State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
DIVISION OF HISTORICAL RESOURCES

172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-3483 Fax: 603-271-3433
TDD Access: Relay NH 1-800-735-2964
nhdhr.dncr.nh.gov

77B

NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES

May 28, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, Division of Historical Resources, to award a Conservation Number Plate (Moose Plate) grant to the Town of Exeter (VC#177386), in the amount of $20,000 for rehabilitation of the Raynes Barn, effective upon Governor and Council approval through September 30, 2025. 100% Other Funds (Agency Income).

2. Further, authorize an advance payment in the amount of $10,000 to the Town of Exeter in accordance with the terms of the contract effective upon Governor and Council approval. 100% Other Funds (Agency Income).

Funds are available in account, Conservation Plate Funds, as follows:

	FY 2024
03-035-035-350010-34050000-073-509074 – Grants Non-Federal	$20,000

EXPLANATION

The Conservation Number Plate Fund is used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly owned historic properties.

Built in the 1860s, the Raynes Barn is a 100' long dairy barn now owned by the Town of Exeter. The barn is used for community functions and its proximity to conservation land makes is a popular community asset. The barn is listed in the NH State Register of Historic Places.

We are also seeking approval to provide $10,000 in advance because the Division of Historical Resources' Moose Plate grant pays 50% of the award up front to get the grant-funded project underway, with 50% withheld until the grantee can show that their project has been completed.

The Attorney General's Office has reviewed and approve this grant as to form, substance and execution.

Respectfully submitted,

(SM)

Sarah Stewart

Sarah L. Stewart
Commissioner

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name Department of Natural and Cultural Resources/Division of Historical Resources		**1.2. State Agency Address** 172 Pembroke Rd., Concord, NH 03301	
1.3. Grantee Name Town of Exeter		**1.4. Grantee Address** 10 Front St., Exeter, NH 03833	
1.5 Grantee Phone # 603-418-6452	**1.6. Account Number** #34050000	**1.7. Completion Date** September 30, 2025	**1.8. Grant Limitation** $20,000
1.9. Grant Officer for State Agency Amy Dixon		**1.10. State Agency Telephone Number** 603-271-3485	
If Grantee is a municipality or village district: **"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."**			
1.11. Grantee Signature 1		**1.12. Name & Title of Grantee Signor 1** Russell Dean, Town Manager	
Grantee Signature 2		**Name & Title of Grantee Signor 2**	
Grantee Signature 3		**Name & Title of Grantee Signor 3**	
1.13 State Agency Signature(s) Sarah Stewart		**1.14. Name & Title of State Agency Signor(s)** Sarah L. Stewart, Commissioner	
1.15. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) **By:** Sheri Phillips **Assistant Attorney General, On:** 5 /30/ 2024			
1.16. Approval by Governor and Council (if applicable) **By:** **On:** / /			

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

0. AREA COVERED Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire

1. EFFECTIVE DATE: COMPLETION OF PROJECT

4 1 This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1 16), or upon signature by the State Agency as shown in block 1 14 ("the Effective Date")

4 2 Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1 7 (hereinafter referred to as "the Completion Date").

2. GRANT AMOUNT. LIMITATION ON AMOUNT. VOUCHERS: PAYMENT.

5 1 The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto

5 2 The manner of, and schedule of payment shall be as set forth in EXHIBIT C

5 3 In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5 5 of these general provisions, the State shall pay the Grantee the Grant Amount The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5 3 those sums required, or permitted, to be withheld pursuant to N H RSA 80:7 through 7-c

5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project The State shall have no liabilities to the Grantee other than the Grant Amount

5 5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1 8 of these general provisions.

3. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31-95-b

4. RECORDS and ACCOUNTS

7 1 Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services Such accounts shall be supported by receipts, invoices, bills and other similar documents

7 2 Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7 1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership

5. with, the entity identified as the Grantee in block 1 3 of these provisions

8 1 PERSONNEL

The Grantee shall, at its own expense, provide all personnel necessary to perform the Project The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized 8 2 to perform such Project under all applicable laws

The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with 8 3 the State, or who is a State officer or employee, elected or appointed

The Grant Officer shall be the representative of the State hereunder In the event of any dispute hereunder, the interpretation of this Agreement by the Grant

6. Officer, and his/her decision on any dispute, shall be final

9 1 DATA, RETENTION OF DATA, ACCESS

As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished

9.2 Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever

9.3 No data shall be subject to copyright in the United States or any other country by anyone other than the State

9.4 On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur

9.5 The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data

0. CONDITIONAL NATURE OR AGREEMENT Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination

1. EVENT OF DEFAULT. REMEDIES

11 1 Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"): 11 1 1 Failure to perform the Project satisfactorily or on schedule; or

11 1 2 Failure to submit any report required hereunder; or

11 1 3 Failure to maintain, or permit access to, the records required hereunder; or

11 1 4 Failure to perform any of the other covenants and conditions of this Agreement 11 2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

11 2 1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and

11 2 2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and

11 2 3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and

11 2 4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both

2. TERMINATION

12 1 In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination In the event of Termination under paragraphs 10 or 12 4 of these general

12 2 provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination

In the event of Termination under paragraphs 10 or 12 4 of these general

12 3 provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder

Notwithstanding anything in this Agreement to the contrary, either the State or, 12 4 except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice CONFLICT OF INTEREST No officer, member of employee of the Grantee,

3. and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

Grantee Initials RSD
Date 3-6-24

approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

0. GRANTEE'S RELATION TO THE STATE In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees

1. ASSIGNMENT AND SUBCONTRACTS The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State

2. INDEMNIFICATION The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State This covenant shall survive the termination of this agreement

3. INSURANCE

17 1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:

17 1 1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and

17 1 2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than $1,000,000 per occurrence and $2,000,000 aggregate for bodily injury or death any one incident, and $500,000 for property damage in any one incident; and

17 2 The policies described in subparagraph 17 1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy

0. WAIVER OF BREACH No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee

1. NOTICE Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given

2. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency

3. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intend of the parties hereto

4. THIRD PARTIES The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit

5. ENTIRE AGREEMENT This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto

6. SPECIAL PROVISIONS The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement

Grantee Initials MOD

Date 3/6/24

EXHIBIT A – SPECIAL PROVISIONS:
CONSERVATION LICENSE PLATE GRANT PROGRAM
NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES

1. SIGNAGE & PUBLICITY: As required by the Conservation License Plate Grant Program and the Division of Historical Resources (DHR), the Grantee agrees to prominently place a DHR provided grant information sign on site or within the community throughout the project funded by this grant, and to acknowledge support of the DHR and the Conservation License Plate Program on any materials promoting the project.

2. REPORTING: The Grantee shall submit a narrative report of progress to the DHR by April 1 and September 1 annually for the duration of the grant which summarizes progress on the project. The Grantee agrees to submit a final financial and project report in a format provided by the DHR, no more than 30 days after the end of the grant period.

EXHIBIT B – SCOPE OF WORK:

1. Grantee agrees to apply the funds from this grant to the project(s) described in grantee's grant application and approved budget.

   Grantee shall undertake the exterior rehabilitation of the Raynes Barn. All work is to adhere to the Secretary of the Interior's Standards for Rehabilitation.

EXHIBIT C – PAYMENT TERMS:

Contract Price

Total contract shall not exceed: $20,000

Method of Payment

PAYMENT: 50% payment will be made following review by the DHR, NH Attorney General's Office and Governor and Council (as appropriate). Payment of the final 50% will be made upon receipt and approval of the final report documentation.

Term

This contract shall commence upon execution of the contract and approval of the Governor and Executive Council, if required, with a completion date of September 30, 2025.

Initial RDD
Date 3/6/24

Scope of Work
Repair and Improvements to the
Historic Chase Wiggin/Raynes Barn
61 Newfields Road, Exeter NH

Overview

This project entails repairs and improvements to the historic Raynes Barn, which is located within the larger Raynes Farm property at 61 Newfields Road, in the Town of Exeter, NH.

