



# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

EDDIE EDWARDS  
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE  
ASSISTANT COMMISSIONER

ROBERT L. QUINN  
COMMISSIONER

May 10, 2024

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Authorize the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) to enter into a grant agreement with the Town of Raymond (VC#177464-B003), Raymond, NH 03077, in the amount of \$29,000.00 to purchase and install a backup generator for their community Emergency Operations Center (EOC). Effective upon Governor and Council approval through August 31, 2025. 100% Federal Funds.

Funding is available in the SFY 2024 operating budget as follows:

|                            |                                 |                 |
|----------------------------|---------------------------------|-----------------|
| 02-23-23-236010-80920000   | Dept. of Safety - HSEM- EMPG    | <u>SFY 2024</u> |
| 072-500574                 | Grants to Local Gov't - Federal | \$29,000.00     |
| Activity Code: 23EMPG 2023 |                                 |                 |

### EXPLANATION

The purpose of this grant is for the Town of Raymond to purchase and install a backup generator for their primary EOC. The grant listed above is funded by the FFY 2023 Emergency Management Performance Grant (EMPG), which was awarded to the Department of Safety, HSEM from the Federal Emergency Management Agency (FEMA). The grant funds will be used to improve all-hazard planning and preparedness capabilities/activities, including mitigation, preparedness, response, and recovery initiatives at the State and local levels. Grant guidance and applications are available to all Emergency Management Directors and other qualified organizations in the State. Sub-recipients submit applications to this office, which are reviewed by the HSEM EMPG Program Manager, EMPG Program Coordinator, Field Representatives, and then approved by the HSEM Director. The criteria for approval are based on grant eligibility following the grant's current guidance and the documented needs of the local jurisdictions.

EMGP is 50% Federally funded by FEMA with a 50% match requirement supplied by the sub-recipient. The sub-recipient acknowledges their match obligation as part of Exhibits B & C to their grant agreement.

In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

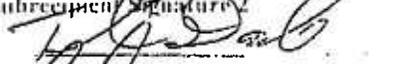
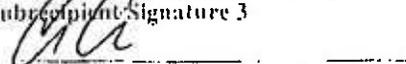
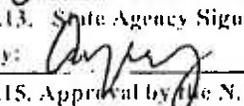
Respectfully submitted,

  
\_\_\_\_\_  
Robert L. Quinn  
Commissioner of Safety

**GRANT AGREEMENT**

The State of New Hampshire and the Subrecipient hereby  
Mutually agree as follows:  
**GENERAL PROVISIONS**

**1. IDENTIFICATION AND DEFINITIONS**

|  |                                     |  |                                      |
|--|-------------------------------------|--|--------------------------------------|
| 1.1. State Agency Name<br>NH Department of Safety, Homeland Security and Emergency Management  |                                     | 1.2. State Agency Address<br>33 Hazen Drive<br>Concord, NH 03305                           |                                      |
| 1.3. Subrecipient Name<br>Town of Raymond (VC# 177464-B003)  |                                     | 1.4. Subrecipient Address<br>1 Scribner Road Raymond, NH 03077                             |                                      |
| 1.5. Subrecipient Tel. #<br>(603)-895-3321   | 1.6. Account Number<br>AG #80920000 | 1.7. Completion Date<br>August 31, 2025  | 1.8. Grant Limitation<br>\$29,000.00 |
| 1.9. Grant Officer for State Agency<br>Sheila Dupere, EMPG Program Coordinator   |                                     | 1.10. State Agency Telephone Number<br>(603) 271-2231                                      |                                      |
| "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."   |                                     |  |                                      |
| 1.11. Subrecipient Signature 1<br>   |                                     | 1.12. Name & Title of Subrecipient Signor 1<br>Douglas Evesel Selectman                    |                                      |
| Subrecipient Signature 2<br>  |                                     | Name & Title of Subrecipient Signor 2<br>Tom Daigle Selectman                              |                                      |
| Subrecipient Signature 3<br>  |                                     | Name & Title of Subrecipient Signor 3<br>Anthony Clements Selectman                        |                                      |
| 1.13. State Agency Signature(s)<br>By:  On: 5/16/24   |                                     | 1.14. Name & Title of State Agency Signor(s)<br>Amy L. Newbury, Director of Administration |                                      |
| 1.15. Approval by the N.H. Department of Administration, Division of Personnel (if applicable)<br>By: _____ Director, On: 1/1  |                                     |  |                                      |
| 1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required)<br>By:  Assistant Attorney General, On: 5/12/24 |                                     |  |                                      |
| 1.17. Approval by Governor and Council (if applicable)<br>By: _____ On: 1/1  |                                     |  |                                      |

