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State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

June 10, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of State Police, to **retroactively** pay an invoice in the amount of $7,364.96 to Highway Tech (VC #153250-R001), 88 Commercial St, Lewiston, ME 04240-3903 for the purchase of repairing the sign located at the weigh station on the southbound side of Rte. 93. The payment will be processed upon Governor and Council approval. 28% General Funds and 72% Highway Funds.

	SFY2024
02-23-23-234015-23050000 DOS- SP- Commercial Enforcement	
103-500737 Contracts for Operational Services	$7,364.96

EXPLANATION

This request is **retroactive** due to the acceptance of the repair of the sign located at the weigh station on the southbound side of Rte 93 without the proper authorization from the Department of Administrative Services, Bureau of Purchase and Property. When the Division received the invoice, it was determined that the proper purchasing procedures were not followed.

An internal review of the facts of these circumstances has taken place to identify how this error occurred. It appears that it was due to miscommunication with the Division. The Division has taken the appropriate actions to ensure these purchases do not occur in the future.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

Quote

Highway Tech
88 Commercial St
Lewiston, ME 04240-3903
Tel. (207) 375-8248

DATE	QUOTE#
9/13/2023	4744

CUSTOMER
NHDOT Bureau of Traffic Attn: Rob McCullen P.O. Box 483 Concord, NH 03302-0483

CUST. PHONE	E-MAIL ADDRESS
603-271-1547	

PROJECT	

REP	FOB	LEAD TIME	TERMS
NL	Lewiston, ME		Net 30 1.5%

DESCRIPTION	QTY	UNIT PRICE	TOTAL
COMMPAK IO8, Wireless Contact Closure Transceiver Kit	4	1,270.00	5,080.00
Wall Cube Power Supply, 100-240VAC, 50/60Hz, 12VDC, 1.6A	4	0.00	0.00
Encom Programming Cable with RJ12 (BH-238+BH-438)	4	0.00	0.00
AN-150 Directional Yagi Antenna with Bracket, 13 dB Gain, 900 MHz	5	114.30	571.50
LMR400 Cable Assembly with Connectors, NM to NM, 150'	1	213.46	213.46
Technician Labor (per hour)	15	100.00	1,500.00

TOTAL **$7,364.96**

TERMS AND CONDITIONS:
Quoted prices are good for 30 days from the above date, unless otherwise specified and for the quantities listed.
Freight and handling are in addition to the prices quoted above, unless otherwise specified.
Terms of payment are net 30 days with a 1.5% service charge after 30 days, unless otherwise specified.