



State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
DIVISION OF FORESTS & LANDS

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June 18, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Authorization is respectfully requested for the Department of Natural and Cultural Resources, Division of Forests and Lands (DNCR) to budget and expend \$38,415 from the Stone Estate Trust Fund Revenue Account for the purpose of covering the shortfalls in salary and benefits upon Governor and Council approval through June 30, 2024. 100% Private Local Funds.
2. Further, authorization is respectfully requested for DNCR to accept and expend \$11,174 for the Community Forestry Account for the purpose of covering the shortfalls in salary upon Governor and Council approval through June 30, 2024. 100% Private Local Funds.

03-35-35-351010-53000000, Stone Estate Trust Funds:

Class-Account-RG	Class Description	FY24 Current Adjusted Authorized	Requested Action	Revised FY24 Adjusted Authorized
005-403264-18	Private Local Funds	(\$413,420)	(\$ 38,415)	\$451,835
	Total Revenue	(\$413,420)	(\$38,415)	\$451,835
010-500100	Personal Services Perm Class	\$99,654	\$12,500	\$112,154
020-500200	Current Expenses	\$10,476	\$0	\$10,476
023-500264	Heat Electricity Water	\$12,000	\$0	\$12,000
027-582703	Transfers To Doit	\$2,961	\$0	\$2,961
029-500290	Intra-Agency Transfers	\$137,712	\$19,165	\$156,877
030-500311	Equipment New Replacement	\$9,356	\$0	\$9,356
039-500180	Telecommunications	\$4,500	\$0	\$4,500
040-500800	Indirect Costs	\$7,000	\$0	\$7,000
042-500620	Additional Fringe Benefits	\$7,279	\$0	\$7,279
047-500240	Own Forces Maint Build-Ground	\$18,000	\$0	\$18,000
048-500226	Contractual Maint Build-Ground	\$2,000	\$0	\$2,000
050-500109	Personal Service Temporary	\$21,717	\$0	\$21,717
054-500528	Trust Fund Expenditures	\$12,000	\$0	\$12,000
060-500601	Benefits	\$54,665	\$6,750	\$61,415
066-500546	Employee Training	\$600	\$0	\$600
070-500705	In State Travel Reimbursement	\$3,500	\$0	\$3,500
211-501530	Catastrophic Casualty Ins	\$10,000	\$0	\$10,000

	Total Expenses	\$413,420	\$38,415	451,835
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03-35-35-351010-35300000, Community Forestry:

Class-Account- RG	Class Description	FY24 Current Adjusted Authorized	Requested Action	Revised FY24 Adjusted Authorized
004-408189-68	Intra Agency Transfers	(\$145,703)	(\$11,174)	(\$156,877)
	Total Revenue	(\$145,703)	(\$11,174)	(\$156,877)
010-500100	Personal Services Perm Class	\$86,826	\$11,174	\$98,000
042-500620	Additional Fringe Benefits	\$6,366	\$0	\$6,366
060-500601	Benefits	\$52,511	\$0	\$52,511
	Total Expenses	\$145,703	\$11,174	\$156,877

EXPLANATION

The John Elwyn Stone Trust (Trust Fund) provides funds to DNCR to maintain the Urban Forestry Center in Portsmouth and to operate associated programs. This property and annual income from the Trust Fund were given to the State of New Hampshire under the Will of John Elwyn Stone in 1976. These supplemental funds, which represent unspent income from previous fiscal years, will be used to fund site-work at Rosemary Cottage on the Urban Forestry Center grounds, hazardous waste removal at Rosemary Cottage, and replacement of the stockade fence which serves as a border between the Urban Forestry Center and a neighboring property. The total balance forward in the Trust Fund account is \$713,321. This large balance forward is the result of Trust Fund disbursements from TD Wealth Management and unspent revenue that have exceeded the appropriated amounts.

At this time, we are requesting to budget and expend funds for the purpose of covering shortfalls of appropriations that fund salary and benefit expenses. The expenses exceeded the original budgeted amount due to a 10% pay increase that was authorized for all state employees per Chapter 106, Laws of 2023.

Funds in 53000000 are being budgeted in FY 2024 as follows:

Class 010 – Personal Services Permanent Class \$12,500 for payroll salary of Urban Forestry Center staff;

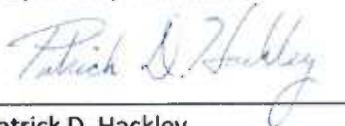
Class 029 – Intra Agency Transfers \$19,165 for transfers to 35300000-004 for the Community Forestry Bureau Chief’s payroll salary (\$11,174) and benefits, and to cover the shortfall between 53000000-029 and 35300000 total appropriations (\$7,991); and

Class 060 – Benefits \$6,750 for payroll benefits of Urban Forestry Center staff.

Funds in 35300000 are being budgeted in FY 2024 as follows:

Class 010 – Personal Services Permanent Class \$11,174 for the Community Forestry Bureau Chief’s payroll salary.

Respectfully submitted,



Patrick D. Hackley
Director

Concurred,



Sarah L. Stewart
Commissioner

