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**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL



JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

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July 10, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

That approval be and hereby is given to the Attorney General to appoint Caroline Brenner, Position # 9U754 (Appropriation #02-20-20-202010-1033-014-500134), as Deputy Chief Forensic Investigator, at a salary level of \$78,299 (LG CC, Step 3), effective upon Governor and Executive Council approval, or July 26, 2024, whichever is later, for a term ending November 8, 2028.

EXPLANATION

Pursuant to RSA 21-M:3,XV, the Attorney General, subject to the approval of the Governor and Executive Council, may appoint a permanent Deputy Chief Forensic Investigator. The Deputy Chief Forensic Investigator serves under the Chief Medical Examiner.

Ms. Brenner, a Canterbury resident, received her Associate of Science in Nursing from Manchester Community College in 1995 and a Bachelor of Science in Nursing from Western Governors University in 2018. She has been working at the Office of the Chief Medical Examiner as an Assistant Deputy Medical Examiner since August of 2022. Given her relevant experience, a salary of \$78,299 is requested. Her resume is attached for your consideration.

I am pleased to offer Ms. Brenner for this appointment and respectfully urge your favorable consideration. Thank you.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
July 10, 2024
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Respectfully submitted,

A handwritten signature in blue ink, appearing to read "J.M. Formella", written in a cursive style.

John M. Formella
Attorney General

#4575506

Caroline Brenner, RN

Professional Experience

New Hampshire Office of Chief Medical Examiner

Assistant Deputy Medical Examiner. January 2023 to Present

Tufts Medical Center, Boston, MA

Staff Nurse, Emergency Department. March 2013 to September 2021

Level I Trauma Center. Provide wide range of Nursing care to diverse population. Specializing in trauma care.

Wentworth-Douglass Hospital, Dover, New Hampshire

Staff Nurse, Emergency Department. June 2011 to January 2013.

Level II Trauma Center. Provided wide range of Nursing services to a diverse population. Started as travel nurse, stayed on as staff after contract ended.

Schneider Regional Medical Center, St Thomas, VI

Staff Nurse, Emergency Department. January 2011 to April 2011.

Worked as a travel nurse during high season providing care to a diverse population

Boston Medical Center, Boston, MA

Staff Nurse, Emergency Department. July 2005 to May 2010

Level I Trauma Center (128,000 annual volume) Provided wide range of Nursing services to diverse population. Specializing in trauma care

Elliot Hospital/Optima Health, Manchester, NH

Staff Nurse, Emergency Department. 1996-2005

Level II Trauma Center. Provided care for adult and pediatric population with a focus on cardiology, trauma and pediatrics.

Elliot Hospital, Manchester, NH

Staff Nurse, Medical-Surgical Unit. 1995-1996

Provided inpatient care for adult population. Unit specialized in post-operative management, dialysis and respiratory care.

Elliot Hospital, Manchester, NH

Registrar, Admissions Department. 1987-1995

Assisted patients registering for Emergency Department care.

Caroline Brenner, RN

Certifications & Qualifications

BLS

ACLS

PALS

TNCC

GENE (Geriatric Emergency Nursing Education)

Registered Nurse, Licensed in New Hampshire and Massachusetts

Volunteer, Metropolitan Medical Response Team. Covid Testing, 2020

Volunteer, Medical clinic, Nicaragua, 2017

Volunteer, Red Cross Medical Clinic, Mexico, 2014

Volunteer, Regatta Medical Boat, St. Thomas, 2011

Volunteer, Boston Marathon Medical Tent, 2006 and 2007

Cardiac dysrhythmia certified

Education

BSN, Western Governors University, 2018

A.D.N. New Hampshire Community College, Manchester, NH 1995

Plymouth State College, Plymouth, NH 1988 - 89

References

Available upon request