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Frank Edelblut
Commissioner

Christine Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
25 Hall Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953

May 22, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Education, Division of Career Technology and Adult Learning to exercise the renewal option of a **sole source** Cooperative Project Agreement (CPA) with the Community College System of New Hampshire (VC# 216952) by increasing the price limitation by \$2,309,426.70 from \$2,184,803.44 to \$4,494,230.14 and extending the project end date from September 30, 2024 to September 30, 2026 to continue to improve Career and Technical Education programs, effective upon Governor and Council approval through September 30, 2026. The original agreement was approved by Governor and Council on August 17, 2022 (Item #60) 100% Federal Funds.

Funds to support this request are available in the following account for FY2025 and are anticipated to be available in FY2026, upon the continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between fiscal years through the Budget Office, if needed and justified, as follows.

06-56-56-562010-40260000 CTE VOC ED – FEDERAL

Fiscal Year	Class/Account	Class Title	Current Budget	Increase (Decease) Amount	Revised Budget
<u>2023</u>	072-502652	Grants Federal	\$1,130,078.33	\$0	\$1,130,078.33
<u>2024</u>	072-502652	Grants Federal	\$1,054,725.11	\$0	\$1,054,725.11
<u>2025</u>	072-502652	Grants Federal	\$0	\$1,154,713.35	\$1,154,713.35
<u>2026</u>	072-502652	Grants Federal	\$0	\$1,154,713.35	\$1,154,713.35
		Total	\$2,184,803.44	\$2,309,426.70	\$4,494,230.14

EXPLANATION

This is a **sole source** request because the Community College System of New Hampshire (CCSNH) is the only postsecondary institution in New Hampshire that is eligible to receive these federal grant funds. RSA 188 F: 17 states that "the state board of education, acting as the state board for technical education, shall be the primary recipient of federal funds provided under the Carl D. Perkins Vocational Act of 1984, as amended by the Strengthening Career and Technical Education Act of 2018 (commonly referred to as Perkins V).

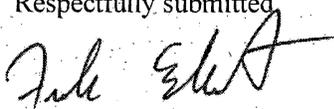
The state board shall, each year, provide CCSNH with funds available under the Titles I-IV of the act and subsequent amendments to the act. The board of trustees of the Community College System of New Hampshire shall jointly plan with the Department of Education for the expenditure of funds in the New Hampshire state plan for career and technical education. The chancellor of the Community College System of New Hampshire and the Commissioner of Education shall cooperate in the development of applications for such funds." The Community College System is the only state-wide system in NH. This Cooperative Project Agreement service area is statewide.

This is to request approval to enter into a Cooperative Project Agreement with the CCSNH based on an application submitted to and approved by the Department of Education. The United States Department of Education approved the State of New Hampshire Five-Year Plan. Section (B) (3) of the approved plan states that Postsecondary funds will be allocated to a single eligible postsecondary recipient; a consortium formed among the institutions in the Community College System of New Hampshire. The consortium represents a statewide system of certificate and degree programs at the postsecondary level with strong connections to all the career and technical education programs at the secondary level, preparing our students for participation in New Hampshire's economy and for their bright futures.

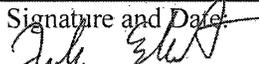
The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) was reauthorized by the Federal government and signed into law in 2018. The Act supports and promotes offering quality career and technical education programs at the secondary and postsecondary levels. Successful completion of career and technical education in high school helps guarantee student success in college and later in the workplace. The three hundred-twenty high school programs are linked to the same programs at the seven community colleges in the Community College System of New Hampshire. CCSNH qualifies as the postsecondary education institute as outlined in Section 132 of the Strengthening Career and Technical Education for the 21st Century Act.

Students completing programs at the secondary and postsecondary level are the future workforce for New Hampshire. These federal grant funds will be used to continue to improve these postsecondary programs as well as support leadership to ensure compliance with reporting. Funds granted through this cooperative project agreement will be used to purchase equipment and supplies, provide professional development for CTE instructors, support activities to ensure student success while in CTE programs, and foster connections with New Hampshire high schools in order to provide a seamless continuum of learning experiences spanning secondary and postsecondary education.

