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**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**OFFICE OF THE COMMISSIONER**

Lori A. Weaver  
 Commissioner

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Morissa Henn  
 Deputy Commissioner

June 27, 2024

The Honorable Ken Weyler, Chairman  
 Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to the provisions of RSA 14:30-a, VI, Additional Revenue, the Department of Health and Human Services, Office of the Commissioner requests **retroactive** authorization to budget and expend Other funds in the amount of \$2,495,273 and decrease General funds by \$2,495,273. The adjustments are summarized below and detailed in the attached worksheet, effective retroactively to June 30, 2024, upon approval of the Fiscal Committee and the Governor and Executive Council through June 30, 2025. 100% Other Revenue.

	<u>General Funds Only</u> <u>Reduce From</u>	<u>Other Funds Only</u> <u>Increase</u>
Office of the Commissioner	(\$773,412)	\$773,412
Office of Improvement & Integrity	(\$15,850)	\$ 15,850
Office of Legal and Regulatory Svcs	(\$350,087)	\$350,087
Office of Administration	(\$286,210)	\$286,210
Office of Information Services	(\$1,069,714)	\$ 1,069,714
Total Department of Health and Human Services	(\$2,495,273)	\$ 2,495,273

**EXPLANATION**

The Department of Health and Human Services requests authorization to budget Other funds that have been earned that were not included in the Department's budget for the State Fiscal Year ending June 30, 2024.

This request is **retroactive** because the Department submitted a similar item to the June 20, 2024, Fiscal meeting (FIS 24-227) that was tabled as a result of concerns relative to the allowability of claiming indirect costs for Opioid Abatement dollars. The corresponding Governor and Executive Council Item #9 was subsequently withdrawn from the June 26, 2024, meeting. This new request is retroactive to June 30, 2024, to ensure that the Department can budget the Other funds that have been earned in State Fiscal Year 2024. The amount of Other Funds included in this request is identical to the prior item submitted to the Fiscal Committee and Governor and Executive Council except for the removal of \$34,840 of Opioid Abatement funds to address the concerns of the Fiscal Committee.

The Department entered into a contract in April 2022 to develop a system to track all expenditures by source of funds and program. The new system has allowed the Department to identify Other funds that

The Honorable Ken Weyler, Chairman  
His Excellency, Governor Christopher T. Sununu  
June 28, 2024  
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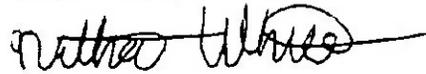
have been earned in State Fiscal Year 2024 that were not budgeted. Approval of this request will allow the Department to earn those other funds.

The Department intends to utilize the Other funds earned to offset general funds. Specifically, those general funds are to be counted towards the back of budget reduction required by Chapter 106, Section 7 Laws of 2023:

*Department of Health and Human Services; Staffing; Budget Reduction. In addition to any other required reductions, the department of health and human services is hereby directed to reduce general fund appropriations by \$23,400,000 for the biennium ending June 30, 2025. At no time during the biennium shall the department exceed 3,000 filled, full-time, authorized positions. The department shall provide to the department of administrative services the accounting units and class lines to be reduced and shall report on said reductions to the fiscal committee of the general court by May 30, 2024, for reductions made in the fiscal year ending June 30, 2024, and by May 30, 2025, for reductions made in the fiscal year ending June 30, 2025.*

The attached *Appendix A, Narrative & Accounting Detail* document provides the account detail showing where the additional Other Funds have been appropriated.

Respectfully Submitted,



for

Lori A. Weaver  
Commissioner

Attachments:

