



STATE OF NEW HAMPSHIRE
DEPARTMENT OF INFORMATION TECHNOLOGY
 27 Hazen Dr., Concord, NH 03301
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Denis Goulet
Commissioner

May 17, 2024

The Honorable Ken Weyler, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Information Technology (DoIT) to amend an American Rescue Plan Act (ARPA) State Fiscal Recovery Funds (SFRF) item approved by the Fiscal Committee (FIS 22-265) on July 22, 2022 and Governor and Council # 29 on July 27, 2022 and as extended by Fiscal Committee (FIS 23-166) on May 19, 2023 and Governor and Council # 160 on May 31, 2023, and most recently by Fiscal Committee (FIS 24-182) on May 17, 2024 and Governor and Council # 154 on May 15, 2024, by transferring \$500,000 in and among classes within an accounting unit for the purposes of migrating the Office of Professional Licensure and Certification (OPLC) legacy system to the Salesforce Public Sector Solution licensing environment. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2025. Funding Source:100% Federal Funds.

Funds are budgeted in the following account 01-03-003-030010-26630000¹ DoIT ARP Licensing Portal

Class	Budget Category	Current Adjusted Authorized Budget FY 24	Requested Action	Revised Adjusted Authorized Budget FY 24
Income				
000-400338-16	Federal Funds	\$ 3,814,559	\$ -	\$ 3,814,559
	Totals	\$ 3,814,559	\$ -	\$ 3,814,559
Expenditures				
038-500177	Technology-Software	\$ 893,000	\$ (500,000)	\$ 393,000
040-500800	Indirect Costs	\$ 2,500	\$ -	\$ 2,500
041-500801	Audit Fund Set Aside	\$ 3,940	\$ -	\$ 3,940
046-500465	Consultants	\$ 2,915,119	\$ 500,000	\$ 3,415,119
	Totals	\$ 3,814,559	\$ -	\$ 3,814,559

¹ All direct program costs will be accounted for using activity 00FRF602PH0306A and all administrative and indirect costs will be accounted for using activity 00FRF602PH0306Z. Accounting classifications may be subject to technical changes at the discretion of the Department of Administrative Services' Division of Accounting Services.

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EXPLANATION

OPLC is the state agency charged with providing administrative support to most of the state's professional licensing boards, including all the state's health licensing boards. OPLC also directly regulates four professions and issues 184 unique permanent licenses, certifications, permits, and registrations. 157,075 permanent licenses are subject to renewal requirements, typically on a biennial basis. Approximately 40,000 additional registrations, apprentice licenses, certifications, and endorsements are currently active within the Office. In total, OPLC authorizes nearly 200,000 individuals to work within the State - an amount equal to 15% of the State's population. Efficient OPLC operations are crucial to reducing barriers to workforce entry in New Hampshire.

OPLC is the process of migrating the Office of Professional Licensure and Certification legacy system to the Salesforce Public Sector Solution licensing environment. The new licensing online portals will greatly improve the customer experience, as well as agency productivity and efficiency. The online portals allow licensees, licensed businesses, and the public direct access to OPLC services.

The Department of Information Technology requests authorization to transfer account funds among the classes to continue to meet the Office of Professional Licensure and Certification requirements.

Funds are budgeted as follows:

Software (Class 038): Decrease \$500,000

Actual project costs require less funding for software than was originally estimated at the time the ARPA grant request was submitted for approval.

Consultants (Class 046): Increase \$500,000

Additional funds are needed in this class to pay consultant(s) for the migration of the OPLC legacy system to the Salesforce Public Sector Solution licensing environment. The scope of the project requires more consultant involvement in the development and deployment of the system than was originally estimated at the time the ARPA grant request was submitted for approval.

In the event that Federal Funds are no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Denis Goulet
Commissioner



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capital Street - Room 120
Concord, New Hampshire 03301
(603) 271-6201 | Office@das.nh.gov

Replacement
FIS 24 182

Charles M. Arlinghaus
Commissioner

Catherine A. Heane
Deputy Commissioner

Shari L. Backburn
Assistant Commissioner

May 16, 2024

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI and RSA 124:15, the Department of Administrative Services (DAS) is seeking approval on behalf of State Agencies to amend the accept and expend of American Rescue Plan Act (ARPA) State Fiscal Recovery Funds (SFRF) requests by extending the end date for funding, new positions, and/or new Class 046-Consultants, created in relation to the acceptance of ARPA SFRF funds, from June 30, 2024 to June 30, 2025, effective upon approval of the Fiscal Committee and the Governor and Executive Council. 100% Federal Funds.

EXPLANATION

The Department of Administrative Services is seeking approval, on behalf of the State Agencies listed in Attachment A, to extend the effective through date from June 30, 2024 to June 30, 2025. All items included in the attachment have been previously submitted by the respective state agency responsible for the program and approved by both the Fiscal Committee and Governor and Executive Council. In addition, the Governor's Office of Emergency Relief and Recovery (GOFERR) has reviewed the attachment and concurs with the extensions requested.

While all ARPA SFRF must be obligated by December 31, 2024, and expended by December 31, 2026, approval of this request will reauthorize funding for projects or programs using ARPA SFRF and authorize agencies' program balances that are unspent as of June 30, 2024, as well as positions and consultants created pursuant to RSA 124:15, to carry forward into Fiscal Year 2025. This request will also grant agencies in coordination with GOFERR time to continue to evaluate projects and programs as the ARPA SFRF obligation deadline approaches in order to ensure any funds that may need to be

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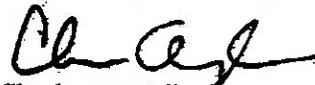
reallocated to other uses have sufficient time to do so. Any request to reallocate an existing budget or repurpose funds for new or existing projects will require future Fiscal Committee and Governor and Council approvals and are not contemplated in this item.

If this item is not timely approved, the State would need to issue layoff notices to employees hired into these federally funded positions, created under the original ARPA request; agencies would halt work on time-sensitive projects or payments on existing contracts; and ongoing programs would be unable to issue or follow through on awards. Further, each agency would then need to submit a request for approval to reauthorize the positions and funding; however, the requests potentially would not eliminate the need to issue layoff notices in June 2024 due to layoff notice provisions.

Typically, agencies budget for known federal grants in the biennial budget process; however, the budget guidance issued in August 2022 instructed Agencies to exclude all COVID-related funding from their FY24-FY25 budget submissions in order to maintain the authorization methodology, compliance protocols, and audit trail that had become standard for use and oversight of ARPA SFRE. Moreover, although the funding is authorized by the federal government beyond June 30, 2024, including this one-time funding would have erroneously inflated the FY24-FY25 State budget.