Respectfully submitted



Frank Edelblut
Commissioner of Education

By An Authorized Official of: CCSNH	By An Authorized Official of: NH Department of Education
Name: Mark Rubenstein	Name: Frank Edelblut
Title: Chancellor, CCSNH	Title: Commissioner of Education
Signature and Date:  05/21/24	Signature and Date:  6/6/2024

By An Authorized Official of: the New Hampshire Office of the Attorney General	By An Authorized Official of: the New Hampshire Governor & Executive Council
Name: Elizabeth Brown	Name:
Title: Attorney NHED	Title:
Signature and Date:  6/6/2024	Signature and Date:

EXHIBIT A

F. Budget and Invoicing Instructions:

	FY2023	FY2024	FY2025	FY2026
Career Development/Exploration	\$341,243.83	\$326,926.71	\$350,000.00	\$350,000.00
Professional Development	\$900.00	\$900.00	\$1,000.00	\$1,000.00
High Skill, High Wage, In-Demand	\$496,487.72	\$454,975.42	\$500,000.00	\$500,000.00
Implement CTE Programs	\$166,940.05	\$151,183.91	\$160,000.00	\$160,000.00
Develop and Implement Evaluations	\$68,002.81	\$68,002.81	\$71,856.68	\$71,856.68
Administrative Costs	\$56,503.92	\$52,736.26	\$71,856.67	\$71,856.67
Total Allocated	\$1,130,078.33	\$1,054,725.11	\$1,154,713.35	\$1,154,713.35
			Total Funds	\$4,494,230.14

Limitation on Price: Upon mutual agreement between the state contracting officer and the contractor, line items in this budget may be adjusted one to another, but in no case shall the total budget exceed the price limitation of \$4,494,230.14.

Funds to support this request are available in the following account for FY2025 and are anticipated to be available in FY2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and to adjust encumbrances between fiscal years through the Budget Office, if needed and justified, as follows.

Campus Authorizing Official MR
Date 05/21/24



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Frank Edelblut
Commissioner

Christine Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953

July 5, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Education, Division of Career Technology and Adult Learning to enter into a **sole source** Cooperative Project Agreement with the Community College System of New Hampshire (VC# 216952), in an amount not to exceed \$2,184,803.44, to improve Career and Technical Education programs, with an option to renew for an additional two-year period, effective upon Governor and Council approval through September 30, 2024. 100% Federal Funds.

Funds to support this request are available in the following account for FY2023 and are anticipated to be available in FY2024, upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between fiscal years through the Budget Office, without further Governor and Council approval, if needed and justified, as follows.

06-56-56-562010-40260000, CTE VOC ED – FEDERAL

	<u>FY2023</u>	<u>FY2024</u>
072-502652-Grants Federal	\$1,130,078.33	\$1,054,725.11

EXPLANATION

This is a **sole source** request because Community College System of New Hampshire (CCSNH) is the only postsecondary institution in New Hampshire that is eligible to receive these federal grant funds. RSA 188 F: 17 states that "the state board of education, acting as the state board for technical education, shall be the primary recipient of federal funds provided under the Carl D. Perkins Vocational Act of 1984.

The state board shall, each year, provide CCSNH with funds available under the Titles I-IV of the act and subsequent amendments to the act. The board of trustees of the Community College System of New Hampshire shall jointly plan with the Department of Education for the expenditure of funds in the New Hampshire state plan for career and technical education. The chancellor of the Community College System

His Excellency, Governor Christopher T. Sununu
and the Honorable Council

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of New Hampshire and the Commissioner of Education shall cooperate in the development of applications for such funds." The Community College System is the only state-wide system in NH. This Cooperative Project Agreement service area is statewide.

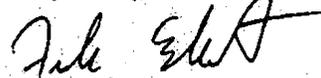
This is to request approval to enter into a Cooperative Project Agreement with the CCSNH based on an application submitted to and approved by the Department of Education. The United States Department of Education approved the State of New Hampshire Five-Year Plan. Section (B) (3) of the approved plan states that Postsecondary funds will be allocated to a single eligible postsecondary recipient; a consortium formed among the institutions in the Community College System of New Hampshire. The consortium represents a statewide system of certificate and degree programs at the postsecondary level with strong connections to all the career and technical education programs at the secondary level, preparing our students for participation in New Hampshire's economy and for their bright futures.

The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) was reauthorized by the Federal government and signed into law in 2018. The Act supports and promotes offering quality career and technical education programs at the secondary and postsecondary levels. Successful completion of career and technical education in high school helps guarantee student success in college and later in the workplace. The three hundred-twenty high school programs are linked to the same programs at the seven community colleges in the Community College System of New Hampshire. CCSNH qualifies as the postsecondary education institute as outlined in Section 132 of the Strengthening Career and Technical Education for the 21st Century Act.