- Appendix A Narrative and Accounting Detail

Fund	Org	Clc	Summ	Rcpt	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org Code	Net Gen'l Fund By Agency	GF Amount	FF	Transfer Amount OF	GF	FF	BOF OF	GF
<p><b>OFFICE OF THE COMMISSIONER</b> Commissioner's Office</p> <p>Funding in this Accounting Unit represents costs associated with the operation of the Commissioner's Office.</p>															
010	095	50000000	000	18	403900	Federal Funds	\$								
010	095	50000000	006	12	401961	Other Funds	\$ 386,775.00								
010	095	50000000				General Funds	\$ (386,775.00)	\$ (386,775.00)							
Total Revenue															
010	095	50000000	012		500128	Personal Services Unclassified	\$ (386,775.00)		\$ (386,775.00)			\$ (386,775.00)	0.00%	0.00%	100.00%
010	095	50000000	012		500128	Personal Services Unclassified	\$ 386,775.00				\$ 386,775.00		0.00%	100.00%	0.00%
Total Expense															
<p><b>Office of Business Operations</b></p> <p>Funding in this Accounting Unit represents costs associated with the operation of the Office of Business Operations.</p>															
010	095	56780000	000	18	403970	Federal Funds	\$								
010	095	56780000	006	12	401961	Other Funds	\$ 386,637.00								
010	095	56780000				General Funds	\$ (386,637.00)	\$ (386,637.00)							
Total Revenue															
010	095	56780000	010		500100	Personal Services Perm Class	\$ (386,637.00)		\$ (386,637.00)			\$ (386,637.00)	0.00%	0.00%	100.00%
010	095	56780000	010		500100	Personal Services Perm Class	\$ 386,637.00				\$ 386,637.00		0.00%	100.00%	0.00%
Total Expense															
<p><b>TOTAL OFFICE OF THE COMMISSIONER</b></p> <p>\$ (773,412.00) \$ (773,412.00) \$ 773,412.00 \$ (773,412.00)</p>															
<p><b>OFFICE OF IMPROVEMENT, INTEGRITY</b> Improvem/Integrity/Info/Reimb</p> <p>The Bureau of Program Integrity (BPI) serves the State and Federal government in ensuring that errors in eligibly and claims for all benefits are identified and reduced, that fraud, waste, and abuse is monitored and controlled, that Medicaid is the payer of last resort, that appropriate recoveries of State or Federal funds are completed, and that the Department completes federally mandated audits and uses audit findings to improve operations.</p>															
010	095	79350000	000	18	404400	Federal Funds	\$								
010	095	79350000	006	12	401961	Other Funds	\$ 15,850.00								
010	095	79350000				General Funds	\$ (15,850.00)	\$ (15,850.00)							
Total Revenue															
010	095	79350000	010		500100	Personal Services Perm Cl	\$ (15,850.00)		\$ (15,850.00)			\$ (15,850.00)	0.00%	0.00%	100.00%
010	095	79350000	010		500100	Personal Services Perm Cl	\$ 15,850.00				\$ 15,850.00		0.00%	100.00%	0.00%
Total Expense															
<p><b>TOTAL OFFICE OF IMPROVEMENT, INTEGRITY</b></p> <p>\$ (15,850.00) \$ (15,850.00) \$ 15,850.00 \$ (15,850.00)</p>															
<p><b>OFFICE OF LEGAL AND REGULATORY</b> Child Care Licensing</p> <p>Funding in this Accounting Unit represents costs associated with the licensure, monitoring and investigation of child residential and day care facilities.</p>															
010	095	51430000	000	18	409553	Federal Funds	\$								
010	095	51430000	006	12	401961	Other Funds	\$ 82,120.00								
010	095	51430000				General Funds	\$ (82,120.00)	\$ (82,120.00)							
Total Revenue															
010	095	51430000	010		500100	Personal Services Perm Cl	\$ (82,120.00)		\$ (82,120.00)			\$ (82,120.00)	0.00%	0.00%	100.00%
010	095	51430000	010		500100	Personal Services Perm Cl	\$ 82,120.00				\$ 82,120.00		0.00%	100.00%	0.00%
Total Expense															
<p><b>General Counsel</b></p> <p>Funding in this Accounting Unit represents costs associated with attorneys and other professional staff that provide legal services across the Department of Health and Human Services.</p>															
010	095	56600000	000	18	404717	Federal Funds	\$								
010	095	56600000	006	12	401961	Other Funds	\$ 287,987.00								

