New Hampshire
Department of Agriculture,
Markets & Food

Shawn N. Jasper, Commissioner

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May 6, 2024

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Agriculture, Markets, and Food (NHDAMF), Integrated Pest Management to budget and expend balance forward revenue totaling $136,200 for developing and implementing an electronic system to modernize pesticide registration processing effective upon Fiscal Committee and Governor and Council approvals through June 30, 2025.
100% Other Funds – Integrated Pest Management

Funds are to be budgeted in the following account: 02-18-18-183010-21820000 Integrated Pest Management

Class	Description	FY24 Current Budget	Requested Action	FY24 Requested Revised Budget
001-403398-68	Transfers From Other Agency	$18,649	$0	$18,649
005-407586-12	Private Local Funds	$1,000,280	$136,200	$1,136,480
	Total Revenue	**$1,018,929**	**$136,200**	**$1,155,129**
010-500100	Personal Services Perm Clas	$382,654	$0	$382,654
020-500200	Current Expenses	$1,350	$0	$1,350
039-500188	Telecommunications	$1,536	$0	$1,536
040-500800	Indirect Cost	$67,239	$0	$67,239
042-500620	Additional Fringe Benefits	$29,526	$0	$29,526
049-584914	Transfer to Other State Agency	$291	$0	$291
060-500601	Benefits	$213,212	$0	$213,212
075-500590	Grants Subsidies and Relief	$323,121	$0	$323,121
103-502664	Contracts for Op Services	$0	$136,200	$136,200
	Total Expenses	**$1,018,929**	**$136,200**	**$1,155,129**

EXPLANATION

The Department of Agriculture, Markets, and Food, Integrated Pest Management is requesting approval of this budget and expend for the development and implementation of a web-based licensing, certification and permitting system. This implementation of an electronic system will increase efficiency of managing fees relative to pesticide registration requirements.

The Department of Agriculture, Markets, and Food is currently under contract with TraceFirst for the development and implementation of the Animal Records Database per RSA 437:8-a. NHDAMF is amending the contract to include Pesticide Management, Plant Industry, Regulatory Services and Weights and Measures. A web-based licensing, certification, and permitting system is critical for the department and the services provided to meet the expectation of our stakeholders. This system offers an increase in business efficiency allowing for online applications and payments that will enable stakeholders to better manage and track the status of licenses and certifications. An on-line system will also allow inspectors to have immediate information and time spent in the field will be more efficient.

Funds will be allocated as follows:

Class 103 – Contracts for Op Services - increase appropriations to allow for the amendment to an existing contract for the development and implementation of a web-based licensing, certification and permitting system department wide.

Respectfully Submitted,

Shawn N. Jasper
Commissioner

Fiscal Situation

FY 2024

02-018-018-183010-21820000, Integrated Pest Management

FY23 Carry Forward Revenue	$ 2,043,774
FY24 Estimated Revenue	$ 853,939
Total Amount Available to Budget	$ 2,897,713
Less: Appropriations FY24	$ 1,018,929
Less: Current Requested Action	**$ 136,200**
Projected Fund Balance as of 6/30/24	$1,742,584

Source of Funds	Amount
Private Local Funds	$ 2,879,064
Transfers from Other Agencies	$ 18,649