In the event that Federal Funds are no longer available, General Funds will not be requested to support these programs. The Department of Administrative Services seeks approval of this request.

Respectfully submitted,



Charles M. Arlinghaus
Commissioner

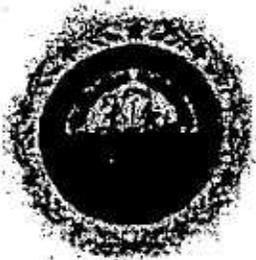
Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Comments	Amount	Notes
1	Department of Administrative Services	Cloud Migration of State ERP System	02/17/2023 - FIS 23-030; 05/19/2023 - FIS 23-166	02/22/2023 - #100; 05/31/2023 - #160	28070000	N/A
2	Department of Business and Economic Affairs	Broadband Infrastructure	06/08/2021 - FIS 21-136; 03/24/2023 - FIS 23-096; 05/19/2023 - FIS 23-166	06/18/2021 - #89; 04/12/2023 - #77; 05/31/2023 - #160	24410000	9T3102 9T3103 9T3104
3	Department of Corrections	DOC Air Handlers & Ductwork Replacement	06/08/2021 - FIS 21-137; 05/19/2023 - FIS 23-166	06/16/2021 - #75; 05/31/2023 - #160	24390000	N/A
4	Department of Corrections	Fiber Optic Cable Upgrade and Replacement	01/21/2022 - FIS 22-034; 05/19/2023 - FIS 23-166	01/26/2022 - #58; 05/31/2023 - #160	26350000	N/A
5	Department of Corrections	Air Handlers & Ductwork Replacement - Additional Funds	10/14/2022 - FIS 22-368; 05/19/2023 - FIS 23-166	10/19/2022 - #43; 05/31/2023 - #160	28390000	N/A
6	Department of Education	College & Career Skills Mentoring Pilot Program (Big Brothers)	12/17/2021 - FIS 21-393; 05/19/2023 - FIS 23-166	12/22/2021 - #95; 05/31/2023 - #160	26070000	N/A
7	Department of Environmental Services	Drinking and Wastewater Infrastructure	06/08/2021 - FIS 21-138; 03/18/2022 - FIS 22-111; 05/20/2022 - FIS 22-171; 05/19/2023 - FIS 23-166; 10/19/2023 - FIS 23-287	06/16/2021 - #101; 03/23/2022 - #83; 08/01/2022 - #73; 05/31/2023 - #160; 10/18/2023 - #89	24760000	9T3089 9T3090 9T3091 9T3092 9T3093 9T3094 9T3095 9T3097
8	Department of Environmental Services	Drinking and Wastewater Infrastructure II	10/22/2021 - FIS 21-313; 05/19/2023 - FIS 23-166	10/27/2021 - #86; 05/31/2023 - #160	24760000	9T3096
9	Department of Environmental Services	Air Permit Relief Program	05/20/2022 - FIS 22-164; 05/19/2023 - FIS 23-166	06/02/2022 - #72; 05/31/2023 - #160	24760000	N/A
10	Department of Environmental Services	LRM Permitting Positions	05/20/2022 - FIS 22-179; 05/19/2023 - FIS 23-166	06/01/2022 - #73; 05/31/2023 - #160	24760000	N/A
11	Department of Environmental Services	Investment in State and Municipal Dam Infrastructure	05/20/2022 - FIS 22-195; 05/19/2023 - FIS 23-166	08/01/2022 - #74; 05/31/2023 - #160	26570000	9T3235 9T3236 9T3237 9T3238
12	Department of Environmental Services	SWEEP - Online Systems and Full time Temporary Position	11/18/2022 - FIS 22-406; 05/19/2023 - FIS 23-166; 03/15/2024 - FIS 24-089	11/22/2022 - #99; 05/31/2023 - #160; 03/13/2024 - #66	26950000	9T3238
13	NOT USED					

Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Gov. Order/CA#		
14	Department of Health and Human Services	New Hampshire Hospital Upgrades (Lamott Roof, Health & Safety, and Seclusion Room)	06/08/2021 - FIS 21-140; 11/18/2022 - FIS 22-398 05/19/2023 - FIS 23-166	06/18/2021 - #12; 11/22/2022 - #11; 05/31/2023 - #160	24650000	N/A
15	Department of Health and Human Services	Healthcare Workforce Capacity - Underserved Populations	08/20/2021 - FIS 21-243; 05/19/2023 - FIS 23-166; 01/19/2024 - FIS 24-008	08/18/2021 - #14; 05/31/2023 - #160; 01/31/2024 - #8	24650000	9TR160
16	Department of Health and Human Services	Early Intervention and Prevention Behavior Health Support (DBH)	11/19/2021 - FIS 21-354; 01/27/2023 - FIS 23-028; 05/19/2023 - FIS 23-166	11/22/2021 - #12; 02/08/2023 - #14; 05/31/2023 - #160	24650000	N/A
17	Department of Health and Human Services	Early Childhood Mental Health Support	11/19/2021 - FIS 21-355; 05/19/2023 - FIS 23-166	11/22/2021 - #11; 05/31/2023 - #160	24650000	N/A
18	Department of Health and Human Services	COVID-19 Supplies and Equipment Storage (Warehouse Lease)	03/18/2022 - FIS 22-118; 05/19/2023 - FIS 23-166	03/23/2022 - #19; 05/31/2023 - #160	24650000	N/A
19	Department of Health and Human Services	Investment in SUD Related Services and Prevention Efforts	07/22/2022 - FIS 22-269; 05/19/2023 - FIS 23-166	07/29/2022 - #52; 05/31/2023 - #160	24650000	N/A
20	Department of Health and Human Services	SolutionHealth Consolidated Behavioral Health Hospital	09/09/2022 - FIS 22-305; 05/19/2023 - FIS 23-166	03/22/2023 - #5A; 05/31/2023 - #160	24650000	N/A
21	Department of Health and Human Services	SWEEP - Incident Management System Improvements	10/14/2022 - FIS 22-364; 05/19/2023 - FIS 23-166	10/19/2022 - #10; 05/31/2023 - #160	24650000	N/A
22	Department of Health and Human Services	SWEEP - Call Center	10/14/2022 - FIS 22-366; 05/19/2023 - FIS 23-166	10/19/2022 - #12; 05/31/2023 - #160	24650000	N/A
23	Department of Health and Human Services	Forensic Hospital Investments	11/18/2022 - FIS 22-398; 05/19/2023 - FIS 23-166; 05/19/2023 - FIS 23-175	11/22/2022 - #11; 05/31/2023 - #160; 05/31/2023 - #6	24650000	N/A
24	Department of Health and Human Services	Additional funds for Forensic Hospital Investments	05/19/2023 - FIS 23-175	05/31/2023 - #6	24650000	N/A
25	Department of Information Technology	ARP Cloud Services, Continuity of Operation, IT, and Cybersecurity	06/08/2021 - FIS 21-141; 05/19/2023 - FIS 23-166; 02/16/2024 - FIS 24-043	06/16/2021 - #68; 05/31/2023 - #160; 02/21/2024 - #50	24340000 24420000 24600000 24480000	N/A
26	Department of Information Technology	State Licensing Portal Modernization	07/22/2022 - FIS 22-269; 05/19/2023 - FIS 23-166	07/27/2022 - #29; 05/31/2023 - #160	25630000	N/A

Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Governor Approval	Amount	Notes
27	Department of Justice	Grant Aid - COVID 19 Relaxed Restrictions	06/18/2021 - FIS 21-168; 02/18/2022 - FIS 22-066; 07/22/2022 - FIS 22-253; 05/19/2023 - FIS 23-166	06/30/2021 - #173; 02/16/2022 - #121; 07/27/2022 - #120; 05/31/2023 - #160	24590000	N/A
28	Department of Justice	Support for Increased Victim Services & VOCA	09/17/2021 - FIS 21-252; 02/18/2022 - FIS 22-064; 07/22/2022 - FIS 22-254; 05/19/2023 - FIS 23-166	10/13/2021 - #92A; 02/16/2022 - #123; 07/27/2022 - #121; 05/31/2023 - #160	24790000	N/A
29	Department of Justice	Internet Crimes Against Children (ICAC)	05/20/2022 - FIS 22-199; 05/19/2023 - FIS 23-166	05/18/2022 - #105A; 05/31/2023 - #160	26850000	N/A
30	Department of Justice	Support for Increased Victim Services & VOCA	02/17/2023 - FIS 23-056; 05/19/2023 - FIS 23-166	02/22/2023 - #94; 05/31/2023 - #160	24790000	N/A
31	Department of Labor	SWEEP - OnBase System Improvements	10/14/2022 - FIS 22-353; 05/19/2023 - FIS 23-166	10/19/2022 - #42; 05/31/2023 - #160	26800000	N/A
32	Department of Natural and Cultural Resources	State Parks Projects	06/08/2021 - FIS 21-143; 09/09/2022 - FIS 22-322; 05/19/2023 - FIS 23-166; 11/09/2023 - FIS 23-321	06/16/2021 - #93; 09/21/2022 - #76; 05/31/2023 - #160; 11/08/2023 - #83	24670000	9T3143
33	Department of Natural and Cultural Resources	State Parks - Historic Sites Improvements	07/22/2022 - FIS 22-266; 05/19/2023 - FIS 23-166	07/27/2022 - #61; 05/31/2023 - #160	26660000	N/A
34	Department of Natural and Cultural Resources	Trail Groomer and Trail GIS Mapping Tool	10/14/2022 - FIS 22-352; 05/19/2023 - FIS 23-166	10/19/2022 - #59; 05/31/2023 - #160	26940000	N/A
35	Department of Natural and Cultural Resources	Digital Online User Generated Review and Compliance System (DOUG R&C)	04/21/2023 - FIS 23-126; 05/19/2023 - FIS 23-166	05/03/2023 - #75; 05/31/2023 - #160	28410000	N/A
36	Department of Revenue Administration	SWEEP - RIMS CORE21 Software Improvements	10/14/2022 - FIS 22-355; 05/19/2023 - FIS 23-166	10/19/2022 - #33; 05/31/2023 - #160	26760000	N/A
37	Department of Revenue Administration	SWEEP - Web Application Upgrade and Enhancement	10/14/2022 - FIS 22-356; 05/19/2023 - FIS 23-166	10/19/2022 - #34; 05/31/2023 - #160	26790000	N/A
38	Department of Safety	School Physical Security Assessments and IPOC	06/08/2021 - FIS 21-145; 05/19/2023 - FIS 23-166	06/16/2021 - #133; 05/31/2023 - #160	24740000	TMP#16039
39	Department of Safety	CDL Licensing Improvements Program	10/22/2021 - FIS 21-811; 05/19/2023 - FIS 23-166	10/27/2021 - #102; 05/31/2023 - #160	24800000	TMP#16040 9T3171 9T3172 9T3173 9T3174

Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Governor's Approval	Amount	Notes
40	Department of Safety	E911 Facility Investment	11/18/2022 - FIS 22-421; 05/19/2023 - FIS 23-166	11/22/2022 - #159; 05/31/2023 - #160	26920000	N/A
41	Department of Transportation	SWEEP - Winter and Highway Maintenance	10/14/2022 - FIS 22-970; 05/19/2023 - FIS 23-166; 04/19/2024 - FIS 24-142	10/19/2022 - #23; 05/31/2023 - #160; 05/01/2024 - #28	26740000	N/A
42	Fish and Game Department	Temporary Permit Application Review Staff Support for Water Projects	06/08/2021 - FIS 21-158; 05/19/2023 - FIS 23-166	06/16/2021 - #90; 05/31/2023 - #160	24750000	9T3101
43	Fish and Game Department	Temporary Permit Application Review Staff Support for Water Projects	08/03/2021 - FIS 21-197; 05/19/2023 - FIS 23-166; 10/19/2023 - FIS 23-285	08/18/2021 - #45A; 05/31/2023 - #160; 10/18/2023 - #52	24750000	9T3187 9T3159 9T3158
44	Fish and Game Department	SWEEP - IT Solutions Improvements	10/14/2022 - FIS 22-349; 05/19/2023 - FIS 23-166	10/19/2022 - #55; 05/31/2023 - #160	26830000	N/A
45	Governor's Office for Emergency Relief and Recovery	Housing Needs Administration Program	08/03/2021 - FIS 21-203; 05/19/2023 - FIS 23-166	08/04/2021 - #33A; 05/31/2023 - #160	24690000	N/A
46	Governor's Office for Emergency Relief and Recovery	Youth Residential Facility Improvement Program	10/22/2021 - FIS 21-283; 09/09/2022 - FIS 22-300; 05/19/2023 - FIS 23-166	10/27/2021 - #52; 09/07/2022 - #63; 05/31/2023 - #160	24690000	N/A
47	Governor's Office for Emergency Relief and Recovery	Career Pathways Program	02/18/2022 - FIS 22-880; 05/19/2023 - FIS 23-166	03/09/2022 - #58; 05/31/2023 - #160	24690000	N/A
48	Governor's Office for Emergency Relief and Recovery	Temporary Relief for Guardian Appointments	03/18/2022 - FIS 22-115; 05/19/2023 - FIS 23-166	03/23/2022 - #78; 05/31/2023 - #160	24690000	N/A
49	Governor's Office for Emergency Relief and Recovery	Veteran Housing and Retreat Center	03/18/2022 - FIS 22-116; 05/19/2023 - FIS 23-166	03/23/2022 - #77; 05/31/2023 - #160	24690000	N/A
50	Governor's Office for Emergency Relief and Recovery	CCSNH Licensed Practitioner Nurse (LPN) program	04/15/2022 - FIS 22-148; 05/19/2023 - FIS 23-166	04/20/2022 - #63; 05/31/2023 - #160	24690000	N/A
51	Governor's Office for Emergency Relief and Recovery	Involuntary Emergency Admissions Case Improvements	04/15/2022 - FIS 22-149; 05/19/2023 - FIS 23-166	04/20/2022 - #62; 05/31/2023 - #160	24690000	N/A
52	Governor's Office for Emergency Relief and Recovery	County Nursing Home Infrastructure Program	06/17/2022 - FIS 22-237; 05/19/2023 - FIS 23-166	06/15/2022 - #80B; 05/31/2023 - #160	24690000	N/A
53	Governor's Office for Emergency Relief and Recovery	Investments in SUD Facilities and Programming -Pregnant & Parenting Residential Treatment	07/22/2022 - FIS 22-268; 05/19/2023 - FIS 23-166	07/27/2022 - #52; 05/31/2023 - #160	24690000	N/A

Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Start	End	Amount	Notes
54	Governor's Office for Emergency Relief and Recovery	Municipal Boat Launch Investment Program	09/09/2022 - FIS 22-818; 05/19/2023 - FIS 23-166	09/21/2022 - #70;	09/21/2023 - #160	24690000	N/A
55	Governor's Office for Emergency Relief and Recovery	Judicial Branch Infrastructure Investments	10/14/2022 - FIS 22-958; 05/19/2023 - FIS 23-166	10/19/2022 - #48;	05/31/2023 - #160	24690000	N/A
56	Governor's Office for Emergency Relief and Recovery	Involuntary Emergency Admissions Case Improvements	06/23/2023 - FIS 23-200	06/28/2023 - #115		24690000	N/A
57	New Hampshire Commission for Human Rights	SWEEP - Case Management and Public Information Portal	N/A	11/22/2022 - #58;	05/31/2023 - #160	26950000	N/A
58	NOT USED						
59	New Hampshire Veterans Home	SWEEP- IT Infrastructure and Resident Safety Improvements	10/14/2022 - FIS 22-860; 05/19/2023 - FIS 23-166	10/19/2022 - #84;	05/31/2023 - #160	26860000	N/A



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street - Room 120
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(603) 271-8201 | Office@das.nh.gov

FIS 23 166

Charles M. Artinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

April 27, 2023

The Honorable Ken Weyfer, Chairman
Fiscal Committee of the General Court and

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REQUESTED ACTION

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EXPLANATION

The Department of Administrative Services is seeking approval, on behalf of the State Agencies listed in Attachment A, to extend the effective date of the attached items from June 30, 2023 to June 30, 2024. This extension is allowable under the "procedural rules amendment" approved at the previous Fiscal Committee meeting on April 21, 2023. All items included in the attachment have been previously submitted by the respective state agency responsible for the program and approved by both the Fiscal Committee and Governor and Executive Council. In addition, the Governor's Office of Emergency Relief and Recovery (GOFERR) has reviewed the attachment and concurs with the extensions requested.

While all ARPA SFRF must be obligated by December 31, 2024, and expended by December 31, 2026, this request only serves to authorize agencies' program balances that are unspent as of June 30, 2023, as well as positions and consultants created pursuant to RSA 124:15, to carry forward into FY24 and reauthorize projects or programs that were already intended to continue utilizing authorized ARPA SFRF into the next biennium. This will also grant agencies in coordination with GOFERR time to further evaluate projects and programs as the ARPA SFRF obligation deadline approaches in order to

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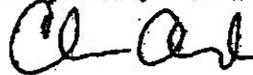
ensure any funds that may need to be reallocated to other uses have sufficient time to do so. Any request to reallocate an existing budget or repurpose funds for new or existing projects will require future Fiscal Committee and Governor and Council approvals and are not contemplated in this item.

If this item is not timely approved, the State would need to issue layoff notices to employees hired into these federally funded positions, created under the original ARPA request, agencies would halt work on time-sensitive projects or payments on existing contracts, and ongoing programs would be unable to issue or follow through on awards. Further, each agency would then need to submit a retroactive request to July 1, 2023 for approval to reauthorize the positions and funding; however, the retroactive requests would not eliminate the need to issue layoff notices in June 2023.

Typically, agencies budget for known federal grants in the upcoming biennial budget; however, the budget guidance issued in August 2022 instructed Agencies to exclude all COVID-related funding from their FY24-FY25 budget submissions in order to maintain the authorization methodology, compliance protocols, and audit trail that had become standard for use and oversight of ARPA SFRE. Moreover, although the funding is authorized by the federal government beyond June 30, 2023, including this one-time funding would have erroneously inflated the FY24-FY25 State budget.

In the event that Federal Funds are no longer available, General Funds will not be requested to support these programs. The Department of Administrative Services seeks approval of this request.