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly

described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

Subrecipient Initials: 1)  2) 

3)  Date 4-15-2024

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no

event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

**8. EVENT OF DEFAULT/TREMEDIES.**

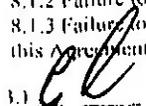
8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

- 8.1.1 Failure to perform the Services satisfactorily or on schedule;
- 8.1.2 Failure to submit any report required hereunder; and/or
- 8.1.3 Failure to perform any other covenant, term or condition of this Agreement.

Subrecipient Initials: 1.)

 2.) 

1.)



Date: 4-15-2024

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 Give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 Give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 Give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 Give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

## 9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

## 10. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, files,

Subrecipient Initials: L1

letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. **CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

## 12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. **INDEMNIFICATION.** Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

## 14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any

3.)

Date: 4/15/29

subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1 Commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 Special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

#### 15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("Workers' Compensation").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

Subrecipient Initials: ( )

*[Handwritten signature]*  
*[Handwritten initials]*

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

3)

*[Handwritten initials]*

Date: 4-15-2024

**EXHIBIT A**

Special Provisions

1. This grant agreement may be terminated upon thirty (30) days written notice by either party.
2. Any funds advanced to "the Subrecipient" must be returned to "the State" if the grant agreement is terminated for any reason other than completion of the project.
3. Any funds advanced to "the Subrecipient" must be expended within thirty (30) days of receiving the advanced funds.
4. "The Subrecipient" agrees to have an audit conducted in compliance with OMB Circular 2 CFR 200, if applicable. If a compliance audit is not required, at the end of each audit period "the Subrecipient" will certify in writing that they have not expended the amount of federal funds that would require a compliance audit (\$750,000). If required, they will forward for review and clearance a copy of the completed audit(s) to "the State".

Additionally, "the Subrecipient" has or will notify their auditor of the above requirements prior to performance of the audit. "The Subrecipient" will also ensure that, if required, the entire grant period will be covered by a compliance audit, which in some cases will mean more than one audit must be submitted. "The Subrecipient" will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular 2 CFR 200. "The Subrecipient" will also ensure that all records concerning this grant will be kept on file for a minimum of three (3) years from the end of this audit period.

Subrecipient Initials: 1.)



2.)



3.)



Date:

4/15/24

**EXHIBIT B**

Scope of Services

1. The Department of Safety, Division of Homeland Security and Emergency Management (hereinafter referred to as "the State") is awarding the Town of Raymond (hereinafter referred to as "the Subrecipient") \$29,000.00 to purchase and install a backup generator for the Emergency Operations Center (EOC).
2. "The Subrecipient" agrees that the project grant period ends August 31, 2025 and that a final performance and expenditure report will be sent to "the State" by September 30, 2025.
3. "The Subrecipient" agrees to comply with all applicable federal and state laws, rules, regulations, and requirements.
4. "The Subrecipient" shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years from the grant period end date. In these records, "the Grantee" shall maintain documentation of the 50% cost share required by this grant.

Subrecipient Initials: 1.)



2.)



3.)



