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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
NEW HAMPSHIRE HOSPITAL

Lori A. Weaver  
Commissioner  
  
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Chief Executive Officer

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July 24, 2024

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, New Hampshire Hospital to accept and expend an award from the Foundation for Healthy Communities, dba HealthForce New Hampshire, in the amount of \$40,000, to fund an innovative workforce development program at New Hampshire Hospital, effective upon approval by Governor and Council through June 30, 2025. 100% Other Funds.

**05-95-94-940010-87500000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC SERVICES**

Class/Obj	Class Title	Current Modified Budget	Increase / (Decrease) Amount	Revised Modified Budget
001-484947-69	Inter-Agency	\$40,774,772	\$0	\$40,774,772
009-405921-68	Agency Income - Provider Fees	\$23,563,672	\$40,000	\$23,603,672
	General Funds	\$29,220,095	0	\$29,220,095
<b>Total Revenue</b>		<b>\$93,558,539</b>	<b>\$40,000</b>	<b>\$93,598,539</b>

Class/Obj	Class Title	Current Modified Budget	Increase / (Decrease) Amount	Revised Modified Budget
010-500100	Personal Services-Perm. Classified	\$33,344,568	\$39,000	\$33,383,568
012-500128	Personal Services-Unclassified	\$1,166,835	\$0	\$1,166,835
018-500106	Overtime	\$3,638,000	\$0	\$3,638,000
019-500105	Holiday Pay	\$655,240	\$0	\$655,240
020-500200	Current Expense	\$142,670	\$1,000	\$143,670
022-500255	Rent - Leases other	\$418,804	\$0	\$418,804
026-500251	Organizational Dues	\$180	\$0	\$180
030-500301	Equipment	\$324,665	\$0	\$324,665
038-509038	Technology - Software	\$1,028,893	\$0	\$1,028,893

042-500620	Additional Fringe Benefits	\$1,087,085	\$0	\$1,087,085
047-500240	Own Forces Maintnce (Bldg-Grnds)	\$291,266	\$0	\$291,266
048-500226	Contract Repairs' Bldg. Grounds	\$1,664,825	\$0	\$1,664,825
050-500109	Personal Service-Temp/Appointe	\$1,067,240	\$0	\$1,067,240
057-500531	Books, Periodicals, Subscriptions	\$42,000	\$0	\$42,000
060-500601	Benefits	\$19,555,385	\$0	\$19,555,385
066-501709	Employee Training	\$38,734	\$0	\$38,734
070-500706	In-State Travel	\$250	\$0	\$250
080-500710	Out-of State Travel	\$7,909	\$0	\$7,909
100-500726	Prescription Drug Expenses	\$3,095,632	\$0	\$3,095,632
101-500729	Medicaid Payments to Providers	\$1,222,654	\$0	\$1,222,654
102-500731	Contracts for Program Services	\$24,725,704	\$0	\$24,725,704
103-502507	Contracts for Op Services	\$10,000	\$0	\$10,000
501-500425	Payments to Clients	\$30,000	\$0	\$30,000
<b>Total Expenses</b>		<b>\$93,558,539</b>	<b>\$40,000</b>	<b>\$93,598,539</b>

**EXPLANATION**

The Department is requesting to accept an award from HealthForce New Hampshire to fund an innovative workforce development program at New Hampshire Hospital (NHH) that will grow the pool of candidates who may be eligible to work in the hospital.

The workforce development program will focus on recruiting, training, and hiring individuals who fall in two underserved populations:

1. New Americans with limited English language skill proficiency.
2. Low-level criminal offenders (often referred to as 'second chance' program or 'getting back to work' program).

The operation of the program will focus on the following three concepts:

- a. **Workforce education and training.** Recruits and develops workforce candidates from underserved populations (new Americans and low-level offenders) to serve the unique needs of acute psychiatric patients in the Granite State while being paid a living wage during training.
- b. **Talent pipeline and recruitment.** Uses existing networks - formal and informal; strategic and tactical - to facilitate a recruitment pipeline to meet current and future mental health workforce needs.

Over time, adoption of this program will improve NHH's ability to hire Mental Health Worker staff, reducing its reliance on expensive temporary staffing agencies to fill these positions.

Funds are budgeted as follows:

Class 010 – Personnel Service Perm will be used to pay trainee salary expense

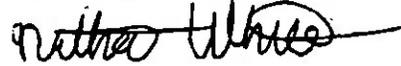
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Class 020- Current Expense will be used to purchase classroom materials

Source of Funds: These funds are 100% Other Funds from the Foundation for Healthy Communities, dba HealthForce New Hampshire.

In the event that these Other Funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,



for:

Lori A. Weaver  
Commissioner

## AWARDEE AGREEMENT

Agreement made this 3<sup>rd</sup> day of June, 2024, between Foundation for Healthy Communities, d/b/a HealthForce New Hampshire ("HealthForce New Hampshire" or "HealthForce"), and New Hampshire Hospital, an organization with a principal address at 36 Clinton Street, Concord, NH 03301 (hereafter "awardee").