Respectfully submitted,



Charles M. Arlinghaus
Commissioner

Line	Agency/Entity	Project/Program	Start Date	End Date	Amount	Notes
1	Department of Administrative Services	State Building HVAC Replace and Repair/Maintenance	06/08/2021 - FIS 21-135	06/16/2021 - #154	24780000 24810000	9T3149 9T3150
2	Department of Administrative Services	Temporary Capacity Increase - DPW	08/20/2021 - FIS 21-207	08/18/2021 - #122	24870000 24940000	9T3151
3	Department of Administrative Services	State Agency recruitment support	02/18/2022 - FIS 22-081; 02/17/2023 - FIS 23-060	03/09/2022 - #96 02/22/2023 - #102	26400000	9T3228 9T3226 9T3227 9T3297
4	Department of Administrative Services	Investments in Deferred Maintenance at State Facilities	07/22/2022 - FIS 22-267	07/27/2022 - #125	26640000	N/A
5	Department of Administrative Services	Cloud Migration of State ERP System	02/17/2023 - FIS 23-050	02/22/2023 - #100	28070000	N/A
6	Department of Agriculture, Markets and Food	NH Meat Processing Infrastructure and Training Investment Program	11/18/2022 - FIS 22-405	11/22/2022 - #57	26900000	N/A
7	Department of Business and Economic Affairs	Broadband Infrastructure	06/08/2021 - FIS 21-136; 03/24/2023 - FIS 23-096	06/16/2021 - #89; 04/12/2023 - #77	24410000	9T3102 9T3109 9T3104
8	Department of Business and Economic Affairs	InvestNH Program Support Staff	03/18/2022 - FIS 22-117	03/23/2022 - #79	26420000	9T3220 9T3239 9T3234
9	Department of Business and Economic Affairs	InvestNH Program Fund	04/15/2022 - FIS 22-150	05/04/2022 - #67	26520000	N/A
10	Department of Corrections	DOC Air Handlers & Ductwork Replacement	06/08/2021 - FIS 21-137	06/16/2021 - #75	24390000	N/A
11	Department of Corrections	Upgrading the Offender Management System (OMS)	01/21/2022 - FIS 22-033	01/26/2022 - #59	26340000	N/A
12	Department of Corrections	Fiber Optic Cable Upgrade and Replacement	01/21/2022 - FIS 22-034	01/26/2022 - #58	26350000	N/A
13	Department of Corrections	National Guard Temporary Staff Support	01/21/2022 - FIS 22-038	01/26/2022 - #57	26360000	N/A
14	Department of Corrections	Air Handlers & Ductwork Replacement - Additional Funds	10/14/2022 - FIS 22-368	10/19/2022 - #43	24390000	N/A
15	Department of Corrections	SWEEP - Technology and Automation Upgrades	10/14/2022 - FIS 22-369	10/19/2022 - #44	26810000	N/A

Line	Agency/Dept	Project Description	Fiscal Year - FIS	Fiscal Year - FIS	Amount	Notes
16	Department of Education	College & Career Skills Mentoring Pilot Program (Big Brothers)	12/17/2021 - FIS 21-393	12/22/2021 - #95	26070000	N/A
17	Department of Education	School Security Project Investment	06/17/2022 - FIS 22-236	06/29/2022 - #158	26610000	N/A
18	Department of Education	School Security Project Investment	07/22/2022 - FIS 22-249	07/27/2022 - #99	26610000	9T3179
19	Department of Environmental Services	Drinking and Wastewater Infrastructure	06/08/2021 - FIS 21-138; 05/20/2022 - FIS 22-171	06/16/2021 - #101; 06/01/2022 - #75	24760000	9T3089 9T3090 9T3091 9T3092 9T3093 9T3094 9T3095 9T3097
20	Department of Environmental Services	Drinking and Wastewater Infrastructure II	10/22/2021 - FIS 21-313	10/27/2021 - #86	24760000	9T3096
21	Department of Environmental Services	Air Permit Relief Program	05/20/2022 - FIS 22-164	06/02/2022 - #72	24760000	N/A
22	Department of Environmental Services	LRM Permitting Positions	05/20/2022 - FIS 22-179	06/01/2022 - #73	24760000	N/A
23	Department of Environmental Services	Investment in State and Municipal Dam Infrastructure	05/20/2022 - FIS 22-195	06/01/2022 - #74	26570000	9T3235 9T3236 9T3237 9T3238
24	Department of Environmental Services	SWEEP - Online Systems and Full time Temporary Position	11/18/2022 - FIS 22-406	11/22/2022 - #99	26930000	9T3278
25	Department of Health and Human Services	Mental Health System Service Improvements (BHIP)	06/08/2021 - FIS 21-139	06/16/2021 - #13	24650000	N/A
26	Department of Health and Human Services	New Hampshire Hospital Upgrades (Lamott Roof, Health & Safety, and Seclusion Room)	06/08/2021 - FIS 21-140	06/16/2021 - #12	24650000	N/A
27	Department of Health and Human Services	Bureau of Family Assistance Call Center	06/18/2021 - FIS 21-169; 06/17/2022 - FIS 22-280; 03/24/2023 - FIS 23-106	06/30/2021 - #7; 06/15/2022 - #12; 03/22/2023 - #20A	24650000	N/A
28	Department of Health and Human Services	Healthcare Workforce Capacity - Underserved Populations	08/20/2021 - FIS 21-243	08/18/2021 - #14	24650000	9T3160
29	Department of Health and Human Services	Hampstead Hospital	10/22/2021 - FIS 21-314; 02/18/2022 - FIS 22-083	10/27/2021 - #78; 02/16/2022 - late Item A	24380000	N/A

Attachment A

Line	Agency/Unit	Description	Start Date - FIS	End Date - #	Amount	Notes
30	Department of Health and Human Services	Early Intervention and Prevention Behavior Health Support (DBH)	11/19/2021 - FIS 21-354	11/22/2021 - #12	26480000	N/A
31	Department of Health and Human Services	Early Childhood Mental Health Support	11/19/2021 - FIS 21-355	11/22/2021 - #11	24650000	N/A
32	Department of Health and Human Services	Facility & COVID-19 Response Support (EO 2021-12 Reponse)	12/02/2021 - FIS 21-365	12/08/2021 - #68	24650000	N/A
33	Department of Health and Human Services	Medicaid Care Management Study	01/21/2022 - FIS 22-014	01/26/2022 - #6	24650000	N/A
34	Department of Health and Human Services	Behavioral Health Strike Team	01/21/2022 - FIS 22-042	01/26/2022 - #14	24650000	N/A
35	Department of Health and Human Services	COVID-19 Supplies and Equipment Storage (Warehouse Lease)	03/18/2022 - FIS 22-113	03/23/2022 - #13	24650000	N/A
36	Department of Health and Human Services	COVID-19 Wastewater Testing	04/15/2022 - FIS 22-146	04/20/2022 - #27	24650000	N/A
37	Department of Health and Human Services	Hampstead Hospital Operations Contract	04/15/2022 - FIS 22-152	04/20/2022 - #6	26480000	N/A
38	Department of Health and Human Services	Investment In SUD Related Services and Prevention Efforts	07/22/2022 - FIS 22-269	07/27/2022 - #52	24650000	N/A
39	Department of Health and Human Services	COVID-19 Mobile Testing and Vaccination Services	09/09/2022 - FIS 22-304	09/07/2022 - #26	24650000	N/A
40	Department of Health and Human Services	Birthing Center and Midwife Insurance Premium Stabilization	09/09/2022 - FIS 22-312	09/21/2022 - #11	24650000	N/A
41	Department of Health and Human Services	Short Term and Cold Weather Shelter Support	09/09/2022 - FIS 22-313	09/07/2022 - #29A	24650000	N/A
42	Department of Health and Human Services	COVID-19 Winter Surge Services	10/14/2022 - FIS 22-361	10/19/2022 - #7	24650000	N/A
43	Department of Health and Human Services	COVID PCR Tests for SNH Congregate Living Settings	10/14/2022 - FIS 22-362	10/19/2022 - #8	24650000	N/A
44	Department of Health and Human Services	SWEEP - Appeals Portal	10/14/2022 - FIS 22-363	10/19/2022 - #9	24650000	N/A
45	Department of Health and Human Services	SWEEP - Incident Management System Improvements	10/14/2022 - FIS 22-364	10/19/2022 - #10	24650000	N/A
46	Department of Health and Human Services	SWEEP - Call Center	10/14/2022 - FIS 22-366	10/19/2022 - #12	24650000	N/A
47	Department of Health and Human Services	Forensic Hospital Investments	11/18/2022 - FIS 22-398	11/22/2022 - #11	24650000	N/A
48	Department of Health and Human Services	COVID-19 Testing Service Contracts	11/18/2022 - FIS 22-422	11/22/2022 - #7	24650000	N/A
49	Department of Health and Human Services	SolutionHealth Consolidated Behavioral Health Hospital	09/09/2022 - FIS 22-305	03/22/2023 - #6A	24650000	N/A