Date: 4-15-2024

**EXHIBIT C**

Grant Amount and Payment Schedule

I. GRANT AMOUNT

| Federal Award Information                                      |   |
|--|---|
| <b>Awarding Agency:</b><br>Federal Emergency Management Agency | <b>Pass-through Entity:</b><br>Homeland Security & Emergency Management                     |
| <b>Federal Award:</b><br>\$3,544,752.00                        | <b>Assistance Listings Number/Title:</b><br>Emergency Management Performance Grant / 97.042 |
| <b>Federal Award Date:</b><br>9/20/2023                        | <b>R&amp;D:</b><br>No   |
| <b>Indirect Cost Rate:</b><br>14.22%                           | <b>Federal Award Identification Number (FAIN):</b><br>EMB-2023-EP-00005                     |
| Subrecipient Information                                       |   |
| <b>Name:</b><br>Town of Raymond                                | <b>UEI:</b><br>CSN9JQRXSCK7   |
| <b>Current Subaward Amount:</b><br>\$29,000.00                 | <b>Total Subawards Amount:</b><br>\$29,000.00   |
| Project Cost   |   |
| <b>Applicant Share (Match Required):</b><br>\$29,000.00        | <b>Grant (Federal Funds):</b><br>\$29,000.00  |
| Period of Performance  |   |
| <b>Start</b><br>10/1/2022                                      | <b>End</b><br>8/31/2025   |
| Budget Period  |   |
| <b>Start</b><br>10/1/2022                                      | <b>End</b><br>8/31/2025   |

2. PAYMENT SCHEDULE

- a. "The Subrecipient" agrees the total payment by "the State" under this grant agreement shall be up to \$29,000.00.
- b. "The Subrecipient" may request an advancement of grant funds in writing to the "The State". "The State" will forward the funds to "the Subrecipient" upon receiving and reviewing the request. "The Subrecipient" shall expend the grant funds within thirty (30) days and provide proof of this to "the State" within forty-five (45) days.

Subrecipient Initials: 1.)

*[Handwritten initials]* 2.) *[Handwritten initials]* 3.) *[Handwritten initials]*

Date:

*4/15/24*

- c. Upon review and approval of the invoices and supporting match documentation "The State" shall reimburse up to \$29,000.00 to "the Subrecipient" upon "the State" receiving a reimbursement request on letterhead, copies of purchase orders, vendor invoices, cancelled checks, and required match documentation.
- d. Upon State Approval, allowable match may be incurred for this project from the start of the federal period of performance of this grant, 10/1/2022, to the identified completion date (block 1.7).

Subrecipient Initials: 1.)   *al*   2.)   *al*   3.)   *al*  

Date:   4-15-2021

**BOARD OF SELECTMEN**  
**DRAFT Minutes 4/15/24 Public Meeting**  
45 Harriman Hill Road Raymond, NH 03077  
6:00 PM

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**Board of Selectmen Present:**

Patricia Bridgeo – Chair  
Rani Merryman - Vice Chair (Arrived at 10:46 in RCTV recording)  
Anthony Clements – Member  
Tom Daigle – Member  
Doug Vogel - Member

Ken Robichaud – Town Manager

**Meeting Call to Order:** at 6:00 Patricia Bridgeo called the meeting to order. Pledge was said and moment of silence for Peter Lawrence Petey Genest Jr., Theodore J. Janusz Jr., Jeffrey R. Ebltson Sr., and Patricia Ann Blanchard before meeting begins.

1:41 Doug Vogel swears in Owen McGhee as a ZBA member for Raymond NH for a term of 3 years.

**PUBLIC HEARING**

3:00 Discussed topic on agenda **Public Hearing Regarding Acceptance of Unanticipated Funds and Establishing of System Development Charges** – TM updates BOS that a generator will be installed in public safety complex. BOS to determine where the old generator will go. No public comment.

7:57 **MOTION TO ACCEPT UNANTICIPATED FUNDS OF A GRANT FOR \$29,000 FOR DEPARTMENT OF SAFETY WITH 50% MATCHING FUNDS FOR PUBLIC SAFETY COMPLEX TO PURCHASE THE GENERATOR:** Doug Vogel makes amotion to accept unanticipated funds of a grant for \$29,000 for Department of Safety with 50% matching funds for Public Safety Complex to purchase the generator. **MOTION RETRACTED.**

8:33 **MOTION THAT SELECT BOARD ACCEPTED THE TERMS OF THE EMERGENCY MANAGEMENT PERFORMANCE GRANT:** Doug Vogel makes a motion that the Select Board in a majority vote accepted the terms of the Emergency Management Performance Grant as presented in the amount of \$29,000 for the EOC generator project. Furthermore, the Board acknowledges that the total cost of this project will be \$58,000, in which the town will be responsible for a 50% match (\$29,000). Seconded by Anthony Clements.

