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**State of New Hampshire**  
**OFFICE OF THE ADVOCATE FOR SPECIAL EDUCATION**  
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**Kristen Mansharamani**  
 Advocate for Special  
 Education

July 17, 2024 (Resubmitted)

His Excellency, Governor Christopher T Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

In accordance with the provisions of RSA 94:3 (Yearly Service Increases), I respectfully request approval of an annual salary step increase for Kristen Mansharamani, Advocate for Special Education, from Grade GG, Step 4 (Salary \$104,562.00) to Grade GG, Step 5 (Salary \$110,282.00) effective **retroactively** to July 1, 2024, upon Governor and Council approval.

**EXPLANATION**

Kristen Mansharamani was appointed Advocate for Special Education effective July 1, 2023. She is entitled to a yearly service increase as described in RSA 94:3. The Advocate for Special Education is responsible for overseeing parental support and for working with individual school districts. Responsibilities range from training parents in the rights of special education students all the way through the process to dispute resolution ensuring that Individual Education Plans (“IEPs”) that match a student’s needs and allow a student to make progress are in place each and every school year for students across the State. The Advocate is also responsible for advising the Legislature and working with the Department of Education on data and policy needs/ recommendations to ensure public confidence and to ensure accountability in the provision of special education. Finally, the Advocate is responsible for gathering data that might recommend reforms in the system of special education or that might point to supports needed for adequately trained special educators and related service providers throughout the State. Ms. Mansharamani is a valuable employee who demonstrates dedication and commitment to the state and this Office. Her work merits a salary step increase.

Respectfully submitted,

Kristen Mansharamani  
 Advocate for Special Education