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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF FINANCE AND PROCUREMENT

Lori A. Weaver
Commissioner

Nathan D. White
Chief Financial Officer

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July 23, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Finance and Procurement, to make a **retroactive** payment for annual membership dues to the National Committee for Quality Assurance (NCQA), Washington, DC, Vendor # 220499, in the amount of \$3,025 for the period July 1, 2024, through June 30, 2025, effective upon Governor and Council approval. 35.63% Federal funds, 64.37% General Funds.

Funds are available in the following account:

05-95-95-9550010-66370000 HEALTH AND SOCIAL SERVICES, DEPT. OF HEALTH AND HUMAN SERVICES, HHS: COMMISSIONER'S OFFICE, QUALITY ASSURANCE & IMPROVEMENT, QAI OPERATIONS

SFY	Class/Object	Class Title	Job Number	Amount
2025	026-500251	Organizational Dues	95500100	\$3,025

EXPLANATION

This request is **retroactive** due to the invoice being received after the start of the membership period, and before funding was available for SFY2025.

NCQA Health Plan Accreditation builds upon more than 25 years of experience to provide a current, rigorous and comprehensive framework across the healthcare spectrum for essential quality improvement and measurement. It bases results on clinical performance and consumer experience (HEDIS® and CAHPS®). NCQA standards are a roadmap for improvement—organizations use them to perform a gap analysis and align improvement activities with areas that are most important to states and employers, such as network adequacy and consumer protection. Standards evaluate plans on Quality Management and Improvement, Population Health Management, Network Management, Utilization Management, Credentialing and Recredentialing, Members' Rights and Responsibilities, Member Connections, and Medicaid Benefits and Services.

Listed below are answers to standard questions required by Governor and Council organization dues and membership approval submissions:

- 1) How long has this organization been in existence and how long has this agency been a member of this organization?

The National Committee for Quality Assurance (NCQA) has been in existence since 1990 and DHHS has been a member for approximately 9 years.

- 2) Is there any other organization which provides the same or similar benefits which your agency belongs to?

No.

- 3) How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

Majority of states are members. DHHS is the only agency subscribing to the NCQA HEDIS (Healthcare Effectiveness Data and Information Set) User Group.

- 4) How is the dues structure established?

Standard Fee: Standard fee for all states, based on population, based on other criteria, etc.

- 5) What benefit does the state receive from participating in this membership?

The NH DHHS Medicaid Care Management Services contract requires all participating health plans to hold NCQA Health Plan Accreditation (Exhibit B, section 4.13.2). Exhibit O of this contract requires reporting of NCQA measures. DHHS must purchase the measure specifications from NCQA annually to keep Exhibit O requirements current, understand accreditation requirements, understand the related measures and surveys, and support contracted health plans.

- 6) Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

Yes. The HEDIS User Group (HUG) membership includes NCQA licensed electronic versions of documentation related to measures, surveys, and accreditation requirements including HEDIS Volume 2 (single user), Health Plan Standards and Guidelines (single user), HEDIS Volume 6, HEDIS Volume 1 (single user), HEDIS Volume 3 (single user), HEDIS Volume 5 (single user), HUG Exclusive: HEDIS Volume 2 Update (single user), HUG Membership Packet, HUG Membership Webinar Upgrade (One Additional User), and access to NCQA webinars that cover changes made to measures each year. The license agreement requires DHHS to purchase additional licenses for Volume 2, which contains the measure specifications.

- 7) Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?

No.

- 8) Is there any travel included with this membership fee?

No.

- 9) Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

Andrea Stewart, within the DHHS Division of Program Quality and Integrity, is a member of the HEDIS user group.

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- 10) Explain in detail any negative impact to the State if the Agency did not belong to this organization.

The HEDIS User Group provides key information utilized in the management of the NH DHHS Medicaid Care Management Services contracts. Without this membership, DHHS would have to pay higher rates for necessary healthcare effectiveness data documentation and would not have the benefit of educational and technical assistance webinars that provide important updates over the course of each membership year. This membership supports DHHS with managing data-driven performance improvement.

Area Served: Statewide.

Source of Funds: 35.63% Federal funds, 64.37% General Funds.

Respectfully Submitted,



for:

Lori Weaver
Commissioner



NCQA
 P.O. Box 424038
 Washington, DC 20042-4038
 FEIN: 52-1191985

SALES ORDER INVOICE

Reference Number: 546906

Order Date: 6/27/2024

Due Date: 7/27/2024

Order Summary

Order Status: Outstanding

Bill To:

State of NH DHHS
 129 Pleasant Street
 Concord, NH 03301

Product	Description	Quantity	Unit Price	Discount	Total Price
HUG 2024-2025 Membership Package 2-Electronic	HUG 2024-2025 Membership Package 2-Electronic	1	\$3,600.00	\$900.00	\$2,700.00
HEDIS MY 2025 Volume 2 (epub) (single user)	HEDIS MY 2025 Volume 2 (epub) (single user)	1	\$0.00	\$0.00	\$0.00
2025 HP Standards and Guidelines (epub) (single user)	2025 HP Standards and Guidelines (epub) (single user)	1	\$0.00	\$0.00	\$0.00
HEDIS MY 2024 Volume 6 (epub)	HEDIS MY 2024 Volume 6 (epub) (single user)	1	\$0.00	\$0.00	\$0.00
HEDIS MY 2025 Volume 1 (epub) (single user)	HEDIS MY 2025 Volume 1 (epub) (single user)	1	\$0.00	\$0.00	\$0.00
HEDIS MY 2024 Volume 3 (epub) (single user)	HEDIS MY 2024 Volume 3 (epub) (single user)	1	\$0.00	\$0.00	\$0.00
HEDIS MY 2024 Volume 5 (epub) (single user)	HEDIS MY 2024 Volume 5 (epub) (single user)	1	\$0.00	\$0.00	\$0.00
HUG Exclusive: HEDIS MY 2025, Vol. 2 Update (epub)	HUG Exclusive: HEDIS MY 2025, Vol. 2 Update (epub)	1	\$0.00	\$0.00	\$0.00

(single user) 4/26	(single user) 4/24				
HUG 2024-2025 Membership Packet	HUG 2024-2025 Membership Packet	1	\$0.00	\$0.00	\$0.00
HUG 2024-2025 Membership Webinar Upgrade (One Additional User)	HUG 2024-2025 Membership Webinar Upgrade (One Additional User)	1	\$325.00	\$0.00	\$325.00

Total

\$3,025.00

Payment Terms and Conditions

If paying by Credit Card: By providing your credit card number, cvv number and billing address, you authorize NCQA to charge your credit card for the amount above.

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