**Roll Call Vote:**

|                  |        |
|------------------|--------|
| Tom Daigle       | Aye    |
| Patricia Bridgeo | Aye    |
| Anthony Clements | Aye    |
| Doug Vogel       | Aye    |
| Rani Merryman    | Absent |

**Motion Carried 4-0**

**2:16:28 Discussed topic on agenda RCTV Policy Amendments and Letter** – Kevin Woods appears before the BOS to discuss amendments to the RCTV policy regarding change in number of members and use of artificial intelligence (AI). TM to follow-up with Art. RCTV Policy Amendments and Letter tabled for now per BOS. Cable Committee rep (Rani Merryman) to follow-up.

**2:29:34 Discussed topic on agenda Letter from Thomas Tombarello** – BOS cannot have Thomas Tombarello come before the board. BOS thanks Thomas Tombarello for submitting his letter.

**2:30:24 Discussed topic on agenda Property Tax Warrant & Notice of Intent to Excavate (Severino)** – BOS wanted to know how much land has been excavated to ensure checks were written for correct amounts.

**2:37:00 MOTION TO ACCEPT THE PROPERTY TAX WARRANT OF \$1,272.84 FOR EXCAVATION TAX:**

Rani Merryman makes a motion to accept the Property Tax Warrant which is final in the name of the state we are accepting \$1,272.84 for excavation tax. Seconded by Doug Vogel.

**Roll Call Vote:**

|                  |     |
|------------------|-----|
| Tom Daigle       | Aye |
| Patricia Bridgeo | Aye |
| Anthony Clements | Aye |
| Doug Vogel       | Aye |
| Rani Merryman    | Aye |

**Motion Carried 5-0**

**2:38:47** Patricia Bridgeo suggested tabling the Intent to Excavate form until additional information is included and existing information is updated. BOS agreed to table Intent to Excavate form.

**OLD BUSINESS**

**2:41:56** Anthony Clements updated BOS on status of culvert on Shattigee Road, and said it looks great. BOS is in agreement.

**APPROVAL OF BOARD MINUTES 4/1/24**

**2:44:24** Patricia Bridgeo stated that at 2:35 in 4/1/24 minutes there needs to be an additional note that Patricia Bridgeo expressed that as an abutter she could not have this brought before the board and discussed and that they need to go to the Town Manager.

**2:44:53 MOTION TO APPROVE 4/1/24 MINUTES AS AMENDED:** Rani Merryman makes a motion to approve 4/1/24 minutes as amended. Seconded by Tom Daigle.

**Roll Call Vote:**

|                  |     |
|------------------|-----|
| Tom Daigle       | Aye |
| Patricia Bridgeo | Aye |
| Anthony Clements | Aye |
| Doug Vogel       | Aye |
| Rani Merryman    | Aye |

**Motion Carried 5-0**

**NON-PUBLIC SESSION**

**2:45:32 MOTION TO ENTER NON-PUBLIC:** Anthony Clements makes a motion to enter non-public under RSA 91-A:3 II (a, c, l, m). Seconded by Tom Daigle. Will return to public to adjourn.

**Roll Call Vote:**

|                  |     |
|------------------|-----|
| Tom Daigle       | Aye |
| Patricia Bridgeo | Aye |
| Anthony Clements | Aye |
| Doug Vogel       | Aye |
| Rani Merryman    | Aye |

**Motion Carried 5-0**

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**The Board exited public session at approximately 8:45 pm**

***Attachments per Agenda***

Full Minutes – [Raymond Community TV \(castus.tv\)](#)

**Minutes taken by 4.16.24.**

Jackie Sampson  
Executive Administrative Assistant  
Town Manager and Board of Selectmen  
Town of Raymond



## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

| <b>Participating Member:</b><br>Primex3 Members as per attached Schedule of Members<br>Property & Liability Program |  | <b>Member Number:</b>          |                                 | <b>Company Affording Coverage:</b><br>NH Public Risk Management Exchange - Primex <sup>3</sup><br>PO Box 23<br>Hooksett, NH 03106-9716 |               |
|---|--|--------------------------------|---------------------------------|--|---------------|
| Type of Coverage  |  | Effective Date<br>(mm/dd/yyyy) | Expiration Date<br>(mm/dd/yyyy) | Limits - NH Statutory Limits May Apply, If Not:  |               |
| <input checked="" type="checkbox"/>   | <b>General Liability (Occurrence Form)</b>                               | 1/1/2024                       | 1/1/2025                        | Each Occurrence  | \$ 2,000,000  |
|   | <b>Professional Liability (describe)</b>                                 |                                |                                 | General Aggregate  | \$ 10,000,000 |
|   | <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence |                                |                                 | Fire Damage (Any one fire)   |               |
|   |  |                                |                                 | Med Exp (Any one person)   |               |
|   | <b>Automobile Liability</b>  |                                |                                 | Combined Single Limit (Each Accident)  |               |
|   | Deductible    Comp and Coll:   |                                |                                 | Aggregate  |               |
|   | <input type="checkbox"/> Any auto  |                                |                                 |  |               |
|   | <b>Workers' Compensation &amp; Employers' Liability</b>                  |                                |                                 | Statutory  |               |
|   |  |                                |                                 | Each Accident  |               |
|   |  |                                |                                 | Disease - Each Employee  |               |
|   |  |                                |                                 | Disease - Policy Limit   |               |
|   | <b>Property (Special Risk includes Fire and Theft)</b>                   |                                |                                 | Blanket Limit, Replacement Cost (unless otherwise stated)  |               |
| <b>Description:</b> Proof of Primex Member coverage only.   |  |                                |                                 |  |               |

|   |                                 |                   |   |
|---|---------------------------------|-------------------|---|
| <b>CERTIFICATE HOLDER:</b>                                      | <b>Additional Covered Party</b> | <b>Loss Payee</b> | <b>Primex<sup>3</sup> - NH Public Risk Management Exchange</b><br><br><b>By:</b> <i>Mary Beth Purcell</i><br><br><b>Date:</b> 1/2/2024    mpurcell@nhprimex.org<br><br>Please direct inquires to:<br><b>Primex<sup>3</sup> Claims/Coverage Services</b><br>603-225-2841 phone<br>603-228-3833 fax |
| State of NH Dept of Safety<br>33 Hazen Dr.<br>Concord, NH 03305 |                                 |                   |   |

|  |     |
|--|-----|
| Town of Madbury                            | 229 |
| Town of Madison                            | 230 |
| Town of Marlborough                        | 232 |
| Town of Meredith                           | 235 |
| Town of Middleton                          | 237 |
| Town of Milford                            | 239 |
| Town of Mont Vernon                        | 242 |
| Town of Moultonborough                     | 243 |
| Town of New Boston                         | 246 |
| Town of Newfields                          | 250 |
| Town of Newington                          | 252 |
| Town of New Ipswich                        | 253 |
| Town of Newton                             | 257 |
| Town of Northfield                         | 258 |
| Town of Ossipee                            | 265 |
| Town of Pembroke                           | 267 |
| Town of Pittsfield                         | 271 |
| Town of Plainfield                         | 272 |
| Town of Plaistow                           | 273 |
| Town of Raymond                            | 277 |
| Town of Rindge                             | 279 |
| Town of Rollinsford                        | 281 |
| Town of Rye                                | 284 |
| Town of Salisbury                          | 286 |
| Town of Sandwich                           | 289 |
| Town of South Hampton                      | 294 |
| Town of Springfield                        | 295 |
| Town of Stratham                           | 301 |
| Town of Sullivan                           | 303 |
| Town of Sunapee                            | 304 |
| Town of Swanzey                            | 307 |
| Town of Temple                             | 309 |
| Town of Tilton                             | 311 |
| Town of Troy                               | 312 |
| Town of Tuftonboro                         | 313 |
| Town of Wakefield                          | 315 |
| Town of Walpole                            | 316 |
| Town of Warner                             | 317 |
| Town of Warren                             | 318 |
| Town of Weare                              | 321 |
| Town of Webster                            | 322 |
| Town of Windsor                            | 323 |
| Town of Westmoreland                       | 324 |
| Town of Wilton                             | 327 |
| Town of Wolfeboro                          | 331 |
| Town of Woodstock                          | 332 |
| Rye Beach Village District                 | 453 |
| Lower Beech Pond Village District          | 463 |
| Kearsarge Lighting Precinct                | 464 |
| Strafford County Conservation District     | 465 |
| Tilton & Northfield Aqueduct Co., Inc.     | 467 |
| Community Power Coalition of New Hampshire | 470 |