Line	Agency/Office	Project Name	Start Date - FIS	End Date - #	Amount	Notes
50	Department of Health and Human Services	Strengthening Child Care Workforce	04/21/2023 - FIS 23-124	04/12/2023 - #15	24650000	N/A
51	Department of Information Technology	ARP Cloud Services, Continuity of Operation, IT, and Cybersecurity	06/08/2021 - FIS 21-141	06/16/2021 - #68	24540000 24420000 24600000 24480000	N/A
52	Department of Information Technology	Cyber Insurance/Protection Program	03/18/2022 - FIS 22-114	03/23/2022 - #97	26410000	N/A
53	Department of Information Technology	Portable WI-FI Connectivity Support	05/20/2022 - FIS 22-205	06/01/2022 - #45	26590000	N/A
54	Department of Information Technology	State Licensing Portal Modernization	07/22/2022 - FIS 22-265	07/27/2022 - #29	26630000	N/A
55	Department of Justice	Temporary Staff for Criminal Investigation-YDC	06/08/2021 - FIS 21-142; 02/17/2023 - FIS 23-057	06/16/2021 - #137; 03/07/2023 - #95	24620000	9U572 9U573 9U574 9U575 9T3141 9T3142
56	Department of Justice	Grant Aid - COVID 19 Relaxed Restrictions	06/18/2021 - FIS 21-168; 02/18/2022 - FIS 22-065; 07/22/2022 - FIS 22-253	06/30/2021 - #173; 02/16/2022 - #121; 07/27/2022 - #120	24690000	N/A
57	Department of Justice	Support for Increased Victim Services & VOCA	09/17/2021 - FIS 21-252; 02/18/2022 - FIS 22-064; 07/22/2022 - FIS 22-254	10/23/2021 - #92A; 02/16/2022 - #123; 07/27/2022 - #121	24790000	N/A
58	Department of Justice	Internet Crimes Against Children (ICAC)	05/20/2022 - FIS 22-199	05/18/2022 - #105A	26550000	N/A
59	Department of Justice	Support for Increased Victim Services & VOCA	02/17/2023 - FIS 23-056	02/22/2023 - #94	24790000	N/A
60	Department of Justice	Website Update and Modernization	03/24/2023 - FIS 23-100	03/22/2023 - #114	28270000	N/A
61	Department of Labor	SWEEP - OnBase System Improvements	10/14/2022 - FIS 22-353	10/19/2022 - #42	26800000	N/A
62	Department of Military Affairs and Veterans Services	SWEEP - Cloud Based Database	N/A	10/19/2022 - #36	26620000	N/A
63	Department of Military Affairs and Veterans Services	SWEEP - Automated Inventory Tracking Software	N/A	10/19/2022 - #36	26620000	N/A

Line	Agency/Entity	Project Name	Start Date	End Date	Amount	Notes
64	Department of Natural and Cultural Resources	State Parks Projects	06/08/2021 - FIS 21-143; 09/09/2022 - FIS 22-322	06/18/2021 - #93; 09/21/2022 - #76	24870000	9T3143
65	Department of Natural and Cultural Resources	The Save Our Granite Stages (SOGS) Program	02/18/2022 - FIS 22-082	03/09/2022 - #62	26890000	N/A
66	Department of Natural and Cultural Resources	State Parks - Historic Sites Improvements	07/22/2022 - FIS 22-266	07/27/2022 - #61	26660000	N/A
67	Department of Natural and Cultural Resources	Trail Groomer and Trail GIS Mapping Tool	10/14/2022 - FIS 22-352	10/19/2022 - #59	26840000	N/A
68	Department of Natural and Cultural Resources	Digital Online User Generated Review and Compliance System (DOUG R&C)	04/21/2023 - FIS 23-126	05/03/2023 - #75	TBD	N/A
69	Department of Revenue Administration	SWEEP - Highspeed Scanner Investment	10/14/2022 - FIS 22-354	10/19/2022 - #32	28410000	N/A
70	Department of Revenue Administration	SWEEP - RIMS CORE21 Software Improvements	10/14/2022 - FIS 22-355	10/19/2022 - #33	26760000	N/A
71	Department of Revenue Administration	SWEEP - Web Application Upgrade and Enhancement	10/14/2022 - FIS 22-356	10/19/2022 - #34	26790000	N/A
72	Department of Safety	School Physical Security Assessments and IPOC	06/08/2021 - FIS 21-145	06/18/2021 - #133	24740000	TMPP16039
73	Department of Safety	CDL Licensing Improvements Program	10/22/2021 - FIS 21-311	10/27/2021 - #102	24800000 24440000	TMPP16040 9T3171 9T3172 9T3173 9T3174
74	Department of Safety	First Responder Recruitment and Training Program	11/19/2021 - FIS 21-350	11/22/2021 - #101	24830000	9T3190
75	Department of Safety	NHSP Forensic Biology Resources	05/20/2022 - FIS 22-201	05/18/2022 - #98A	25840000	9T3227
76	Department of Safety	COVID-19 After Action Report and Improvement Plan	06/17/2022 - FIS 22-235	06/29/2022 - #185	28720000	N/A
77	Department of Safety	SUD Related Public Awareness Campaign	07/22/2022 - FIS 22-270	07/27/2022 - #108	26650000	N/A
78	Department of Safety	SWEEP - DOS Critical IT Investments	10/14/2022 - FIS 22-351	10/19/2022 - #93	26870000 26880000 26890000	N/A
79	Department of Safety	E911 Facility Investment	11/18/2022 - FIS 22-421	11/22/2022 - #159	26920000	N/A
80	Department of Transportation	SWEEP - Winter and Highway Maintenance	10/14/2022 - FIS 22-370	10/19/2022 - #23	26740000	N/A