Whereas, the awardee has been awarded a grant as a winner of the Innovation Challenge competition sponsored by HealthForce New Hampshire; and

Whereas, the grant will be awarded in stages and under the supervision of HealthForce New Hampshire; and

Whereas, the parties have agree upon the terms for such an award and schedule;

Now therefore, the parties agree as follows:

1. **Amount of Award.** The award is in the total amount of \$40,000.00, subject to the successful performance of the remaining requirements of this agreement, failing which there is no guaranteed amount of grant beyond the initial amount set forth in paragraph 2 below.
2. **Initial Grant.** The parties agree that the initial grant to awardee is in the amount of twenty percent (20%) of the total grant, \$8,000.00, and will be paid to awardee after full execution of this contract, on or about June 15, 2024, in order for the awardee to start implementing awardee's proposal.
3. **Remaining Grant Funds.** As awardee progresses with the implementation of his/her proposal, awardee will submit supporting documentation for reimbursement to request additional funding from the grant, no more frequently than thirty (30) days from the last payment unless there is compelling need to buy required equipment/technology in order to complete the proposed project. Upon review and approval of the request, additional grants will be made until the entire amount is awarded. It is understood that additional grants are dependent upon the implementation and completion of the proposal, as demonstrated by submission of directly-related costs and reimbursement requests, and that failure to make progress on or complete the proposed project will result in no further grants. In no event will the entire project take more than two years from the initial grant, and any project abandoned or not completed in two years will result in the forfeiture of any remaining grant funds.
4. **Work Plan.** Awardee agrees to submit a workplan within 45 days of signature of this contract, approved by HealthForce. This workplan may be an adaptation or update from what was submitted in awardee's initial application and will be used to support reimbursement costs.
5. **Use of Names; Publicity.** Awardee agrees that HealthForce may use the name and nature of the project of awardee in publicity surrounding the competition and other

activities of HealthForce, and awardee agrees to cooperate with and participate in public activities of HealthForce and other publicity.

6. Ownership. The parties agree that awardee shall own and control all aspects of the project, and any intellectual property associated with the project, and any liability for misuse of the works of other shall be the responsibility of awardee.
7. Merger and Choice of Law. This agreement is subject to the laws of the State of New Hampshire. This is the entire agreement between the parties and into it are merged all prior discussions between the parties. The terms of notice of the competition posted at <https://healthforcenh.org/innovation-challenge> (and detailed on next page) are hereby incorporated in and become a part of this agreement as if detailed herein.

IN WITNESS WHEREOF, the parties have set their hands and seals, the day and date first written above.

FOUNDATION FOR HEALTH COMMUNITIES  
d/b/a HEALTHFORCE NEW HAMPSHIRE

By: \_\_\_\_\_  
Sign

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Date

NEW HAMPSHIRE HOSPITAL

By: \_\_\_\_\_  
Sign

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Date

**Innovation Challenge Eligibility – per <https://healthforcenh.org/innovation-challenge>**

- All ideas need to be original thinking or original adaptations and applications of existing programs, changed to be unique.
- Competition is open to individuals, established organizations, or brand-new organizations within any industry; innovation in/for NH's health care workforce is the primary objective.
- The proposed venture must operate in and have primary intended impact on New Hampshire's health care workforce.
- All individual applicants or at least one team member must be legal residents or U.S. citizens. All individual applicants or at least one team member must have a legal residence in New Hampshire.
- All applicants, whether individuals or members of a team, must be 18 years of age or older to win. Documentation may be required.
- To be eligible to win, semi-finalists are required to have representation for the pitch event on 5/1/2024 and the final winner announcement event on 5/15/2024.
- Monetary awards will be given to each winner following the end of the competition. Proceeds may be taxable, please check with your tax professional on the specifics of your situation. HealthForce NH is not responsible for payment of any taxes due, and it is the sole responsibility of awardees to pay all taxes due.
- HealthForce must have a signed W-9 from all winners before a check can be issued.
- Winners will be required to sign a contract which contains the provisions set forth in this document and such other provisions as shall be reasonable as to use of funds, reporting, release and hold harmless, ownership of intellectual property, among others.
- Winners will be contacted post-competition to provide periodic updates on their venture. Winners may also be asked to participate in future HealthForce Innovation Challenge events to help promote the competition.
- All decisions of the judges are final.
- Confidentiality: By the submission of your Business Plan, you understand and agree that a short description of your Business Plan will be considered a "public summary" of your plan and may be used in public documentation related to the competition. We will provide a copy of your business plan to competition staff and judges and will inform them that no additional copies are to be made.
- Violation of any one or multiple rules for eligibility may result in disqualification at any point.

*Please note: Interpretation and enforcement of these regulations are at the sole discretion of HealthForce NH and the decisions of the judges are final. HealthForce NH reserves the right to change the rules at any time.*