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|--|--------------------------------|---------------------------------|---|--|
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| <input type="checkbox"/> <b>General Liability (Occurrence Form)</b><br><input type="checkbox"/> <b>Professional Liability (describe)</b><br><input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence |                                |                                 | Each Occurrence   |  |
|  |                                |                                 | General Aggregate   |  |
|  |                                |                                 | Fire Damage (Any one fire)  |  |
|  |                                |                                 | Med Exp (Any one person)  |  |
| <input type="checkbox"/> <b>Automobile Liability</b><br>Deductible    Comp and Coll:<br><input type="checkbox"/> Any auto  |                                |                                 | Combined Single Limit (Each Accident)<br>Aggregate  |  |
| <input checked="" type="checkbox"/> <b>Workers' Compensation &amp; Employers' Liability</b>  | 1/1/2024                       | 1/1/2025                        | <input checked="" type="checkbox"/> Statutory<br>Each Accident    \$2,000,000<br>Disease - Each Employee    \$2,000,000<br>Disease - Policy Limit |  |
| <input type="checkbox"/> <b>Property (Special Risk includes Fire and Theft)</b>  |                                |                                 | Blanket Limit, Replacement Cost (unless otherwise stated)   |  |
| <b>Description:</b> Proof of Primex Member coverage only.  |                                |                                 |   |  |

|   |                                 |                   |   |
|---|---------------------------------|-------------------|---|
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| State of NH Dept of Safety<br>33 Hazen Dr.<br>Concord, NH 03305 |                                 |                   | Please direct inquires to:<br><b>Primex<sup>3</sup> Claims/Coverage Services</b><br>603-225-2841 phone<br>603-228-3833 fax                        |

|                        |     |
|------------------------|-----|
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| Town of Meredith       | 235 |
| Town of Middleton      | 237 |
| Town of Milan          | 238 |
| Town of Milford        | 239 |
| Town of Milton         | 240 |
| Town of Monroe         | 241 |
| Town of Mont Vernon    | 242 |
| Town of Moultonborough | 243 |
| Town of Nelson         | 244 |
| Town of New Boston     | 246 |
| Town of Newfields      | 250 |
| Town of Newington      | 252 |
| Town of New Ipswich    | 253 |
| Town of Newport        | 256 |
| Town of Newton         | 257 |
| Town of Northfield     | 258 |
| Town of Northumberland | 260 |
| Town of Northwood      | 261 |
| Town of Nottingham     | 262 |
| Town of Orange         | 263 |
| Town of Orford         | 264 |
| Town of Ossipee        | 265 |
| Town of Pembroke       | 267 |
| Town of Pittsburg      | 270 |
| Town of Pittsfield     | 271 |
| Town of Plainfield     | 272 |
| Town of Plaistow       | 273 |
| Town of Plymouth       | 274 |
| Town of Raymond        | 277 |
| Town of Rindge         | 279 |
| Town of Rollinsford    | 281 |
| Town of Roxbury        | 282 |
| Town of Rumney         | 283 |
| Town of Rye            | 284 |
| Town of Salem          | 285 |
| Town of Salisbury      | 286 |
| Town of Sanbornton     | 287 |
| Town of Sandown        | 288 |
| Town of Sandwich       | 289 |
| Town of Seabrook       | 290 |
| Town of Shelburne      | 292 |
| Town of South Hampton  | 294 |
| Town of Springfield    | 295 |
| Town of Strafford      | 299 |
| Town of Stratford      | 300 |
| Town of Stratham       | 301 |
| Town of Sullivan       | 303 |
| Town of Sunapee        | 304 |
| Town of Surry          | 305 |
| Town of Swanzey        | 307 |
| Town of Tamworth       | 308 |