Students completing programs at the secondary and postsecondary level are the future workforce for New Hampshire. These federal grant funds will be used to continue to improve these postsecondary programs as well as support leadership to ensure compliance with reporting. Funds granted through this cooperative project agreement will be used to purchase equipment and supplies, provide professional development for CTE instructors, support activities to ensure student success while in CTE programs, and foster connections with New Hampshire high schools in order to provide a seamless continuum of learning experiences spanning secondary and postsecondary education.

In the event that Federal funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted



Frank Edelblut
Commissioner of Education

Federal funds paid to CCSNH under this Project Agreement are from Grant/Contract/Cooperative Agreement No. V048A170022 from USD OE under CFDA#84.048A. Federal regulations required to be passed through to CCSNH as part of this Project Agreement, and in accordance with the Master Agreement for Cooperative Projects between the State of New Hampshire and the Community College System of New Hampshire dated June 8, 2015, are attached to this document as Exhibit B, the content of which is incorporated herein as a part of this Project Agreement.

G. Check if applicable

Article(s) _____ of the Master Agreement for Cooperative Projects between the State of New Hampshire and the Community College System of New Hampshire dated June 8, 2015 is/are hereby amended to read: (Not Applicable)

H. State has chosen not to take possession of equipment purchased under this Agreement.

State has chosen to take possession of equipment purchased under this Project Agreement and will issue instructions for the disposition of such equipment within 90 days of the Project Agreement's end-date. Any expenses incurred by CCSNH in carrying out State's requested disposition will be fully reimbursed by State. (Not Applicable)

This Project Agreement and the Master Agreement constitute the entire agreement between State and CCSNH regarding this Cooperative Project, and supersedes and replace any previously existing arrangements, oral or written; all changes herein must be made by written amendment and executed for the parties by their authorized officials.

IN WITNESS WHEREOF, the Community College System of New Hampshire, acting through the CCSNH and the State of New Hampshire, Department of Education have executed this Project Agreement.

By An Authorized Official of:	By An Authorized Official of:
CCSNH	Department of Education
Name: Mark Rubenstein	Name: Frank Edelbht
Title: Chancellor, CCSNH	Title: Commissioner of Education
Signature and Date: <i>Mark Rubenstein</i> 07/22/22	Signature and Date: <i>Frank Edelbht</i> 7/25/2022

By An Authorized Official of:	By An Authorized Official of:
The New Hampshire Office of the Attorney General	The New Hampshire Governor & Executive Council
Name: Elizabeth Brown	Name:
Title: Attorney	Title:
Signature and Date: <i>Elizabeth C. Brown</i> 8/2/2022	Signature and Date:

- 7.) Administrative costs. CCSNH may use up to 5% of the annual Perkins allocation for costs associated with administering activities outlined in the annual application for Perkins funds submitted to the NH Department of Education. Such activities address the required uses listed above.

E. Deliverables Schedule:

CCSNH must submit data to the Bureau of Career Development at the New Hampshire Department of Education included in this CPA. The New Hampshire Department of Education will include this data as postsecondary data for the Consolidated Annual Report (CAR). The data includes CTE enrollments for the CCSNH and performance on the three Perkins Postsecondary Performance Indicators (PPI). The data for the CAR submission must be submitted to the New Hampshire Department of Education no later than December 15 of each year included in this CPA.

F. Budget and Invoicing Instructions:

	FY2023	FY2024
Career Development/Exploration	\$341,243.83	\$326,926.71
Professional Development	\$900.00	\$900.00
High Skill, High Wage, In-Demand	\$496,487.72	\$454,975.42
Implement CTE Programs	\$166,940.05	\$151,183.91
Develop and Implement Evaluations	\$68,002.81	\$68,002.81
Administrative Costs	\$56,503.92	\$52,736.26
Total Allocated	\$1,130,078.33	\$1,054,725.11
Total Funds		\$2,184,803.44

Limitation on Price: Upon mutual agreement between the state contracting officer and the contractor, line items in this budget may be adjusted one to another, but in no case shall the total budget exceed the price limitation of \$2,184,803.44.

Sources of Funds: Funds to support this request are available in the following account for FY2023 and are anticipated to be available in FY2024, upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between fiscal years through the Budget Office, without further Governor and Council approval, if needed and justified, as follows.

06-56-56-562010-40260000, CTE VOC ED - FEDERAL

	FY2023	FY2024
072-502652-Grants Federal	\$1,130,078.33	\$1,054,725.11

Method of Payment: Payment will be made upon the submittal of a monthly report in the Grants Management System (GMS). All costs are approved previously by the Bureau of Career Development. A final report including all costs submitted for reimbursement in GMS is due within 30 days of the end of this contract.