Background

Raynes Barn is located on a 49 acre primarily open and actively managed agricultural field, on the east side of Newfields Road in the northeast corner of the Town of Exeter. The Raynes Barn, erected ca. 1860 by Chase Wiggin (and sometimes referred to as the Wiggin/Raynes Barn), is a New England barn with its entries off center on the front (west) and rear (east) gable ends. The structure, 95'-8" long and 42'-0" in width, is oriented essentially with its long walls facing north and south and the gable ends oriented east and west. The front gable end is set close to the edge of Newfields Road.

This project consists of making necessary repairs or replacement of clapboards and trim to the west side and north side exterior of the State-Listed Historic Chase Wiggin/Raynes Barn (Raynes Barn) as evaluated, identified and described in the 2021 Condition Assessment Report by Stephen Bedard (CAR) included here by reference.

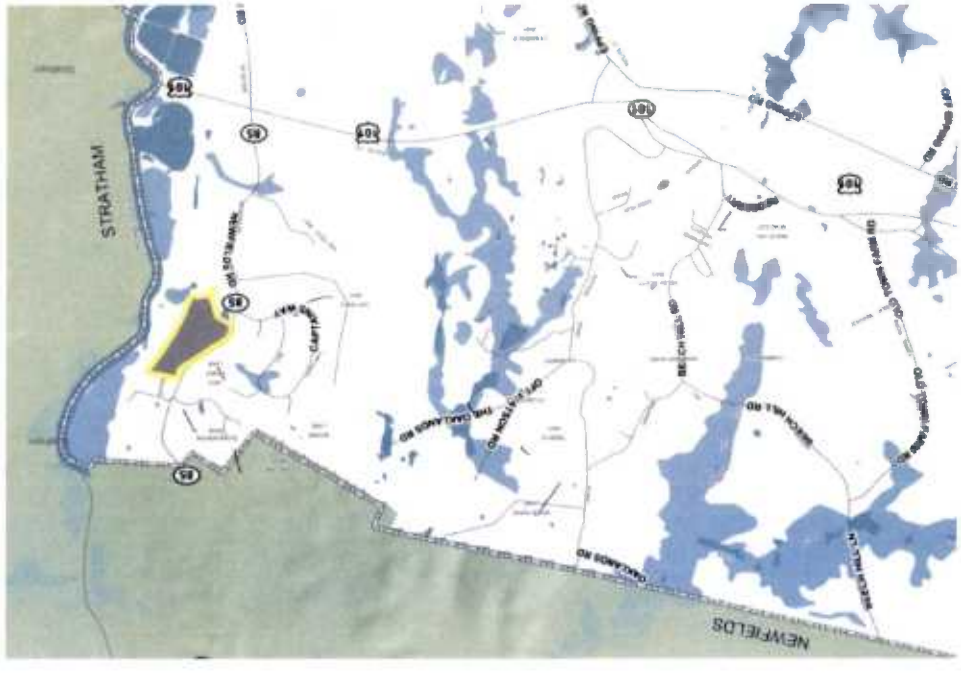
The Town has a not-to-exceed budget of $20,000 for this project, with funding sourced from a State Department of Natural and Cultural Resources/Division of Historical Resources Mooseplate grant. This work will match the approach and supplement the ongoing repairs underway funded through a Land Community Heritage Investment Program grant.

As is required with all Mooseplate grant funded projects, funding must follow the grant disbursement process and adhere to the requirements of the 2024 Grant Agreement between the Town of Exeter and DNCR/DHR (See Attached). All work to Raynes Barn will be completed in accordance with the Secretary of the Interior's Standards for Rehabilitation with adherence to relevant Preservation Briefs. These Standards acknowledge that at least some repair or alteration of the historic building will be needed in order to provide for an efficient contemporary use; however, these repairs and alterations must not damage or destroy materials, features or finishes that are important in defining the building's historic character.

Project Area

The work will be completed within the Raynes Barn located on the Raynes Farm property, at 61 Newfields Road, Tax Assessor Map 24, Lot 30. (see map below).

Gravel Parking Area
Bayles Barn


NEWFIELDS
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SCOPE OF WORK

The project entails exterior work on the Wiggin/Raynes Barn to repair where possible, and replace where necessary, clapboard and trim on the West and North barn façade.

