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**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL



JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

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July 10, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

That approval be and hereby is given to the Attorney General to appoint Jennifer L. Boucher, Position #9U582 (Appropriation #02-20-20-200510-2611-014-500134), as a Criminal Justice Investigator at a salary level of \$79,144 (LG BB, Step 4) effective upon Governor and Executive Council approval, or July 26, 2024, whichever is later, through a term ending July 1, 2026.

EXPLANATION

Ms. Boucher, an Auburn resident, earned an Associate of Science in Criminal Justice from New Hampshire Technical Institute (with high honors) in 2013, and a Bachelor of Science in Legal Studies (with honors) in 2016. She began working in law enforcement as a Telecommunications Specialist at the Department of Safety from 2013 to 2016. While serving as a Deputy Sheriff at the Merrimack County Sheriff's Office from 2017 to 2022, she was certified as a SPOTS operator, Bicycle Patrol Officer, and R.A.D. (rape aggression defense) Instructor. She has been a Police Officer with the Pelham Police Department since 2022. In addition, Ms. Boucher has contributed to her community by actively participating in the National Night Out, Storytime with a Sheriff, United Way Day of Caring, and Money Smart programs. Earlier this year she began working towards her Master of Science in Public Safety Administration at Southern New Hampshire University. Ms. Boucher will be assigned to the Criminal Justice Bureau. Given her relevant experience and expertise, a salary of \$79,144 (LG BB, Step 4) is requested. Her resume is attached for your consideration.

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I am pleased to offer Ms. Boucher for this appointment and respectfully urge your favorable consideration. Thank you.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "John M. Formella", written in a cursive style.

John M. Formella
Attorney General

#4570498

Jennifer L. Boucher

Profile

A full-time certified Police Officer with a combined 10 years of Public Safety experience with prior experience in banking, compliance, and management. I strive to show that I am a dedicated professional with a strong commitment to business development and community involvement.

Relevant Experience

Town of Pelham, NH Police Department **2022-**
present

Responsible for all functions of the Pelham Police Department as a certified police officer including investigations, mutual aid assists, drafting and serving warrants and criminal complaints, and communications.

- Certified R.A.D Instructor, January 2022
- Certified Bicycle Patrol Officer, September 2020
- Certified SPOTS operator/ dispatcher
- Certified dispatcher

Deputy Sheriff I, Merrimack County Sheriff's Office **2017- 2022**

Responsible for all functions of the Merrimack County Sheriff's Office as a certified police officer including investigations, transports, civil process, other agency assists, warrants, and communications.

- Certified R.A.D Instructor, January 2022
- Secretary/ Treasurer, Merrimack County Sheriff's Office Benevolent Association
- Certified Bicycle Patrol Officer, September 2020
- Certified SPOTS operator
- Communication Specialist I, 2016-2017

P/T Police Dispatcher 1, Laconia Police Department **2020 –**
present

Receive, triage, and dispatch incoming 911 phone calls via multiple telephone lines, while maintaining radio traffic, prioritizing officer safety, and handling a lobby window for walk-in complainants and community members.

Telecommunication Specialist, Department of Safety, E911 **2013-2016**

Receive, triage, and transfer incoming 911 calls to the proper Police, Fire, and Ambulance agency across the State of New Hampshire while maintaining

professionalism, composure, and giving appropriate instructions and retrieving necessary information pertaining to the incoming caller.

- Certified Emergency Medical Dispatcher, PRO-QA
- Certified Emergency Police Dispatcher, PRO-QA
- CPR Certified
- APCO Certified

Education

M.S Public Safety Administration
Currently completing
Southern New Hampshire University

B.S Legal Studies **2016**
Southern New Hampshire University
Graduated Honors

A.S Criminal Justice **2013**
NHTI, New Hampshire Technical Institute
Graduated High Honors, Phi Theta Kappa

Relevant Certifications

Full-time certified New Hampshire Police Officer
S.P.O.T.S certified operator
Certified Intoxilyzer 9000 operator
Certified work zone / flagging operator
Certified Doppler Traffic Radar Operator
Basic Police Prosecutor
First Aid, CPR, and AED certified
Reid Technique for Patrol Officers
International Academy of Emergency Dispatchers, IAED Certified Police Dispatcher
Certified R.A.D Instructor
Certified Bicycle Patrol Officer
Sexual Assault Investigations
Child sexual exploitation investigations
Certified Field Training Officer

Community Involvement

Money Smart programs: Boys and Girls Club in Haverhill, MA & Upper Room Derry, NH

United Way Day of Caring, Nashua/ Brookline

Storytime with a Sheriff with local daycares, pre-schools, kindergartens

National Night out Concord, NH

New London Day

9/11 Memorial Stair Climb (organized and participated)

Sheriff Shuffle 5k for R.A.D. (organized and participated)