	H	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
1	Fund		Org	Cls	Summ	Rept	Class Title	Increase/	Net Gen'l	Net Gen'l	CF	FF	FF	Transfer Amount	GF	FF	SOF	GF	
2					Acct	Acct		Decrease	Fund by	Fund By	Amount			OF			OF		
3								Amount	Org Code	Agency									
68	010	095	56800000				General Funds	\$ (287,987.00)	\$ (287,987.00)										
69	Total Revenue																		
70	010	095	56800000	010		500100	Personal Services Perm Class	\$ (287,987.00)			\$ (287,987.00)			\$ (287,987.00)	\$ (287,987.00)		0.00%	0.00%	100.00%
71	010	095	56800000	010		500100	Personal Services Perm Class	\$ 287,987.00			\$ 287,987.00			\$ 287,987.00	\$ 287,987.00		0.00%	100.00%	0.00%
72	Total Expense																		
73	TOTAL OFFICE OF LEGAL AND REGULATORY																		
74											\$ (350,087.00)		\$ (350,087.00)	\$ 350,087.00	\$ (350,087.00)				
75	OFFICE OF ADMINISTRATION																		
76	Bureau of Human Resources																		
77	Funding in this Accounting Unit represents costs for support of DHHS management and staff in recruitment, retention, payroll % benefits administration, training and Professional development and employee relations.																		
80	010	095	56770000	000	16	403671	Federal Funds	\$											
81	010	095	56770000	009	12	401981	Other Funds	\$ 234,450.00											
82	010	095	56770000				General Funds	\$ (234,450.00)	\$ (234,450.00)										
83	Total Revenue																		
84	010	095	56770000	010		500100	Personal Services Perm Class	\$ (234,450.00)			\$ (234,450.00)			\$ (234,450.00)	\$ (234,450.00)		0.00%	0.00%	100.00%
85	010	095	56770000	010		500100	Personal Services Perm Class	\$ 234,450.00			\$ 234,450.00			\$ 234,450.00	\$ 234,450.00		0.00%	100.00%	0.00%
86	Total Expense																		
87	Management Support																		
88	Funding in this Accounting Unit represents the Facilities Unit staffing that is responsible for the maintenance of the Department's buildings including leases, repairs, cleaning, furniture, design and moves in all Department facilities.																		
91	010	095	56850000	000	16	404718	Federal Funds	\$											
92	010	095	56850000	006	12	401981	Other Funds	\$ 51,780.00											
93	010	095	56850000				General Funds	\$ (51,780.00)	\$ (51,780.00)										
94	Total Revenue																		
95	010	095	56850000	010		500100	Personal Services Perm Class	\$ (51,780.00)			\$ (51,780.00)			\$ (51,780.00)	\$ (51,780.00)		0.00%	0.00%	100.00%
96	010	095	56850000	010		500100	Personal Services Perm Class	\$ 51,780.00			\$ 51,780.00			\$ 51,780.00	\$ 51,780.00		0.00%	100.00%	0.00%
97	Total Expense																		
98											\$ (286,210.00)		\$ (286,210.00)	\$ 286,210.00	\$ (286,210.00)				
99	TOTAL OFFICE OF ADMINISTRATION																		

APPENDIX A  
Narrative and Accounting Detail

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	
	Fund	Org	Clc	Summ Acct	Real Acct	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org Code	Net Gen'l Fund By Agency	GF Amount	SIT	FF	Transfer Amount OF	GF	FF	SOE OF	GF			
101	<b>OFFICE OF INFORMATION SERVICES</b>																			
102	Funding in this Accounting Unit represents staffing costs for those that support the information technology infrastructure across the Department, contracted vendor funds, and transfers to the Department of Information Technology (DoIT).																			
103	010	095	59520000	000	18	408159	Federal Funds	\$												
104	010	095	59520000	008	12	401981	Other Funds	\$	1,069,714.00											
105	010	095	59520000				General Funds	\$	(1,069,714.00)	\$	(1,069,714.00)									
107	Total Revenue																			
108	010	095	59520000	010		500100	Personal Services Perm Class	\$	(52,710.00)			\$	(52,710.00)					0.00%	0.00%	100.00%
110	010	095	59520000	010		500100	Personal Services Perm Class	\$	52,710.00			\$	52,710.00					0.00%	100.00%	0.00%
111	010	095	59520000	027		582703	Transfers to DoIT	\$	(1,017,004.00)			\$	(1,017,004.00)					0.00%	0.00%	100.00%
112	010	095	59520000	027		582703	Transfers to DoIT	\$	1,017,004.00			\$	1,017,004.00					0.00%	100.00%	0.00%
113	Total Expenses																			
114	<b>TOTAL OFFICE OF INFORMATION SERVICES</b>																			
115										\$	(1,069,714.00)	\$	(1,069,714.00)	\$	1,069,714.00	\$	(1,069,714.00)			
116	<b>TOTAL DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>																			
117										\$	(2,495,273.00)	\$	(2,495,273.00)	\$	2,495,273.00	\$	(2,495,273.00)			