CLAPBOARD AND TRIM

Work Description: Repair where possible or replace where necessary exterior clapboards and trim as needed on the west and north side. Though we are still awaiting estimates, we anticipate there is sufficient funds to complete the west side with additional funding to initiate work on the north side. The approach for repairs will start with trim on each side being replaced first, prior to clapboards repair/replacement. The Town will provide up to 1600 lineal feet of pre-primed, first coat painted spruce clapboards. Replacement clapboards should be carefully "toothed in" to provide a uniform appearance. All new trim and any additional clapboards needed should utilize the same materials and treatment process before installation. Galvanized nails are to be used throughout.

Work will follow these standards:

- Repair or replace any deteriorated sheathing as necessary.
- Repair existing clapboards and trim where possible and replace as needed.
- Replacement of clapboards will include spruce clapboards measuring a full 6" to match existing.
- Existing 1600LF of clapboards have been back primed, end primed and received the first coat of paint.
- Any new clapboards will be back primed and end primed and receive 1 coat of paint before installation.
- Trim will also be back and end primed before installation.
- New lead flashing will be added over doors and windows.
- The clapboards where replaced will be toothed in for repairs as needed.
- Clapboards will be nailed on with 4 and 5-penny galvanized box nails.
- Trim will be nailed on with 10 and 12-penny box nails.

Project Approach and Schedule:

The Town is in the process of soliciting quotes. Timelines, approach and procedures will follow stipulations indicated in this Scope of Work and must coincide with the Project Agreement between the Town of Exeter and DNCR.

Fee for Services and Payment Schedule:

The total contract shall not exceed $20,000. The final 50% of project costs requires approval from DNCR and therefore may require additional review time not to exceed 4 weeks after submission is deemed complete. All work must be complete prior to August 2024.

Municipality Certification of Authority

I, Julie Gilman, **hereby certify/attest** that I am duly elected Clerk/Secretary of the Select Board of the Town of Exeter, New Hampshire. I hereby certify the following is a true copy of the resolution adopted during a meeting of the Select Board duly called and held on November 6, 2023, at which a quorum of the Select Board members were present and voting.

> **RESOLVED:** That Russell Dean, Town Manager is duly authorized to enter into contracts or agreements on behalf of The Town of Exeter with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources, and is further authorized to execute any documents on behalf of this Municipality which may be in his/her judgement desirable or necessary to effect the purpose of this resolution.

I hereby certify that the foregoing resolution has not been amended or repealed and remains in full force and effect as of March 6, 2024. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Municipality. This authority **remains valid for thirty (30) days** from the date of this certificate.

DATED: March 6, 2024 **ATTEST:** _____

Julie Gilman, *Clerk, Exeter Select Board*

Primex³
NH Public Risk Management Exchange

CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member:	*Member Number:*	*Company Affording Coverage:*
Town of Exeter 10 Front Street Exeter, NH 03833	170	NH Public Risk Management Exchange - Primex³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624

	Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits	NH Statutory Limits May Apply If Not F
X	General Liability (Occurrence Form) Professional Liability (describe) ☐ Claims Made ☐ Occurrence	1/1/2024	1/1/2025	Each Occurrence	$ 2,000,000
				General Aggregate	$ 10,000,000
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
X	Automobile Liability Deductible Comp and Coll: $1,000 ☐ Any auto	1/1/2024	1/1/2025	Combined Single Limit (Each Accident)	$2,000,000
				Aggregate	$10,000,000
X	Workers' Compensation & Employers' Liability	1/1/2024	1/1/2025	X Statutory	
				Each Accident	$2,000,000
				Disease – Each Employee	$2,000,000
				Disease – Policy Limit	
X	Property (Special Risk includes Fire and Theft)	1/1/2024	1/1/2025	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: $1,000

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	☐ Additional Covered Party	☐ Loss Payee	Primex³ – NH Public Risk Management Exchange
NH Division of Historical Resources Department of Natural and Cultural Resources 172 Pembroke Rd. Concord, NH 03301			By: Mary Beth Purcell Date: 1/4/2024 mpurcell@nhprimex.org Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax