRProcessing@nh.gov).

Sincerely,

Marianne Rechy  
Classification & Compensation Administrator

Cc: Lorrie Rudis, Director of Personnel