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STATE OF NEW HAMPSHIRE
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
OFFICE OF THE EXECUTIVE DIRECTOR

Lindsey B. Courtney, J.D.
Executive Director

Heather A. Kelley
Director

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www.oplc.nh.gov

May 30, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Office of Professional Licensure and Certification (OPLC) to **retroactively** pay prior year invoices totaling \$3,350.00, to the International Certification & Reciprocity Consortium (IC&RC), vendor code 169272, Harrisburg, PA, for Examination Fees for New Hampshire Alcohol & Drug Counselor (ADC), Advanced Alcohol & Drug Counselor (AADC) and peer recovery (PR) licensed by Office of Professional Licensure and Certification (OPLC), effective upon Governor and Executive Council approval. 100% Agency Funds.

Funding is available in the following account:

212010-240400000 DIVISION OF ADMINISTRATION	<u>FY 2024</u>
026 – 500251 ORGANIZATIONAL DUES	3,350.00

EXPLANATION

This request is for Retroactive payment to IC&RC due to OPLC has only recently become aware of the unpaid invoices due to employee performance in which the invoices had been either misplaced or gone unnoticed. Policies/Procedures have been put in place to prevent this from occurring in the future. OPLC is seeking approval to pay two (2) unpaid invoices for examination fees for New Hampshire Alcohol & Drug Counselor (ADC), Advanced Alcohol & Drug Counselor (AADC) and peer recovery (PR).

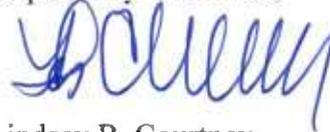
The International Certification & Reciprocity Consortium (IC&RC), develops examinations, sets minimum credentialing standards, and facilitates reciprocity for certified professionals such as Alcohol & Drug Counselor (ADC), Advanced Alcohol & Drug Counselor (AADC) and peer recovery (PR).

A summary of the two invoices to be paid upon approval of this request are detailed in the table below:

Invoice Number	Invoice Date	Invoice Total
7879	09/30/2021	\$2,130.00
7924	10/07/2021	\$1,220.00
	Total:	\$3,350.00

The Office of Professional Licensure and Certification respectfully requests authorization to pay the attached invoices.

Respectfully submitted,



Lindsey B. Courtney
Executive Director



RECEIVED

MAR 15 2024

INVOICE

International Certification & Reciprocity Consortium
PO Box 61227
Harrisburg PA 17106-1227 US

OPLC-FINANCE

DATE 9/30/2021 DUE 10/30/2021 INVOICE # 7879

BILL TO
NH LADC
Office of Professional Licensure
& Certif
27 Eagle Square
Concord, NH 03301

SHIP TO
NH LADC
Office of Professional Licensure
& Certif
27 Eagle Square
Concord NH 03301

DESCRIPTION QTY RATE AMOUNT

AADC CBT

AADC CBT
DANA MILTON (DANA_MILTON@YMAIL.COM)
DAVID CARROLL (GOODREUBEN@GMAIL.COM)
ELLA DRISCOLL (edriscoll@greenmountaintreatment.com) 6.00 125.00 750.00
LISA ROMPREY (Lisa.romprey@northcountryhealth.org)
MICHELLE BURKE (mcburke82@yahoo.com)
PETER NELSON (pnellyone@gmail.com)

ADC CBT

ADC CBT
✓ CHRISTI DONOVAN (AMETHYSTCHRISTI@GMAIL.COM)
Kadyja Harris (KADYJA12@GMAIL.COM) 4.00 125.00 500.00
SEAN O'LEARY (sean102175@yahoo.com)
SULLIVYN PANNO (SPANNO@GOODWINCH.ORG)

Peer Exam

Peer CBT
ABIGAIL DONALDSON (adonaldson@mcadp.net)
ALLISON IARROBINO (aiarrobino@mcadp.net)
Ashley Rolande Rawson (ashrrolande19@gmail.com)
DARLENE DADLEY (kdadley@comcast.net)
EMILY LANGILLE (emilyelangille@yahoo.com) 11.00 80.00 880.00
HANNAH LEFLER (hannah.lefler@frc123.onmicrosoft.com)
Jessica LYNN Sederquest (JESSICALSEDERQUEST@GMAIL.COM)
Joseph DBarbrie (josephdbarbrie@icloud.com)
Randy AStevens (stevensrandya@gmail.com)
SARAH MULLINS (sarah.c.mullins@hitchcock.org)
SHANE SMITH (shane71smith@outlook.com)



CO 10 Proc Lvl 02100 Activity 2000AADAP
Vendor 169272 Rem 300 INV #
PO # _____ Ln# _____ \$
Acc Un 24040000 Acc 500351
Signature _____ Date _____

DISCOUNT

TOTAL USD 2,130.00

RECEIVED



APR 17 2024

INVOICE

OPLC-FINANCE

International Certification & Reciprocity Consortium
PO Box 61227
Harrisburg PA 17106-1227 US

DATE	DUE	INVOICE #
10/7/2021	11/8/2021	7924

BILL TO
NH LADC
Office of Professional Licensure
& Certif
27 Eagle Square
Concord, NH 03301

SHIP TO
NH LADC
Office of Professional Licensure
& Certif
27 Eagle Square
Concord NH 03301

DESCRIPTION	QTY	RATE	AMOUNT
AADC CBT			
AADC CBT			
CHRISTINA MANTER (manterc2012@gmail.com)	2.00	125.00	250.00
RENEE Michele DEYERMOND (m.deyermond57@comcast.net)			
ADC CBT			
ADC CBT			
JESSICA SEDERQUEST (sederquestj@icloud.com)	2.00	125.00	250.00
RIEN SUSCA (rienmsusca@gmail.com)			
Peer Exam			
Peer CBT			
CINDAL MENARD (CINDAL.LACE@GMAIL.COM)			
ELIZA MCWILLIAM (Emcwilliam@westbridge.org)			
IRA STREET (irastreet22@icloud.com)			
JOSHUA LYMAN (joshuadavidlyman@gmail.com)	8.00	80.00	640.00
MARSHALL WOOD (marshall.wood@reviverecovery.org)			
ROY SUMMERS (rd-summers@comcast.net)			
SAMANTHA MERRIFIELD (smerrifield@gta-frc.org)			
TOCCARA SANDERS (toccara.sanders@reviverecovery.org)			
Peer Exam			
PR No Show - T Lavoie	1.00	80.00	80.00

August Exams

DISCOUNT

TOTAL USD	1,220.00
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