Line	Agency/Entity	Project Description	Fiscal Year - FIS	Start Date - #	Amount	Notes
81	Fish and Game Department	Temporary Permit Application Review Staff Support for Water Projects	06/08/2021 - FIS 21-156	06/16/2021 - #90	24750000	BT3101
82	Fish and Game Department	Temporary Permit Application Review Staff Support for Water Projects	08/03/2021 - FIS 21-197	08/18/2021 - #45A	24750000	BT3157 9T3159 9T3158
83	Fish and Game Department	Design and construction of three fish hatchery systems (Late Item)	04/15/2022 - FIS 22-153	04/20/2022 - #68	26490000	N/A
84	Fish and Game Department	SWEEP - IT Solutions Improvements	10/14/2022 - FIS 22-349	10/19/2022 - #55	26830000	N/A
85	Governor's Office for Emergency Relief and Recovery	Expanding and Modernizing Technology Related Programming (NCC Engineering) and Guidehouse Contract	06/08/2021 - FIS 21-146	06/16/2021 - #59	24690000	N/A
86	Governor's Office for Emergency Relief and Recovery	GOFERR Admin Budget	06/18/2021 - FIS 21-172	06/30/2021 - #93	19110000	N/A
87	Governor's Office for Emergency Relief and Recovery	Housing Needs Administration Program	08/03/2021 - FIS 21-203	08/04/2021 - #33A	24690000	N/A
88	Governor's Office for Emergency Relief and Recovery	Youth Residential Facility Improvement Program	10/22/2021 - FIS 21-283; 09/09/2022 - FIS 22-300	10/27/2021 - #62; 09/07/2022 - #63	24690000	N/A
89	Governor's Office for Emergency Relief and Recovery	LNA Recruiting and Training Program	12/17/2021 - FIS 21-391	12/22/2021 - #59	24690000	N/A
90	Governor's Office for Emergency Relief and Recovery	Career Pathways Program	02/18/2022 - FIS 22-080	03/09/2022 - #58	24690000	N/A
91	Governor's Office for Emergency Relief and Recovery	Temporary Relief for Guardian Appointments	03/18/2022 - FIS 22-115	03/23/2022 - #78	24690000	N/A
92	Governor's Office for Emergency Relief and Recovery	Veteran Housing and Retreat Center	03/18/2022 - FIS 22-116	03/23/2022 - #77	24690000	N/A
93	Governor's Office for Emergency Relief and Recovery	CCSNH Licensed Practitioner Nurse (LPN) program	04/15/2022 - FIS 22-148	04/20/2022 - #69	24690000	N/A
94	Governor's Office for Emergency Relief and Recovery	Involuntary Emergency Admissions Case Improvements	04/15/2022 - FIS 22-149	04/20/2022 - #62	24690000	N/A
95	Governor's Office for Emergency Relief and Recovery	County Nursing Home Infrastructure Program	06/17/2022 - FIS 22-237	06/15/2022 - #80B	24690000	N/A
96	Governor's Office for Emergency Relief and Recovery	Investments in SUD Facilities and Programming	07/22/2022 - FIS 22-268	07/27/2022 - #52	24690000	N/A

Line	Agency/Entity	Project	Fiscal Year	Start Date	End Date	Amount	Notes
97	Governor's Office for Emergency Relief and Recovery	Municipal Boat Launch Investment Program	09/09/2022 - FIS 22-318	09/23/2022 - #70		24690000	N/A
98	Governor's Office for Emergency Relief and Recovery	County Emergency Equipment Investment Program	10/14/2022 - FIS 22-357	10/19/2022 - #47		24690000	N/A
99	Governor's Office for Emergency Relief and Recovery	Judicial Branch Infrastructure Investments	10/14/2022 - FIS 22-358	10/19/2022 - #48		24690000	N/A
100	Governor's Office for Emergency Relief and Recovery	Community Center Investment Program	10/14/2022 - FIS 22-359	10/19/2022 - #49		24690000	N/A
101	Judicial Council	Support for Indigent Defense	10/22/2021 - FIS 21-307	10/27/2021 - #49		24430000	N/A
102	New Hampshire Commission for Human Rights	SWEEP - Case Management and Public Information Portal	N/A	11/22/2022 - #58		28960000	N/A
103	New Hampshire Employment Security	Transportation Workforce Recruitment	10/22/2021 - FIS 21-306	10/27/2021 - #48		24460000	N/A
104	New Hampshire Employment Security	NH Emergency Medical Technician (EMT) Training Program	11/18/2022 - FIS 22-426	11/22/2022 - #56A		26940000	N/A
105	New Hampshire Insurance Department	SWEEP - Modernize critical IT Infrastructure	11/18/2022 - FIS 22-407	11/22/2022 - #59		26930000	N/A
106	New Hampshire Veterans Home	NH Veterans Home Support - Fire Suppression Improvements	09/09/2022 - FIS 22-321	09/07/2022 - #70A		26730000	N/A
107	New Hampshire Veterans Home	SWEEP - IT Infrastructure and Resident Safety Improvements	10/14/2022 - FIS 22-360	10/19/2022 - #84		25860000	N/A
108	Pease Development Authority - DPH	Pease Development Authority (PDA)	11/19/2021 - FIS 21-351	11/22/2021 - #58		24360000	N/A
109	Pease Development Authority - DPH	PDA Port Authority Investments	06/17/2022 - FIS 22-134	06/15/2022 - #80A		28600000	N/A
110	Police Standards and Training Council	PSTC A/C Replacements and Range Ventilation	06/08/2021 - FIS 21-144	06/16/2021 - #132		24880000	N/A

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF INFORMATION TECHNOLOGY
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FIS 22 265

Denis Goulet
Commissioner

June 23, 2022

The Honorable Karen Umberger, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

1. Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Information Technology (DoIT) to accept and expend \$3,944,440 of American Rescue Plan (ARP) State and Local Fiscal Recovery Funds (SLFRF) to modernize the State of NH Licensing Portal, upon approval by the Fiscal Committee and Governor and Executive Council, through June 30, 2023. This is an allowable use of ARP SLFRF funds under Section 602 (c)(1)(A) to respond to the public health emergency or its negative economic impacts.
Funding Source: 100% Federal Funds.

2. Pursuant to the provisions of RSA 124:15, and contingent upon approval of requested action #1, authorize the Department of Information Technology (DoIT) to establish Class 046 Consultants for the purpose of hiring independent professional services for development and implementation upon Fiscal Committee and Governor and Council approval through June 30, 2023. **Funding Source: 100% Federal Funds.**

Funds are to be budgeted in FY2023 in the new accounting unit as follows.

01-03-003-030010-26xxxxxx¹ Department of Information Technology ARP Licensing Portal.

Class	Description	FY23 Requested Budget
038-500177	TECHNOLOGY SOFTWARE	\$918,000
040-500800	INDIRECT COSTS	\$2,500
041-500801	AUDIT FUND SET ASIDE	\$3940
046-500465	CONSULTING SERVICES	\$3,020,000
	TOTAL EXPENSES	\$3,944,440
Source of Funds		
000-16-400338	FEDERAL FUNDS	\$3,944,440
	TOTAL REVENUE	\$3,944,440

¹ All direct program costs will be accounted for using activity 00FRF602PH0306A and all administrative and indirect costs will be accounted for using activity 00FRF602PH0306Z. Accounting classifications may be subject to technical changes at the discretion of the Department of Administrative Services' Division of Accounting Services.

The Honorable Karen Dubonger, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
June 23, 2022
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EXPLANATION

The significant shortage of healthcare workers in New Hampshire is at crisis levels. To adequately address this shortage, meaningful policy decisions require access to current and reliable data. OPLC, as licensor to nearly all the State's healthcare workforce, requires access to this data, but data availability via the current licensing portal is extremely limited.

Office of Professional Licensure & Certification (OPLC) is the state agency charged with providing administrative support to most of the state's professional licensing boards, including all the state's health licensing boards. OPLC also directly regulates four professions. OPLC issues 184 unique permanent licenses, certifications, permits, and registrations. 157,075 permanent licenses are subject to renewal requirements, typically on a biennial basis. Approximately 40,000 additional registrations, apprentice licenses, certifications, and endorsements are currently active within the Office. In total, OPLC authorizes nearly 200,000 individuals to work within the State—an amount equal to 15% of the State's population. Efficient OPLC operations are crucial to reducing barriers to workforce entry in New Hampshire.

When the COVID-19 pandemic began, healthcare providers across the nation quickly moved to a telehealth platform to prevent and limit the spread of the virus. This posed two unique challenges for New Hampshire: 1) as the practice of healthcare is deemed to occur where the patient is physically located, providers who typically provided care for New Hampshire patients in border states (such as Vermont and Massachusetts) suddenly needed a New Hampshire license to continue to legally provide services to those patients, and to receive reimbursement from insurance providers for such services, and 2) healthcare facilities are relying on traveling healthcare workers to meet immediate workforce needs with increasing frequency. An expedited licensing process is critical to ensure continuity of care for New Hampshire patients. OPLC was/is inundated with applications and requests for prompt licensure due to COVID-19. The backlog created by this surge in requests is disrupting effective service delivery in many sectors including some of our most critical areas like nursing.

The solution to this backlog and the resultant increase in effective service delivery is to implement a new more effective licensing system. The new system would help in three ways: 1) cause a near elimination of incomplete applications being submitted, 2) cause a significant reduction in call volume and improved customer service, and 3) improve data analytics concerning workforce. Our goal would be to select a solution that will not only be the most cost effective option for the state, but must also provide a very fast time to value, especially for the critical Online Services function. Work on the system would be prioritized to target those sectors that will have the largest positive impacts on effective service delivery first.

A new licensing system will give OPLC the ability to generate up to date, accurate reports used to directly address the needs of the State. Implementation of the new system is a critical step in allowing OPLC to work with agency partners in responding to and making policy decisions around workforce changes and shortages in strategic and impactful ways.

The Honorable Karen Umberger, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
And the Honorable Council

June 23, 2022

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The project is planned for three phases, with the most important services addressed in phase one, and with end goals that include system modernization, addressing backlogs, and reducing the negative impacts on our workforce generated by the current system.

1. Online Services

The new solution will provide the ability for users to securely log in and perform online transactions based on the agency's business policies and rules. This application provides a highly dynamic, mobile-ready, and intuitive interface for applicants completing online initial applications and renewal requirements.

2. Case Management and Inspection

The platform includes a focused experience for Investigators that are working case assignments to build an Investigative Report for review. The module also includes an online submission feature that allows the Complainant the ability to submit the complaint online to the Agency and receive ongoing status updates.

A field-based inspection solution that extends the platform to field inspectors and other State personnel is also included, which allows the application to be used offline through various mobile devices for a variety of inspection tasks while in the field.

Electronic Business Intelligence (EBI) will be implemented on our standard enterprise platform (currently being used by DHHS Public Health and Department of Education). Analytics generated by this platform will help target investigative and enforcement activities.

3. BackOffice License Management

Provides robust capabilities to process applications, automate license renewals, and generate timely communications to stakeholders.

The Department of Information Technology respectfully requests ARPA funding in the amount of \$3,944,440. This amount will cover all three phases of the Licensing Portal Modernization Project.

Funds are to be budgeted as follows:

Class 038 - Technology, Software: Procure licenses and technical support for the new Licensing Portal.

Class 040 - Indirect Expenses: Budgeted at a rate of 10% of direct costs up to the first \$25K of any contract outsourcing functions or sub awards

Class 041 - Audit Fund Set Aside: to comply with RSA 124: 16 that requires all agencies that receive federal funds to set aside a percentage (0.1 %) of the federal revenue amount received to pay for financial and compliance audits.

The Honorable Karen Emberger, Chairman
Fiscal Committee of the General Court

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And the Honorable Council
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Class 046 - Consultants

- Develop and implement all phases of the new licensing platform solution
- Implement business analytics on the State's EBI platform

The following information is provided in accordance with the Comptroller's instructions memorandum dated September 21, 1981

1. **Personnel involved:** Temporary consultants.
2. **Nature, Need and Duration:** for the purpose of hiring independent professional services to design and implement a new licensing platform solution and develop business analytics.
3. **Relationship to existing agency programs:** Builds upon DoIT's previous efforts in response to the COVID-19 public health emergency across all state agencies and partnerships relative to the COVID-19 response efforts.
4. **Has a similar program been requested of the legislature and denied?** No.
5. **Why wasn't funding included in the agency's budget request?** It was not known at the time that DoIT would be applying for American Rescue Plan (ARP) State and Local Fiscal Recovery Funds (SFRF).
6. **Can portions of the grant funds be utilized?** This request is 100% federally funded.
7. **Estimate the funds required to continue these positions:** \$0.00. The temporary consulting positions will not be continued beyond the time frame of the American Rescue Plan (ARP) State and Local Fiscal Recovery Funds (SFRF)

In the event that Federal Funds are no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Denis Goulet
Commissioner