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State of New Hampshire

DEPARTMENT OF SAFETY
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ROBERT L. QUINN
COMMISSIONER

July 5, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of Administration, to **retroactively** pay annual membership dues to the International Fuel Tax Agreement, Inc. (IFTA) (VC# 173137-R001), Chandler, AZ, in the amount of \$17,000.00 for membership as authorized by RSA 260:65-b for the SFY2025. Effective upon Governor and Council approval for the period of July 1, 2024, through June 30, 2025. 100% Agency Income (Cost of Collection).

Funding is anticipated to be available in Fiscal Year 2025.

02-23-23-232015-34610000 Dept. of Safety Div. of Administration - Road Toll Administration SFY2025
\$17,000.00

026-500251 Membership Fees – Organization Dues

EXPLANATION

This request is **retroactive** due to the timing of receiving the invoice. Pursuant to RSA 260:65-b the Department of Safety Commissioner is authorized to execute all documents and perform all other acts necessary to enter into and carry out the provisions of a multi-jurisdictional fuel tax agreement. New Hampshire is one of the 48 states that belong to IFTA along with 10 provinces of Canada. It is this organization that establishes uniform fuel tax collection and auditing provisions which allow truckers who register under these provisions to pay their tax due in only one state, and for that tax to be apportioned to the other states in which that truck travels.

The current cost of membership dues covers the cost for running the IFTA clearinghouse, the operational costs for the organization, and includes the travel expenses of the IFTA commissioner or the voting delegate from each jurisdiction in order to encourage attendance at the annual business meeting since all changes to the Agreement and the governing documents must be presented to and voted on by the membership's voting delegates.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?*

The organization was founded in 1983. New Hampshire became a member in 1997.

2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?*

No, this is the only organization that manages the International Fuel Tax Agreement.

3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?*

The membership includes the 48 continental states and 10 Canadian provinces. The Department of Safety is the sole state agency member.

4. *How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)?*

The dues structure is proposed by the IFTA Inc. Board of Trustees and ratified by the member jurisdictions at the annual business meeting. It is a standard fee for all member jurisdictions.

5. *What benefit does the state receive from participating in this membership?*

It is the purpose of this Organization to promote and encourage the fullest and most efficient possible use of the highway system by making uniform the administration of motor fuels use taxation laws with respect to motor vehicles operated in multiple member jurisdictions.

6. *Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.*

There are several training videos and documents available through the IFTA Inc. website that are included in the cost of membership. Additionally, there is an annual IFTA Education Forum conference. The costs associated with attending this Forum are not included in the membership fee.

7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.*

There is federal legislation that requires us to belong to IFTA called the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) Section § 4008 Participation in IRP and IFTA (g).

"(g) Fuel Use Tax —

(1) Reporting requirements — After September 30, 1996, no State shall establish, maintain, or enforce any law or regulation which has fuel use tax reporting requirements (including tax reporting forms) which are not in conformity with the International Fuel Tax Agreement.

(2) Payment After September 30, 1996, no State shall establish, maintain, or enforce any law or regulation which provides for the payment of a fuel use tax unless such law or regulation is in conformity with the International Fuel Tax Agreement with respect to collection of such a tax by a single base State and proportional sharing of such taxes charged among the States

8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.*

The IFTA Annual Business Meeting is held annually, usually during the month of August, and the membership fee includes registration fee, airfare, hotel, and federal per diem for the jurisdiction's voting commissioner or designated voting delegate.

Currently, we have two employees that are involved with various IFTA committees, i.e., the Audit Committee, Law Enforcement Committee, and the Dispute Resolution Committee. Most of the committee work is done through teleconferences and email. However, once a year these committees will meet during a corresponding workshop or seminar. In these instances, the organization will reimburse said committee member's travel cost associated with the committee meeting.

9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.*

- Jennifer Hall, Road Toll Bureau Chief, is currently on the Agreement Procedures Committee and is the voting delegate for the State of New Hampshire
- Kurt Straube, Supervisor VI, is a member of the IFTA Audit Committee.

10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.*

If we did not belong to IFTA, we would be in non-compliance with the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) Section § 4008 Participation in [RP and IFTA (g). It would have detrimental effects on how we currently administer fuel use taxes.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety

**International Fuel Tax Association,
Inc.**

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IFTA
International Fuel Tax Association Inc.

Annual IFTA Membership Dues

BILL TO
State of New Hampshire

ANNUAL IFTA MEMBERSHIP DUES
NH FYE25 IFTA DUES
DATE 07/01/2024
DUE DATE 07/01/2024

DATE	DESCRIPTION	AMOUNT
07/01/2024		17,000.00

Annual IFTA Dues for 7/1/2024-6/30/2025

BALANCE DUE

\$17,000.00

Thank you for your prompt attention!

Co	15	Inv Date	July 1, 2024	Due Date	July 1, 2024
Vendor #	173137	Remit	R001	Inv #	NH FY25 IFTA DUES
PO # or Contract#		Line #		\$	17,000.00
Acc Unit	3461 0000	Acct	500251	Service:	X
Activity (Job#)		Acc Cat		Match:	
Approved by	<i>Yuning Hall</i>	Date			